



Shakopee Board of Adjustments and Appeals

Minutes

July 11, 2019

7:00 PM

City Hall 485 Gorman St.

1. Roll Call

Chair Reding called the meeting to order.

Commissioners present: Josh Forsythe, Daniel Mock, Daniel Olson, Noreen Reding, Kent Robbins, Ashlee Sepulvado

City staff present: Senior Planner Kyle Sobota, Director of Planning & Development Michael Kerski

2. Approval of Agenda

Commissioner Kent Robbins made a motion to approve the Agenda, seconded by Commissioner Ashlee Sepulvado and the motion passed.

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3. Call for Notarized Affidavits, Proof of Neighborhood Meeting and Sign in Sheet for appropriate Public Hearings

4. Recognition by Board of Adjustment and Appeals of Interested Citizens

No one responded.

5. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Chair there will be an opportunity for members of the BOAA to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

None

6. General Business

A. PUBLIC HEARING: Conditional Use Permit for Pet Daycare and Boarding at 4000 Valley Industrial Blvd S

Commissioner Kent Robbins made a motion to open the Public Hearing, seconded by Commissioner Daniel Mock and the motion passed.

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Senior Planner Kyle Sobota presented the staff report.

Kent Robbins asked if all of the pets to be boarded were dogs and Mr. Sobota stated he was correct. Mr. Robbins asked about the staff hours and Mr. Sobota clarified this for him. Mr. Robbins asked if a staff person would be on call overnight and Mr. Sobota answered that he was correct. Mr. Robbins asked how many pets would be boarded and Mr. Sobota stated that the applicant could answer this.

Mr. Patrick Baker, owner of Unleashed Animal Care, addressed the Board. He stated the facility had space for 30-50 dogs with hopes of expanding in the future, but most likely will be starting with space for 30 dogs.

Ms. Reding asked if they owned another pet daycare out of state and Mr. Baker answered that they did have one in the past in another state, but do not anymore. He stated that they had a lot of experience in the animal care industry.

Mr. Robbins asked how many staff would be employed there and Mr. Baker answered that he anticipated between 10-15 staff to start, since they would overstaff.

Ms. Reding asked if there was a veterinarian on site at the previous facility and Mr. Baker answered no.

Mr. Olson asked Mr. Sobota about the maximum number of pets allowed and Mr. Sobota stated that one of the conditions in the draft resolution would be that the applicant follow ASPCA guidelines regarding square footage requirements for number of pets/various sizes of pets. Mr. Baker stated that they would have a mix of kennel sizes that would meet these guidelines.

Mr. Forsythe asked about the protocol for overnight staffing and Mr. Baker explained this in detail.

Ms. Reding asked if clients would have video access and Mr. Baker answered that they would have webcams for clients during their daytime hours, which is an industry standard.

Mr. Robbins asked when the anticipated opening would be and Mr. Baker stated that the planned opening date was 10/1/19.

Commissioner Kent Robbins made a motion to close the Public Hearing, seconded by Commissioner Daniel Mock and the motion passed.

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Commissioner Josh Forsythe made a motion to approve Resolution No. PC2019-010 as presented, seconded by Commissioner Kent Robbins and the motion passed.

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7. Other Business

None

8. Adjourn to Thursday, August 3, 2017 at 7:00 p.m.

Commissioner Kent Robbins made a motion to adjourn the meeting at 8:45 pm, seconded by Commissioner Josh Forsythe and the motion passed.

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