City of Shakopee
Memorandum

TO: Mark Noble, Senior Planner

FROM: Micah Heckman, Project Engineer

SUBJECT: Conditional Use Permit (Canterbury RV Park) – Interim Use

PID NO.: 27-4760010

CASE NO.: SH099734

DATE: February 26, 2020

The application indicates a request for a conditional use permit (interim use) to allow for temporary recreational vehicle (RV) housing from April to November.

The engineering department has completed its review and offers the following comments at this time for the applicant and for the planning department:

1. Install a new sanitary sewer meter downstream of EX-SSMH-100 to allow for sanitary sewer billing for the new connections. The existing sanitary dump station must be removed following construction of the new sanitary system.
2. Obtain approval of a storm water management plan for the proposed development prior to any land disturbing activities.
3. A grading permit is required prior to any land disturbing activities.
4. Submit a revised turning movement diagram that shows a Shakopee fire truck traversing the site.
5. Provide the city a copy of all applicable permits/approvals, including, but not limited to the following:
   - Minnesota Department of Health
   - Met Council
   - Minnesota Pollution Control Agency (NPDES)
   - Shakopee Public Utilities
   - Any other required
6. Submit a recorded copy of a Utility Facilities Easement Agreement for the proposed development.
7. Approval of the CUP does not constitute approval of the submitted plans.

Recommendation

The Public Works Department recommends approval of the application subject to the conditions above being addressed/completed by the applicant.