



Shakopee City Council Minutes

March 19, 2024

7:00 PM

City Hall, 485 Gorman St.

Mayor Matt Lehman presiding

1. Roll Call

Present: Mayor Matt Lehman, Council Members Jay Whiting, Angelica Contreras, Jim DuLaney, Jesse Lara

Staff Present: City Administrator Bill Reynolds, Assistant City Administrator Chelsea Petersen, City Attorney Jim Thomson, City Engineer Alex Jordan, Finance Director Nate Reinhardt, Planning /Development Director Michael Kerski, Interim Fire Chief Mike Scott, Public Works Director Bill Egan, Park/Recreation Director Kelsi McNutt

2. Pledge of Allegiance

3. Approval of Agenda

Council Member Angelica Contreras made a motion to approve the agenda, second by Council Member Jim DuLaney and the motion passed.

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4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Council Member Jesse Lara made a motion to approve the consent agenda, second by Council Member Angelica Contreras and the motion passed.

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A. Administration

*4. A.1. *City Council Minutes

Approve the minutes of March 6, 2024.

*4. A.2. *Certification of Delinquent Sewer and Storm Drainage Accounts

1. Adopt Resolution R2024-036, certifying assessments for delinquent sewer and storm drainage accounts from January 1, 2023, thru June 30, 2023.
2. Add a \$25 administrative charge for collection with payable 2025 property taxes.
3. Write off delinquent accounts less than \$25 which total \$402.49.

***4. A.3. *FEMA Staffing for Adequate Fire and Emergency Response Grant Application**

Adopt Resolution R2024-040, approving an application to the FEMA Staffing for Adequate Fire and Emergency Response (SAFER) program grant.

***4. A.4. *Fire Administration Reorganization**

Approve the reorganization of the Assistant Fire Chief and Administrative Captain positions to two Deputy Chief's, add Administrative Assistant, and fill the open supervisor positions with three Captain/EMT's.

***4. A.5. *Legislative-Citizen Commission on Minnesota Resources' Environment and Natural Resources Trust Fund Program Grant Applications**

Adopt Resolution R2024-041, approving an application to the Legislative-Citizen Commission on Minnesota Resources' (LCCMR) Environment and Natural Resources Trust Fund (ENRTF) program grant.

***4. A.6. *Wireless Access Replacement**

Approve the replacement project of all wireless access points used in city buildings for the budgeted amount of \$70,000.

***4. A.7. *Appointment of a new Human Resources Director**

Appointment of Christie Rossow as the Human Resources Director

***4. A.8. *"Affordable Housing" Legislation**

Approval of Resolution R2024-043 which outlines the City Council's deep concerns regarding the "Missing Middle Housing" Bills being considered by the state legislature.

B. Engineering

***4. B.1. *Parking Lot BMP at Lewis St and 2nd Ave - Approve Plans and Authorize Bidding**

Adopt Resolution R2024-026, approving plans and specifications and ordering

advertisement for bids for the 2nd Avenue and Lewis Street Parking Lot Improvements, City Projects Storm-24-001, PA-24-03 and PA-24-05.

*4. B.2. *CR 78 Pedestrian Underpass - Approve Plans and Authorize Bidding

Adopt Resolution R2024-026, approving plans and specifications and ordering advertisement for bids for the 2nd Avenue and Lewis Street Parking Lot Improvements, City Projects Storm-24-001, PA-24-03 and PA-24-05.

*4. B.3. *Canterbury Commons Internal Roadways - Approve Plans and Authorize Bidding

Adopt Resolution R2024-037, approving plans and specifications and ordering advertisement for bids for the Canterbury Commons Internal Roadways Improvement Project.

*4. B.4. *Cooperative Maintenance Agreement with Scott County for CR69/78 Roundabout

Approve Cooperative Maintenance Agreement with Scott County for roundabout improvements.

C. Planning and Development

*4. C.1. *Award Contract for Entry Sign for Lion's Park

Approve contract with Indigo Signs for \$94,995 for double sided sign with message center for Lions Park.

5. RECOGNITION OF INVOLVED RESIDENTS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.
6. Business removed from consent will be discussed at this time
7. General Business

- A. Administration
 - 7. A.1. Monthly Financial Review - February 2024
Informational only
- B. Planning and Development
 - 7. B.1. Review of Concept for Jackson Commons
Informational only
 - 7. B.2. Review of Concept for Killarney Hills Park
Informational only
- 8. Reports
 - 8.A. City Bill List
Informational only
 - 8.B. Liaison and Administration
- 9. Other Business
- 10. Adjournment to Tuesday, March 26, 2024, at 6 p.m.

Council Member Jay Whiting made a motion to adjourn to Tuesday, March 26, 2024, at 6:00 pm, second by Council Member Jesse Lara and the motion passed.
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