



## Shakopee City Council Minutes

April 3, 2018

7:00 PM

City Hall 485 Gorman St.

Mayor Bill Mars presiding

1. Roll Call

Present: Mayor William Mars, Councilmember Mike Luce, Councilmember Matt Lehman, Councilmember Jay Whiting, Councilmember Kathi Mocol

Staff Present: Administrator Bill Reynolds, Assistant City Administrator Nate Burkett, City Attorney Jim Thomson, Public Works/Engineering Director Steve Lillehaug, Finance Director Darin Nelson, Planning/Development Director Michael Kerski, Human Resources Director Jennifer Gabbard, City Clerk Lori Hensen, Economic Development Specialist Jenn Brewington

2. Pledge of Allegiance

3. Approval of Agenda

Bill Reynolds shared that item 10.A.2. had been updated.

Councilmember Lehman asked to add an item to the reports section of the agenda for discussion.

Councilmember Jay Whiting made a motion to approve the amended agenda, seconded by Councilmember Kathi Mocol and the motion passed.

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4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Councilmember Lehman asked that items 4.A.5. and 4.D.8. be removed from consent for discussion.

Councilmember Luce ask that items 4.A.6., 4.B.1. and 4.C.2. be removed from consent for discussion.

Councilmember Jay Whiting made a motion to approve the amended consent agenda, seconded by Councilmember Matt Lehman and the motion passed.

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A. Administration

\*4. A.1. \*City Council Minutes

Approve the minutes from March 20, 2018. (Motion was carried under consent agenda.)

\*4. A.2. \*2018 General Fund Budget Amendment

Approve the General Fund budget amendment reallocating expenditures from maintenance and operations within the public works, fire and police departments to the building facilities division. (Motion was carried under consent agenda.)

\*4. A.3. \*Year-end General Fund Transfers

Approve 2017 General Fund transfers of \$500,000 and \$600,000 to the City Hall Construction Fund and Self-Insurance Internal Service Fund, respectively. (Motion was carried under consent agenda.)

\*4. A.4. \*Gambling Premise Permit for Shakopee Mat Club

Approve Resolution R2018-035, a resolution of the City of Shakopee approving a premise permit for Shakopee Mat Club located at Shakopee Brewhall, 124 First Avenue E. (Motion was carried under consent agenda.)

\*4. A.5. \*Personnel Handbook Revisions

Councilmember Jay Whiting made a motion to approve personnel handbook revisions as proposed in attached memo and handbook draft, seconded by Councilmember Kathi Mocol and the motion passed.

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Nays: Luce

\*4. A.6. \*Recruitment Stipends

Councilmember Matt Lehman made a motion to approve \$100 taxable stipend payable to existing full or part time employees for the purposes of improving recruitment of lifeguards, seconded by Councilmember Jay Whiting and the motion passed.

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B. Fire

\*4. B.1. \*Solicitation of Bids - Fire Station 1 Windows

Councilmember Kathi Mocol made a motion to approve solicitation of bids for Fire Station 1 Window project, seconded by Councilmember Jay Whiting and the motion passed.

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C. Planning and Development

\*4. C.1. \*Set Public Hearing for Vacation of Public Right-of-Way & Easements

Set Public Hearing for Vacation of Public Rights Of Way and Drainage & Utility Easements – Canterbury 6th Addition. (Motion was carried under consent agenda.)

\*4. C.2. \*Set a Public Hearing for Transfer of Property from the Shakopee HRA to the EDA

Councilmember Jay Whiting made a motion to set a public hearing for May 1, 2018 to allow the transfer of property from the HRA to the EDA, seconded by Councilmember Kathi Mocol and the motion passed.

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D. Public Works and Engineering

\*4. D.1. \*Purchase Three (3) John Deere 1570 Mowers

Approve the purchase of three (3) John Deere 1570 mowers. (Motion was carried under consent agenda.)

\*4. D.2. \*Park Restroom Cleaning Contract Renewal

Renew a cleaning contract with Treasure Enterprises, Inc. (Motion was carried under consent agenda.)

\*4. D.3. \*2018 Sanitary Sewer Televising

Accept the low quote and authorize execution of a contract with American Environmental LLC for the 2018 sanitary sewer televising project. (Motion was carried under consent agenda.)

\*4. D.4. \*Recycling Grant for Spring Clean Up Day

Approve sub-grant program participation and funding. (Motion was carried under consent agenda.)

\*4. D.5. \*Purchase Paint Striper

Declare a 2002 Graco paint striper surplus and approve the purchase of its

replacement. (Motion was carried under consent agenda.)

\*4. D.6. \*Scott County Cooperative Agreement for Flashing Yellow Arrows

Authorize the Mayor and City Administrator to enter into a Construction Cooperative Agreement with Scott County to install flashing yellow arrow operations on five traffic signals. (Motion was carried under consent agenda.)

\*4. D.7. \*Preapproved Professional Engineering Consulting Firms

Accepting a list of preapproved professional engineering consulting firms for 2018, 2019 and 2020. (Motion was carried under consent agenda.)

\*4. D.8. \*Professional Service Agreement with Advanced Engineering and Environmental Services, Inc., for a Sanitary Sewer Master Plan Update

Councilmember Matt Lehman made a motion to authorize the execution of a professional services agreement with Advanced Engineering and Environmental Services, Inc., for the Sanitary Sewer Master Plan update, seconded by Councilmember Jay Whiting and the motion passed.

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\*4. D.9. \*MnDOT Delegated Contracting Process Agreement

Adopt Resolution R2019-038 approving Minnesota Department of Transportation's Delegated Contracting Process Agreement. (Motion was carried under consent agenda.)

5. RECOGNITION OF INVOLVED CITIZENS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.

6. Business removed from consent will be discussed at this time

See Items 4.A.5., 4.A.6., 4.B.1., 4.C.2., 4.D.8.

7. Public Hearings

7.A. 2018 Currency Exchange License

Councilmember Jay Whiting made a motion to open the public hearing, seconded by Councilmember Matt Lehman and the motion passed.

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Councilmember Matt Lehman made a motion to close the public hearing, seconded by Councilmember Kathi Mocol and the motion passed.

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Councilmember Matt Lehman made a motion to approve Resolution R2018-034, a resolution approving the application of Excel Pawn Inc. dba Excel Pawn & Jewelry, 450 West First Avenue, for currency exchange license., seconded by Councilmember Kathi Mocol and the motion passed.

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8. Recess for Economic Development Authority Meeting

9. Reconvene

10. General Business

A. Planning and Development

10. A.1. Ordinance No. O2018-003 to Amend the Landscape Code, Screening and Tree Preservation

Councilmember Jay Whiting made a motion to approve Ordinance No. O2018-003 to modify the Landscape Code, Screening and Tree Preservation sections, seconded by Councilmember Kathi Mocol and the motion passed.

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Nays: Lehman, Luce

10. A.2. Ordinance No. O2018-002 to Amend PUD Text in Major Rec Zone

Councilmember Jay Whiting made a motion to adopt O2018-002 to make changes to the PUD text to bring it in line with the Comprehensive Plan amendment that was previously approved, seconded by Councilmember Matt Lehman and the motion passed.

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10. A.3. Resolution No. R2018-039 to transfer city-owned property to the EDA

Councilmember Jay Whiting made a motion to adopt Resolution No. R2018-039 to transfer property to the EDA that was acquired in the city's name, seconded by Councilmember Kathi Mocol and the motion passed.

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10. A.4. Resolution No. R2018-037 to join the Met Council Livable Communities Program

Councilmember Kathi Mocol made a motion to adopt Resolution No. R2018-37 to join the Met Council's Livable Communities Program, seconded by Councilmember Jay Whiting and the motion passed.

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Nays: Lehman, Luce

10. A.5. Resolution No R2018-036 to Create a Parks, Recreation, Trails and Open Space Steering Committee

Councilmember Jay Whiting made a motion to approve creation of the steering committee and set its expiration as of January 31, 2019, seconded by Councilmember Kathi Mocol and the motion passed.

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10. A.6. Resolution No. R2018-041 Approving Assignment of Purchase Agreement and Doggie Doo's Lease to the EDA

Councilmember Jay Whiting made a motion to adopt Resolution No. R2018-041 to assign the City's Purchase Agreement and Lease Agreement to the EDA, seconded by Councilmember Kathi Mocol and the motion passed.

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11. Reports

Councilmember Lehman brought a citizen concern about the volume of the city council meetings. Staff acknowledged the issues and told the council that there were plans coming in the future on improving the sound system.

11.A.City Bill List

11.B.Liaison and Administration

12. Adjournment to April 17, 2018 at 7:00 p.m.

Councilmember Jay Whiting made a motion to adjourn to April 17, 2018 at 7:00 p.m., seconded by Councilmember Kathi Mocol and the motion passed.

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