

Financial Review – June 2020 COVID-19 Impacts

July 21, 2020



SHAKOPEE | MN

COMMUNITY PRIDE SINCE 1857

City of Shakopee | 485 Gorman St., Shakopee MN 55379 | 952-233-9300 | www.ShakopeeMN.gov

CITY OF SHAKOPEE
Monthly Financial Report

	YTD 2020 Budget	June 2020 Actual	June YTD 2020 Actual	Budget Balance Remaining	Percent Used	June YTD 2019 Actual
01000 - GENERAL FUND						
REVENUES:						
* - TAXES	17,584,900	8,597,938	8,695,921	8,888,979	49% ➡	8,773,145
* - SPECIAL ASSESSMENTS	7,000	15,787	(11,468)	18,468	(164)% ↓	(12,501)
* - LICENSES AND PERMITS	2,191,100	323,885	1,359,648	831,452	62% ↑	2,549,947
* - INTERGOVERNMENTAL	1,326,600	1,696	366,312	960,288	28% ↓	263,504
* - CHARGES FOR SERVICES	6,778,500	578,673	2,731,294	4,047,206	40% ➡	3,545,123
* - FINES AND FORFEITS	1,700	300	4,577	(2,877)	269% ↑	7,338
* - MISCELLANEOUS	208,200	61,589	242,560	208,200	117% ↑	114,559
TOTAL REVENUES	28,098,000	9,579,869	13,388,843	14,951,716	48% ↓	15,241,114
EXPENDITURES:						
11 - MAYOR & COUNCIL	(191,100)	(7,933)	(98,271)	(92,829)	51% ➡	(98,055)
12 - ADMINISTRATION	(2,102,700)	(150,097)	(936,809)	(1,165,891)	45% ➡	(925,356)
13 - CITY CLERK	(426,600)	(28,260)	(199,837)	(226,763)	47% ➡	(178,191)
15 - FINANCE	(966,700)	(46,816)	(636,489)	(330,211)	66% ↓	(606,312)
17 - PLANNING AND DEVELOPMENT	(592,300)	(43,760)	(270,948)	(321,352)	46% ➡	(311,442)
18 - FACILITIES	(601,300)	(43,905)	(275,201)	(326,099)	46% ➡	(284,748)
31 - POLICE DEPARTMENT	(9,214,600)	(635,481)	(4,171,540)	(5,043,060)	45% ➡	(4,063,209)
32 - FIRE	(2,762,700)	(199,911)	(1,299,920)	(1,462,780)	47% ➡	(1,167,753)
33 - INSPECTION-BLDG-PLMBG-HTG	(1,286,900)	(208,316)	(785,271)	(501,629)	61% ↓	(451,091)
41 - ENGINEERING	(1,119,900)	(93,143)	(511,786)	(608,114)	46% ➡	(411,418)
42 - STREET MAINTENANCE	(2,405,300)	(150,509)	(841,962)	(1,563,338)	35% ↑	(1,311,946)
44 - FLEET	(450,500)	(39,236)	(225,958)	(224,542)	50% ➡	(207,712)
46 - PARK MAINTENANCE	(2,531,000)	(208,145)	(1,009,383)	(1,521,617)	40% ➡	(906,733)
66 - NATURAL RESOURCES	(150,700)	(3,247)	(83,788)	(66,912)	56% ➡	(97,900)
67 - RECREATION	(4,210,400)	(228,027)	(1,575,851)	(2,634,549)	37% ↑	(1,754,122)
91 - UNALLOCATED	(130,300)	(224)	(3,177)	(127,123)	2% ↑	(3,609)
TOTAL EXPENDITURES	(29,143,000)	(2,087,012)	(12,926,192)	(16,216,808)	44% ➡	(12,779,597)
OTHER FINANCING						
* - TRANSFERS IN	250,000	0	0	250,000	0%	250,000
* - TRANSFERS OUT	0	0	0	0	0%	0
OTHER FINANCING TOTAL	250,000	0	0	250,000	0%	250,000
FUND TOTAL	(795,000)	7,492,857	462,651	(1,265,092)		2,805,796

Key

- ↑ Varies more than 10% than budget positively
- ↓ Varies more than 10% than budget negatively
- ➡ Within 10% of budget

Coronavirus Relief Funds to Cities

- Distribution of \$841 million in federal funds to cities, counties, and townships for pandemic-related expenses (\$75.34 per capita)
- Shakopee received \$3,127,073 on July 3rd.
- Guidance from the U.S. treasury on what the money can be used for, unused funds must be returned.
- Covers the period of March 1, 2020 to December 1, 2020.
- Money can not be used to replace lost revenue

COVID-19 Identified Costs (As of June 30)

- Tracking codes established
- Personnel costs related to planning, sanitizing, changes to public safety coverage and for staff unable to come to work
- Refunds related to recreational programming (classes, swim lessons, room rentals)
- Most personnel costs would have occurred, however the data represents time spent not working on normal responsibilities.
- Overall minimal impact on expenses

Summary - By Type					
	March	April	May	June	Total
Personnel	14,393.53	48,590.89	45,802.86	43,492.09	152,279.37
Attorney	-	-	352.50	-	352.50
Operating Supplies	303.57	2,152.04	4,376.77	9,793.01	16,625.39
Software	-	2,030.50	-	-	2,030.50
Refunds	47,786.48	6,366.84	11,473.00	7,952.01	73,578.33
Personnel - Leave	27,923.96	118,350.22	18,584.76	5,752.63	170,611.57
	\$ 90,407.54	\$ 177,490.49	\$ 80,589.89	\$ 66,989.74	\$ 415,477.66



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Revenue Analysis – YTD Comparison (As of June 30)

- Building Permits

- After adjustment for two large permits in 2019, revenue in align with previous years and budget (55% of 2020 budgeted revenues).
- # of permits increased to 2,593 from 2,231 (71 new single-family home permits).

Planning/Inspection/Engineering					
Description	2018	2019	2020	Rev. Change	Comments
Building Permit Revenue		\$ 2,127,842			
		(246,358)	BHS Permit Revenue		Adjustments for large permits
		(318,185)	Doran Permit revenue		Adjustments for large permits
	1,018,054	1,563,299	1,213,516	(349,783)	55% of 2020 budget
Planning/Zoning Application Revenue	\$ 55,700	\$ 25,920	\$ 64,490	\$ 38,570	
Engineering Fees	339,515	398,622	279,048	(119,574)	
Building Activity					
Total # of Building Permits (All types)		2,231	2,593		
Single Family Home Permits		72	71		
Permit Value Comparison (All)		\$177,809,577	\$ 59,584,643		

Revenue Analysis – YTD Comparison (As of June 30)

- Park & Recreation (including community center and ice arena)
 - Numbers include refunds identified on previous slide

Parks & Recreation					
Description	2018	2019	2020	Rev. Change	Comments
Community Center Membership Revenue	\$ 404,574	\$ 436,777	\$ 213,344	\$ (223,433)	
Community Center Admissions	121,052	129,038	73,730	(55,308)	
Swimming/Skating Lessons	57,832	61,824	3,029	(58,795)	
Ice Rental	297,630	329,113	237,353	(91,760)	
Youth Recreation	99,581	95,780	27,256	(68,524)	
Adult Recreation	35,800	36,595	17,378	(19,217)	
Community Center/Ice Arena Room Rental	50,763	59,143	23,975	(35,168)	
Park Rentals	26,548	33,367	5,560	(27,807)	
CC/Ice Arena/Park Other	38,174	35,131	25,223	(9,908)	
Park & Rec. Subtotal	\$ 1,131,954	\$ 1,216,768	\$ 626,848	\$ (589,920)	
Offsetting Expenditures					
Sandventure				\$ 42,582	PT staffing, operating supplies,
Community Center				167,908	PT staffing, operating supplies,
					utilities, cleaning services
Ice Arena				4,903	PT staffing
Recreation Programs				16,495	Seasonal staffing
Park & Rec. Offsetting Expenditures Subtotal				\$ 231,888	
Park & Rec. Net Financial Impact				\$ (358,032)	

Revenue Analysis – YTD Comparison (As of June 30)

- Other Potential Impacts

- Lodging tax pass through (June payment due July 15th)
- Liquor licenses (\$37,000)
- Tribal contributions (\$60,000)
- Sewer utility revenue
- Property tax/special assessment delinquencies or delay
 - 2% lower collection rate than 2019 (\$203,000 impact)
- Future market value
- Interest rate impacts (investment income, city issued debt)

Other					
Description	2018	2019	2020	Rev. Change	Comments
Lodging Tax (Pass thru funding)	\$ 136,364	\$ 139,189	\$ 85,876	\$ (53,313)	June receipts not included
Sewer Revenue	1,253,829	1,373,881	1,334,536	(39,345)	May receipts not included
Tribal Contributions	105,000	110,000	50,000	(60,000)	
Liquor Licenses				(37,000)	Prorated License Adjustment
1st Half Property Tax Settlement				(203,000)	2% decrease in collection rate