



Shakopee City Council Minutes

December 19, 2023

7:00 PM

City Hall, 485 Gorman St.

Mayor Matt Lehman presiding

1. Roll Call

Present: Mayor Matt Lehman, Council Members Jay Whiting, Angelica Contreras, Jim DuLaney, Jesse Lara

Staff Present: City Administrator Bill Reynolds, Assistant City Administrator Chelsea Petersen, City Attorney Jim Tomson, Finance Director Nate Reinhardt, City Engineer Alex Jordan, City Clerk Lori Hensen, Planning/Development Director Michael Kerski, Public Works Director Bill Egan, Human Resources Director Alissa Frey

2. Pledge of Allegiance

3. Approval of Agenda

Reynolds 9.A.3. remove from agenda to be brought back at a later date.

Council Member Jesse Lara made a motion to approve the modified agenda, second by Council Member Jay Whiting and the motion passed.

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4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Council Member Angelica Contreras made a motion to approve the consent agenda, second by Council Member Jim DuLaney and the motion passed.

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A. Administration

*4. A.1. *City Council Minutes

Approve the minutes of December 5, 2023. (Motion was carried under consent agenda)

*4. A.2. *2024 Fee Schedule

Adopt Ordinance O2023-016, establishing fees for 2024. (Motion was carried under consent agenda)

***4. A.3. *Monthly Financial Review - November 2023**

Review of November 2023 General Fund revenues and expenditures, and Community Center, Ice Arena and SandVenture year-over-year comparison. (Motion was carried under consent agenda)

***4. A.4. *Approve Pawnbroker License Renewals for 2024**

Approve a Pawnbroker Business License Renewal for Excel Pawn Inc. dba Excel Pawn & Jewelry. (Motion was carried under consent agenda)

Approve a Pawnbroker License Renewal for Pawn Xchange LLC. (Motion was carried under consent agenda)

***4. A.5. *Approve a Tobacco License for JNS Liquors dba Southbridge Liquor**

Approve a tobacco license for JNS Liquors dba Southbridge Liquor, located at 8071 Old Carriage Court North. (Motion was carried under consent agenda)

***4. A.6. *Scott County Public Health's Statewide Health Improvement Partnership Grant Application**

Adopt Resolution R2023-153, approving an application to the Scott County Public Health's Statewide Health Improvement Partnership (SHIP) grant. (Motion was carried under consent agenda)

***4. A.7. *Donation of N-95 Masks**

Adopt Resolution R2023-154, accepting a donation of surplus N-95 masks. (Motion was carried under consent agenda)

***4. A.8. *2023 Miscellaneous Donations**

Accept Resolution R2023-156, a resolution accepting the gifts and donations received from outside organizations as presented. (Motion was carried under consent agenda)

B. Engineering

***4. B.1. *Approve Plans and Specifications and Authorize Bidding for Eagle Creek/Vierling Drive Roundabout Project**

Adopt Resolution R2023-149, approving plans and specifications and ordering advertisement for bids for the Eagle Creek Boulevard and Vierling Drive Roundabout Project, CIF-23-014. (Motion was carried under consent agenda)

***4. B.2. *Lateral Sewer Connection Charge for the West End Lower Bluff Utility Extension Project**

Adopt Ordinance O2023-017, amending the City's Fee Schedule by adding lateral sanitary sewer connection charges for the West End Lower Bluff Utility Extension Project Sewer-24-001. (Motion was carried under consent agenda)

***4. B.3. *Engineering Project Coordinator Promotion**

Approve the promotion of Alex Enyi to Engineering Project Coordinator, Pay Grade 180, Step 7 (\$102,190, Exempt). (Motion was carried under consent agenda)

***4. B.4. *Professional Engineering Consultant Pool Extension**

Adopt Resolution R2023-151, extending the term of the preapproved professional engineering firms for 2021, 2022 and 2023. (Motion was carried under consent agenda)

***4. B.5. *Eagle Creek Boulevard and Vierling Drive Intersection Improvements - Authorize Condemnation Initiation**

Adopt Resolution R2023-150, authorizing the initiation of potential quick-take condemnation for the Eagle Creek Boulevard and Vierling Drive intersection improvements, CIF-20-014. (Motion was carried under consent agenda)

C. Fire

***4. C.1. *Surplus Property**

The Fire Department is seeking Council approval to declare SCBA equipment which includes 13 air packs, 19 air bottles, and 20 face pieces surplus property and authorize their sale to the City of Manchester, MN for the amount of \$14,200. (Motion was carried under consent agenda)

D. Parks and Recreation

***4. D.1. Acceptance of Donations and Sponsorship Funds**

Approved Resolution R2023-157, accepting Donation and Sponsorship Funds for Recreation Programs and Donations from the Heart. (Motion was carried under consent agenda)

E. Planning and Development

***4. E.1. *Resolution Accepting Grants for Fitness Court in the Amount of \$90,000**

Approve Resolution R2023-155 accepting donations in the amount of \$90,000 for the construction of a Fitness Court in Scenic Heights Park. (Motion was carried under consent agenda)

***4. E.2. *Contract with HTPO for Pickleball Designs for Scenic Heights Park**

Approve contract with HTPO for \$42,200 for Pickelball Court Designs along with associated engineering needs including storm water, survey and oversight. (Motion

was carried under consent agenda)

*4. E.3. *Playground Purchase and Installation for SandVenture with Kompan

Approve contract with Kompan using the OMNIA Purchasing Contract for a playground at SandVenture in the amount of \$92,964.80 including installation. (Motion was carried under consent agenda)

*4. E.4. *SBA Lender Agreement for Tommy's Malt Shop at SandVenture

Approve Acceptance of SBA Lender's Agreement for Tommy's Malt Shop. (Motion was carried under consent agenda)

*4. E.5. *Contract with Confluence for Jackson Commons Designs

Approve a contract with Confluence for an amount not to exceed \$255,750 for construction plans for Jackson Commons Park. (Motion was carried under consent agenda)

*4. E.6. *Acceptance of Grant from State of Minnesota for Building Official Training Grant

Adopt Resolution R2023-152 accepting grant and authorizing the hiring of a Building Inspector Apprentice in the 2024 budget. (Motion was carried under consent agenda)

F. Police

*4. F.1. *Surplus Property

Declare two firearms as surplus property and authorize disposal. (Motion was carried under consent agenda)

G. Public Works

*4. G.1. *Vehicle and Equipment Purchases

Approve the purchase of four John Deere mowers and equipment from Kibble Equipment and Midwest Machinery Co., in the total amount of \$86,650.96; one Ford cargo van from Morrie's Buffalo Ford in the amount of \$66,771.04; John Deere Gator from Kibble Equipment in the amount of \$5,566.20; Sportsraq G.P.S paint striper from Traqnology North America in the total amount of \$63,100.85; and the declaration of equipment as surplus. (Motion was carried under consent agenda)

5. RECOGNITION OF INVOLVED RESIDENTS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to

react to the comments made, but rather for informational purposes only.

6. Business removed from consent will be discussed at this time
7. Recess for Economic Development Authority Meeting

Council Member Jim DuLaney made a motion to recess to the EDA, second by Council Member Jesse Lara and the motion passed.

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8. Reconvene
9. General Business
 - A. Administration

9. A.1. 2024 EDA Special Benefit Levy and Budget

Council Member Jay Whiting made a motion to adopt Resolution R2023-146 approving the proposed special benefit levy of the EDA of \$500,000 collectible in 2024., second by Council Member Angelica Contreras and the motion passed.

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Nays: DuLaney, Lehman

9. A.2. Approval of the 2024 Property Tax Levy and the 2024 Annual Budget

Council Member Jay Whiting made a Motion to call the question, second by Council Member Jesse Lara and the motion passed.

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Nays: Lehman

Council Member Jay Whiting made a motion to adopt Resolution R2023-147 and R2023-148, approving the property tax levy collectible in 2024 and the 2024 annual budget, second by Council Member Jesse Lara and the motion passed.

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9. A.3. Discuss Partnership with CDA on Affordable Housing Funds

Removed from the agenda

10. Reports

10.A. City Bill List

Informational only

10.B. Liaison & Administration Reports

Informational only

11. Other Business
12. Closed Session to discuss Labor Negotiations according to MN Statutes 13D.03, subd. (b)
 - 12.A. Closed session to discuss union negotiations

Council Member Jay Whiting made a motion to recess to closed session to discuss labor union negotiations according to MN Statutes 13D.03 subd. (b), second by Council Member Angelica Contreras and the motion passed.
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13. Adjournment to Tuesday, January 2, 2024, at 7 p.m.

Council Member Jay Whiting made a motion to adjourn to Tuesday, January 2, 2024, at 7:00 p.m., second by Council Member Angelica Contreras and the motion passed. 5 - 0