

**SHAKOPEE PUBLIC UTILITIES
MEMORANDUM**

TO: John Crooks, Utilities Manager 
FROM: Joseph D. Adams, Planning & Engineering Director 
SUBJECT: CR 83 Overhead Facilities Relocation
DATE: February 16, 2017

ISSUE

Scott County is re-constructing CR 83 from CR 101 to Valley Industrial Boulevard South (VIBS) during 2017-18. The planned improvements to this section of the roadway will require the relocation of approximately 1,020 feet of the overhead three phase electric utility feeder line designated DL-41.

BACKGROUND

DL-41 runs along the west side of CR 83 in the project area, extending west from CR 83 along the south side of 4th Avenue and east from CR 83 along the south side of VIBS.

DISCUSSION

Staff has reviewed the preliminary construction plans for the right of way improvements and has determined:

This section of DL-41 must be relocated due to the planned road improvements. The estimated cost to construct replacement overhead facilities and to remove the existing lines and power poles that have to be relocated is \$50,253, which includes \$4,400 for removal.

The cost for construction of new overhead facilities plus removal and retirement of the existing overhead facilities that have to be relocated would normally be absorbed as an operating expense. However, in this case an easement for the electric facilities was obtained when they were initially constructed. The CR 83 road right of way at the time of electric line construction was only 33 feet west of the centerline. Consequently, a 17 foot electric easement was granted by the adjacent property owners Joseph and Muriel Koskovich on April 2nd, 1980 to the City of Shakopee and the Commission. Scott County has indicated that utilities have the right to request cost reimbursement when relocating their facilities the first time in these situations.



The estimated cost to relocate this section of DL-41 underground would be approximately \$106,471, which includes \$4,400 for removal. The removal cost would normally be absorbed as an operating expense, but for the easement situation described above. Should the City Council, under their right of way management authority, order the relocated facilities be placed underground the additional cost of \$55,818 (\$106,071-\$50,253), would normally, per Commission policy, be funded out of the Underground Relocation Fund. The question will be will Scott County reimburse 100% of the cost to relocate the facilities underground if the undergrounding is so ordered by the Council or will Scott County only reimburse the Commission for the overhead relocation cost estimate?

RECOMMENDATIONS

Staff recommends:

1. The Commission formally notifies Scott County of the Commission's intention to seek reimbursement of the relocation costs.
2. The Commission accepts the estimated costs to relocate overhead facilities due to the planned 2017-18 CR 83 road improvement project.
3. The Commission directs staff to forward the estimated costs to the Council to aid the Council in making their determination under the City's Right of Way Management Ordinance whether or not to order the overhead facilities to be relocated underground.
4. The Commission requests clarification of the County's reimbursement policy, in the event the Council orders the overhead facilities to be relocated underground

REQUESTED ACTION

Staff requests the Commission adopt the recommended actions.



ENGINEERS
PLANNERS
DESIGNERS

January 16, 2017
SRF No. 9026

SUBJECT: C.S.A.H. 83 and 4th Avenue Intersection Reconstruction
C.P. 83-22 (C.S.A.H. 83), S.A.P. 070-683-013
Location: C.S.A.H. 83 from C.S.A.H. 101 to 60' North of Valley Industrial Blvd S.

Dear Utility Owner:

At this time, SRF Consulting Group, Inc. and Scott County are in the process of finalizing the construction plans for the above-referenced project. Utility Letters have been sent regarding the project listed above via email and US Mail on October 13th and November 28th that included plans with the depiction of all of the utility information we have gathered to date. A previous Utility Meeting was held on October 27th, 2016 at the Scott County Highway Department. The project involves bituminous paving, a bituminous trail, grading, striping, signing, curb & gutter, and drainage.

Utility Relocation Meeting

Scotty County has scheduled the Utility Relocation Meeting at 10:00 AM on Thursday February 9th, 2017 at the Scott County Highway Department located at 600 Country Trail E, Jordan, Minnesota. The purpose of this meeting is to discuss the Utility Relocation and project schedule, resolve issues, and work toward relocating utility facilities in an orderly and efficient manner. Scott County is requesting that all apparent conflicts between the proposed project and your existing facilities be relocated by August 21st 2017. This meeting will be your best opportunity to avoid costly utility relocations.

According to Minnesota Statutes, section 216D.04, you must attend this meeting, or make other arrangements to provide information. All utility owners must participate in the meeting and understand any decisions that are made. Since the relocation of one utility owner's facilities can affect the existing and proposed facilities of another, this meeting can provide you with opportunities to work together and minimize your impacts. If you will be unable to attend, please send a representative to the meeting who will be prepared to discuss relocations, schedules, and any other issues that arise and can make decisions about this project.

Requirements for Relocations and Adjustments

Please review the enclosed plan sheets to determine what adjustment or relocation of your facilities will be necessary to accommodate the proposed construction. You will need to adjust or relocate your facilities, please bring a relocation schedule and two copies of a relocation plan to the Utility Relocation Meeting on February 9th 2017.

Instructions for preparing your relocation plans can be found in the MnDOT Utility Accommodation and Coordination Manual. With your relocation plan, please include a relocation schedule.

Your schedule must include the estimated number of consecutive calendar days that you need to complete each relocation activity or the date by which you plan to complete your work. You will also need to submit

any items that the County, the contractor, or other utility owners must do before your relocation begins, and any items on which your schedule is contingent, such as receipt of environmental permits, availability of materials, or weather constraints.

Please break the schedule down into individual tasks, such as engineering, ordering and receiving materials, securing contractors, performing the relocation work, etc. Include any instructions or constraints that others must follow when working around your in-place facilities.

Reimbursable Relocations

Scott County is requesting all facilities located within the proposed roadway and marked as being in conflict in the plans to be relocated. If you believe your relocation is eligible for reimbursement please contact Anthony Sellner with Scott County at:

Scott County Highway Department
600 County Trail E
Jordan, MN 55352

Please show the location of any easements you may have on the plan. You do not need to provide legal descriptions or documents with the plan; however, if you have not already done so, you must submit all legal documents to the County with a letter indicating whether you intend to seek reimbursement for your relocation work.

If you believe that any of your utility facilities meet the first move reimbursement requirement of Minnesota Rules 8810.3300, subpart 3, please advise of this in writing.

If there is a valid reason why you cannot complete your relocation plan by the date above, or if you will not be able to finish the necessary relocation prior to construction, please notify our office immediately.

Thank you for your cooperation in the design of this project. We believe that by working together, we can reduce overall project costs, better serve the public, and provide a better experience for all involved. If you have any questions or comments regarding the plan for this project or the requested information, please contact Scott County at (952)496-8346.

Sincerely,



Kevin LaRue, P.E.
Associate
SRF Consulting Group, Inc.
klarue@srfconsulting.com
One North Second Street, Suite 126, Fargo, ND 58102

cc: Anthony Sellner
Curt Kobilarcsik
Kevin Julie

SCOTT COUNTY 2017 PROJECT
4TH AVE & CR 83 RECONSTRUCTION
SPU OVERHEAD ELECTRIC RELOCATION

