

COOPERATIVE AGREEMENT TRAIL MAINTENANCE

THIS AGREEMENT, made and entered into this 24th day of March 2020, by and between the **County of Scott**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "**County**" and the **City of Shakopee**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "**City**".

RECITALS:

- A. The County and the City each have responsibility for trail maintenance of trails within their respective jurisdictions.
- B. The County and the City have agreed to cooperate in a five (5) year maintenance program on trails along County Highways located within the City of Shakopee and have agreed to share in the cost of work covered equally.
- C. The City will lead the trail sealcoating program ("TSP") on trails within its city limits.
- D. In the interests of parity among county taxpayer citizens, the County has agreed to participate 50/50 in the cost of trails along county highways within the City led TSP.
- E. This Agreement is made pursuant to the authority conferred upon the Parties pursuant to Minnesota Statutes 471.59.

NOW, THEREFORE, IT IS HEREBY AGREED:

- 1. The recitals above are hereby restated and incorporated herein.
- 2. For a period of five (5) years, starting in 2020, the City shall annually provide to the County maps showing the proposed locations for their TSP for trails along county highways including estimating quantities and costs thereof on or before October 1st prior to the construction year (ex: October 1, 2020 is the deadline for the 2021 construction year).
- 3. The City will prepare all estimates under their TSP and provide updates to said estimates for TSP projects along county highways to the County as soon as possible.
- 4. The City shall prepare bid documents and advertise for bids for the work and construction, receive and open bids pursuant to said advertisement, and enter into a "Contract" with the successful bidder at the unit prices specified in the bid of such bidder.

5. City shall have overall authority to administer the Contract and ensure the project is delivered on schedule. The County Engineer shall cooperate with the City Engineer and his staff at their request to the extent necessary.
6. The City shall require all contractors under Contract to provide proper traffic control on county highways and the City shall provide oversight to ensure compliance.
7. The City shall invoice the County upon Contract closeout for fifty percent (50%) of the actual Contract costs based on the final measured amounts on TSP projects along County Highways. The County shall pay within thirty (30) days of receipt of the invoice.
8. It is agreed that each Party shall indemnify, save, and hold harmless the each of the other participating Parties, and all of their agents and employees from any and all claims, demands, actions, or causes of action, for whatever nature, arising out of the execution or performance of the work purchased for each Party under this Agreement, and that the participating Party further agrees to defend, at their sole costs and expense, any actions or proceedings commenced against their respective Parties for the purposes of asserting any claim of whatsoever character arising hereunder. The Parties agree that liability under this Agreement is controlled by Minnesota Statute 471.59, subdivision 1a and that the total liability for the Parties shall not exceed the limits on governmental liability for a single unit of government as specified in 466.04, subdivision 1. (a).
9. This Agreement shall be in effect until December 31, 2024.
10. Since each party is a political subdivision of the State of Minnesota, each Party shall maintain a program of self-insurance or insurance covering general liability and automobile liability protecting itself, its officers, agents, employees and duly authorized volunteers against any usual and customary public liability claims to the limits prescribed under Minn. Stat. Sec. 466.04 and Workers' Compensation in accordance with the Minnesota statutory requirements. Said coverage shall be kept in effect during the entire term of this Agreement.
11. All records kept by City and the County with respect to the Project shall be subject to examination by the representatives of each Party. All data collected, created, received, maintained or disseminated for any purpose by the activities of the County or Party pursuant to this Agreement shall be governed by Minnesota Statutes Chapter 13, as amended, and the Minnesota Rules implementing such Act now in force or hereafter adopted.
12. Neither Party, its officers, agents or employees, either in their individual or official capacity, shall be responsible or liable in any manner to the other party for any claim, demand, action or cause of action of any kind or character arising out of, allegedly arising out of or by reason of the performance, negligent performance or nonperformance of the described maintenance, restoration, repair or replacement work by the other party, or arising out of the negligence of any contractor under any contract let by the other party for the performance of said work; and each party agrees to defend, save, keep and hold harmless the other, its officers, agents and

employees harmless from all claims, demands, actions or causes of action arising out of negligent performance by its officers, agents or employees.

13. It is further agreed that neither party to this Agreement shall be responsible or liable to the other or to any other person or entity for any claims, damages, actions, or causes of actions of any kind or character arising out of, allegedly arising out of or by reason of the performance, negligent performance or nonperformance of any work or part hereof by the other as provided herein; and each party further agrees to defend at its sole cost and expense and indemnify the other party for any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising in connection with or by virtue of performance of its own work as provided herein. Each party's obligation to indemnify the other under this clause shall be limited in accordance with the statutory tort liability limitation as set forth in Minnesota Statutes Chapter 466.04 to limit each party's total liability for all claims arising from a single occurrence, include the other party's claim for indemnification, to the limits prescribed under 466.04. It is further understood and agreed that the Parties' total liability shall be limited by Minnesota Statute Section 471.59, Subdivision 1(a) as a single governmental unit.

14. It is further agreed that any and all employees of each party and all other persons engaged by a party in the performance of any work or services required or provided herein to be performed by the party shall not be considered employees, agents or independent contractors of the other party, and that any and all claims that may or might arise under the Worker's Compensation Act or the Unemployment Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged shall be the sole responsibility of the employing party and shall not be the obligation or responsibility of the other party.

15. The provisions of Minn. Stat. Sec. 181.59 and of any applicable local ordinance relating to Civil Rights and discrimination and the affirmative action policy statement of Scott County shall be considered a part of this Agreement as though fully set forth herein, including Exhibit A, which is attached and hereby incorporated.

16. Pursuant to Minn. Stat. Sec. 16C.05, subd. 5, the books, records, documents, and accounting procedures and practices of the County and City pursuant to this Agreement shall be subject to examination by the County, City and the State Auditor. Complete and accurate records of the work performed pursuant to this Agreement shall be kept by the County and City for a minimum of six (6) years following termination of this Agreement for such auditing purposes. The retention period shall be automatically extended during the course of any administrative or judicial action involving the County or the City regarding matters to which the records are relevant. The retention period shall be automatically extended until the administrative or judicial action is finally completed or until the authorized agent of the County or City notifies each party in writing that the records no longer need to be kept.

17. The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and performance under it. The appropriate venue and jurisdiction for any litigation hereunder shall be those courts located within the County of Scott, State of Minnesota. Litigation, however, in the federal courts involving the parties shall be in the appropriate federal court within the State of Minnesota.

18. In the event any provision of this Agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties unless such invalidity or non-enforceability would cause the Agreement to fail its purpose. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

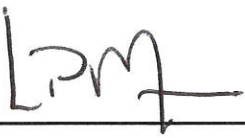
19. The County's Authorized Agent for the purpose of the administration of this Agreement is Mandy Flum, Program Specialist, or her successor. Her current address and phone number are Scott County Highway Department, 600 Country Trail East, Jordan, MN 55352, (952) 496-8043.

The City's Authorized Agent for the purpose of the administration of this Agreement is Steve Lillehaug, City Engineer or his successor. His current address and phone number are 485 Gorman Street, Shakopee, MN, 55379, (952) 233-9361. Any change in name, address, or telephone shall be noticed to the other party.

IN TESTIMONY WHEREOF, The Parties hereto have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

CITY OF SHAKOPEE

(SEAL)

By 
Bill Mars, Mayor

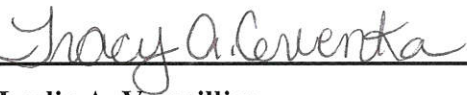
And 
William H. Reynolds, City Administrator

Date 3/4/2020

Date 3/4/2020

COUNTY OF SCOTT

ATTEST:

By 
for Lezlie A. Vermillion
County Administrator

By 
David Beer
Chair of Its County Board

Date 3-19-20-20

Date 3-19-2020

Approved as to form:

By 
Jeanne Andersen, Assistant County Attorney

By 
Anthony J. Winiecki, County Engineer

Date 3/24/2020

Date 3-18-2020

EXHIBIT A

POLICY STATEMENT

It is the policy of Scott County Government to provide Equal Opportunity to all employees and applicants for employment in accordance with all applicable Equal Employment Opportunity laws, directives, and regulations of Federal, State, and local governing bodies or agencies thereof, including Minnesota Statutes, Chapter 363A.

Scott County will not engage in any employment practices which discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual orientation, or status with regard to public assistance. Such employment practices include, but are not limited to, the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, selection, layoff, disciplinary action, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

Further, Scott County fully supports incorporation of nondiscrimination rules and regulations into contracts and will commit the necessary time and resources to achieve the goals of Equal Employment Opportunity.

Any employee of the County who does not comply with the Equal Employment Opportunity Policies and Procedures set forth in this Statement and Plan will be subject to disciplinary action. Any subcontractor of the County not complying with all applicable Equal Employment Opportunity laws, directives, and regulations of Federal, State, and local governing bodies or agencies thereof, including Minnesota Statutes, Chapter 363A, will be subject to appropriate contractual sanctions.

Scott County has designated the Employee Relations Director as the manager of the Equal Opportunity Program. These responsibilities will include monitoring all Equal Employment Opportunity activities and reporting the effectiveness of this program, as required by Federal, State, and local agencies. The Scott County Administrator will receive and review reports on the progress of the program. If any employee or applicant for employment believes he or she has been discriminated against, please contact the Scott County Employee Relations Director, Scott County Employee Relations, Government Center Room 201, 200 Fourth Avenue West, Shakopee, Minnesota 55379-1220, or call (952) 496-8103.



Leslie A. Vermillion
Scott County Administrator

1/7/2020
Date



David Beer
Chair, Board of Commissioners

1/21/20
Date



SCOTT COUNTY TRANSPORTATION SERVICES DIVISION

HIGHWAY / MOBILITY MANAGEMENT / FLEET
600 COUNTRY TRAIL EAST • JORDAN, MN 55352-9339
(952) 496-8346 • Fax: (952) 496-8365 • www.scottcountymn.gov

LISA J. FREESE
Transportation Services Director

ANTHONY J. WINIECKI
County Engineer

TROY BEAM
Mobility Services & Fleet Manager

April 13, 2020

City of Shakopee
Attn: Steve Lillehaug
485 Gorman Street
Shakopee, MN 55379

Enclosed is a fully executed original agreement with Scott County.

Sincerely,

Mandy Flum
Contract Specialist
Scott County Transportation Services

Enclosures