CITY OF SHAKOPEE, MINNESOTA

ORDINANCE GRANTING A CABLE TELEVISION FRANCHISE

TO

COMCAST OF ARKANSAS/ LOUISIANA/ MINNESOTA/MISSISSIPPI/TENNESSEE, LLC

May 26, 2023

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ORDINANCE NO. 2023-011_____

AN ORDINANCE RENEWING THE GRANT OF A FRANCHISE TO COMCAST OF ARKANSAS/LOUISIANA/MINNESOTA/MISSISSIPPI/TENNESSEE, LLC TO OPERATE AND MAINTAIN A CABLE SYSTEM IN THE CITY OF SHAKOPEE MINNESOTA; SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF FRANCHISE; PROVIDING FOR CITY REGULATION AND ADMINISTRATION OF THE CABLE SYSTEM; TERMINATING PRIOR FRANCHISE

RECITALS

The City of Shakopee, Minnesota ("City"), pursuant to applicable federal and state law, is authorized to grant one (1) or more nonexclusive cable television franchises to construct, operate, maintain and reconstruct cable television systems within the City limits.

Comcast of Arkansas/Louisiana/Minnesota/Mississippi/Tennessee, LLC, a Delaware corporation ("Grantee") has operated a Cable System in the City, under a cable television franchise granted pursuant to a Cable Television Franchise Ordinance 709.

Negotiations between Grantee and the City have been completed and the franchise renewal process followed in accordance with the guidelines established by the City Code, Minnesota Statutes Chapter 238 and the Cable Act (47 U.S.C. §546).

The City reviewed the legal, technical and financial qualifications of Grantee and has determined that it is in the best interest of the City and its residents to renew the cable television franchise with Grantee.

NOW, THEREFORE, THE CITY OF SHAKOPEE DOES ORDAIN that a franchise is hereby granted to Comcast of Arkansas/Louisiana/Minnesota/ Mississippi/Tennessee, LLC to operate and maintain a Cable System in the City upon the following terms and conditions:

SECTION 1 DEFINITIONS

1.1 **Definitions**. For the purpose of this Franchise, the following, terms, phrases, words, derivations and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number and words in the singular number include the plural number. In the event the meaning of any word or phrase not defined herein is uncertain, the definitions contained in applicable local, state or federal law shall apply.

(a) **"Access Channels"** means any channel or portion of a channel utilized for public, educational or governmental programming.

(b) **"Affiliate"** shall mean any Person controlling, controlled by or under common control of Grantee.

(c) **"Applicable Laws"** means any law, statute, charter, ordinance, rule, regulation, code, license, certificate, franchise, permit, writ, ruling, award, executive order, directive, requirement, injunction (whether temporary, preliminary or permanent), judgment, decree or other order issued, executed, entered or deemed applicable by any governmental authority of competent jurisdiction.

(d) **"Basic Cable Service"** means any service tier which includes the lawful retransmission of local television broadcast.

(e) **"Cable Act"** means the Cable Communications Policy Act of 1984, 47 U.S.C. § 521 et seq., as amended by the Cable Television Consumer Protection and Competition Act of 1992, as further amended by the Telecommunications Act of 1996, as further amended from time to time.

(f) **"Cable Service"** shall mean (a) the one-way transmission to Subscribers of (i) video programming or (ii) other programming service, and b) Subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service , as defined in 47 U.S.C. §522(6). For the purposes of this definition, "video programming" is programming provided by, or generally considered comparable to programming provided by a television broadcast station; and, "other programming service" is information that a cable operator makes available to all Subscribers generally.

(g) **"Cable System"** or **"System"** shall have the meaning specified for "Cable System" in the Cable Act. Unless otherwise specified, it shall in this document refer to the Cable System constructed and operated in the City under this Franchise.

(h) **"Channel"** means a portion of the electromagnetic frequency spectrum which is used in a Cable System and which is capable of delivering a television channel as defined by the FCC by regulation.

(i) **"City"** shall mean the City of Shakopee, a municipal corporation in the State of Minnesota.

(j) **"City Code"** means the Municipal Code of the City of Shakopee, Minnesota, as may be amended from time to time.

(k) **"Connection"** means the attachment of the Drop to the television set of the Subscriber.

(l) **"Converter"** means an electronic device, including digital transport adapters, which converts signals to a frequency not susceptible to interference within the television receiver of a Subscriber, and by an appropriate Channel selector also permits a Subscriber to view all signals included in the Basic Cable Service tier delivered at designated converter dial locations.

(m) **"Council"** shall mean the governing body of the City.

(n) **"Day"** unless otherwise specified shall mean a calendar day.

(o) **"Drop"** shall mean the cable that connects the Subscriber terminal to the nearest feeder cable of the cable.

(p) **"Effective Date"** shall mean the earlier of sixty (60) Days from date of the City's approval of this Franchise or the date of execution by Grantee.

(q) **"EG"** means educational and governmental.

(r) **"Expanded Basic Service"** means the next tier of service above the Basic Cable Service tier excluding premium or pay-per-view services.

(s) **"FCC"** means the Federal Communications Commission, or a designated representative.

(t) **"Franchise"** shall mean the right granted by this Franchise Ordinance and conditioned as set forth herein.

(u) **"Franchise Area"** means the entire geographic area within the City as it is now constituted or may in the future be constituted.

(v) **"Franchise Fee"** shall mean the fee assessed by the City to Grantee, in consideration of Grantee's right to operate the Cable System within the City's Public Right-of-Way, determined in amount as a percentage of Grantee's Gross Revenues and limited to the maximum percentage allowed for such assessment by federal law. The term Franchise Fee does not include the exceptions noted in 47 U.S.C. §542(g)(2)(A-E).

(w) **"GAAP"** means generally accepted accounting principles as promulgated and defined by the Financial Accounting Standards Board ("FASB"), Emerging Issues Task Force ("EITF") and/or the U.S. Securities and Exchange Commission ("SEC").

(x) **"Grantee"** is Comcast of Arkansas/Louisiana/Minnesota/Mississippi/Tennessee, LLC, and its lawful successors, transferees or assignees.

(y) **"Gross Revenues"** means any and all compensation in whatever form, from any source, directly or indirectly earned by Grantee or any Affiliate of Grantee or any other Person who would constitute a cable operator of the Cable System under the Cable Act, derived from the operation of the Cable System to provide Cable Service within the Franchise Area. Gross Revenues include, by way of illustration and not limitation:

(i) monthly fees for Cable Services regardless of whether such Cable Services are provided to residential or commercial Subscribers, including revenues derived from the provision of all Cable Services (including but not limited to pay or premium Cable

Services, digital Cable Services, pay-per-view, pay-per-event, audio channels, and video-on-demand Cable Services);

(ii) installation, disconnection, reconnection, downgrade, upgrade, maintenance, repair or similar charges associated with Subscriber Cable Service levels;

(iii) fees paid to Grantee for Channels designated for commercial/ leased access use which shall be allocated on a pro rata basis using total Cable Service Subscribers within the Franchise Area;

(iv) Converter, remote control, and other Cable Service equipment rentals, leases, or sales;

(v) Payments for prepaid Cable Services and/or equipment;

(vi) Advertising revenues as defined herein;

(vii) Fees including, but not limited to;

1. late fees, convenience fees, administrative fees and other multiservice revenues, which shall be allocated on a pro rata basis using Cable Services revenue as a percentage of total Subscriber revenues within the Franchise Area;

2. revenues from program guides;

3. Franchise Fees;

4. FCC regulatory fees;

5. Except as provided in subsection (ix) below, any fee, tax or other charge assessed against Grantee by City, which Grantee chooses to pass through and collect from its Subscribers; and

6. commissions from home shopping channels and other Cable Service revenue sharing arrangements which shall be allocated on a pro rata basis using total Cable Service Subscribers within the City.

(viii) "Gross Revenues" shall include amounts earned by Affiliates only to the extent that Grantee could, in concept, have earned such types of revenue in connection with the operation of Grantee's Cable System to provide Cable Services and recorded such types of revenue in its books and records directly, but for the existence of Affiliates.

(ix) "Advertising Revenues" shall mean revenues derived from sales of advertising that are made available to Grantee's Cable System Subscribers within the Franchise Area and shall be allocated on a pro rata basis using total Cable Service Subscribers reached by the advertising. Additionally, Grantee agrees that Gross Revenues subject to Franchise Fees shall include all commissions, representative fees, affiliated entity fees, or rebates paid to the National Cable Communications and Effectv or their successors associated with sales of advertising on the Cable System within the City

allocated according to this paragraph using total Cable Service subscribers reached by the advertising.

(x) "Gross Revenues" shall not include:

1. actual bad debt write-offs, except any portion which is subsequently collected which shall be allocated on a *pro rata* basis using Cable Services revenue as a percentage of total Grantee revenues within the Franchise Area;

2. Public, Educational and Governmental (PEG) Fees; and

3. unaffiliated third party advertising sales agency fees which are reflected as a deduction from revenues.

(xi) To the extent revenues are received by Grantee for the provision of a discounted bundle of services which includes Cable Services and non-Cable Services, Grantee shall calculate revenues to be included in Gross Revenues using a methodology that allocates revenue on an approximate *pro rata* basis when comparing the bundled service price and its components to the sum of the published rate card, except as required by specific federal, state or local law, it is expressly understood that equipment may be subject to inclusion in the bundled price at full rate card value. This calculation shall be applied to every bundled service package containing Cable Service from which Grantee derives revenues in the City. The City reserves its right to review and to challenge Grantee's calculations.

(xii) Grantee reserves the right to change the allocation methodologies set forth in this section to meet the standards mandated by the Financial Accounting Standards Board ("FASB"), Emerging Issues Task Force ("EITF") and/or the U.S. Securities and Exchange Commission ("SEC"). Grantee will explain and document the required changes to the City as part of any audit or review of Franchise Fee payments, and any such changes shall be subject to subparagraph (xiii) below.

(xiii) Resolution of any disputes over the classification of revenue should first be attempted by agreement of the parties, but should no resolution be reached, the parties agree that reference shall be made to GAAP as promulgated and defined by the FASB, EITF and/or the SEC. Notwithstanding the forgoing, the City reserves its right to challenge Grantee's calculation of Gross Revenues, including the interpretation of GAAP as promulgated and defined by the FASB, EITF and/or the SEC.

(xiv) Subject to the provisions of subsection xiii, nothing in this definition of Gross Revenues shall in any way serve to waive the City's right to receive the maximum five percent (5%) Franchise Fee as set forth in 47 U.S.C. §542, irrespective of whether the City chooses to receive its compensation in cash or in in-kind services, to the extent "in-kind" services are considered part of the five percent (5%) Franchise Fee cap under Applicable Law. Neither the Grantee nor the City waive any rights either party may have regarding enforcement of all rights set forth in 47 U.S.C. §542.

(z) **"Minnesota Cable Communications Act"** means the provisions of Minnesota law governing the requirements for a cable television franchise as set forth in Minn. Stat. Ch. 238, as may be amended.

(aa) **"Minnesota Government Data Practices Act"** means the provisions of Minnesota law governing the requirements for public records as set forth in Minn. Stat. Ch. 13, as may be amended.

(bb) **"Normal Business Hours"** means those hours during which most similar businesses in City are open to serve customers. In all cases, "Normal Business Hours" must include some evening hours at least one (1) night per week and/or some weekend hours.

(cc) **"Normal Operating Conditions"** means those Service conditions which are within the control of Grantee. Those conditions which are not within the control of Grantee include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages, and severe or unusual weather conditions. Those conditions which are ordinarily within the control of Grantee include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and maintenance or upgrade of the Cable System.

(dd) **"Person"** means any natural person and all domestic and foreign corporations, closely-held corporations, associations, syndicates, joint stock corporations, partnerships of every kind, clubs, businesses, common law trusts, societies and/or any other legal entity.

(ee) "**Public Right-of-Way**" means the area on, below, or above a public roadway, highway, street, cartway, bicycle lane, and public sidewalk in which the local government unit has an interest, including other dedicated rights-of-way for travel purposes and utility easements of local government units. A public right-of-way does not include the airwaves above a public right-of-way with regard to cellular or other nonwire telecommunications or broadcast service.

(ff) **"Subscriber"** means a Person who lawfully receives Cable Service.

(gg) **"Wireline MVPD"** means a multichannel video programming distributor that utilizes the Public Right-of-Way to install cable or fiber and is engaged in the business of making available for purchase, by Subscribers, multiple Channels of video programming in the City.

SECTION 2

SECTION 3FRANCHISE

3.1 **Grant of Franchise**. The City hereby authorizes Grantee to occupy or use the City's Public Right-of-Way subject to: (a) the provisions of this non-exclusive Franchise to provide Cable Service within the City; and (b) all applicable provisions of the City Code. Unless this Franchise has expired pursuant to Section 2.8 herein or this Franchise is otherwise terminated pursuant to Section 11.2 herein, this Franchise shall constitute both a right and an obligation to provide Cable Services as required by the provisions of this Franchise. Nothing in this Franchise shall be construed to prohibit Grantee from: (a) providing services other than Cable Services to the extent not prohibited by Applicable Law; or (b) challenging any exercise of the City's legislative or regulatory authority in an appropriate forum. The City hereby reserves all of its rights to regulate such other services to the extent not prohibited by Applicable Law and no provision herein shall be construed to limit or give up any right to regulate.

3.2 **Reservation of Authority**. The Grantee specifically agrees to comply with the lawful provisions of the City Code and applicable regulations of the City. Subject to the police power exception

below, in the event of a conflict between (a) the lawful provisions of the City Code or applicable regulations of the City and (b) this Franchise, the express provisions of this Franchise shall govern. Subject to express federal and state preemption, the material terms and conditions contained in this Franchise may not be unilaterally altered by the City through subsequent amendments to the City Code, ordinances or any regulation of City, except in the lawful exercise of City's police power. Grantee acknowledges that the City may modify its regulatory policies by lawful exercise of the City's police powers throughout the term of this Franchise. Grantee agrees to comply with such lawful modifications to the City Code; however, Grantee reserves all rights it may have to challenge such modifications to the City Code whether arising in contract or at law. The City reserves all of its rights and defenses to such challenges whether arising in contract or at law. Nothing in this Franchise shall (a) abrogate the right of the City to perform any public works or public improvements of any description, (b) be construed as a waiver of any codes or ordinances of general applicability promulgated by the City, or (c) be construed as a waiver or release of the rights of the City in and to the Public Right-of-Way.

3.3 **Franchise Term**. The term of the Franchise shall be ten (10) years from the Effective Date, unless extended by mutual written consent in accordance with Section 17.7 or terminated sooner in accordance with this Franchise.

3.4 **Franchise Area**. This Franchise is granted for the Franchise Area defined herein. Grantee shall extend its Cable System to provide Service to any residential unit in the City in accordance with Section 6.7 herein.

3.5 **Franchise Nonexclusive**. The Franchise granted herein shall be nonexclusive. The City specifically reserves the right to grant, at any time, such additional franchises for a Cable System as it deems appropriate provided, however, such additional grants shall not operate to materially modify, revoke, or terminate any rights previously granted to Grantee other than as described in Section 17.24. The grant of any additional franchise shall not of itself be deemed to constitute a modification, revocation, or termination of rights previously granted to Grantee. Any additional cable franchise grants shall comply with Minn. Stat. § 238.08 and any other applicable federal level playing field requirements.

3.6 **Periodic Public Review of Franchise**. Within sixty (60) Days of the third (3rd) and sixth (6th) annual anniversary of the Effective Date of this Franchise, the City may conduct a public review of the Franchise. The purpose of any such review shall be to ensure, with the benefit of full opportunity for public comment, that the Grantee continues to effectively serve the public in the light of new developments in cable law and regulation, cable technology, cable company performance with the requirements of this Franchise, local regulatory environment, community needs and interests, and other such factors. Both the City and Grantee agree to make a full and good faith effort to participate in the review. So long as Grantee receives reasonable notice, Grantee shall participate in the review process and shall fully cooperate. The review shall not operate to modify or change any provision of this Franchise without mutual written consent in accordance with Section 17.7 of this Franchise.

3.7 **Transfer of Ownership**.

(a) No sale, transfer, assignment or "fundamental corporate change", as defined in Minn. Stat. § 238.083, of this Franchise shall take place until the parties to the sale, transfer, or fundamental corporate change files a written request with City for its approval, provided, however, that said approval shall not be required where Grantee grants a security interest in its Franchise and assets to secure an indebtedness.

(b) City may determine that a public hearing is necessary due to potential adverse effect on Grantee's Subscribers resulting from the sale or transfer.

(c) If a public hearing is deemed necessary pursuant to (b) above, such hearing shall be commenced within thirty (30) Days of such determination and notice of any such hearing shall be given in accordance with local law. The notice shall contain the date, time and place of the hearing and shall briefly state the substance of the action to be considered by City.

(d) City shall approve or deny in writing the sale or transfer request. City shall set forth in writing with particularity its reason(s) for denying approval. City shall not unreasonably withhold its approval.

(e) The parties to a sale or transfer of the Franchise only, without the inclusion of the System in which substantial construction has commenced, shall establish that the sale or transfer of only the Franchise will be in the public interest.

(f) Any sale or transfer of stock in Grantee so as to create a new controlling interest in the System shall be subject to the requirements of this Section 2.7. The term "controlling interest" as used herein is not limited to majority stock ownership, but includes actual working control in whatever manner exercised.

(g) In no event shall a transfer or assignment of ownership or control be approved without the transferee becoming a signatory to this Franchise and assuming all rights and obligations thereunder, and assuming all other rights and obligations of the transferor to the City.

(h) In accordance with Minn. Stat. § 238.084, Subd. 1(y), the City shall have the right to purchase the System in the event the Franchise or System is proposed to be transferred or sold on the same terms and conditions as the offer pursuant to which transfer notice was provided pursuant to this section. The City shall have thirty (30) Days from receipt of an application for consent under this Section 2.7 in which to give notice of its intention to exercise such right.

3.8 **Expiration**. Upon expiration of the Franchise, the City may, subject to Grantee's rights under Section 626 of the Cable Act:

(a) extend the Franchise, though nothing in this provision shall be construed to require such extension;

(b) renew the Franchise, in accordance with Applicable Laws;

(c) invite additional franchise applications or proposals;

(d) terminate the Franchise subject to any rights Grantee has under Section 626 of the Cable Act; or

(e) take such other action as is compliant with Applicable Law.

3.9 **Right to Require Removal of Property**. At the expiration of the term for which the Franchise is granted provided no renewal is granted, or upon its forfeiture or revocation as provided for herein, the City shall have the right to require Grantee to remove at Grantee's own expense all or any part of the Cable System from all Public Right-of-Ways within the Franchise Area within a reasonable time. If Grantee fails to do so, the City may perform the work and collect the cost thereof from Grantee. However, Grantee shall have no obligation to remove the Cable System where it utilizes the System to provide other non-Cable Services to the extent Grantee has authority under Applicable Law, and notifies the City in

writing of such authority, to maintain facilities in the Public Right-of-Way subject to Grantee's obligation to apply for and secure a right-of-way permit from the City, if applicable.

3.10 **Continuity of Service Mandatory**. It shall be the right of all Subscribers to receive all available services insofar as their financial and other obligations to Grantee are honored. In the event that Grantee elects to overbuild, rebuild, modify, or sell the System, or the City revokes or fails to renew the Franchise, Grantee shall make its best effort to ensure that all Subscribers receive continuous uninterrupted service, regardless of the circumstances, during the lifetime of the Franchise. In the event of expiration, purchase, lease-purchase, condemnation, acquisition, taking over or holding of plant and equipment, sale, lease, or other transfer to any other Person, including any other grantee of a cable franchise, the current Grantee shall cooperate fully to operate the System in accordance with the terms and conditions of this Franchise for a temporary period sufficient in length to maintain continuity of service to all Subscribers.

SECTION 4OPERATION IN PUBLIC RIGHT-OF-WAY

4.1 **Use of Public Right-of-Way.**

(a) Grantee may, subject to the terms of this Franchise and the City Code, erect, install, construct, repair, replace, reconstruct and retain in, on, over, under, upon, across and along the Public Right-of-Way within the City such lines, cables, conductors, ducts, conduits, vaults, manholes, amplifiers, appliances, pedestals, attachments and other property and equipment as are necessary and appurtenant to the operation of a Cable System within the City. Without limiting the foregoing, Grantee expressly agrees that it will construct, operate and maintain its Cable System in compliance with, and subject to, the requirements of the City Code, including by way of example and not limitation, those requirements governing the placement of Grantee's Cable System; and with other applicable City Codes, and will obtain and maintain all permits and bonds required by the City Code in addition to those required in this Franchise.

(b) All wires, conduits, cable and other property and facilities of Grantee shall be so located, constructed, installed and maintained as not to endanger or unnecessarily interfere with the usual and customary trade, traffic and travel upon, or other use of the Public Right-of-Way of City. Grantee shall keep and maintain all of its property in good condition, order and repair so that the same shall not menace or endanger the life or property of any Person. Grantee shall keep accurate maps and records of all of its wires, conduits, cables and other property and facilities located, constructed and maintained in the City.

(c) All wires, conduits, cables and other property and facilities of Grantee, shall be constructed and installed in an orderly and professional manner in accordance with all Applicable Laws. All wires, conduits and cables shall be installed, where possible, parallel with electric and telephone lines. Multiple cable configurations shall be arranged in parallel and bundled with due respect for engineering considerations.

4.2 **Construction or Alteration**. Grantee shall in all cases comply with applicable sections of the City Code, City resolutions and City regulations regarding the acquisition of permits and/or such other items as may be reasonably required in order to construct, alter or maintain the Cable System. Grantee shall, upon request, provide information to the City regarding its progress in completing or altering the Cable System.

4.3 **Non-Interference**. Grantee shall exert its best efforts to construct and maintain a Cable System so as not to interfere with other use of Public Right-of-Way and shall at all times comply with applicable City Code requirements related to the placement of Grantee's facilities. Grantee shall, where

possible in the case of above ground lines, make use of existing poles and other facilities available to Grantee. When residents receiving underground service or who will be receiving underground service will be affected by proposed construction or alteration, Grantee shall provide such notice as set forth in the permit or in City Code of the same to such affected residents.

4.4 **Consistency with Designated Use**. Notwithstanding the above grant to use Public Right-of-Way, no Public Right-of-Way shall be used by Grantee if the City, in its sole opinion, determines that such use is inconsistent with the terms, conditions or provisions by which such Public Right-of-Way was created or dedicated, or presently used under Applicable Laws.

4.5 **Undergrounding**. Grantee shall in all cases comply with Applicable Laws, including Undergrounding in Section 90.51 of the City Code.

4.6 **Maintenance and Restoration.** Grantee shall in all cases comply with Applicable Laws, including Right-of-Way Patching and Restoration in Section 90.40 of the City Code.

4.7 **Disputes.** In any dispute over the adequacy of restoration or maintenance relative to this section, final determination shall be the prerogative of the City, Department of Public Works and consistent with City Code and any permit issued by the City.

4.8 **Work on Private Property**. Grantee, with the consent of property owners, shall have the authority, pursuant to the City Code, to trim trees upon and overhanging Public Right-of-Way, alleys, sidewalks, and streets so as to prevent the branches of such trees from coming in contact with the wires and cables of Grantee, except that at the option of the City, such trimming may be done by it or under its supervision and direction at the reasonable expense of Grantee.

4.9 **Relocation**.

(a) Public Property. Grantee shall relocate its System and facilities in accordance with the City Code. In addition, if, during the term of the Franchise, the City or any government entity elects or requires a third party to alter, repair, realign, abandon, improve, vacate, reroute or change the grade of any Public Right-of-Way or other public property; or to construct, maintain or repair any public improvement; or to replace, repair install, maintain, or otherwise alter any cable, wire conduit, pipe, line, pole, wire-holding structure, structure, or other facility, including a facility used for the provision of utility or other services or transportation of drainage, sewage or other liquids, for any public purpose, Grantee shall, upon request, except as otherwise hereinafter provided, at its sole expense remove or relocate as necessary its poles, wires, cables, underground conduits, vaults, pedestals, manholes and any other facilities which it has installed. Nothing herein shall mandate that City provide reimbursement to Grantee for the costs of such relocation and removal. However, if the City makes available funds for the cost of placing facilities underground, nothing herein shall preclude the Grantee from participating in such funding to the extent consistent with the City Code or Applicable Laws.

(b) Utilities and Other Franchisees. If, during the term of the Franchise, another entity which holds a franchise or any utility requests Grantee to remove or relocate such facilities to accommodate the construction, maintenance or repair of the requesting party's facilities, or their more efficient use, or to "make ready" the requesting party's facilities for use by others, or because Grantee is using a facility which the requesting party has a right or duty to remove, Grantee shall do so. The companies involved may decide among themselves who is to bear the cost of removal or relocation, pursuant to City Code, and provided that the City shall not be liable for such costs.

(c) Notice to Remove or Relocate. Any Person requesting Grantee to remove or relocate its facilities shall give Grantee no less than forty-five (45) Days' advance written notice to Grantee advising Grantee of the date or dates removal or relocation is to be undertaken; provided, that no advance written notice shall be required in emergencies or in cases where public health and safety or property is endangered.

(d) Failure by Grantee to Remove or Relocate. If Grantee fails, neglects or refuses to remove or relocate its facilities as directed by the City; or in emergencies or where public health and safety or property is endangered, the City may do such work or cause it to be done, and the cost thereof to the City shall be paid by Grantee. If Grantee fails, neglects or refuses to remove or relocate its facilities as directed by another franchisee or utility, that franchisee or utility may do such work or cause it to be done, and if Grantee would have been liable for the cost of performing such work, the cost thereof to the party performing the work or having the work performed shall be paid by Grantee.

(e) Procedure for Removal of Cable. Grantee shall not remove any underground cable or conduit which requires trenching or other opening of the Public Right-of-Way along the extension of cable to be removed, except as hereinafter provided. Grantee may remove any underground cable from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way along the extension of cable to be removed. Subject to Applicable Law, Grantee shall remove, at its sole cost and expense, any underground cable or conduit by trenching or opening of the Public Right-of-Way along the extension thereof or otherwise which is ordered to be removed by the City based upon a determination, in the sole discretion of the City, that removal is required in order to eliminate or prevent a hazardous condition. Underground cable and conduit in the Public Right-of-Way which is not removed shall be deemed abandoned and title thereto shall be vested in the City.

(f) Movement of Buildings. Grantee shall, upon request by any Person holding a building moving permit, franchise or other approval issued by the City, temporarily remove, raise or lower its wire to permit the movement of buildings. The expense of such removal, raising or lowering shall be paid by the Person requesting same, and Grantee shall be authorized to require such payment in advance. The City shall require all building movers to provide not less than fifteen (15) Days' notice to the Grantee to arrange for such temporary wire changes.

(g) System Maps and Layout. In accordance with Section 90.50 of the City Code and Minn. Rules, Ch. 7819, Grantee shall provide mapping information in a form required by the City and as maintained by Grantee in the ordinary course of business. The City shall maintain the confidentiality of any information so marked by Grantee in accordance with Section 13.3 of this Franchise and the Minnesota Government Data Practices Act ("MGDPA").

SECTION 5 REMOVAL OR ABANDONMENT OF SYSTEM

5.1 **Removal of Cable System**. In the event that: (a) the use of the Cable System is discontinued for any reason for a continuous period of twelve (12) months; or (b) the Cable System has been installed in a Public Right-of-Way without complying with the requirements of this Franchise, Grantee, at its expense shall, at the demand of the City remove promptly from the Public Right-of-Way all of the aerial portion of the Cable System other than any which the City may permit to be abandoned in place. In the event of any such removal Grantee shall promptly restore the Public Right-of-Way to a condition as nearly as possible to its prior condition the Public Right-of-Way or other public places in the City from which the System has been removed in accordance with all requirements of the City Code and Section 2.9 herein. However, Grantee shall have no obligation to remove the Cable System where it utilizes

the system to provide other non-Cable Services and has any other authority under Applicable Law to maintain facilities in the Public Rights-of-Way, or where Grantee is able to find a purchaser of the Cable System, acceptable to the City, who holds such authorization.

5.2 **Abandonment of Cable System**. In the event of Grantee's abandonment of the Cable System, City shall have the right to require Grantee to conform to the state right-of-way rules, Minn. Rules, Chapter 7819. The Cable System to be abandoned in place shall be abandoned in the manner prescribed by the City. Grantee may not abandon any portion of the System without having first given three (3) months written notice to the City. Grantee may not abandon any portion of the System without compensating the City for damages resulting from the abandonment.

5.3 **Removal after Abandonment or Termination**. If Grantee has failed to commence removal of System, or such part thereof as was designated by City, within thirty (30) Days after written notice of City's demand for removal consistent with Minn. Rules, Ch. 7819, is given, or if Grantee has failed to complete such removal within twelve (12) months after written notice of City's demand for removal is given, City shall have the right to apply funds secured by the letter of credit and performance bond toward removal and/or declare all right, title, and interest to the Cable System to be in City with all rights of ownership including, but not limited to, the right to operate the Cable System or transfer the Cable System to another for operation by it.

5.4 **City Options for Failure to Remove Cable System**.

(a) If Grantee has failed to complete such removal within the time given after written notice of the City's demand for removal is given, the City shall have the right to exercise one of the following options:

(i) Declare all right, title and interest to the System to be in the City or its designee with all rights of ownership including, but not limited to, the right to operate the System or transfer the System to another for operation by it; or

(ii) Declare the System abandoned and cause the System, or such part thereof as the City shall designate, to be removed at no cost to the City. The cost of said removal shall be recoverable from the security fund, indemnity and penalty section provided for in this Franchise or from Grantee directly.

(b) Upon termination of service to any Subscriber, Grantee shall promptly remove all its facilities and equipment from within the dwelling of a Subscriber who owns such dwelling upon his or her written request, except as provided by Applicable Law. Such Subscribers shall be responsible for any costs incurred by Grantee in removing the facilities and equipment.

5.5 **System Construction and Equipment Standards**. The Cable System shall be installed and maintained in accordance with standard good engineering practices and shall conform, when applicable to the National Electrical Safety Code, the National Electrical Code and the FCC's Rules and Regulations.

SECTION 6 SYSTEM DESIGN AND CAPACITY

6.1 **Availability of Signals and Equipment**.

(a) The Cable System utilizes a fiber to the fiber node architecture, with fiber optic cable deployed from Grantee's headend to Grantee's fiber nodes, tying into Grantee's coaxial Cable System serving Subscribers. The System is currently passing a minimum of 750 MHz (with a

minimum passband of between 50 and 750 MHz) and shall be capable of providing to Subscribers at least two hundred (200) or more activated minimum downstream video Channels, or such comparable video viewing capability as is provided in light of developing technologies and video distribution practices in the future.

(b) The entire System shall be technically capable of transmitting industry-standard digital television signals in a manner and quality consistent with applicable FCC regulations.

(c) Grantee agrees to maintain the Cable System in a manner consistent with, or in excess of the specifications in Section 5.1 (a) and (b) throughout the term of this Franchise with sufficient capability and technical quality to enable the implementation and performance of all the requirements of this Franchise, including the exhibits hereto, and in a manner which meets or exceeds FCC technical quality standards at 47 C.F.R. § 76 Subpart K, regardless of the particular format in which a signal is transmitted.

6.2 **System Specifications.**

(a) System Maintenance. In all its construction and service provision activities, Grantee shall meet or exceed the construction, technical performance, extension and service requirements set forth in this Franchise.

(b) Emergency Alert Capability. At all times during the term of this Franchise, Grantee shall provide and maintain an Emergency Alert System ("EAS") consistent with Applicable Laws and regulations including 47 C.F.R., Part 11, and any Minnesota State Emergency Alert System requirements. The City may identify authorized emergency officials for activating the EAS insofar as the City's process is consistent with the Minnesota State Emergency Statewide Plan ("EAS Plan"). The City may also develop a local plan containing methods of EAS message distribution, insofar as the local plan is consistent with Applicable Laws and the EAS Plan.

(c) Standby Power. Grantee shall provide standby power generating capacity at the Cable System control center and at all hubs. Grantee shall maintain standby power system supplies, rated at least at two (2) hours' duration, throughout the trunk and distribution networks. In addition, Grantee shall have in place throughout the Franchise term a plan, and all resources necessary for implementation of the plan, for dealing with outages of more than two (2) hours.

(d) Technical Standards. The technical standards used in the operation of the Cable System shall comply, at minimum, with the technical standards promulgated by the FCC relating to Cable Systems pursuant to 47 C.F.R. § 76 Subpart K, as may be amended or modified from time to time, which regulations are expressly incorporated herein by reference. The Cable System shall be installed and maintained in accordance with standard good engineering practices and shall conform with the National Electrical Safety Code and all other Applicable Laws governing the construction of the Cable System and in such manner that the Cable System shall not interfere with any installations of the City.

6.3 **Performance Testing**. Grantee shall perform all system tests at the intervals required by the FCC, and all other tests reasonably necessary to determine compliance with technical standards required by this Franchise. These tests shall include, at a minimum:

(a) Tests required by the City to demonstrate Franchise compliance; and

(b) Written records of all system test results performed by or for Grantee shall be maintained as required by FCC regulations and shall be available for City inspection upon request.

6.4 **Special Testing.**

(a) Throughout the term of this Franchise, City shall have the right to inspect all construction or installation work performed pursuant to the provisions of the Franchise. In addition, City may require special testing of a location or locations within the System if there is a particular matter of controversy or unresolved complaints regarding such construction or installation work or pertaining to such location(s). Demand for such special tests may be made on the basis of complaints received or other evidence indicating an unresolved controversy or noncompliance. Such tests shall be limited to the particular matter in controversy or unresolved complaints. City shall endeavor to so arrange its request for such special testing so as to minimize hardship or inconvenience to Grantee or to the Subscribers caused by such testing.

(b) Before ordering such tests, Grantee shall be afforded thirty (30) Days following receipt of written notice to investigate and, if necessary, correct problems or complaints upon which tests were ordered. City shall meet with Grantee prior to requiring special tests to discuss the need for such and, if possible, visually inspect those locations which are the focus of concern. If, after such meetings and inspections, City wishes to commence special tests and the thirty (30) Days have elapsed without correction of the matter in controversy or unresolved complaints, the tests shall be conducted at Grantee's expense by Grantee's qualified engineer. The City shall have a right to participate in such testing by having an engineer of City's choosing, and at City's expense, observe and monitor said testing.

SECTION 7PROGRAMMING AND SERVICES

7.1 **Categories of Programming Service**. Grantee shall provide video programming services in at least the following broad categories:

(a) Local Broadcast (subject to federal carriage requirements)

(b) Public Broadcast

(c) News and Information

(d) Sports

(e) General Entertainment

(f) Arts/Performance/Humanities

(g) Science/Technology

(h) Children/Family/Seniors

(i) Foreign Language/Ethnic Programming

(j) PEG Access Programming (to the extent required by the Franchise)

(k) Movies

7.2 **Changes in Programming Services**. As required by Applicable Law, Grantee shall provide at least thirty (30) Days' prior written notice to Subscribers and to the City of Grantee's request to effectively delete any broad category of programming or any Channel within its control, including all proposed changes in bandwidth or Channel allocation and any assignments including any new equipment requirements that may occur as a result of these changes.

7.3 **Parental Control Device or Capability**. Upon request by any Subscriber, Grantee shall make available a parental control or lockout device or functionality that will enable the Subscriber to block all access to any and all Channels without affecting those not blocked. Grantee shall inform Subscribers of the availability of the lockout device or functionality at the time of original subscription and annually thereafter.

7.4 **FCC Reports**. The results of any tests required to be filed by Grantee with the FCC shall also be copied to City within ten (10) Days of the conduct of the date of the tests.

7.5 **Free Cable Service to Public Buildings.**

(a) The parties acknowledge that as of the Effective Date of this Franchise, Grantee continues to provide Complimentary Services to certain schools, libraries and public institutions within the Franchise Area as set forth in Exhibit A. In the event Grantee elects, to the extent permitted by Applicable Laws, to invoice the City for Complimentary Services, the Grantee agrees that it will do so only after providing City with one hundred twenty (120) Days' prior written notice. Grantee agrees not to, unfairly or unreasonably, discriminate against the City with respect to other

Minnesota served local franchising authorities, with respect to the costs to be imposed for Complimentary Services. Any costs to be charged by the Grantee for such Complimentary Services shall be no greater than that legally permitted by Applicable Law including the FCC 621 Order and federal litigation interpreting the FCC 621 Order.

(b) The City shall have right to discontinue receipt of all or a portion of the Complimentary Service provided by Grantee in the event Grantee elects to impose a charge against the City for the Complimentary Service as set forth in the preceding paragraph.

7.6 **Annexation**. Unless otherwise provided by Applicable Law, including the City Code, upon the annexation of any additional land area by City, the annexed area shall thereafter be subject to all the terms of this Franchise upon sixty (60) Days written notification to Grantee of the annexation by City. Unless otherwise required by Applicable Laws, nothing herein shall require the Grantee to expand its Cable

System to serve, or to offer Cable Service to any area annexed by the City if such area is then served by another Wireline MVPD franchised to provide multichannel video programming.

7.7 **Line Extension.**

(a) Grantee shall construct and operate its Cable System so as to provide Cable Service within the Franchise Area where there exists a density equivalent of seven (7) dwelling units per one-quarter (1/4) mile of feeder cable as measured from the nearest active plant of the Cable System if the extension is to be constructed using aerial plant, and nine (9) dwelling units per one-quarter (1/4) mile of feeder cable as measured from the nearest active plant if the extension is to be constructed using underground plant. The City, for its part, shall endeavor to exercise reasonable efforts to require developers and utility companies to provide the Grantee with at least fifteen (15) Days advance notice of an available open trench for the placement of necessary cable.

(b) Where the density is less than specified above, and if it is in Grantee's regular business practices, Grantee shall inform Persons requesting Service of the possibility of paying for installation or a line extension and shall offer to provide them with a free written estimate of the cost, which shall be provided within a reasonable time and if a significant delay is likely Grantee will provide an estimate of when the bid estimate can be provided. Grantee may offer the Persons requesting service the opportunity to "prepay" some or all of the necessary line extensions according to its regular business policies. Grantee shall at all times implement such line extension policy in a nondiscriminatory manner throughout the City.

(c) Any residential unit located within one hundred twenty-five (125) feet from the nearest point of access on the Public Right-of-Way from which the Cable System is designed to serve the site shall be connected to the Cable System at no charge other than the standard installation charge. Grantee shall, upon request by any potential Subscriber residing in City beyond the one hundred twenty-five (125) foot limit, extend service to such Subscriber provided that the Subscriber shall pay the net additional Drop costs, unless the Grantee agrees to waive said costs. To the extent consistent with Applicable Laws, Grantee agrees that it shall impose installation costs for non-standard installations in a uniform and nondiscriminatory manner throughout the City.

7.8 **Nonvoice Return Capability**. Grantee is required to use cable and associated electronics having the technical capacity for nonvoice return communications.

SECTION 8 EDUCATIONAL AND GOVERNMENTAL ACCESS CHANNELS

8.1 **Number of EG Access Channels**.

(a) Grantee will make available a minimum of two (2) EG Access Channels for the Franchise term and shall offer them in standard definition ("SD") format. Grantee shall provide the Access Channels on the Basic Cable Service tier.

(b) EG Access Channels and programming may be delivered by City to Grantee in SD or high definition ("HD") format as set forth herein. Grantee shall provide all necessary transmission equipment from the demarcation point and throughout Grantee's distribution system, in order to deliver the EG Access Channels to Subscribers. EG Access Channel signals delivered in HD format to Grantee shall not require Grantee to deliver such HD signals to Subscribers except as set forth in this Section 7.

(c) Grantee will continue to carry the EG Access Channels in SD format as long as there are SD Channels in Grantee's Basic Cable Service tier. If Grantee discontinues carriage of SD Channels, all of the EG Access Channels shall be carried in HD format.

8.2 **High Definition EG Access Channels.**

(a) Upon ninety (90) Days from the Effective Date of this Franchise, Grantee shall provide the City with one (1) Access Channel in HD for the City's government access programming. The City shall have the sole discretion to determine which of its Channels will be simulcast in HD without content restrictions imposed by Grantee except for the requirement contained in this Section 7. HD Access Channels will be carried on the Cable System without degradation. Following implementation of the HD Access Channel as set forth in this Section 7.2(a), Grantee will maintain the two (2) SD EG Access Channels required by Section 7.1 resulting in two (2) SD Access Channels and one (1) HD Access Channel.

(b) The City acknowledges that receipt of an HD format EG Access Channel may require Subscribers to buy or lease special equipment or pay additional HD charges applicable to all HD services.

(c) The City shall pay for and be responsible for all HD playback servers to be located at 485 Gorman Street, Shakopee, MN 55379. Grantee agrees that it shall be responsible for all costs associated with the provision of encoders or other equipment necessary for Grantee to receive HD or SD signals at the Grantee's headend.

(d) The City is responsible for acquiring all equipment necessary to produce programming in HD and may be paid for out of the EG Fee set forth in Section 7.13 of this Franchise.

(e) Grantee shall have the right to use any technology to deploy or deliver HD signals (including selection of compression, utilization of IP and other processing characteristics) so long as it produces signal quality for the consumer that is reasonably comparable (from the viewer's standpoint) and functionally equivalent to similar commercial HD signals carried on the Cable System.

8.3 **Control of EG Access Channels**. The control and administration of the EG Access Channels shall rest with the City. The City may delegate, from time to time over the term of this Franchise, such control and administration to various entities as determined in City's sole discretion.

8.4 **Transmission of EG Access Channels**. EG Access Channels may be used for transmission of non-video signals in compliance with Applicable Laws. This may include downstream transmission of data using a protocol such as TCP/IP or current industry standards. Should Grantee develop the capability to provide bi-directional data transmission, spectrum capacity shall be sufficient to allow Subscribers to transmit data to EG facilities.

8.5 **EG Access Channel Locations.**

(a) EG Access Channels shall be carried on the Basic Cable Service tier as set forth in this Section 7. Nothing herein precludes the Grantee from charging for equipment needed for Basic Cable Service. Grantee shall make every reasonable effort to coordinate cablecasting EG Access programming on the Cable System on the same Channel designations as such programming is cablecast within the City as of the Effective Date. In no event shall any EG Access Channel reallocations be made prior to ninety (90) Days written notice to the City by Grantee, except for circumstances beyond Grantee's reasonable control. The EG Access Channels are presently located on Channels 14 and 16.

(b) Grantee agrees not to encrypt the EG Access Channels differently than other commercial Channels available on the Cable System.

(c) Grantee shall make reasonable efforts to minimize Channel movements for EG Access Channels and shall make reasonable efforts to locate EG Access Channels in its lineup in a manner that is easily accessible to Subscribers. In the event a EG Access Channel is moved, Grantee, at Grantee's expense, will place City's notices of the EG Access Channel change on its regular monthly billings, upon City's request.

(d) In conjunction with any occurrence of any SD EG Access Channel(s) relocation, Grantee shall provide up to One Thousand Five-Hundred Dollars ($1,500) of reimbursement for costs incurred by City to promote the new Channel locations.

8.6 **Navigation to EG Access Channels/Electronic Programming Guide**. Grantee agrees that if it utilizes a visual interface under its control on its Cable System for all Channels, the EG Access Channels shall be treated in a non-discriminatory fashion consistent with Applicable Laws so that Subscribers will have ready access to EG Access Channels. Grantee will continue to make available to City the ability to place EG Access Channel programming information on the interactive channel guide via the electronic programming guide ("EPG") vendor ("EPG provider") that Grantee utilizes to provide the guide service. Grantee will be responsible for providing the designations and instructions necessary for the EG Access Channels to appear on the EPG. All costs and operational requirements of the EPG provider shall be the responsibility of the City. City acknowledges that the EPG is not technically possible for all EG Access Channel programming, and that Grantee is not responsible for operations of the EPG provider.

8.7 **Ownership of EG Access Channels**. Grantee does not relinquish its ownership of or ultimate right of control over a Channel by designating it for EG use. A EG access user – whether an individual, educational or governmental user – acquires no property or other interest by virtue of the use of a Channel position so designated. Grantee shall not exercise editorial control over any educational or governmental use of a Channel position, except Grantee may refuse to transmit any access program or portion of a access program that contains obscenity, indecency, or nudity in violation of Applicable Law.

8.8 **Noncommercial Use of EG**. Permitted noncommercial uses of the EG Access Channels shall include by way of example and not limitation: (a) the identification of financial supporters similar to what is provided on public broadcasting stations; or (b) the solicitation of financial support for the provision of EG programming by the City or third party users for charitable, educational or governmental purposes; or (c) programming offered by accredited, non-profit, educational institutions which may, for example, offer telecourses over a EG Access Channel.

8.9 **Dedicated Fiber Return Lines**. Grantee shall maintain all existing fiber paths for EG transport in the City. Such fiber transports are listed in Exhibit A attached hereto. To the extent specifically

authorized by Applicable Law, Grantee shall have the right to recoup the maintenance costs associated with the EG transport as set forth in this Section 7.9. Grantee shall invoice the City for such maintenance costs in accordance with the requirements of Applicable Law. Grantee shall not be responsible for fiber "replacement" but will handle any damage and all maintenance on the existing fiber. Grantee anticipates, but cannot guarantee, that that this will result in minimal fiber expenditures by the City over this Franchise term. Any costs to be charged by the Grantee shall be no greater than that legally permitted by Applicable Law including the FCC 621 Order and federal litigation interpreting the FCC 621 Order.

8.10 **Ancillary Equipment.** Any ancillary equipment operated by Grantee for the benefit of EG Access Channels on Grantee's fiber paths or Cable System, whether referred to switchers, routers or other equipment, will be maintained by Grantee, at no cost to the City or schools for the life of the Franchise. Grantee is responsible for any ancillary equipment on its side of the demarcation point and the City or school is responsible for all other production/playback equipment.

8.11 **Future Fiber Return Lines for EG**.

(a) At such time that the City determines:

(i) that the City desires the capacity to allow Subscribers in the City to receive EG programming (video or character generated) which may originate from schools, City facilities, other government facilities or other designated facilities (other than those indicated in paragraph 7.9); or

(ii) that the City desires to establish or change a location from which EG programming is originated; or

(iii) that the City desires to upgrade the connection to Grantee from an existing signal point of origination,

the City may elect to give Grantee written notice detailing the point of origination and the capability sought by the City. Upon receipt of such notice, Grantee agrees to submit a cost estimate to implement the City's plan within a reasonable period of time but not later than September 1st in the year preceding the request for any costs exceeding Twenty-five Thousand Dollars ($25,000). The cost estimate shall not exceed the marginal cost of the requested facility. After an agreement to reimburse Grantee for Grantee's out of pocket time and material costs, Grantee will implement any necessary Cable System changes within a reasonable period of time. Nothing herein prevents the City, or a private contractor retained by the City, from constructing said return fiber. Grantee agrees that it shall not impose any recurring charge for the use of connections/facilities.

8.12 **EG Access Channel Carriage.**

(a) Grantee shall provide all necessary transmission equipment, at no cost to the City, from the demarcation point and throughout Grantee's distribution system in order to deliver the EG Access Channels. Any and all costs associated with any modification of the EG Access Channels or signals after the EG Access Channels/signals leave the City's designated playback facilities, or any designated playback center authorized by the City shall be borne entirely by Grantee. Grantee shall not cause any programming to override EG programming on any EG Access Channel, except by oral or written permission from the City, with the exception of emergency alert signals.

(b) The City may request and Grantee shall provide an additional Access Channel when the cumulative time on all the existing EG Access Channels combined meets the following

standard: whenever one (1) of the EG Access Channels in use during eighty percent (80%) of the weekdays, Monday through Friday, for eighty percent (80%) of the time during a consecutive three (3) hour period for six (6) weeks running, and there is a demand for use of an additional Channel for the same purpose, the Grantee has six (6) months in which to provide a new, EG Access Channel for the same purpose; provided that, the provision of the additional Channel or Channels does not require the Cable System to install Converters.

(c) To the extent required by Minnesota Statutes 238.084, the VHF spectrum shall be used for one (1) of the educational or governmental specially designated EG Access Channels. The City acknowledges that the Grantee operates an all-digital System and compliance with this requirement may not be technically possible.

(d) The City or its designee shall be responsible for developing, implementing, interpreting and enforcing rules for EG Access Channel use.

(e) The Grantee shall monitor the EG Access Channels for technical quality to ensure that they meet FCC technical standards including those applicable to the carriage of EG Access Channels, provided however, that the Grantee is not responsible for the production quality of EG programming productions. The City, or its designee, shall be responsible for the production and quality of all EG access programming. Grantee shall carry all components of the standard definition of EG Access Channel including, but not limited to, closed captioning, stereo audio and other elements associated with the programming.

8.13 **EG Access Channel Support.**

(a) Effective with the first Subscriber bill after the Effective Date of this Franchise

, Grantee shall remit a EG fee to the City of one-half percent (.5%) of Grantee's Gross Revenues

in support of EG capital ("EG Fee").

(b) The EG Fee may be used by City in accordance with Applicable Law.

(c) The EG Fee is not part of the Franchise Fee and, so long as it is used in accordance with Applicable Law, instead falls within one or more of the exceptions in 47 U.S.C. § 542. The EG Fee may be categorized, itemized, and passed through to Subscribers as permissible, in accordance with 47 U.S.C. § 542 or other Applicable Laws. Grantee shall pay the EG Fee to the City quarterly at the same time as the payment of Franchise Fees under Section 16.1 of the Franchise. Grantee agrees that it will not offset or reduce its payment of past, present, or future Franchise Fees required as a result of its obligation to remit the EG Fee.

(d) Any EG Fees owing pursuant to this Franchise which remain unpaid more than twenty-five (25) Days after the date the payment is due shall be delinquent and shall thereafter accrue interest at ten percent (10%) per annum.

8.14 **EG Technical Quality.**

(a) Grantee shall not be required to carry a EG Access Channel in a higher quality format than that of the Channel signal delivered to Grantee, but Grantee shall not implement a change in the method of delivery of EG Access Channels that results in a material degradation of signal quality or impairment of viewer reception of EG Access Channels, provided that this requirement shall not prohibit Grantee from implementing new technologies also utilized for commercial Channels carried on its Cable System. Grantee shall meet FCC signal quality standards when offering EG Access Channels on its Cable System and shall continue to comply with closed captioning pass-through requirements. There shall be no significant deterioration in an EG Access Channel signal from the point of origination upstream to the point of reception downstream on the Cable System.

(b) Grantee will deliver the SD/HD EG Access Channel to Subscribers so that it is viewable without degradation, provided that it is not required to deliver a EG Access Channel at a resolution higher than the highest resolution used in connection with the delivery of local broadcast signals to the public. Grantee may implement SD/HD carriage of the EG Access Channel in any manner (including selection of compression, utilization of IP, and other processing characteristics) that produces a signal as accessible, functional, useable and of a quality comparable (meaning indistinguishable to the viewer) to broadcast SD/HD channels carried on the Cable System.

(c) Within eight (8) hours of a written or e-mailed request from City to the Grantee identifying a technical problem with a EG Access Channel and requesting assistance, Grantee will provide technical assistance or diagnostic services to determine whether or not a problem with a EG signal is the result of matters for which Grantee is responsible and if so, Grantee will take prompt corrective action. If the problem persists and there is a dispute about the cause, then the parties shall meet with engineering representation from Grantee and the City in order to determine the course of action to remedy the problem.

(d) If changes in the technology used by the Grantee require additional equipment for reception of EG Access Channels, the Grantee shall make such equipment available free of charge and at no cost to the City.

8.15 **Change in Technology**. In the event Grantee makes any change in the Cable System and related equipment and facilities or in its signal delivery technology, which requires the City to obtain new equipment in order to be compatible with such change for purposes of transport and delivery of the EG Access Channels, Grantee shall, at its own expense and free of charge to City or its designated entities, purchase such equipment as may be necessary to facilitate the cablecasting of the EG Access Channels in accordance with the requirements of the Franchise.

8.16 **Regional Channel Six**. Grantee shall make available Regional Channel Six as long as it is required to do so by Applicable Law.

8.17 **Compliance with Minnesota Statutes Chapter 238**. In addition to the requirements contained in this Section 7 of this Franchise, Grantee and City shall comply with the EG requirements mandated by Minn. Stat. § 238.084.

SECTION 9 REGULATORY PROVISIONS

9.1 **Intent**. The City shall have the right to administer and regulate activities under the Franchise up to the full extent permitted by Applicable Law.

9.2 **Delegation of Authority to Regulate**. The City reserves the right to delegate its regulatory authority wholly or in part to agents of the City, including, but not limited to, an agency which may be formed to regulate several franchises in the region in a manner consistent with Applicable Laws. Any existing delegation in place at the time of the grant of this Franchise shall remain intact unless expressly modified by City.

9.3 **Regulation of Rates and Charges.**

(a) Right to Regulate. The City reserves the right to regulate rates or charges for any Cable Service within the limits of Applicable Law, to enforce rate regulations prescribed by the FCC, and to establish procedures for said regulation or enforcement.

(b) Notice of Change in Rates and Charges. Throughout the term of this Franchise, Grantee shall give the City and all Subscribers within the City at least thirty (30) Days' notice of any intended modifications or additions to Subscriber rates or charges. Nothing in this subsection shall be construed to prohibit the reduction or waiving of rates or charges in conjunction with promotional campaigns for the purpose of attracting Subscribers or users.

(c) Rate Discrimination Prohibited. Within any category of Subscribers, Grantee shall not discriminate among Subscribers with regard to rates and charges made for any service based on considerations of race, color, creed, sex, marital or economic status, national origin, sexual preference, or (except as allowed by Applicable Law) neighborhood of residence, except as otherwise provided herein; and for purposes of setting rates and charges, no categorization of Subscribers shall be made by Grantee on the basis of those considerations. Nevertheless, Grantee shall be permitted to establish (i) discounted rates and charges for providing Cable Service to low-income, handicapped, or low-income elderly Subscribers, (ii) promotional rates, and (iii) bulk rate and package discount pricing.

SECTION 10BOND

10.1 **Performance Bond**. Upon the Effective Date of this Franchise and at all times thereafter Grantee shall maintain with City a bond in the sum of Fifty Thousand and No/100 Dollars ($50,000.00) in such form and with such sureties as shall be acceptable to City, conditioned upon the faithful performance by Grantee of this Franchise

and the acceptance hereof given by City and upon the further condition that in the event Grantee shall fail to comply with any law, ordinance or regulation, there shall be recoverable jointly and severally from the principal and surety of the bond, any damages or losses suffered by City as a result, including the full amount of any compensation, indemnification or cost of removal of any property of Grantee, including a reasonable allowance for attorneys' fees and costs (with interest at two percent (2%) in excess of the then prime rate), up to the full amount of the bond, and which bond shall further guarantee payment by Grantee of all claims and liens against City or any, public property, and taxes due to City, which arise by reason of the construction, operation, maintenance or use of the Cable System.

10.2 **Rights**. The rights reserved by City with respect to the bond are in addition to all other rights the City may have under this Franchise or any other law.

10.3 **Reduction of Bond Amount**. City may, in its sole discretion, reduce the amount of the bond.

SECTION 11SECURITY FUND

11.1 **Security Fund**.

If there is an uncured breach by Grantee of a material provision of this Franchise or a pattern of repeated violations of any provision(s) of this Franchise, then Grantee shall, upon written request, establish and provide to the City, as security for the faithful performance by Grantee of all of the provisions of this Franchise, a letter of credit from a financial institution satisfactory to the City in the amount of Ten Thousand and No/100 Dollars ($10,000.00). In no event shall Grantee fail to post a Ten Thousand and No/100 Dollar ($10,000.00) letter of credit within thirty (30) Days receipt of a notice of Franchise violation pursuant to this Section 10.1. Failure to post said letter of credit shall constitute a separate material violation of this Franchise unless the breach is cured within such thirty (30) Day period or longer period allowed under the Franchise. The letter of credit shall serve as a common security fund for the faithful performance by Grantee of all the provisions of this Franchise and compliance with all orders, permits and directions of the City and the payment by Grantee of any claim, liens, costs, expenses, and taxes due the City which arise by reason of the construction, operation or maintenance of the Cable System. Interest on this deposit shall be paid to Grantee by the bank on an annual basis. The security may be terminated by the Grantee upon the resolution of the alleged noncompliance. The obligation to establish the security fund required by this paragraph is unconditional. The fund must be established in those circumstances where Grantee disputes the allegation that it is not in compliance and maintained for the duration of the dispute. If Grantee fails to establish the security fund as required, the City may take whatever action is appropriate to require the establishment of that fund and may recover its costs, reasonable attorneys' fees, and an additional penalty of Two Thousand and No/100 Dollars ($2,000.00) in that action.

11.2 **Withdrawal of Funds**. Provision shall be made to permit the City to withdraw funds from the security fund. Grantee shall not use the security fund for other purposes and shall not assign, pledge or otherwise use this security fund as security for any purpose.

11.3 **Restoration of Funds**. Within ten (10) Days after notice to it that any amount has been withdrawn by the City from the security fund pursuant to Section 10.4 of this Franchise, Grantee shall deposit a sum of money sufficient to restore such security fund to the required amount.

11.4 **Liquidated Damages**. In addition to recovery of any monies owed by Grantee to City or damages to City as a result of any acts or omissions by Grantee pursuant to the Franchise, City in its sole discretion may charge to and collect from the security fund the following liquidated damages:

(a) For failure to provide data, documents, reports or information or to cooperate with City during an application process or System review, the liquidated damage shall be One Hundred and No/100 Dollars ($100.00) per Day for each Day, or part thereof, such failure occurs or continues.

(b) For failure to comply with any of the provisions of this Franchise for which a penalty is not otherwise specifically provided, pursuant to this Section 10.4, the liquidated damage shall be One Hundred Fifty and No/100 Dollars ($150.00) per Day for each Day, or part thereof, such failure occurs or continues.

(c) For failure to test, analyze and report on the performance of the System following a request by City, the liquidated damage shall be Two Hundred Fifty and No/100 Dollars ($250.00) per Day for each Day, or part thereof, such failure occurs or continues.

(d) Forty-five (45) Days following notice from City of a failure of Grantee to comply with construction, operation or maintenance standards, the liquidated damage shall be Two

Hundred and No/100 Dollars ($200.00) per Day for each Day, or part thereof, such failure occurs or continues.

(e) Forty-five (45) Days following notice from City of a failure of Grantee to comply with removal or relocation requirements set forth in Section 3.9 of this Franchise, the liquidated damage shall be Four Hundred and No/100 Dollars ($400.00) per Day for each Day, or part thereof, such failure occurs or continues.

(f) For failure to provide the services Grantee has proposed, including but not limited to the implementation and the utilization of the EG Access Channels the liquidated damage shall be One Hundred Fifty and No/100 Dollars ($150.00) per Day for each Day, or part thereof, such failure occurs or continues.

11.5 **Each Violation a Separate Violation**. Each violation of any provision of this Franchise

shall be considered a separate violation for which separate liquidated damages can be imposed.

11.6 **Maximum 120 Days**. Any liquidated damages for any given violation shall be imposed upon Grantee for a maximum of one hundred twenty (120) Days. If after that amount of time Grantee has not cured or commenced to cure the alleged breach to the satisfaction of the City, the City may pursue all other remedies.

11.7 **Withdrawal of Funds to Pay Taxes**. If Grantee fails to pay to the City any taxes due and unpaid; or fails to repay to the City, any damages, costs or expenses which the City shall be compelled to pay by reason of any act or default of the Grantee in connection with this Franchise; or fails, after thirty (30) Days' notice of such failure by the City to comply with any provision of the Franchise which the City reasonably determines can be remedied by an expenditure of the security, the City may then withdraw such funds from the security fund. Payments are not Franchise Fees as defined in Section 16 of this Franchise.

11.8 **Procedure for Draw on Security Fund**.

(a) Whenever the City finds that Grantee has allegedly violated one (1) or more terms, conditions or provisions of this Franchise, a written notice shall be given to Grantee. The written notice shall describe in reasonable detail the alleged violation so as to afford Grantee an opportunity to remedy the violation. Grantee shall have thirty (30) Days subsequent to receipt of the notice in which to correct the violation before the City may require Grantee to make payment of damages, and further to enforce payment of damages through the security fund.

Grantee may, within ten (10) Days of receipt of notice, notify the City that there is a dispute as to whether a violation or failure has, in fact, occurred. Such notice by Grantee shall specify with particularity the matters disputed by Grantee and shall stay the running of the above-described time.

(b) City shall hear Grantee's dispute at the next regularly scheduled or specially scheduled Council meeting. Grantee shall have the right to speak and introduce evidence. The City shall determine if Grantee has committed a violation and shall make written findings of fact relative to its determination.

If a violation is found, Grantee may petition for reconsideration.

(c) If after hearing the dispute, the claim is upheld by the City, then Grantee shall have thirty (30) Days within which to remedy the violation before the City may require payment of all liquidated damages due it.

11.9 **Time for Correction of Violation**.

The time for Grantee to correct any alleged violation may be extended by the City if the necessary action to collect the alleged violation is of such a nature or character as to require more than thirty (30) Days within which to perform provided Grantee commences corrective action within fifteen (15) Days and thereafter uses reasonable diligence, as determined by the City, to correct the violation.

11.10 **Grantee's Right to Pay Prior to Security Fund Draw**. Grantee shall have the opportunity to make prompt payment of any assessed liquidated damages and if Grantee fails to promptly remit payment to the City, the City may resort to a draw from the security fund in accordance with the terms of this Section 10 of the Franchise.

11.11 **Failure to so Replenish Security Fund**.

If any security fund is not so replaced, City may draw on said security fund for the whole amount thereof and hold the proceeds, without interest, and use the proceeds to pay costs incurred by City in performing and paying for any or all of the obligations, duties and responsibilities of Grantee under this Franchise that are not performed or paid for by Grantee pursuant hereto, including attorneys' fees incurred by the City in so performing and paying. The failure to so replace any security fund may also, at the option of City, be deemed a default by Grantee under this Franchise. The drawing on the security fund by City and use of the money so obtained for payment or performance of the obligations, duties and responsibilities of Grantee which are in default, shall not be a waiver or release of such default.

11.12 **Collection of Funds Not Exclusive Remedy**. The collection by City of any damages or monies from the security fund shall not affect any other right or remedy available to City, nor shall any act, or failure to act, by City pursuant to the security fund, be deemed a waiver of any right of City pursuant to this Franchise or otherwise.

Notwithstanding this section, however, should the City elect to impose liquidated damages that remedy shall remain the City's exclusive remedy for the one hundred twenty (120) Day period set forth in Section 10.6.

SECTION 12DEFAULT

12.1 **Basis for Default**. City shall give written notice of default to Grantee if City reasonably determines that Grantee has:

(a) Violated any material provision of this Franchise or the acceptance hereto or any rule, order, regulation or determination of the City, state or federal government, not in conflict with this Franchise the violation of which prevents the Grantee from operating the Cable System in compliance with this Franchise;

(b) Attempted to evade any material provision of this Franchise or the acceptance hereof;

(c) Practiced any fraud or deceit upon City or Subscribers resulting in material harm;

(d) Made a material misrepresentation of fact in the application for or negotiation of this Franchise.

12.2 **Default Procedure**. If Grantee fails to cure such default within thirty (30) Days after the giving of such notice (or if such default is of such a character as to require more than thirty (30) Days within which to cure the same, and Grantee fails to commence to cure the same within said thirty (30) Day period and thereafter fails to use reasonable diligence, in City's sole opinion, to cure such default as soon as possible), then, and in any event, such default shall be a substantial breach and City may elect to terminate the Franchise. The City may place the issue of revocation and termination of this Franchise before the

governing body of City at a regular meeting. If City decides there is cause or reason to terminate, the following procedure shall be followed:

(a) City shall provide Grantee with a written notice of the reason or cause for proposed termination and shall allow Grantee a minimum of thirty (30) Days subsequent to receipt of the notice in which to correct the default.

(b) Grantee shall be provided with an opportunity to be heard at a public hearing prior to any decision to terminate this Franchise.

(c) If, after notice is given and an opportunity to cure, at Grantee's option, a public hearing is held, and the City determines there was a violation, breach, failure, refusal or neglect, the City may declare by resolution the Franchise revoked and of no further force and effect unless there is compliance within such period as the City may fix, such period may not be less than thirty (30) Days provided no opportunity for compliance need be granted for fraud or misrepresentation.

12.3 **Mediation**. If the Grantee and City are unable to resolve a dispute through informal negotiations during the period of thirty (30) Days following the submission of the claim giving rise to the dispute by one (1) party to the other, then unless that claim has been waived as provided in the Franchise, such claim may be subject to mediation if jointly agreed upon by both parties. Mutually agreed upon mediation shall stay other enforcement remedies of the parties for a period of ninety (90) Days from the date of filing, unless stayed for a longer period by agreement of the Grantee and City. The Grantee and City shall each pay one-half of the mediator's fee and any filing fees. The mediation shall be held in the City unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as a settlement agreement in any court having jurisdiction thereof. Nothing herein shall serve to modify or on any way delay the franchise enforcement process set forth in Section 10 of this Franchise.

12.4 **Failure to Enforce**. Grantee shall not be relieved of any of its obligations to comply promptly with any provision of the Franchise by reason of any failure of the City to enforce prompt compliance, and City's failure to enforce shall not constitute a waiver of rights or acquiescence in Grantee's conduct.

12.5 **Compliance with the Laws.**

(a) If any federal or state law or regulation shall require or permit City or Grantee to perform any service or act or shall prohibit City or Grantee from performing any service or act which may be in conflict with the terms of this Franchise, then as soon as possible following knowledge thereof, either party shall notify the other of the point in conflict believed to exist between such law or regulation. Grantee and City shall conform to state laws and rules regarding cable communications not later than one (1) year after they become effective, unless otherwise stated, and shall conform to federal laws and regulations regarding cable as they become effective.

(b) If any term, condition or provision of this Franchise or the application thereof to any Person or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof and the application of such term, condition or provision to Persons or circumstances other than those as to whom it shall be held invalid or unenforceable shall not be affected thereby, and this Franchise and all the terms, provisions and conditions hereof shall, in all other respects, continue to be effective and complied with provided the loss of the invalid or unenforceable clause does not substantially alter the agreement between the parties. In the event such law, rule or regulation is subsequently repealed, rescinded, amended or otherwise changed so that the provision which had been held invalid or modified is no longer in conflict with the law,

rules and regulations then in effect, said provision shall thereupon return to full force and effect and shall thereafter be binding on Grantee and City.

SECTION 13FORECLOSURE AND RECEIVERSHIP

13.1 **Foreclosure**. Upon the foreclosure or other judicial sale of the Cable System, Grantee shall notify the City of such fact and such notification shall be treated as a notification that a change in control of Grantee has taken place, and the provisions of this Franchise governing the consent to transfer or change in ownership shall apply without regard to how such transfer or change in ownership occurred.

13.2 **Receivership**. The City shall have the right to cancel this Franchise subject to any applicable provisions of state law, including the Bankruptcy Act, one hundred twenty (120) Days after the appointment of a receiver or trustee to take over and conduct the business of Grantee, whether in receivership, reorganization, bankruptcy or other action or proceeding, unless such receivership or trusteeship shall have been vacated prior to the expiration of said one hundred twenty (120) Days, or unless:

(a) Within one hundred twenty (120) Days after his election or appointment, such receiver or trustee shall have fully complied with all the provisions of this Franchise and remedied all defaults thereunder; and,

(b) Such receiver or trustee, within said one hundred twenty (120) Days, shall have executed an agreement, duly approved by the Court having jurisdiction in the premises, whereby such receiver or trustee assumes and agrees to be bound by each and every provision of this Franchise.

SECTION 14REPORTING REQUIREMENTS

14.1 **Quarterly Reports**. Within forty-five (45) Days after the end of each calendar quarter, Grantee shall submit to the City along with its Franchise Fee payment a report showing the basis for computation of such fees prepared by an officer of Grantee showing the basis for the computation of the

Franchise Fees paid during that period in a form and substance substantially equivalent to Exhibit B attached hereto. This report shall separately indicate revenues received by Grantee within the City including, but not limited to such items as listed in the definition of "Gross Revenues" at Section 1 of this Franchise.

14.2 **Reports**. Upon request of the City and in no event later than thirty (30) Days from the date of receipt of such request, Grantee shall, free of charge, prepare and furnish to the City such additional reports with respect to its operation, affairs, transactions, or property, as may be reasonably necessary to ensure compliance with the terms of this Franchise and as such information may be maintained in the ordinary course of business. City agrees to maintain the continuing confidentiality of such records as so designated by Grantee to the extent consistent with Section 13.3 of this Franchise. Neither City nor Grantee shall unreasonably demand or withhold information requested pursuant with the terms of this Franchise.

14.3 **Public Records**

(a) Grantee acknowledges that information submitted by Grantee to the City may be open to public inspection under the Minnesota Government Data Practices Act ("MGDPA") pursuant to Minn. Stat. Chapter 13. Grantee is responsible for becoming familiar with and understanding the provisions of the MGDPA.

(b) Grantee may identify information submitted to the City as confidential, if Grantee reasonably believes such information is qualified for an exemption recognized under the MGDPA. Grantee shall prominently mark each page, or portion thereof, for which it is claiming confidentiality as "Confidential" prior to submitting such information to the City. When submitting such information to the City, Grantee shall submit documentation to the City that specifically identifies the applicable exemption under the MGDPA and stating the reason(s) Grantee believes the information is exempt from public inspection. After reviewing the Grantee's request for confidentiality, and determining whether the identified exemptions are applicable, the City shall take reasonable steps to protect the confidential nature of any such information, consistent with the MGDPA, including only disclosing such information to employees, representatives, and agents thereof that have a need to know or in order to enforce the provisions of this Franchise.

(c) Within five (5) working days of receiving a public records request to inspect any such request, the City shall provide the Grantee with written notice of the request, including a copy of the request. Grantee shall have five (5) working days within which to provide a written response to the City, before the City may disclose any of the requested, confidential information. If the City determines that it will be necessary to reveal the information, the City shall promptly notify the Grantee, and do so at least five (5) working days prior to the information being released. The City shall retain final discretion to determine whether to release the requested information in response to any public records request, as recognized under the MGDPA.

14.4 **Communications with Regulatory Agencies.**

(a) Grantee shall submit to City copies of any communications to any federal, state, or local courts, regulatory agencies and other government bodies if such documents are directly related to the operation of Grantee's Cable System or Grantee's provision of Cable Services within the Franchise Area. Grantee shall submit such communications to the City no later than thirty (30) Days after such communications have been filed. Grantee shall not claim confidential, privileged, or proprietary rights to such documents unless under Applicable Law such documents have been determined to be confidential by a court of competent jurisdiction, or a federal or state agency or as a request for confidential treatment is pending. With respect to all other reports, documents and notifications provided to any federal, state or local regulatory agency as a routine matter in the due

course of operating Grantee's Cable System within the Franchise Area, Grantee shall make such documents available to City upon City's written request.

(b) In addition, Grantee and its Affiliates shall within ten (10) Days of any communication to or from any judicial or regulatory agency regarding any alleged or actual violation of this Franchise, City regulation relating to the System, use its best efforts to provide the City a copy of the communication, whether specifically requested by the City to do so or not.

14.5 **Open Records**. Grantee shall manage all of its operations in accordance with a policy of keeping its records open and accessible to the City. The City, upon reasonable notice, shall have the right to inspect all records of the Grantee and affiliated entities necessary to determine compliance by Grantee with its obligations under this Franchise. Such inspection shall take place at any time during Normal Business Hours at a Grantee business operations site within the Twin Cities of Minnesota. Grantee shall not deny the City access to Grantee's records on the basis that Grantee's records are under the control of an affiliated entity or a third party, rather than the Grantee. In the case of affiliated entities not under common control with Grantee, Grantee shall not be subject to the remedies set forth in Section 11 if such Affiliate does not permit inspection of its records, and Grantee has;

(a) made available for inspection all of its records relevant to the determination of compliance; and

(b) exercised all reasonable efforts to persuade such affiliated entity to make such records available for inspection.

SECTION 15CUSTOMER SERVICE POLICIES

15.1 **Response to Customers and Cooperation with City**. Grantee shall promptly respond to all requests for service, repair, installation and information from Subscribers. Grantee acknowledges the City's interest in the prompt resolution of all cable complaints and shall work in close cooperation with the City to resolve complaints.

15.2 **Definition of "Complaint."** For the purposes of Section 14, with the exception of Subsection 14.4(a) "complaint" shall mean any communication to Grantee or to the City by a Subscriber expressing dissatisfaction with any service, performance, or lack thereof, by Grantee under the obligations of this Franchise.

15.3 **Customer Service Agreement and Written Information**. Grantee shall provide to Subscribers a comprehensive service agreement and information in writing for use in establishing Subscriber service. Written information shall, at a minimum, contain the following information:

(a) Services to be provided and rates for such services.
(b) Billing procedures.
(c) Service termination procedure.
(d) Change in service notifications.
(e) Liability specifications.
(f) Converter/Subscriber terminal equipment policy.
(g) Breach of Franchise specification.

(h) How complaints are handled including Grantee's procedure for investigation and resolution of Subscriber complaints.

(i) The name, address, and phone number of the Person identified by the City as responsible for handling cable questions and complaints for the City. This information shall be prominently displayed and Grantee shall submit the information to the City for review and approval as to its content and placement on Subscriber billing statements. A copy of the written information shall be provided to each Subscriber at the time of initial Connection and any subsequent reconnection.

15.4 **Reporting Complaints**.

(a) The requirements of this Section 14.4 shall be subject to federal law regarding Subscriber privacy. Consistent with the way such information is maintained in the ordinary course of business, Grantee shall maintain customer service performance data available for City inspection. Subscriber data shall include the date, name, address, and telephone number of Subscriber complaints as well as the subject of the complaint, date and type of action taken to resolve the complaint, any additional action taken by Grantee or the Subscriber. The data shall be maintained in a way that allows for simplified access of the data by the City.

(b) Subject to federal law and upon reasonable request by the City, Grantee shall

, within a reasonable amount of time, make available City with such customer service data for its review.

15.5 **Customer Service Standards**.

(a) The City hereby adopts the customer service standards set forth in 47 C.F.R. §76.309, as amended. Grantee shall, upon request, which request shall include the reason for the request (such as complaints received or other reasonable evidence of concern), provide City with

information which shall describe in detail Grantee's compliance with each and every term and provision of this Section 14.5. Grantee shall comply in all respects with the customer service requirements established by the FCC and those set forth herein.

(b) The City reserves the right to enact additional consumer protection laws or requirements to the extent such requirements are not inconsistent with, and preempted by, the FCC's customer service standards

15.6 . **Cable System Office Hours and Telephone Availability**.

(a) Grantee will maintain a local, toll-free or collect call telephone access line which will be available to its Subscribers twenty-four (24) hours a Day, seven (7) Days a week.

(i) Trained Grantee representatives will be available to respond to customer telephone inquiries during Normal Business Hours.

(ii) After Normal Business Hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after Normal Business Hours must be responded to by a trained Grantee representative on the next business Day.

(b) Under Normal Operating Conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety percent (90%) of the time under Normal Operating Conditions, measured on a quarterly basis.

(c) Grantee shall not be required to acquire equipment or perform surveys to measure compliance with the telephone answering standards above unless an historical record of complaints indicates a clear failure to comply.

(d) Under Normal Operating Conditions, the customer will receive a busy signal less than three percent (3%) of the time.

(e) Customer service center and bill payment locations will be open at least during Normal Business Hours and will be conveniently located.

15.7 **Installations, Outages and Service Calls**. Under Normal Operating Conditions, each of the following standards will be met no less than ninety -five percent (95%) of the time measured on a quarterly basis:

(a) Standard Installations will be performed within seven (7) business days after an order has been placed. "Standard" Installations are those that are located up to one hundred twenty-five (125) feet from the existing distribution system as more specifically set forth in Section 6.7(b).

(b) Excluding conditions beyond the control of Grantee, Grantee will begin working on "Service Interruptions" promptly and in no event later than twenty-four (24) hours after the interruption becomes known. Grantee must begin actions to correct other Service problems the next business day after notification of the Service problem.

(c) The "appointment window" alternatives for installations, Service calls, and other installation activities will be either a specific time or, at maximum, a four (4) hour time block during

Normal Business Hours. Grantee may schedule Service calls and other installation activities outside of Normal Business Hours for the express convenience of the customer.

(d) Grantee may not cancel an appointment with a customer after the close of business on the business Day prior to the scheduled appointment.

(e) If Grantee's representative is running late for an appointment with a customer and will not be able to keep the appointment as scheduled, the customer will be contacted. The appointment will be rescheduled, as necessary, at a time which is convenient for the customer.

15.8 **Communications between Grantee and Subscribers.**

(a) Refunds. Refund checks will be issued promptly, but no later than either:

(i) The Subscriber's next billing cycle following resolution of the request or thirty (30) Days, whichever is earlier, or

(ii) The return of the equipment supplied by Grantee if Cable Service is terminated.

(b) Credits. Credits for Cable Service will be issued no later than the customer's next billing cycle following the determination that a credit is warranted.

15.9 **Billing**.

(a) Consistent with 47 C.F.R. § 76.1619, bills will be clear, concise and understandable. Bills must be fully itemized, with itemizations including, but not limited to, Basic Cable Service and premium Cable Service charges and equipment charges. Bills will also clearly delineate all activity during the billing period, including optional charges, rebates and credits.

(b) In case of a billing dispute, Grantee must respond to a written complaint from a Subscriber within thirty (30) Days.

15.10 **Subscriber Information**.

(a) Grantee will provide written information on each of the following areas at the time of Installation of Service, at least annually to all Subscribers, and at any time upon request:

(i) Products and Services offered;

(ii) Prices and options for programming services and conditions of subscription to programming and other services;

(iii) Installation and Service maintenance policies;

(iv) Instructions on how to use the Cable Service;

(v) Channel positions of programming carried on the System; and

(vi) Billing and complaint procedures, including the address and telephone number of the City's cable office.

(b) Subscribers shall be advised of the procedures for resolution of complaints about the quality of the television signal delivered by Grantee, including the address of the responsible officer of the City. Subscribers will be notified of any changes in rates, programming services or Channel positions as soon as possible in writing. Notice must be given to Subscribers a minimum of thirty (30) Days in advance of such changes if the change is within the control of Grantee, if required by Applicable Law.

15.11 **Notice or Rate Programming Change**. In addition to the requirement of this Section 14.11 regarding advance notification to Subscribers of any changes in rates, programming services or Channel positions, Grantee shall give thirty (30) Days written notice to both Subscribers and the City before implementing any rate or Service change unless the change results from circumstances outside of the Grantee's control (including failed retransmission consent or program carriage negotiations during the last thirty (30) days of a contract), in which case notice shall be provided as soon as possible using any reasonable written means at the Grantee's sole discretion, including Channel slates. Such notice shall state the precise amount of any rate change and briefly explain in readily understandable fashion the cause of the rate change (e.g., inflation, change in external costs or the addition/deletion of Channels). When the change involves the addition or deletion of Channels, each Channel added or deleted must be separately identified. For purposes of the carriage of digital broadcast signals, Grantee need only identify for Subscribers, the television signal added and not whether that signal may be multiplexed during certain dayparts.

15.12 **Subscriber Contracts**. Grantee shall, upon written request, provide the City with any standard form residential Subscriber contract utilized by Grantee. If no such written contract exists, Grantee shall file with the City a document completely and concisely stating the length and terms of the Subscriber contract offered to customers. The length and terms of any standard form Subscriber contract(s) shall be available for public inspection during Normal Business Hours. A list of Grantee's current Subscriber rates and charges for Cable Service shall be maintained on file with City and shall be available for public inspection.

15.13 **Refund Policy**. If a Subscriber's Cable Service is interrupted or discontinued, without cause, for twenty-four (24) or more consecutive hours, Grantee shall, upon request by the Subscriber, credit such Subscriber pro rata for such interruption. For this purpose, every month will be assumed to have thirty (30) Days.

15.14 **Late Fees**. Grantee shall comply with all Applicable Laws with respect to any assessment, charge, cost, fee or sum, however characterized, that Grantee imposes upon a Subscriber for late payment of a bill. The City reserves the right to enforce Grantee's compliance with all Applicable Laws to the maximum extent legally permissible.

15.15 **Disputes**. All Subscribers and members of the general public may direct complaints, regarding Grantee's Service or performance to the chief administrative officer of the City or the chief administrative officer's designee, which may be a board or commission of the City.

15.16 **Subscriber Bills**. Subscriber bills shall be designed in such a way as to present the information contained therein clearly and comprehensibly to Subscribers, and in a way that (a) is not misleading and (b) does not omit material information. Notwithstanding anything to the contrary in Section 14.9, above, Grantee may, in its sole discretion, consolidate costs on Subscriber's bills as may otherwise be permitted by 47 U.S.C. §542(c).

15.17 **Failure to Resolve Complaints**. Grantee shall resolve a complaint within thirty (30) Days in a manner deemed reasonable by the City under the terms of the Franchise.

15.18 **Notification of Complaint Procedure**. Grantee shall have printed clearly and prominently on each Subscriber bill and in the customer service agreement provided for in Section 14.3, the twenty-four (24) hour Grantee phone number for Subscriber complaints. Additionally, Grantee shall provide information to Subscribers concerning the procedures to follow when they are unsatisfied with measures taken by Grantee to remedy their complaint. This information will include the phone number of the City office or Person designated to handle complaints. Additionally, Grantee shall state that complaints should be made to Grantee prior to contacting the City.

15.19 **Subscriber Privacy.**

(a) To the extent required by Minn. Stat. §238.084 Subd. 1(s) Grantee shall comply with the following: No signals including signals of a Class IV Channel may be transmitted from a Subscriber terminal for purposes of monitoring individual viewing patterns or practices without the express written permission of the Subscriber. The request for permission must be contained in a separate document with a prominent statement that the Subscriber is authorizing the permission in full knowledge of its provisions. Such written permission shall be for a limited period of time not to exceed one (1) year which may be renewed at the option of the Subscriber. No penalty shall be invoked for a Subscriber's failure to provide or renew such permission. The permission shall be revocable at any time by the Subscriber without penalty of any kind whatsoever.

(b) No information or data obtained by monitoring transmission of a signal from a Subscriber terminal, including but not limited to lists of the names and addresses of Subscribers or any lists that identify the viewing habits of Subscribers shall be sold or otherwise made available to any party other than to Grantee or its agents for Grantee's business use, and also to the Subscriber subject of that information, unless Grantee has received specific written permission from the Subscriber to make such data available. The request for permission must be contained in a separate document with a prominent statement that the Subscriber is authorizing the permission in full knowledge of its provisions. Such written permission shall be for a limited period of time not to exceed one (1) year which may be renewed at the option of the Subscriber. No penalty shall be invoked for a Subscriber's failure to provide or renew such permission. The permission shall be revocable at any time by the Subscriber without penalty of any kind whatsoever.

(c) Written permission from the Subscriber shall not be required for the conducting of system wide or individually addressed electronic sweeps for the purpose of verifying System integrity or monitoring for the purpose of billing. Confidentiality of such information shall be subject to the provision set forth in subparagraph (b) of this section.

15.20 **Grantee Identification**. Grantee shall provide all customer service technicians and all other Grantee employees entering private property with appropriate picture identification so that Grantee employees may be easily identified by the property owners and Subscribers.

SECTION 16SUBSCRIBER PRACTICES

16.1 **Subscriber Rates**. If any Subscriber fails to pay a properly due monthly Subscriber fee, or any other properly due fee or charge, Grantee may disconnect the Subscriber's service outlet, provided, however, that such disconnection shall not be affected until after the later of: (a) forty-five (45) Days after the original due date of said delinquent fee or charge; or (b) ten (10) Days after delivery to Subscriber of written notice of the intent to disconnect. If a Subscriber pays before expiration of the later of (a) or (b), Grantee shall not disconnect. After disconnection, upon payment in full of the delinquent fee or charge and the payment of a reconnection charge, Grantee shall promptly reinstate the Subscriber's Cable Service.

16.2 **Refunds to Subscribers shall be made or determined in the following manner:**

(a) If Grantee fails, upon request by a Subscriber, to provide any service then being offered, Grantee shall promptly refund all deposits or advance charges paid for the service in question by said Subscriber. This provision does not alter Grantee's responsibility to Subscribers under any separate contractual agreement or relieve Grantee of any other liability;

(b) If any Subscriber terminates any monthly service because of failure of Grantee to render the service in accordance with this Franchise, Grantee shall refund to such Subscriber the proportionate share of the charges paid by the Subscriber for the services not received. This provision does not relieve Grantee of liability established in other provisions of this Franchise;

(c) If any Subscriber terminates any monthly service prior to the end of a prepaid period, a proportionate amount of any prepaid Subscriber service fee, using the number of days as a basis, shall be refunded to the Subscriber by Grantee.

SECTION 17COMPENSATION AND FINANCIAL PROVISIONS

17.1 **Franchise Fees**.

(a) During the term of the Franchise, Grantee shall pay to the City a Franchise Fee of five percent (5%) of Gross Revenues. If any such law, regulation or valid rule alters the five percent (5%) Franchise Fee ceiling established by the Cable Act, then the City shall have the authority to (but shall not be required to) increase the Franchise Fee accordingly, provided such increase is for purposes not inconsistent with Applicable Law.

(b) Franchise Fees shall be paid quarterly not later than forty-five (45) Days following the end of a given quarter. In accordance with Section 16 of this Franchise, Grantee shall file with the City a Franchise Fee payment worksheet, attached as Exhibit B, signed by an authorized representative of Grantee, which identifies Gross Revenues earned by Grantee during the period for which payment is made. No acceptance of any payment shall be construed as an accord that the amount paid is in fact, the correct amount, nor shall such acceptance of payment be construed as a release of any claim which the City may have for further or additional sums payable under the provisions of this section.

(c) Neither current nor previously paid Franchise Fees shall be subtracted from the Gross Revenue amount upon which Franchise Fees are calculated and due for any period, unless otherwise required by Applicable Law.

(d) Any Franchise Fees owing pursuant to this Franchise which remain unpaid more than forty-five (45) Days after the dates specified herein shall be delinquent and shall thereafter accrue interest at twelve percent (12%) per annum or two percent (2%) above prime lending rate as quoted by the Wall Street Journal, whichever is greater.

17.2 **Auditing and Financial Records**. Throughout the term of this Franchise, the Grantee agrees that the City, upon reasonable prior written notice of twenty (20) Days to the Grantee, may review such of the Grantee's books and records regarding the operation of the Cable System and the provision of Cable Service in the Franchise Area which are reasonably necessary to monitor and enforce Grantee's compliance with the provisions of this Franchise. The production of such records shall be subject to the prior completion of a non-disclosure or other confidentiality agreement. Grantee shall provide such requested information as soon as possible and in no event more than thirty (30) Days unless Grantee explains that it is not feasible to meet this timeline and provides a written explanation for the delay and an estimated reasonable date for when such information will be provided. All such documents pertaining to financial matters that may be the subject of an inspection by the City shall be retained by the Grantee for a

minimum period of seven (7) years, pursuant to Minn. Stat. § 541.05. The Grantee shall not deny the City access to any of the Grantee's records on the basis that the Grantee's records are under the control of any parent corporation, Affiliate or a third party. The City may request in writing copies of any such records or books that are reasonably necessary, and the Grantee shall provide such copies within thirty (30) Days of the receipt of such request. One (1) copy of all reports and records required under this or any other section shall be furnished to the City at the sole expense of the Grantee. If the requested books and records are too voluminous, or for security reasons cannot be copied or removed, then the Grantee may request, in writing within ten (10) Days of receipt of such request, that the City inspect them at the Grantee's local offices or at one of Grantee's offices more convenient to City or its duly authorized agent. If any books or records of the Grantee are not kept in such office and not made available in copies to the City upon written request as set forth above, and if the City determines that an examination of such records is necessary for the enforcement of this Franchise, then all reasonable travel expenses incurred in making such examination shall be paid by the Grantee.

17.3 **Review of Record Keeping Methodology**. Upon request, Grantee agrees to meet with a representative of the City to review its methodology of record-keeping, financial reporting, computing Franchise Fee obligations, and other procedures the understanding of which the City deems necessary for understanding the meaning of reports and records.

17.4 **Audit of Records**. The City or its authorized agent may at any time and at the City's own expense conduct an independent audit of the revenues of Grantee in order to verify the accuracy of Franchise Fees paid to the City. Grantee and each parent company of Grantee shall cooperate fully in the conduct of such audit. In the event it is determined through such audit that Grantee has underpaid Franchise Fees in an amount of five percent (5%) or more than was due the City, then Grantee shall reimburse the City for the entire cost of the audit within thirty (30) Days of the completion and acceptance of the audit by the City.

17.5 **Records to be reviewed**. The City agrees to request access to only those books and records, in exercising its rights under this section, which it deems reasonably necessary for the enforcement and administration of the Franchise.

17.6 **Indemnification by Grantee**. Grantee shall, at its sole expense, fully indemnify, defend and hold harmless the City, and in their capacity as such, the officers and employees thereof, from and against any and all claims, suits, actions, liability and judgments for damage or otherwise except those arising wholly from negligence or willful misconduct on the part of the City or its employees; for actual or alleged injury to Persons or property, including loss of use of property due to an occurrence, whether or not such property is physically damaged or destroyed, in any way arising out of or through or alleged to arise out of or through the acts or omissions of Grantee or its officers, agents, employees, or contractors or to which Grantee's or its officers, agents, employees or contractors acts or omissions in any way contribute, and whether or not such acts or omissions were authorized or contemplated by this Franchise or Applicable Law; arising out of or alleged to arise out of any claim for damages for Grantee's invasion of the right of privacy, defamation of any Person, firm or corporation, or the violation of infringement of any copyright, trademark, trade name, service mark or patent, or of any other right of any Person, firm or corporation; arising out of or alleged to arise out of Grantee's failure to comply with the provisions of any Applicable Law. Nothing herein shall be deemed to prevent the City, its officers, or its employees from participating in the defense of any litigation by their own counsel at such parties' expense. Such participation shall not under any circumstances relieve Grantee from its duty of defense against liability or of paying any judgment entered against the City, its officers, or its employees. The City shall give the Grantee written notice of its obligation to indemnify within a commercially reasonable time period of receipt of a claim or action pursuant to this subsection.

17.7 **Grantee Insurance**. Upon the Effective Date, Grantee shall, at its sole expense take out and maintain during the term of this Franchise public liability insurance with a company licensed to do business in the state of Minnesota with a rating by A.M. Best & Co. of not less than "A-" that shall protect the Grantee, City and its officials, officers, directors, employees and agents from claims which may arise from operations under this Franchise, whether such operations be by the Grantee, its officials, officers, directors, employees and agents or any subcontractors of Grantee. This liability insurance shall include, but shall not be limited to, protection against claims arising from bodily and personal injury and damage to property, resulting from Grantee's vehicles, products and operations. The amount of insurance for single limit coverage applying to bodily and personal injury and property damage shall not be less than Three Million Dollars ($3,000,000). The liability policy shall include:

(a) The policy shall provide coverage on an "occurrence" basis.

(b) The policy shall cover personal injury as well as bodily injury.

(c) The policy shall cover blanket contractual liability subject to the standard universal exclusions of contractual liability included in the carrier's standard endorsement as to bodily injuries, personal injuries and property damage.

(d) Broad form property damage liability shall be afforded.

(e) City shall be named as an additional insured on the policy.

(f) An endorsement shall be provided which states that the coverage is primary insurance with respect to claims arising from Grantee's operations under this Franchise and that no other insurance maintained by the City will be called upon to contribute to a loss under this coverage.

(g) Standard form of cross-liability shall be afforded.

(h) An endorsement stating that the policy shall not be canceled without thirty (30) Days' notice of such cancellation given to City.

(i) City reserves the right to adjust the insurance limit coverage requirements of this Franchise no more than once every three (3) years. Any such adjustment by City will be no greater than the increase in the State of Minnesota Consumer Price Index (all consumers) for such three (3) year period.

(j) Upon the Effective Date, Grantee shall submit to City a certificate documenting the required insurance, as well as any necessary properly executed endorsements. The certificate and documents evidencing insurance shall be in a form acceptable to City and shall provide satisfactory evidence that Grantee has complied with all insurance requirements. Renewal certificates shall be provided to City prior to the expiration date of any of the required policies. City will not be obligated, however, to review such endorsements or certificates or other evidence of insurance, or to advise Grantee of any deficiencies in such documents and receipt thereof shall not relieve Grantee from, nor be deemed a waiver of, City's right to enforce the terms of Grantee's obligations hereunder. City reserves the right to examine any policy provided for under this paragraph or to require further documentation reasonably necessary to form an opinion regarding the adequacy of Grantee's insurance coverage.

SECTION 18 MISCELLANEOUS PROVISIONS

18.1 **Posting and Publication**. This Franchise shall be published in accordance with Applicable Law. The Summary of Ordinance for Publication, attached hereto as Exhibit C, shall be published in the official newspaper of the City to clearly inform the public of the intent of the ordinance. Grantee shall assume the cost of posting and publication of this Franchise as such posting and publication is required by law and such is payable upon Grantee's filing of acceptance of this Franchise.

18.2 **Guarantee of Performance**. Grantee agrees that it enters into this Franchise voluntarily in order to secure and in consideration of the grant from the City of a ten (10) year Franchise. Performance pursuant to the terms and conditions of this Franchise is guaranteed by Grantee.

18.3 **Entire Agreement**. This Franchise contains the entire agreement between the parties, supersedes all prior agreements or proposals except as specifically set forth herein, and cannot be changed orally but only by an instrument in writing executed by the parties. This Franchise is made pursuant to Minnesota Statutes Chapter 238 and the City Code and is intended to comply with all requirements set forth therein.

18.4 **Consent**. Wherever the consent or approval of either Grantee or the City is specifically required in this agreement, such consent or approval shall not be unreasonably withheld.

18.5 **Prior Franchise Terminated**. The cable television franchise originally granted by Ordinance 287 is hereby terminated.

18.6 **Franchise Acceptance**. No later than sixty (60) Days following City Council approval of this Franchise, Grantee shall execute and return to the City three (3) original agreements. The executed agreements shall be returned to the City accompanied by performance bonds, security funds, and evidence of insurance, all as provided in this Franchise. In the event Grantee fails to accept this Franchise, or fails to provide the required documents, this Franchise shall be null and void. The Grantee agrees that despite the fact that its written acceptance may occur after the Effective Date, the obligations of this Franchise shall become effective on the Effective Date.

18.7 **Amendment of Franchise**. Grantee and City may agree, from time to time, to amend this Franchise. Such written amendments may be made to address technology changes or advances subsequent to a review session pursuant to Section 2.6 or at any other time if City and Grantee agree that such an amendment will be in the public interest or if such an amendment is required due to changes in federal, state or local laws; provided, however, nothing herein shall restrict City's exercise of its police powers.

18.8 **Franchise Renewal**. Any renewal of this Franchise shall be in accordance with Applicable Laws. The term of any renewed Franchise shall be limited to a period not to exceed fifteen (15) years.

18.9 **Notice**.

(a) Any notification that requires a response or action from a party to this Franchise, within a specific time frame or would trigger a timeline that would affect one or both parties' rights under this Franchise, shall be made in writing and shall be sufficiently given and served upon the other party by hand delivery, first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service and addressed as follows:

To the City: City Administrator
City of Shakopee
485 Gorman Street
Shakopee, MN 55379

To the Grantee: Comcast Regional Vice President of Operations
10 River Park Place
St. Paul, MN 55107

(b) Recognizing the widespread usage and acceptance of electronic forms of communication, emails and faxes will be acceptable as formal notification related to the conduct of general business amongst the parties to this contract, including but not limited to programming and price adjustment communications. Such communication should be addressed and directed to the Person of record as specified above.

18.10 **Rights of Individuals**.

(a) Grantee shall not deny service, deny access, or otherwise discriminate against Subscribers, Channel users, or general citizens on the basis of race, color, religion, disability, national origin, age, gender or sexual preference. Grantee shall comply at all times with all other Applicable Laws, relating to nondiscrimination.

(b) Grantee shall adhere to the applicable equal employment opportunity requirements of Applicable Laws, as now written or as amended from time to time including 47 U.S.C. §551, Protection of Subscriber Privacy.

(c) Neither Grantee, nor any Person, agency, or entity shall, without the Subscriber's consent, tap or arrange for the tapping, of any cable, line, signal input device, or Subscriber outlet or receiver for any purpose except routine maintenance of the System, detection of unauthorized service, polling with audience participating, or audience viewing surveys to support advertising research regarding viewers where individual viewing behavior cannot be identified.

(d) Grantee shall not, without lawful court order or other applicable valid legal authority, utilize the System's interactive two-way equipment or capability for unauthorized personal surveillance of any Subscriber or general citizen.

(e) No cable line, wire, amplifier, Converter, or other piece of equipment owned by Grantee shall be installed by Grantee in the Subscriber's premises, other than in appropriate easements, without first securing any required consent. If a Subscriber requests service, permission to install upon Subscriber's property shall be presumed. Where a property owner or his or her predecessor was granted an easement including a public utility easement or a servitude to another and the servitude by its terms contemplates a use such as Grantee's intended use, or allows such use by operation of Applicable Law, Grantee shall not be required to service the written permission of the owner for the Installation of cable television equipment.

18.11 **Rights Reserved to City**. In addition to any rights specifically reserved to the City by this Franchise, the City reserves to itself every right and power which is required to be reserved by a provision of this Franchise.

18.12 **Severability**. If any provision of this Franchise is held by any governmental authority of competent jurisdiction, to be invalid as conflicting with any Applicable Laws now or hereafter in effect, or is held by such governmental authority to be modified in any way in order to conform to the requirements of any such Applicable Laws, such provision shall be considered a separate, distinct, and independent part of this Franchise, and such holding shall not affect the validity and enforceability of all other provisions hereof. In the event that such Applicable Laws are subsequently repealed, rescinded, amended or otherwise changed, so that the provision hereof which had been held invalid or modified is no longer in conflict with such laws, said provision shall thereupon return to full force and effect and shall thereafter be binding on

City and Grantee, provided that City shall give Grantee thirty (30) Days written notice of such change before requiring compliance with said provision or such longer period of time as may be reasonably required for Grantee to comply with such provision.

18.13 **Force Majeure**. In the event that either party is prevented or delayed in the performance of any of its obligations, under this Franchise by reason of acts of God, floods, fire, hurricanes, tornadoes, earthquakes, or other unavoidable casualties, insurrection, war, riot, vandalism, strikes, delays in receiving permits where it is not the fault of Grantee, public easements, sabotage, acts or omissions of the other party, or any other similar event beyond the reasonable control of that party, it shall have a reasonable time under the circumstances to perform such obligation under this Franchise, or to procure a substitute for such obligation to the reasonable satisfaction of the other party.

18.14 **Work of Contractors and Subcontractors**. Work by contractors and subcontractors are subject to the same restrictions, limitations and conditions as if the work were performed by Grantee. Grantee shall be responsible for all work performed by its contractors and subcontractors, and others performing work on its behalf as if the work were performed by it and shall ensure that all such work is performed in compliance with this Franchise, the City Code and other Applicable Law, and shall be jointly and severally liable for all damages and correcting all damage caused by them. It is Grantee's responsibility to ensure that contractors, subcontractors or other Persons performing work on Grantee's behalf are familiar with the requirements of this Franchise, the City Code and other Applicable Laws governing the work performed by them.

18.15 **Abandonment of System**. Grantee may not abandon the System or any portion thereof during the term of this Franchise, and thereafter without having first given three (3) months written notice to City and conforming to the City Code, as well as the state right-of-way rules, Minn. Rules, Chapter 7819. To the extent required by Minn. Stat. § 238.084, Subd. 1 (w), Grantee shall compensate City for damages resulting from the abandonment.

18.16 **Removal After Abandonment**. In the event of Grantee's abandonment of the System, City shall have the right to require Grantee to conform to Section 90.56 of the City Code, as well as the state right-of-way rules, Minn. Rules, Chapter 7819. If Grantee has failed to commence removal of the aerial portion of the System, or such part thereof as was designated by City, within thirty (30) Days after written notice of City's demand for removal consistent with the City Code and Minn. Rules, Ch. 7819, is given, or if Grantee has failed to complete such removal within twelve (12) months after written notice of City's demand for removal is given City shall have the right to apply funds secured by the performance bond toward removal and/or declare all right, title, and interest to the System to be in City with all rights of ownership including, but not limited to, the right to operate the System or transfer the System to another for operation by it.

18.17 **Governing Law**. This Franchise shall be deemed to be executed in the State of Minnesota, and shall be governed in all respects, including validity, interpretation and effect, and construed in accordance with, the laws of the State of Minnesota, as applicable to contracts entered into and performed entirely within the state.

18.18 **Nonenforcement by City**. Grantee shall not be relieved of its obligation to comply with any of the provisions of this Franchise by reason of any failure of the City or to enforce prompt compliance.

18.19 **Captions**. The paragraph captions and headings in this Franchise are for convenience and reference purposes only and shall not affect in any way the meaning of interpretation of this Franchise.

18.20 **Calculation of Time**. Where the performance or doing of any act, duty, matter, payment or thing is required hereunder and the period of time or duration for the performance is prescribed and fixed

herein, the time shall be computed so as to exclude the first and include the last Day of the prescribed or fixed period or duration of time. When the last Day of the period falls on Saturday, Sunday, or a legal holiday that Day shall be omitted from the computation and the next business Day shall be the last Day of the period.

18.21 **Survival of Terms**. Upon the termination or forfeiture of the Franchise, Grantee shall no longer have the right to occupy the Public Right-of-Way for the purpose of providing Cable Service. However, Grantee's obligations to the City (other than the obligation to provide service to Subscribers) shall survive according to their terms.

18.22 **No Third-Party Beneficiaries.** Nothing in this Franchise is intended to confer third-party beneficiary status on any member of the public to enforce the terms of this Franchise.

18.23 **FCC Preemption**. In the event Grantee is legally mandated, in accordance with Applicable Law, to offset the value of any non-monetary obligation contained in this Franchise against Franchise Fees payable to the City, the Grantee agrees that it: (a) will do so only after providing City with a minimum of one hundred twenty (120) Days prior written notice; and (b) will treat the City in a non-discriminatory manner with respect to other local franchising authorities in Minnesota. The purpose of the one hundred twenty (120) Day notice is to allow the parties to determine if the Franchise obligation in question should be maintained or if the Franchise should be modified to eliminate or reduce the need for any legally mandated offset by Grantee against Franchise Fees.

18.24 **Competitive Equity.**

(a) The Grantee acknowledges and agrees that the City reserves the right to grant one (1) or more additional franchises or other similar lawful authorization to utilize the Public Right-of-Way in order to provide Cable Services or similar video programming service within the City in accordance with Applicable Law (hereinafter "Lawful Franchise"). If the City grants a Lawful Franchise containing material terms and conditions that differ from Grantee's material obligations under this Franchise, or if the City declines to require a Lawful Franchise where it has the legal authority to do so, then the City agrees that the obligations in this Franchise will, pursuant to the process set forth in this section, be amended to include any material terms or conditions that are imposed upon the new entrant, or provide relief from existing material terms or conditions, so as to insure that the regulatory and financial burdens on each entity are no more favorable or less burdensome. "Material terms and conditions" include but are not limited to: Franchise Fees and Gross Revenues; complimentary services; insurance; System build-out requirements consistent with Applicable Law; security instruments; EG Access Channels and EG Fees; customer service standards; required reports and related record keeping; audits; dispute resolution; remedies; and notice and opportunity to cure breaches. The parties agree that this provision shall not require a word for word identical franchise or authorization for a competitive entity so long as the regulatory and financial burdens on each entity are no more favorable or less burdensome.

(b) The modification process of this Franchise as provided for in Section 17.24(a) shall only be initiated by written notice by the Grantee to the City regarding specified franchise obligations. Grantee's notice shall address the following: (a) identifying the specific terms or conditions in the competitive Lawful Franchise that are materially different from Grantee's obligations under this Franchise; (b) identifying the Franchise terms and conditions for which Grantee is seeking amendments; (c) providing text for any proposed Franchise amendments to the City, with a written explanation of why the proposed amendments are necessary and consistent. Notwithstanding any modification of this Franchise pursuant to the provisions of this Section 17.24(a), should any entity whose Lawful Franchise triggered the amendments under this section cease to provide such services within the City, the City may provide ninety (90) Days written notice

to Grantee of such fact, and the City and Grantee shall enter into good faith negotiations to determine which of the original terms, conditions and obligations of this Franchise shall be reinstated and fully effective. It is the intent of the parties that the original terms, conditions and obligations of this Franchise shall be reinstated in the absence of a competitive entity.

(c) Upon receipt of Grantee's written notice as provided in Section 17.24(b), the City and Grantee agree that they will use best efforts in good faith to negotiate Grantee's proposed Franchise modifications, and that such negotiation will proceed and conclude within a one hundred twenty (120) Day time period, unless that time period is reduced or extended by mutual agreement of the parties. If the City and Grantee reach agreement on the Franchise modifications pursuant to such negotiations, then the City shall amend this Franchise to include the modifications.

(d) In the alternative to Franchise modification negotiations as provided for in Section 17.24(a), or if the City and Grantee fail to reach agreement in negotiations as provided for in Section 17.24(c), Grantee may, at its option, elect to replace this Franchise by opting into the Lawful Franchise, with the understanding that Grantee may use its current system design and technology infrastructure to meet any requirements of the Lawful Franchise, so as to ensure that the regulatory and financial burdens on each entity are no more favorable or less burdensome. If Grantee so elects, the City shall immediately commence proceedings to replace this Franchise with the Lawful Franchise.

(e) Notwithstanding anything contained in this Section 17.24(a) through (d) to the contrary, the City shall not be obligated to amend or replace this Franchise unless the new entrant makes Cable Services or similar video programming services available for purchase by Subscribers or customers under its franchise agreement with the City.

Passed and adopted this___ day of _____, 202_.

CITY OF SHAKOPEE, MINNESOTA

_____
Matt Lehman, Mayor

ATTEST:

_____
Lori Hensen, City Clerk

ACCEPTED: This Franchise is hereby accepted, and we agree to be bound by its terms and conditions.

COMCAST OF ARKANSAS/
LOUISIANA/MINNESOTA/
MISSISSIPPI/TENNESSEE, LLC

Date: , 202

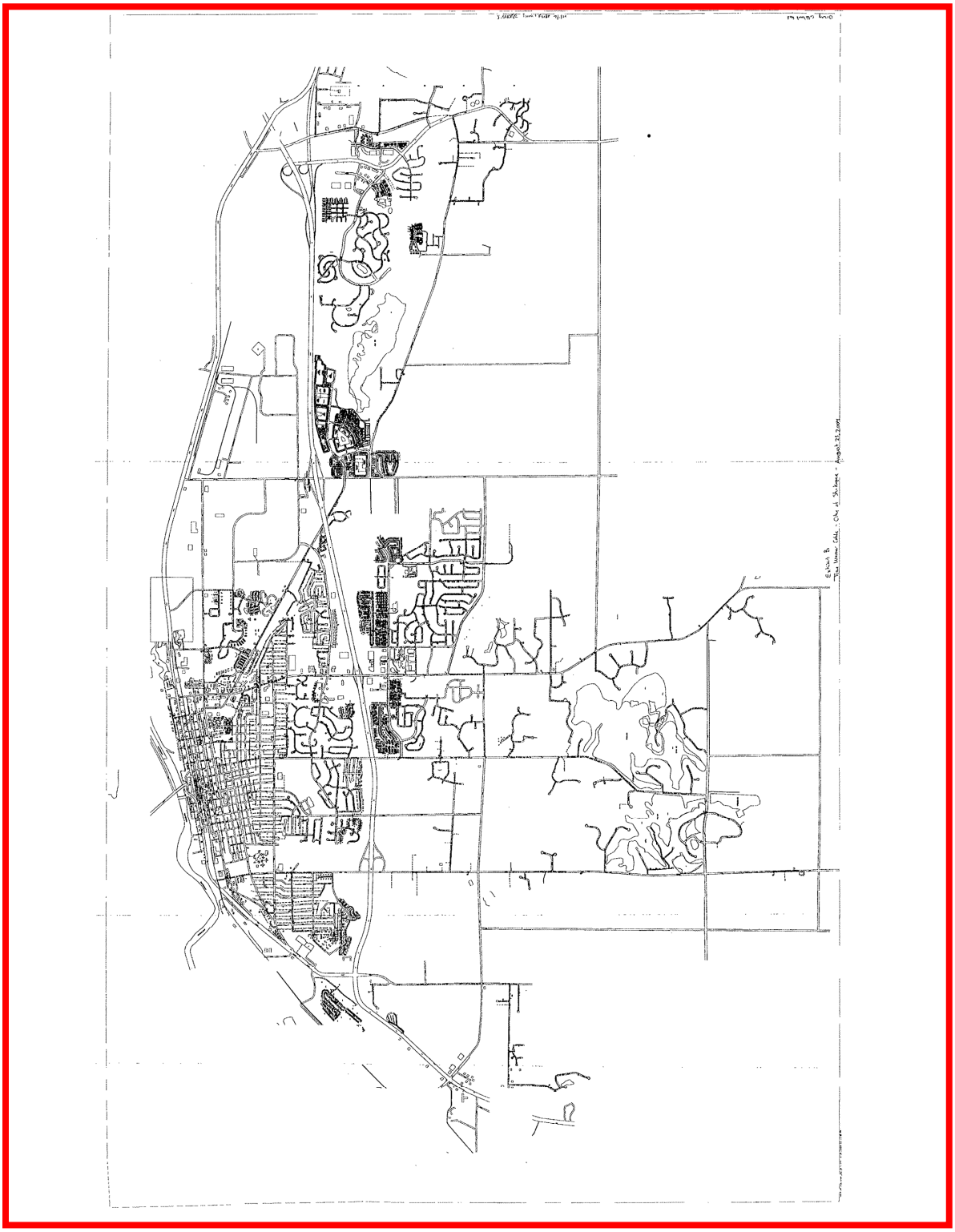
By:

Its:

SWORN TO BEFORE ME this

___ day of _____, 202__.

_____
Notary Public



2004 Minneapolis and Metro Channel Lineup

Digital Starter Pack
200 Discovery Kids
201 The Science Channel
202 Discovery Times
203 Home & Garden
204 DIY
205 Discovery Health
210 History International
211 The Biography Channel
212 Nick Jr.
213 Nick Toons
214 Nickelodeon GAS
215 Nick Music
216 Nick Extreme
217 Nick TV
218 Nick Zone
219 Nick Zone 2
220 Sleuth
221 Bloomberg Television
222 CNBC World
223 Bloomberg International
224 CCTV - China Central TV
230 International Channel
231 Sci-Fi Channel E
232 Disney Channel W
233 Disney Kids
234 Boomerang
235 Cartoon Network
236 Toon Disney
237 Nickelodeon GAS
238 G4
239 MTV2
240 Sundance

Digital Starter Pack
241 Bravo
242 E!
243 Style
244 Fashion Week
245 Lifetime Movie Network
246 Lifetime
247 Lifetime Movie Network
248 A&E
249 National Geographic Channel
250 Discovery Channel
251 Outdoor Life Network
252 Hallmark Channel
253 SCI-FI
254 Universal Channel
255 VH1
256 CMT
257 TV Land
258 ESPN
259 ESPN2
260 ESPN Classic
261 ESPN News
262 Fox Sports Net Home
263 Fox Sports Net Central
264 Golf Channel
265 Speed
266 Comedy Central
267 MTV
268 VH1
269 E!
270 Style
271 CMT
272 TV Land
273 Spike TV
274 HGTV
275 ACCESS - MINNEAPOLIS AREA
BL, CA, CH, DP, KO, MP, SH, SP, SW
276 MINN Public Access - MP
277 HGTV
278 Food Network
279 Travel Channel
280 Lifetime
281 Lifetime Movie Network
282 Oxygen
283 Bravo
284 Sci-Fi
285 Cartoon Network
286 Toon Disney
287 Nickelodeon
288 Nick Music
289 Nick Extreme
290 Nick Zone
291 Nick Zone 2
292 Nick TV
293 Nick Jr.
294 Nick Toons
295 Sleuth
296 Bloomberg Television
297 CNBC World
298 Bloomberg International
299 CCTV - China Central TV
300 International Channel
301 Sci-Fi Channel E
302 Disney Channel W
303 Disney Kids
304 Boomerang
305 Cartoon Network
306 Toon Disney
307 Nickelodeon GAS
308 G4
309 MTV2
310 Sundance

Digital Starter Pack
311 Bravo
312 E!
313 Style
314 Fashion Week
315 Lifetime Movie Network
316 Lifetime
317 Lifetime Movie Network
318 A&E
319 National Geographic Channel
320 Discovery Channel
321 Outdoor Life Network
322 Hallmark Channel
323 SCI-FI
324 Universal Channel
325 VH1
326 CMT
327 TV Land
328 ESPN
329 ESPN2
330 ESPN Classic
331 ESPN News
332 Fox Sports Net Home
333 Fox Sports Net Central
334 Golf Channel
335 Speed
336 Comedy Central
337 MTV
338 VH1
339 E!
340 Style
341 CMT
342 TV Land
343 Spike TV
344 HGTV
345 ACCESS - MINNEAPOLIS AREA
BL, CA, CH, DP, KO, MP, SH, SP, SW
346 MINN Public Access - MP
347 HGTV
348 Food Network
349 Travel Channel
350 Lifetime
351 Lifetime Movie Network
352 Oxygen
353 Bravo
354 Sci-Fi
355 Cartoon Network
356 Toon Disney
357 Nickelodeon GAS
358 G4
359 MTV2
360 Sundance

Digital Starter Pack
361 Bravo
362 E!
363 Style
364 Fashion Week
365 Lifetime Movie Network
366 Lifetime
367 Lifetime Movie Network
368 A&E
369 National Geographic Channel
370 Discovery Channel
371 Outdoor Life Network
372 Hallmark Channel
373 SCI-FI
374 Universal Channel
375 VH1
376 CMT
377 TV Land
378 ESPN
379 ESPN2
380 ESPN Classic
381 ESPN News
382 Fox Sports Net Home
383 Fox Sports Net Central
384 Golf Channel
385 Speed
386 Comedy Central
387 MTV
388 VH1
389 E!
390 Style
391 CMT
392 TV Land
393 Spike TV
394 HGTV
395 ACCESS - MINNEAPOLIS AREA
BL, CA, CH, DP, KO, MP, SH, SP, SW
396 MINN Public Access - MP
397 HGTV
398 Food Network
399 Travel Channel
400 Lifetime
401 Lifetime Movie Network
402 Oxygen
403 Bravo
404 Sci-Fi
405 Cartoon Network
406 Toon Disney
407 Nickelodeon GAS
408 G4
409 MTV2
410 Sundance

International Languages
331 Saigon Broadcasting Network
333 TV Asia
334 Zee TV

Digital Movie Pack
370 Sundance Channel
371 IFC
372 FOX Movie Channel
373 ANYWhere
380 Encore E
381 Encore W
382 Encore Action E
383 Encore Action W
384 Encore Love Stories E
385 Encore Love Stories W
386 Encore Mystery E
387 Encore Mystery W
388 Encore True Stories E
389 Encore True Stories W
390 Encore Westerns E
391 Encore Westerns W
392 Encore WAM E
393 Encore WAM W

Digital Premium
400 HBO E
401 HBO W
402 HBO On Demand
403 HBO2 E
404 HBO2 W
405 HBO Signature E
406 HBO Signature W
407 HBO Family E
408 HBO Family W
409 HBO Comedy E
410 HBO Comedy W
411 HBO Zone E
412 HBO Zone W
413 HBO Latino E
414 HBO Latino W
415 Cinemax E
416 Cinemax W
417 Cinemax On Demand
418 MoreMAX E
419 MoreMAX W
420 ActionMAX E
421 ActionMAX W
422 ThrillerMAX E
423 ThrillerMAX W
424 VMAX E
425 VMAX W
426 STARMAX E
427 STARMAX W
428 SHOWTIME E
429 SHOWTIME W
430 SHOWTIME On Demand
431 SHOWTIME Extreme E
432 SHOWTIME Extreme W
433 SHOWTIME Beyond E
434 SHOWTIME Beyond W
435 SHOWTIME Next E
436 SHOWTIME Next W
437 SHOWTIME Family Zone E
438 SHOWTIME Family Zone W
439 SHOWTIME Women E
440 SHOWTIME Women W
441 SHOWTIME Beyond E
442 SHOWTIME Beyond W
443 SHOWTIME Next E
444 SHOWTIME Next W
445 SHOWTIME Extreme E
446 SHOWTIME Extreme W
447 The Movie Channel E
448 The Movie Channel W
449 The Movie Channel On Demand
450 The Movie Channel Xtra E
451 The Movie Channel Xtra W
452 STARZ! E
453 STARZ! W
454 STARZ! Family E
455 STARZ! Family W
456 STARZ! Cinema E
457 STARZ! Cinema W
458 STARZ! Encore E
459 STARZ! Encore W
460 STARZ! On Demand
461 STARZ! Black E
462 STARZ! Black W

#CONTROL MOVIES
600 #CONTROL MOVIES

#Control PREMIUMS
620 HBO On Demand
630 SHOWTIME On Demand
640 Cinemax On Demand
650 The Movie Channel On Demand

612-522-2000 www.twcmnmetro.com

TIME WARNER CABLE

612-522-2000 www.twcmnmetro.com

ADDITIONAL FAVORITES

702 Biography On Demand
703 Cartoon/Boomerang On Demand
704 PBS Kids On Demand
720 CNN Showcase On Demand
721 DIY On Demand
722 HGTV On Demand
723 Food Network On Demand
724 IndiTV On Demand
725 Oxygen On Demand
726 Hot Living On Demand
727 National Geographic Channel On Demand
730 The Golf Channel On Demand
741 Speed Channel On Demand
750 BBC America On Demand
751 Comedy Central On Demand
752 Court TV On Demand
770 ADDITIONAL Music

Digital Pay Per View

800 Digital Movie Preview
801-810 HI DEMAND PPV

Adult Programming

840 Adult On Demand
841 Playboy TV
843 Spice
844 Spice 2
845 Pleasure

Seasonal Sports Packages

801-810 NASCAR IN CAR
850 ESPN Hoz
851-857 ESPN GamePlan
ESPN Full Court
ESPN MLS
861-870 NHL Centerice
MLB Extra Innings
880 NBA.com TV
881-891 NBA League Pass

Digital Music/Talk Radio

900 Showcase
901 Today's Country
902 Classic Country
903 Americana
904 Bluegrass
905 R&B and Hip Hop
906 Classic R&B
907 Smooth R&B
908 Rap
909 Metal
910 Rock Hits
911 Power Rock
912 Classic Rock
913 Alternative Rock
914 Electronica
915 Dance
916 Progressive
917 Soft Rock
918 Hit List
919 Party Favorites
920 ZBC
921 New Wave
922 70s
923 Solid Gold Oldies
924 Singers & Standards
925 Big Band & Swing
926 Easy Listening
927 Smooth Jazz
928 Jazz
929 Blues
930 Reggae
931 Soundscapes
932 Classical Masterpieces
933 Opera
934 Light Classical
935 Show Tunes
936 Contemporary Christian
937 Gospel
938 For Kids Only
939 Sounds of the Season
940 Musica Latina
941 Salsa Y Merengue
942 Rock 'en Español
943 Latin Love Songs
944 Mexicana
951 Digital Talk Radio
952 Sports Talk Radio
953 Talk Radio Network
954 Just for Laughs
955 Radio America
956 Lifestyles

Digital Local

1020 TPI Kids
1021 TPI Xtra
1022 TPI You
1023 TPI Wx
1024 TPI 20
1030 KMSP (9) FOX
1250 WTC (25) UPN

HDTV

1025 TPI (2) HDTV
1040 VCCG (4) HDTV
1111 KARE (11) HDTV
1500 Discovery HD Theater

HDTV Variety Pack

1600 IN DEMAND HD 1
1601 IN DEMAND HD 2

HDTV Premium

1700 HBO HDTV E
1701 HBO HDTV W
1800 SHOWTIME HD E
1801 SHOWTIME HD W

Answers On Demand

1998 Answers On Demand

Digital Video Recorder

1999 DVR

Time Warner Cable **Channel Lineup**

Minneapolis/Metro

Now anything's possible TIME WARNER CABLE

612-522-2000 www.twcminnesota.com

Now anything's possible TIME WARNER CABLE

Exhibit A
Fiber EG Transport Lines

1. Shakopee City Hall, 485 Gorman St, Shakopee, MN to Comcast Hub
2. Vierling Fire Station to Comcast hub to old Shakopee Senior High School

Complimentary Cable Service to Public Buildings

1. Shakopee Fire Station: 2700 Vierling Drive East, Shakopee, MN
2. Shakopee Police Department: 475 Gorman Street, Shakopee, MN
3. Shakopee Public Utilities: 255 Sarazin Street, Shakopee, MN
4. Shakopee Teen Center: 1255 Fuller Street South, Shakopee, MN
5. Shakopee City Hall: 485 Gorman St, Shakopee, MN

Exhibit B
Franchise Fee Payment Worksheet

CONFIDENTIAL

COMCAST

System Name:	Comcast of Minnesota, Inc.
Email:	Prasant_Nadella@cable.comcast.com
Phone:	610-665-2579

Vendor ID:	XXXXX
Contract Name:	X
Statement Period:	Jan - Mar, 2020
Payment Amount:	$X
Statement Number:	XXXXXX
CUID:	XXXXXX
System ID:	XXXX-XXXX-XXXX

This statement represents your payment for the period listed above.

Revenue Category	Amount
Expanded Basic Video Service	$
Limited Basic Video Service	$
Digital Video Service	$
Pay	$
PPV / VOD	$
Digital Video Equipment	$
Video Installation / Activation	$
Franchise Fees	$
Guide	$
Other	$
Late Fees	$
Write-offs / Recoveries	$
Ad Sales	$
Home Shopping Commissions	$
Total	$
Franchise Fee %	%
Franchise Fee	$

Nothing in this Franchise Fee Payment Worksheet shall serve to modify the definition of "Gross Revenues" set forth in the Franchise.

Exhibit C
Summary of Ordinance for Publication

AN ORDINANCE GRANTING A FRANCHISE TO COMCAST OF ARKANSAS/ LOUISIANA/ MINNESOTA/MISSISSIPPI/TENNESSEE, LLC ("COMCAST") TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM IN THE CITY OF SHAKOPEE, MINNESOTA SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM AND THE PUBLIC RIGHTS-OF-WAY; AND PRESCRIBING PENALTIES FOR THE VIOLATION OF THE PROVISIONS HEREIN.

On , 202 , the City of Shakopee, Minnesota ("City") adopted an Ordinance granting a Cable Television Franchise to Comcast. The Ordinance serves two purposes. First, it grants a non-exclusive cable franchise to Comcast to operate and maintain a cable system within the City. Second, it provides requirements for the provision of cable television services including technical standards, customer service obligations, and related matters.

The Ordinance includes the following key terms: 1) establishes a franchise term of ten (10) years; 2) imposes on Comcast a franchise fee of five percent (5%) of Comcast's annual gross revenues; 3) incorporates the City Code regarding right-of-way protections; 4) requires Comcast to dedicate channel capacity for education and government ("EG") access programming; 5) establishes a EG Fee of one-half percent (.5%) of Comcast's annual gross revenues; 5) imposes strong customer service standards regarding Comcast's provision of cable services; and 8) requires a performance bond and letter of credit to enforce Comcast's compliance with the Ordinance.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. . A copy of the entire Ordinance shall be posted at Shakopee City Hall.

It is hereby directed that only the above title and summary of Ordinance No. be published, conforming to Minn. Stat. §331A.01, with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so by contacting the Shakopee City Hall at 485 Gorman Street, Shakopee, MN 55379, during the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

	Yes	No
Mayor		
Councilmember		
Councilmember		
Councilmember		
Councilmember		

Passed by the Shakopee City Council this day of , 202 .

_____, Mayor

ATTEST:

, City Clerk