



Date Submitted: _____

Façade Improvement Loan Application

The City of Shakopee is proud of its historic downtown and other commercial areas and would like to encourage property owners to maintain and invest in their properties to preserve them as a profitable businesses and attractive destinations for years to come.

The Façade Improvement Loan Program, formerly known as the Commercial Exterior Improvements Program, allows businesses to apply for a forgivable loan from the city for exterior building improvements.

HOW IT WORKS

For successful applicants, the city pays up to 50 percent of project costs for eligible exterior building improvements. A typical award is \$30,000. The city may consider additional funding requests for renovations to significant historic commercial properties in which the historic character is restored. Awarding of loans is dependent upon availability of funding.

LOAN FORGIVENESS

Forgiveness of a loan takes place over a five-year period with 20 percent of the award forgiven annually. The city may extend or reduce the repayment period based on the dollar amount of the award.

If the benefiting building is sold within the period of the loan, the loan must repaid. The city may consider alternatives to immediate repayment.

The applicant has one year from the award date of the loan to complete the project and request payment of loan funds. All loan funds will be paid upon receipt of paid invoices for the project, proof of payment and approval of completed work.

HOW TO APPLY

Interested property owners are encouraged to apply. There is no application deadline; however, funds are limited and will be awarded to qualifying applicants on a first-come, first-served basis. Final decisions on applications are made by the city's Economic Development Authority.

If you have questions about filling out this application, please contact our economic development coordinator at 952-233-9317.

SITE ADDRESS: 114 E. 1st Ave

Applicant Information

Applications must be submitted by the property owner(s) or the building tenant in conjunction with the owner(s).

Name(s): Don & Lauri Bittner

Phone: 952/846-7347

Address: 203 6th Ave W

Email: lauri.bittner@gmail.com

City: Shakopee

State: MN

Zip code: 55379

Property Information

This loan program is open to all commercial properties, constructed before 1980, in the City of Shakopee.

PID Number: 27001710

Age of building: 1890

Number of stories: 2

Is the building currently vacant? ☐ Yes ☐ No If yes, estimated length of vacancy: _____

Business/Occupant Name: Shakopee Bakery - Bruce Garness

Has this property previously received a façade grant? ☐ Yes ☒ No

If yes, please describe what the funds were used for, including how much and in what year:

Project Information

Eligible expenses are limited to improvements that are visible from the exterior:

- Windows, Doors
- Siding, Brick
- Painting
- Lighting, Awnings, Signage
- Restoration of historic details
- Other items deemed appropriate by the city's Economic Development Authority

Loan recipients are required to seek at least two bids for all projects. It's assumed the EDA will select the contractor with the lowest bid.

Estimated total cost of proposed rehabilitation work: \$ Outside #164,460 Inside to code & outside #301,560.-

Requested loan amount from the program: \$ 75,000.-

Describe proposed improvements: Install new windows, bring up to code the doors, replace roof, new awning, install lighting. Would like to repair & paint stucco however might not be in the budget at this time.

Required Attachments

- ✓ Renderings and/or plan drawings showing proposed improvements.
- ✓ A minimum of two contractors' bids or proposals with a breakdown of itemized costs.
- Proof of insurance on the building (still getting quotes - we don't close until 7/2/2020)

Notes to the Applicant

The information that you supply in your application to the City of Shakopee/Shakopee EDA ("City") will be used to assess your eligibility for financial assistance. The City will not be able to process your application without this information. The Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13) governs whether the information that you are providing to the City is public or private. If financial assistance is provided for the project, the information submitted with your application will become public, except for those items protected under Minnesota Statutes, Section 13.59, Subdivision 3(b) or Section 13.591, Subdivision 2.

I/We have read the above statement and I/we agree to supply the information to the City with full knowledge of the matters contained in this notice.

City staff or other authorized representative of the City shall have the right to inspect the property to be improved at any time from the date of application upon giving notice to the owner and to occupants.

I/We certify that all statements on this application are true and correct to the best of my/our knowledge. I/We understand that any intentional misstatements will be grounds for disqualification.

I/We have read the City of Shakopee's Façade Improvement Policy and will abide by the rules and regulations set forth in the policy adopted on Oct. 4, 2016.

I/We authorize program representatives the right to access the property to be improved for the purpose of the deferred loan program and to take photographs of the structure before and after rehabilitation.

I/We understand that I/we are responsible for obtaining appropriate building permits, per Shakopee City Code. In the case of improvements that do not require a city-issued building permit, the applicant must submit the name and state license number of the contractor completing the work and agree to an inspection of the work by a city building official.

I/We further understand that I/we will make the final selection of the improvements to be made with the loan funds and that the contract for improvements will be solely between me and the contractor(s). The administering agency will not be liable for the inadequate performance of the contractor(s).

Lain Bittner
Applicant/Sign Contractor's Signature

6/8/2020
Date

Lain Bittner as of 7/2/2020
Property Owner's Signature

6/8/2020
Date

FG Glass LLC
647 Edmund Ave
Saint Paul, MN 55104
(651) 440-9721 (Office)
(262)327-6766 (Cell)

Page No. 1 of 1G

PROPOSAL

PROPOSAL SUBMITTED TO		TODAY'S DATE	DATE OF PLANS/PAGE #'S
Lauri Bittner		05/05/2020	
PHONE NUMBER	FAX NUMBER	JOB NAME	
		Shakopee Bakery	
ADDRESS, CITY, STATE, ZIP		JOB LOCATION	
		Shakopee, MN.	

We propose hereby to furnish material and labor necessary for the completion of:

Aluminum storefront, glass, glazing and removal of existing storefront and 2nd floor windows.

Doors: Medium stile doors Hardware to include: manufacturers standard Pull, Norton 1600 series closers, 1 ½ pair of butt hinges, Manufacturers standard push bar rim panic with exterior cylinder, threshold, weather stripping and sweeps.

Framing: 2" x 4 ½" thermally improved flush glaze.

Finish: Manufacturers standard anodized. Color to be black

Glass: 1" clear low E, tempered where required will reuse existing where possible

Caulking: Perimeter and installation caulking is included as well as break metal trim if needed

Windows: Wojan series M1530 windows

Shop drawings are not included add \$ 500.00 if shops are required.

We propose hereby to furnish material and labor – complete in accordance with above specifications for the sum of:
Seventeen thousand and 00/100 _____ dollars (\$ 17,000.00)

Payment as follows: _____

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

**Authorized
Signature** _____

Note: this proposal may be withdrawn by us
if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____





www.SNAPCONSTRUCTION.COM
8200 Humboldt Ave.S., Suite 120
Bloomington, MN 55431

Office:612-333-7627

May 15, 2020

CUSTOMER:

**Lauri & Don Bittner
Bittner's Bakery
114 First Avenue East
Shakopee, MN**

ROOFING— PROJECT ESTIMATE

A. NEW ROOFS—

- 1. Lower Roof- Demo entire roof, shed room, install new plywood decking. Install 3" Iso Insualtion, 1/2" cover board, 60 Mill Carlisle EPDM. Pricing includes all accessories, fasteners, metals, adhesive to complete project properly**

Upper Roof— Remove foam covering on roof. Install new 3" Iso over entire deck area, install cover board to flat, and walls. Install New Carlisle 60 Mill EPDM System on this roofing surface. All accessories, fasteners, metals, adhesive to complete Project properly.

Estimated Cost To Complete: \$ 67,200.00

FRONT OF BUILDING-BACK OF BUILDING EXTERIOR IMPROVEMENTS

- 1. New Commercial Storefront Fixed windows and front door.**
- 2. New Commercial Windows at top of building, and at back of building**
- 3. New Sign At Front Of Building**
- 4. New Awning at Front of Building**
- 5. New Lighting Front Of Building**
- 6. Stucco repair, paint front of building color of choice**
- 7. Hardie Siding installed at back of building walls**
- 8. Gutters at back of roof decks**
- 9. Dumpsters**
- 10. Porta Potty**
- 11. Storage Trailers**
- 12. Basket Lift**
- 13. Building Permits—\$ 4,000- Budgeted**

Estimated Cost To Complete \$ 91,260.00
Budget Unexpected-add \$ 6,000.00

Project Notes:

Provide a safe and clean worksite at all times.
Coordinate project with the Lauri & Don Bittner
Project Managed from start to finish by Chris Telander
Lifetime Workmanship Warranty

Chris Telander
Senior Project Manager
Snap Construction
Cell-612-889-4466
e-chris@snapconstruction.com



Phone: 320-255-1733 | 800-476-1744 Fax: 320-255-0130

www.gjawning.com

May 7, 2020
Lauri Bittner
952-846-7347

Bittner's Bakery, Shakopee

Thank you for the opportunity to bid on your project. We are submitting a bid for 1 round top canopy and one flat banner. We are an Awning manufacturer that has been in the business for 40 years. We house a Master Craftsman certified by the Industrial Fabrics Association International (IFAI). We stay on top of the latest trends and newest manufacturing processes. We are a custom shop that builds every aluminum awning and canopy specifically for your building.

Scope:

- 1 round top canopy @ 75" wide, 48" tall, 24" projection with a 6" loose valance
- 1 flat panel @ 172" wide 14" tall
- Graphics allowance for both items of 20 sq ft
- Egg crate bottom, mill finished frame
- Cover to be high quality Sunbrella Canvas (Solid Color)
- Delivery and Professional Installation Included
- Total Investment.....\$2,992

✂ This price does not include any permits or removal of current awning and the site needs to be clear of any obstructions before our arrival. Thank you again for the opportunity to earn your business and we look forward to working with you on this project and many more. Please keep us in mind for any Awning, Canvas or Metal work in the future!

Aaron Lang
Project Manager
Cell 320-309-5365
Email aaron_lang@hotmail.com
Quoted prices are good for 30 days.



ESTIMATE

Client: Lauri Bittner 952-846-7347
Address: 114 1st Ave E.
City: Shakopee MN 55379
E-mail: lauri.bittner@gmail.com

Date: 2/3/20
Rep.: Rick Helgeson
Cell: 612.205.4791
Email: rick@roofersofminnesota.com

Scope of Work: Provided below is a quote for the installation of a low-slope, fully adhered Mule hide® .60 mil single-ply, EPDM membrane. Hereafter Roofers of Minnesota Company, LLC will be referred to as "ROMCO" or "contractor" and the homeowner will be referred to as "client." This quote is guaranteed for 30-days from date above.

I. PROJECT OVERVIEW:

- ROMCO will provide and post a building permit as required by MN state code.
- ROMCO will provide all necessary inspections and photograph the work.
- ROMCO will provide a dumpster(s) container for the removal of the existing roofing system.
- ROMCO will build a debris chute for all construction related debris.
- ROMCO will remove all metal perimeter flashing and drains.
- ROMCO will remove all layers of roofing material on the roof down to the roof deck.
- ROMCO will inspect the existing substrate (wood deck beneath) to ensure that the substrate is in a code compliant condition. In the event, that non-code compliant substrates or framing members are identified, then ROMCO will charge \$65.00 per man-hour (called the "Carpentry Rate") plus material reimbursement for the repair of the non-code compliant sheathing, roof boards, structural framing members or otherwise as needed to meet or exceed the local building code requirements.
- THIS BID INCLUDES ROOF SHEATHING) STRUCTURAL REPAIRS WILL BE EXTRA PER THE CARPENTRY RATE.
- ROMCO will install ISO insulation (staggered) built up for the roof to provide proper slope/drainage to reach each drain and or scupper and or to meet or exceed MN code requirements.
- ROMCO will install 3" insulation plates and screws to fasten the roof system down.
- ROMCO will provide and install fully-adhered, .60 mil, single-ply reinforced EPDM rubber over the ISO insulation.
- ROMCO will install new perimeter flashing and drains/scuppers.
- ROMCO will provide and install all necessary roof-top flashing details.
- ROMCO will install new seam tape to all seams and perimeter flashing.
- Contractor will clean the jobsite when completed.
- This estimate includes craning services if needed.

II. Project Rate of Charge:

- a) Mulehide® .60 mil, reinforced, single-ply, EPDM rubber membrane

\$58,810.00

III. Terms and Conditions:

1. All material is guaranteed to be as specified, and the above work to be performed in accordance with attached Project Specifications and completed in substantial workmanlike manner.
2. The construction is amply protected with Workers' Compensation, Public Liability and Property Damage Insurance and bonds and licenses where required, in connection, with all work to be done by said contractor on the premises. A certificate of insurance will be provided upon request.
3. It is understood and agreed that all work to be performed under this contract is contained in writing in the attached specifications and that **NO ADDITIONAL WORK WILL BE DONE WITHOUT CHARGE** nor shall any other agreement or understanding be binding unless agreed to in writing between parties herein.
4. The contractor agrees to do said work in a prompt and diligent manner but will not be responsible for delays caused by strikes or default of carriers or suppliers, or an act of God. Owner agrees that in the event, that they cancel this contract without cause before work is started, owner shall pay to contractor, on demand, 20% of total contract as stipulated damages for the breach, plus an additional sum for any materials purchased by the contractor.
5. Owner agrees that in the event payment for said construction is not made promptly when due, there is payable interest of 1½% per month (annual percentage rate of 18%) unless other arrangements are made. There will also be due a service charge of \$10.00 per month on overdue accounts. In the event contractor must engage the services of an attorney to enforce this contract, or to collect any sums due hereunder, or to enforce contractor's rights, owner agrees to pay all reasonable attorney's fees thereby incurred by the contractor.
6. Contractor guarantees **workmanship for ten (10) years on replacement** and one (1) year on repairs, but will not be liable for the cost and expense of making necessary repairs of damages resulting from inherent defect in premises on which work is to be done, nor from acts of God, civil commotions or disorder, fire, strikes, accidents, storms, severe weather conditions or from other causes beyond the reasonable control of the contractor. This warranty is in lieu of all other warranties of merchantability or fitness either express or implied. Any repairs or modifications to the specified work done by anyone other than Roofers of Minnesota Company, LLC will void all warranties.
7. All surplus material is property of the contractor.
8. **Mechanic Lien Notice.** You are entitled under Minnesota law to the following notice:
 - a. Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for their contributions.
 - b. Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or materials for the improvement and who gave you timely notice.

IV. Acceptance:

We may withdraw this proposal if not accepted within _____ days.

The undersigned owner(s) hereby accept and approve the foregoing contract.

Date

Roofers of Minnesota Company LLC

Owner/Representative

Date

Other Items:

All contracts are subject to Managers approval. Roofers of Minnesota Company, LLC could decline this contract prior to the start of work. Roofers of Minnesota Company, LLC. will not honor any verbal agreements, no exceptions.