



Shakopee City Council Minutes

February 6, 2024

7:00 PM

City Hall, 485 Gorman St.

Mayor Matt Lehman presiding

1. Roll Call

Present: Mayor Matt Lehman, Council Members Jay Whiting, Angelica Contreras, Jim DuLaney, Jesse Lara

Staff Present: City Administrator Bill Reynolds, Assistant City Administrator Chelsea Petersen, City Attorney Jim Thomson, City Engineer Alex Jordan, Finance Director Nate Reinhardt, City Clerk Lori Hensen, Planning/Development Director Michael Kerski, Public Works Director Bill Egan, IT Director Andy Hutson, Aquatics Supervisor Katelyn Meyer, Community Engagement Coordinator Alex Anderson

2. Pledge of Allegiance

3. Approval of Agenda

Reynolds removed item 9.C.1. from the agenda to be brought back at the next meeting. He was also removing 4.A.4 and 4.A.6. from consent.

Council Member Jay Whiting made a motion to approve the modified agenda, second by Council Member Angelica Contreras and the motion passed.

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4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Council Member Angelica Contreras made a motion to approve the modified consent agenda, second by Council Member Jim DuLaney and the motion passed.

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A. Administration

*4. A.1. *City Council Minutes

Approve the minutes of January 16, 2024.

*4. A.2. *Microsoft Enterprise License Agreement

Approve the renewal of a 3-year Microsoft Enterprise Agreement through Insight for an amount of \$87,647.75/year plus any additional licenses needed for additional employees as necessary over the life of the agreement.

*4. A.3. *Change City Council Meeting Dates

Adopt Resolution R2024-016, changing the March 5, August 6 and November 5, 2024, meeting dates to March 6, August 7 and November 6, 2024.

*4. A.4. *THC License for Top Star Market LLC.

Council Member Jesse Lara made a motion to direct staff to prepare a resolution of denial for consideration at the next meeting, second by Council Member Angelica Contreras and the motion passed.

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*4. A.5. *Approve a Special Event and Temporary Liquor License for the Shakopee Chamber & Visitors Bureau

Approve the Special Event and Temporary Liquor License, and suspend city code 114.11 to allow consumption on city streets for the Shakopee Chamber and Visitors Bureau for the Shakopee BrewHall Bock Party Event being held on March 23, 2024.

*4. A.6. *THC License for Nicollet Tobacco LLC.

Council Member Angelica Contreras made a motion to direct staff to prepare a resolution of denial for THC License for Nicollet Tobacco LLC, second by Council Member Jay Whiting and the motion passed.

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*4. A.7. *Approve a Tobacco License for Shahin Property Management LLC. dba Shakopee Outlet Plus

Approve a tobacco license for Shahin Property Management LLC. dba Shakopee Outlet Plus, located at 1148 Vierling Drive East.

*4. A.8. *Appointment of a New Director of Parks and Recreation

Appointment of Kelsi McNutt as the Director of Parks and Recreation.

*4. A.9. *Approve an On-Sale and Sunday Liquor Licenses for Global Restaurant Group dba Dangerfield's Restaurant

Approve on-sale and Sunday liquor licenses for Global Restaurant Group dba Dangerfield's Restaurant, located at 1583 1st Avenue East.

***4. A.10.*Scott County Public Health's Statewide Health Improvement Partnership Grant Award**

Adopt Resolution R2024-019, accepting Scott County Public Health's Statewide Health Improvement Partnership (SHIP) grant award and authorize the City Administrator to execute the necessary contracts and agreements applicable to accepting this award.

B. Engineering

***4. B.1. *Eagle Creek Boulevard and Vierling Drive Roundabout - Contract Award**

Adopt Resolution R2024-017 accepting bids and awarding a contract in the amount of \$2,041,249.43 to S.M. Hentges & Sons, Inc., and approve a Professional Services Agreement with SRF Consulting Group, Inc. for construction services for the Eagle Creek Boulevard and Vierling Drive Roundabout Project, CIF-23-014.

***4. B.2. *Professional Service Agreement with AE2S for L16 Levee Rehab**

Authorize the execution of a Professional Services Agreement in the amount of \$19,594 with AE2S to perform Final Design and Construction Services for the Lift Station #16 Levee Repair Project, Sewer-24-003.

***4. B.3. *Approve Plans and Authorize Bidding for the 2024 Bituminous Pavement Rehabilitation Projects**

Adopt Resolution R2024-018, approving plans and specifications and ordering advertisement for bids for the 2024 Bituminous Pavement Rehabilitation Projects CIF-24-011, CIF-24-012, CIF-24-013, PA-24-01, PA-24-03 and BA-24-005.

C. Parks and Recreation

***4. C.1. *Acceptance of Donations and Sponsorship Funds**

Approve Resolution R2024-020, accepting Donation and Sponsorship Funds for Recreation Programs.

D. Planning and Development

***4. D.1. *Contract with WSB for Design of Valleycrest Trail Connection**

Approve contract with WSB for \$35,838 for design of the Valleycrest Trail project.

D.2. *Award of Contract for Block for SandVenture to Old Castle

Authorize execution of a purchase order in the amount of \$209,133 with Old Castle.

E. Public Works

***4. E.1. *Vehicle and Equipment Purchases**

Approve the purchase of six mobile lifts from Midwest Lift Works, in the total amount of \$95,153.22: one wheel loader from Titan Machinery in the total amount of \$221,209.00.

5. RECOGNITION OF INVOLVED RESIDENTS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.

6. Business removed from consent will be discussed at this time
See items 4.A.4. and 4.A.6.

7. Recess for Economic Development Authority Meeting

Council Member Jesse Lara made a motion to recess to the EDA, second by Council Member Jim DuLaney and the motion passed.

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8. Reconvene

9. General Business

A. Administration

9. A.1. Monthly Financial Review - December 2023
Information Only

B. Parks and Recreation

9. B.1. Monetary Donation for Aquatic Programming

Council Member Jay Whiting made a motion to approve Resolution R2024-015 accepting monetary donation of \$1500.00 from Sue Westegaard, second by Council Member Angelica Contreras and the motion passed.

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C. Police

9. C.1. 2023 Police Department Annual Report

Removed from the agenda

10. Reports

10.A. City Bill List

Informational only

10.B. Liaison and Administration

11. Other Business

12. Adjournment to Tuesday, February 20, 2024, at 7 p.m.

Council Member Jay Whiting made a motion to adjourn to Tuesday, February 20, 2024, at 7:00 pm, second by Council Member Jim DuLaney and the motion passed.

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