



Shakopee City Council Minutes

April 2, 2024

7:00 PM

City Hall, 485 Gorman St.

Mayor Matt Lehman presiding

1. Roll Call

Present: Mayor Matt Lehman, Council Members Jay Whiting, Angelica Contreras, Jim DuLaney, Jesse Lara

Staff Present: City Administrator Bill Reynolds, Assistant City Administrator Chelsea Petersen, City Attorney Jim Thomson, Finance Director Nate Reinhardt, City Clerk Lori Hensen, Planning/Development Director Michael Kerski, Park/Recreation Director Kelsi McNutt, Public Works Director Bill Egan, Program Manager, Sherry Dvorak

2. Pledge of Allegiance

3. Approval of Agenda

Council Member Jay Whiting made a motion to approve the agenda, second by Council Member Angelica Contreras and the motion passed.

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4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Lehman removed 4.A.3. from consent for further discussion.

Council Member Jesse Lara made a motion to approve the modified consent agenda, second by Council Member Jim DuLaney and the motion passed.

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A. Administration

*4. A.1. *City Council Minutes

Approve the minutes of March 6, 2024.

*4. A.2. *Shakopee Fire Department Relief Association Bylaw Amendments

Adopt Resolution R2024-049, approving the amendment of the Shakopee Fire Department Relief Association bylaws including a pension benefit increase, change in the calculation for computing benefits from completed years to completed months of service, and an increase in fire relief board officer compensation levels.

*4. A.3. *Voluntary Dissolution of the Shakopee Fire Department Relief Association and Establishment of Part-Time Firefighter Positions

Council Member Jay Whiting made a motion to approve Resolution R2024-044 Accepting the Voluntary Dissolution of the Shakopee Fire Department Relief Association. Approve job descriptions for Part-Time Firefighter/EMT and Part-Time Lieutenant/EMT effective May 6, 2024. Approve Resolution R2024-042 Declaring Part-Time Firefighter/EMT and Part-Time Lieutenant positions eligible for Police and Fire PERA., second by Council Member Angelica Contreras and the motion passed. 5 - 0

*4. A.4. *Firehouse Subs Public Safety Foundation Quarterly Grant Application

Adopt Resolution R2024-039, approving an application to the Firehouse Subs Public Safety Foundation's quarterly grant.

*4. A.5. *Minnesota Department of Human Services' Live Well At Home Program Grant Application

Adopt Resolution R2024-031, approving an application to the Minnesota Department of Human Services' (DHS) Live Well At Home program grant.

*4. A.6. *Minnesota Department of Public Safety's Pathways to Policing Program Grant Award

Adopt Resolution R2024-038, accepting the Minnesota Department of Public Safety's (MN DPS) Pathways to Policing (PTP) program grant award and authorizing the City Administrator to execute the necessary contracts and agreements applicable to accepting this award.

*4. A.7. *2023 Year-end General Fund Transfers and Assignment of Fund Balance

Approve a 2023 General Fund transfer of \$348,650 to the 2022A GO Improvement Bond Fund, a transfer of \$3,700,000 to the Capital Improvements Fund, and the assignment of \$200,000 of fund balance for public safety costs.

*4. A.8. *Approve a THC License for Shahin Property Management LLC. dba Shakopee Outlet Plus

Approve a THC license for Shahin Property Management LLC. dba Shakopee Outlet Plus, located at 1148 Vierling Drive East.

B. Fire

*4. B.1. *Donation from Shakopee Eagles Aerie #4120

Approve the resolution to accept the donation and direct staff to send a thank you letter.

*4. B.2. *2023 Fire Department Year in Review

Attached the 2023 Fire Department Year in Review, no action needed.

C. Parks and Recreation

*4. C.1. *Approval of 2024 Concession Agreements

Approve the 2024 Concession Agreements with the Shakopee Soccer Association, Shakopee Indian Baseball and Shakopee Coyote Baseball.

*4. C.2. *Shakopee Youth Football - Scoreboard Proposal

Approve Shakopee Youth Football's proposal to install scoreboards for Mark Grommesch Field 1 and 2 at the 17th Avenue Sports Complex.

*4. C.3. *Accept Monetary Donations from Shakopee Soccer Association

Approve Resolution R2024-047 in the amount of \$4077.00 from Shakopee Soccer Association.

D. Planning and Development

*4. D.1. *Preliminary Plat of Countryside 3rd Addition

Adopt Resolution R2024-030, approving the Preliminary Plat of Countryside 3rd Addition.

*4. D.2. *Final Plat of Highview Park 2nd Addition

Adopt Resolution R2024-045, approving the Final Plat of Highview Park 2nd Addition.

*4. D.3. *Underground Electrical Service Agreement with SPU for Lions Park

Approve Service Agreement with Shakopee Public Utilities for an estimated cost of \$42,600.

*4. D.4. *Resolution Setting a Public Hearing for a Proposed Vacation of Drainage and Utility Easement at 2133 Pike Lake Road

Adopt Resolution R2024-050, a resolution setting a public hearing date of April 16 for the proposed vacation of a drainage and utility easement at 2133 Pike Lake Road.

E. Public Works

*4. E.1. *Equipment Purchases

Approve the purchase of a 5910 Toro large mower in the amount of \$151,464.00, Approve the purchase of a Toro 3100-D Reel mower in the amount of \$43,751.47, Approve the purchase of a Toro Utility Cart in the amount of \$18,030.00, from MTI Distributing, Inc.; Approve the purchase of a Titan line striper in the amount of \$20,185.00 from Sherwin Williams; and the declaration of equipment as surplus.

*4. E.2. *2024 Trail Sealcoating

Approve a contract with Gopher State Sealcoat, Inc., in the amount of \$68,549.76 for the 2024 Trail Sealcoating.

5. RECOGNITION OF INVOLVED RESIDENTS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.
6. Business removed from consent will be discussed at this time
7. Recess for Economic Development Authority Meeting

Council Member Jesse Lara made a motion to recess to EDA, second by Council Member Jim DuLaney and the motion passed.

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8. Reconvene
9. General Business
10. Reports

10.A. City Bill List

Informational only

10.B. Liaison and

Administration

Informational only

11. Other Business

12. Adjournment to Tuesday, April 16, 2024, at 7 p.m.

Council Member Jesse Lara made a motion to adjourn to Tuesday, April 16, 2024, at 7:00 pm, second by Council Member Jim DuLaney and the motion passed.

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