



Shakopee Planning Commission

Meeting

Minutes

August 8, 2019

7:00 PM

City Hall 485 Gorman St.

1. Roll Call

Chair Robbins called the meeting to order.

Commissioners present: Josh Forsythe, Daniel Olson, Kent Robbins, Ashlee Sepulvado

City staff present: Director of Planning & Development Michael Kerski, Long Range Planner Joe Widing

2. Approval of Agenda

Commissioner Josh Forsythe made a motion to approve the Agenda, seconded by Commissioner Daniel Olson and the motion passed.

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3. Call for Notarized Affidavits, Proof of Neighborhood Meeting and Sign in Sheet for appropriate Public Hearing

Staff has received these.

4. Recognition by Planning Commission of Interested Citizens

No one responded.

5. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Chair there will be an opportunity for members of the Commission to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

A. Vacation of Public Drainage & Utility Easements - Windermere South and Mt. Olive Church

Commissioner Ashlee Sepulvado made a motion to approve the Consent Business,

seconded by Commissioner Daniel Olson and the motion passed.

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6. General Business

A. Shakopee Parks, Trails and Recreation Master Plan

Mr. Kerski opened the discussion explaining to the Planning Commission that this has been a year long process and that it would move forward to the Parks and Recreation Advisory Board and then the City Council. After the City Council, it would move to the Capital Improvement Program and if adopted, construction could begin over the next couple of years.

Long Term Planner Joe Widing presented the Shakopee Parks, Trails, and Master Plan to the Planning Commission. He included how the process began and was conducted, how community input was tabulated including Envision Shakopee as well as the new vision for existing neighborhood parks and improvements.

Comments and discussion regarding the presentation occurred and Mr. Widing addressed all of the Commissioner's ideas and input.

Mr. Kerski thanked Ms. Sepulvado for her valuable participation on this committee. Mr. Widing stated that he appreciated her consistent attendance at their meetings.

Mr. Kerski clarified the timeline for the implementation of this Master Plan.

Mr. Robbins asked if a final draft would be added to the Comprehensive Plan and Mr. Widing confirmed that this would be an addendum to the Comp Plan.

Mr. Robbins asked if city staff could arrange a tour of some parks and trails for the Commissioners to see and Mr. Kerski stated that this could be arranged.

Mr. Olson asked if this was part of a 10 year plan and Mr. Widing clarified that this would be technically a 20 year plan added as an addendum to the Comp Plan. Mr. Kerski added that there was a 15 year window for all of this to take place and Mr. Olson asked if they could be updated annually on the progress and Mr. Widing confirmed that city staff could do this.

Commissioner Ashlee Sepulvado made a motion to forward a positive motion of recommendation for approval for the Parks, Trails and Recreation Master Plan to the City Council, seconded by Commissioner Josh Forsythe and the motion passed.

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B. Variance Requests and Preliminary Plat of Mount Olive Church Addition

Commissioner Ashlee Sepulvado made a motion to open the Public Hearing, seconded by Commissioner Daniel Olson and the motion passed.

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Mr. Kerski presented the staff report.

Mr. Forsythe asked if this was going to be a pastor's residence or if it was going on the market as single family homes.

Mr. Mike Suel, representative of DR Horton, addressed the Commission. Mr. Suel answered that back in the 1970's the plan was for a pastor's residence, but things have changed in the church and they were looking to sell off the property. He added that it made sense since they were the developer to pick up the lots and add them to the development.

Mr. Robbins asked for clarification on who would be residing in these residences and Mr. Suel answered that they would be sold as single family homes. Mr. Robbins asked for a detailed explanation on what DR Horton would do with these lots and Mr. Suel explained the plan to the Planning Commission. He elaborated that this would be part of the overall development that included 200 single family homes with three different styles.

Commissioner Josh Forsythe made a motion to close the Public Hearing, seconded by Commissioner Ashlee Sepulvado and the motion passed.

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Commissioner Ashlee Sepulvado made a motion to forward a recommendation to City Council of approval for the vacation of public drainage & utility easements for property located within Lot 1, Block 3, Windermere South and within Lot 1, Block 1, Theis Highlands 1st Addition, seconded by Commissioner Daniel Olson and the motion passed.

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7. Other Business

Mr. Kerski mentioned that Envision Shakopee was awarded the best Comprehensive Plan in the state by the American Planner's Association. The ceremony will be held north of

Brainerd, MN and Mr. Kerski will let the Commissioners know exactly when and where the award ceremony will take place.

Mr. Robbins congratulated Mr. Widing, Mr. Kerski and Mr. Weiss (former Senior Planner) on this accomplishment.

8. Adjourn to Thursday, Sept. 5, 2019 at 7 p.m.

Commissioner Josh Forsythe made a motion to adjourn the meeting at 10:53 pm, seconded by Commissioner Daniel Olson and the motion passed.

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