



April 19th, 2023

Micah Heckman, PE
Assistant City Engineer
City of Shakopee
485 Gorman Street
Shakopee, MN 55379

RE: Shakopee Development Inspections

Dear Mr. Heckman;

WSB is excited about the opportunity to present this scope of work and deliverables for construction services for the Cities Development Projects. The scope of work WSB will provide are the staff and services as necessary to meet the expected outcomes of this contract, which include the following tasks:

- Construction Observation and Inspection

Deliverables and responsibilities provided for each of the above tasks are described in the Project Approach/Scope of Services below. The intent of the scope is to outline the major tasks required for this project and highlight areas of importance that are needed to complete the requested services. The scope does not list all responsibilities to be performed.

PROJECT UNDERSTANDING

The Development projects consist of new underground utilities including sanitary, watermain and storm sewer. They also consist of street grading, curb and gutter, and paving installation.

Construction is expected to begin at the end of May or as the weather permits.

PROJECT APPROACH/SCOPE OF SERVICES

A. Construction Observation and Inspection

WSB will provide Construction Observation and Inspection services through construction of the project and final project closeout. This task will include:

- Record all construction activities daily, making a complete and accurate record of all events.
- Communicate regularly with involved stakeholders to keep them informed regarding the impact of construction to the area, including neighbors, businesses, and local agencies.
- Ensure construction practices and materials used on site are compliant with project specifications.
- Perform daily reviews of construction signing and construction traffic control maintenance.
- Communicate regularly with the Project Manager, Contractor, City, and involved stakeholders.
- Perform reviews of temporary and permanent erosion control measures on the project for compliance with applicable permits and specifications.
- Provide services required under this contract as necessary to accommodate the contractor's schedule and needs.
- Exercise the "Authority and Duties of the Inspector" as necessary.

PROPOSED FEE

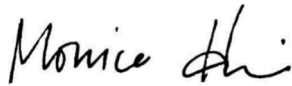
The estimated cost proposal we are providing is based on the contract documents and anticipated schedule for the work. A better understanding of the level of effort needed will be realized once the contractor presets their approach to the work. WSB will provide the services as outlined in Project Approach/Scope of Services. Our budget was developed based on our understanding of the scope and experience with many similar development projects. The full Cost Estimate is provided on page 3 of this document. The estimate assumes all work will be completed in 2023. Work in 2024 would be completed under the 2024 fee schedule. The estimated cost of this project is \$171,056.00. All travel time is included in the estimated fee.

The proposed scope and fee presented herein represents our complete understanding of the project based on site visits and work performed. If you have any questions or concerns, please feel free to contact me at (952) 737-4675. Once again, we appreciate the opportunity to submit this proposal and look forward to working with you and your staff.

If you are in agreement with the terms identified within our proposal, please draft a Professional Services Agreement for execution by both parties.

Sincerely,

WSB

A handwritten signature in black ink that reads "Monica Heil". The signature is written in a cursive, flowing style.

Monica Heil, PE,
Vice President of Municipal Services

Attachments



WSB
ESTIMATE OF COST - Shakopee Development Inspections
Road and Utility Installation
City of Shakopee, Minnesota

WORK TASK					Cost
	Senior Inspector	Project Inspector	Environmental Compliance	Total Hours	
Description					
CONSTRUCTION INSPECTION SERVICES					
Construction Inspection	50	1250		1300	\$150,200.00
Punchlist / Final Inspection		40		40	\$4,560.00
Record Plan Measurements		24		24	\$2,736.00
ENVIRONMANTAL					
Weekly NPDES Inspections (2 hours per week, for 30 weeks)			60	60	\$6,780.00
On Site Documentation (1 hours per week, for 30 weeks)			30	30	\$3,390.00
Post Rain Event Inspections (Assume 1 rain event every other week)			30	30	\$3,390.00
Assume 25 weeks construction inspection, 5 days per week, 10 hours per day					
Total Hours	50	1314	120	1484	\$171,056.00

Hourly Costs	154.00	114.00	113.00		
WSB SALARY COSTS	\$7,700.00	\$149,796.00	\$13,560.00		\$171,056.00
TOTAL CONSTRUCTION SERVICES PROJECT COST					\$171,056.00

TOTAL PROJECT COST	\$171,056.00
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