

City of Shakopee
Memorandum

TO: Mark Noble, Senior Planner

FROM: Darin Manning, Project Engineer

SUBJECT: Variances – Parking Lot Setback

PROJECT NO.: VAR-000152-2023

DATE: July 19, 2023

The application indicates a request for a variance to the parking lot setback requirements.

The Engineering Department has completed its review of the variance requests and offers the following comments at this time for the applicant and for the planning department:

1. The site should be revised so that the queuing lanes are a minimum of 12 feet per city code.
2. Five feet clearance is required between proposed vinyl fence and the edge of trail.
3. Add curbing or another form of delineation between drive thru aisle and bypass lane.
4. Prior to work within the Scott County right-of-way, the applicant must obtain approval through Scott County.
5. Prior to any land disturbing activity, the applicant shall obtain any required permits.
6. Approval of the variance request does not constitute approval of the submitted plans.

Recommendation

Should the City recommend approval of this request, the Engineering Department suggests the items listed above be attached as conditions of the approval.