



Shakopee City Council Minutes

January 2, 2024

7:00 PM

City Hall, 485 Gorman St.

Mayor Matt Lehman presiding

1. Roll Call

Present: Mayor Matt Lehman, Council Members Jay Whiting, Angelica Contreras, Jim DuLaney, Jesse Lara

Staff Present: City Administrator Bill Reynolds, Assistant City Administrator Chelsea Petersen, City Attorney Siobhan Tolar, City Engineer Alex Jordan, Finance Director Nate Reinhardt, City Clerk Michael Kerski, Human Resources Director Alissa Frey, Public Works Director Bill Egan, Police Chief Jeff Tate

2. Pledge of Allegiance

3. Approval of Agenda

Lehman added 11.B. Liaison & Administrator Reports to the agenda. He also stated the date in the attachment to item 4.A.1. was correct but the date in the memo was incorrect. Reynolds stated that the web version of the memo and agenda was corrected.

Council Member Jesse Lara made a motion to approval the modified agenda, second by Council Member Angelica Contreras and the motion passed.

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4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Council Member Jay Whiting made a motion to approve the modified consent agenda, second by Council Member Jim DuLaney and the motion passed.

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A. Administration

*4. A.1. *City Council Minutes

Approve the minutes of December 19, 2023.

*4. A.2. *Designate individuals authorized to perform certain banking transactions

Adopt Resolution R2024-001, a resolution designating individuals authorized to perform certain banking transactions.

*4. A.3. *Designation of Official Newspaper

Designate the Shakopee Valley News as the official newspaper for the City of Shakopee in 2024 and designate the city website (www.ShakopeeMN.gov) as the official notice and advertisement venue for transportation project bids in 2024.

B. Engineering

*4. B.1. *2024 Tree Pruning Contract

Approve a contract with Precision Landscape and Tree in the amount of \$119.10 per hour for the 2024 tree pruning project.

*4. B.2. *Cooperative Maintenance Agreement - Traffic Signals

Approve a Cooperative Maintenance Agreement between Scott County and the City of Shakopee for city owned traffic signals.

C. Planning and Development

*4. C.1. *Set Public Hearing Date for Proposed Vacation of Public Sanitary Sewer Easement

Adopt Resolution R2024-002 setting the public hearing date for vacation of a public sanitary sewer easement on PID 270550051.

*4. C.2. *Set Public Hearing Date for Proposed Vacation of Sommerville Street Right-of-Way

Adopt Resolution R2024-004, setting the public hearing date for vacation of a segment of Sommerville Street Public Right-of-Way.

*4. C.3. *Award of Contract to 106 Group for Creation of the Shakopee Riverfront Cultural Area National Register District

Approve execution of a contract with the 106 Group for \$143,381 plus a contingency of \$10,000 for preparation of MPDF for the Shakopee Riverfront Cultural Area Multiple Property Forms to create a National Register District.

D. Police

*4. D.1. *Surplus Property

Declare three firearms, ammunition and accessories as surplus property and authorize

disposal.

*4. D.2. *Captain Appointment

Appoint Derek Nordtvedt to fill the vacant captain's position.

5. RECOGNITION OF INVOLVED RESIDENTS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.
6. Business removed from consent will be discussed at this time
7. Recess for Economic Development Authority Meeting

Council Member Jim DuLaney made a motion to recess to the EDA, second by Council Member Jay Whiting and the motion passed.

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8. Reconvene
9. General Business

A. Administration

9. A.1. Discuss Partnership with CDA on Affordable Housing Funds

Informational only

10. Workshop
- 10.A.2023 Community Survey Update

Informational only

11. Reports
- 11.A. City Bill List
- 11.B. Liaison and Administration

12. Other Business

13. Closed Session to discuss Labor Negotiations according to MN Statutes 13D.03, subd. (b)

13.A. Closed session to discuss union negotiations

Council Member Jay Whiting made a motion to recess to a closed session to discuss labor negotiations according to MN Statutes 13D.03, subd. (b), second by Council Member Jesse Lara and the motion passed.

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14. Adjournment to Tuesday, January 16, 2024, at 7 p.m.

Council Member Jesse Lara made a motion to adjourn to Tuesday, January 16, 2024, at 7:00 pm, second by Council Member Angelica Contreras and the motion passed. 5 - 0