



Special Session
Shakopee Planning Commission
Meeting
Minutes
April 20, 2017
7:00 PM
City Hall Council Chambers

Chair Kent Robbins presiding.

Chair Robbins called the meeting to order.

1. Roll Call

Commissioners present: Anita Botamer; Lori Brandon; Jody Brennan; Mark McQuillan; Kent Robbins; Mark Seifert

Commissioners absent: Steve Mangan

City Staff present: Director of Planning & Development Michael Kerski; Senior Planner Mark Noble

2. Approval of Agenda

Commissioner Jody Brennan made a motion to approve the Agenda, seconded by Commissioner Anita Botamer and the motion Passed.

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3. Call for Notarized Affidavits, Proof of Neighborhood Meeting and Sign in Sheet for appropriate Public Hearing

Staff noted that these were received.

4. Recognition by Planning Commission of Interested Citizens

No one responded.

5. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Chair there will be an opportunity for members of the Commission to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

None.

6. General Business

- A. PUBLIC HEARING - Caselog #17-020, Text Amendment to City Code Section 151.045 (B) & (C) relating to manufacturing, fabrication, processing, and assembly operations in the I-1 Zone.

Commissioner Lori Brandon made a motion to open the Public Hearing, seconded by Commissioner Mark Seifert and the motion Passed.

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Mr. Micheal Kerski, Director of Planning and Development, requested that Public Hearing— Caselog No. 17-019 - Conditional Use Permit to allow Manufacturing, Fabrication, Processing and Assembly at 2101 4th Avenue East be continued to the June 8, 2017 Planning Commission meeting.

Mr. Robbins asked if there was any discussion about this among Commissioners and there was none. Mr. Robbins asked if there were anyone in the audience that would like to comment on this item and there was no response.

Commissioner Lori Brandon made a motion to continue this Public Hearing to the June 8, 2017 meeting, seconded by Commissioner Mark Seifert and the motion Passed.

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7. Other Business

Mr. Robbins commented that he and Commissioners Botamer and Brandon attended a special planning session called SCALE the previous evening. It was about economic development, transportation and land use. In a nutshell, it was about getting everyone in Scott County to operate and move in the same direction. They learned a lot and he mentioned that there were 2 studies out from Maxfield; one is about housing and the other is a manufacturing study. He asked staff if it was possible to get these studies and at a future meeting discuss them.

Mr. Kerski answered that these studies were presented to the City Council a few meetings back and staff could provide links to these studies. They are fairly extensive. He mentioned that the city was in the process of interviewing finalists for the Comprehensive Plan Update. They have five proposals; four of which are from national firms. They are interviewing with three national firms right now. When they are hired, one of their first stops will be at a Planning Commission meeting. They will be using those studies as part of their research base and they will be talking to Commissioners about them. If Commissioners would like access to them, staff will provide the links. He stated that the city is going to have probably one of the largest comprehensive studies done in the city's history. The three finalists that they are interviewing have all won national awards and are nationally recognized. None of them are from the area and he believes that all of the work that was

done with the Maxfield reports will go into their in-depth guide to the community. All of the finalists will be looking into the zoning code and land use in the community. The Planning Commission will be very involved with them.

Mr. Robbins noted that in both of the studies there were key take-aways and findings. He asked if these could be made available to the Planning Commission and Mr. Kerski stated that staff would provide these to the Commissioners.

Mr. Kerski also mentioned that starting at the May 4, 2017 meeting, there will not be Roll Call votes. There has been litigation nationwide and since these Commissions sit on a semi-judicial rose, even though the votes are recorded, sometimes it is not clear on how Commissioners vote. Staff will be asking that if you vote no on an item, they will be asking for the reason. Mr. Kerski stated that the city is not involved in any litigation at the present time.

8. Adjournment to Thursday, May 4, 2017 at 7:00 p.m.

Commissioner Mark McQuillan made a motion to adjourn the meeting at 7:40 pm, seconded by Commissioner Lori Brandon and the motion Passed.