



Shakopee City Council Minutes

April 6, 2021

7:00 PM

City Hall, 485 Gorman St.

Mayor Bill Mars presiding

1. Roll Call

Present by Video: Mayor Bill Mars, Councilmembers Jody Brennan, Matt Lehman, Jay Whiting, Angelica Contreras

Staff Present: City Administrator Bill Reynolds, Finance Director Nate Reinhardt, Planning/Development Director Michael Kerski, City Engineer/Public Works Director Steve Lillehaug

Staff Present by Video: Assistant City Administrator Nate Burkett, City Attorney Jim Thomson, City Clerk Lori Hensen, Police Chief Jeff Tate, Senior Planner Peggy Sue Imihy

2. Pledge of Allegiance

3. Approval of Agenda

Councilmember Jody Brennan made a motion to approve agenda, seconded by Councilmember Angelica Contreras and the motion passed.

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4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Reynolds spoke about the updates on items 4.A.1., 4.A.3., and 4.A.4.

Councilmember Matt Lehman made a motion to approve updated consent agenda, seconded by Councilmember Jay Whiting and the motion passed.

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A. Administration

*4. A.1. *City Council Minutes

Approve the meeting minutes of March 16, 2021. (Motion was carried under consent agenda)

- *4. A.2. *Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Bonds to be Issued by the City for Canterbury Commons - City Infrastructure

Adopt Resolution No. R2021-50, declaring official intent regarding the reimbursement of expenditures with the proceeds of bonds to be issued by the City for the Canterbury Commons - City Infrastructure Improvements. (Motion was carried under consent agenda)

- *4. A.3. *Amendment to Interfund Loan Resolution for River Bluff Development

Adopt Resolution No. R2021-051 amending Resolutions R2018-011 and R2019-040 regarding an interfund loan for advance of certain costs in connection with Tax Increment Financing District No. 19. (Motion was carried under consent agenda)

- *4. A.4. *Certification of Delinquent Sewer and Storm Drainage Accounts

Adopt Resolution No. R2021-049, certifying assessments for delinquent sewer and storm drainage accounts from July 1, 2019 thru June 30, 2020 in the amount of \$2,880.34. Add a \$25 administrative charge for collection with payable 2022 property taxes. Write off delinquent accounts less than \$25 which total \$474.95. (Motion was carried under consent agenda)

- *4. A.5. *Settlement Agreement - Centurylink Cable Franchise

Approve settlement agreement with Centurylink, terminating their franchise. (Motion was carried under consent agenda)

- *4. A.6. *Extension For Xcel Energy Franchise Agreement

Adopt Ordinance # O2021-007 which amends Ordinance #607 by granting an extension to December 31, 2021 to the current franchise agreement with Northern States Power Company d/b/a Xcel Energy. (Motion was carried under consent agenda)

B. Parks and Recreation

- *4. B.1. *Approval of Parks & Recreation Software Solution

Approve CivicRec as Parks & Recreation software solution to replace MaxGalaxy. (Motion was carried under consent agenda)

C. Planning and Development

- *4. C.1. *Application to 2021 AARP Community Challenge Grant

Adopt Resolution R2021-044, approving the city's application to the 2021 AARP

Community Challenge Grant. (Motion was carried under consent agenda)

*4. C.2. *Application to the 2021 Safe Routes to School Demonstration Project Technical Assistance Program

Adopt Resolution R2021-059, approving the application to the 2021 Safe Routes to School Demonstration Project Technical Assistance Program. (Motion was carried under consent agenda)

*4. C.3. *Final Plat of Summerland Place First Addition

Adopt Resolution No. R2021-060, a Resolution approving the Final Plat of Summerland Place First Addition. (Motion was carried under consent agenda)

D. Police

*4. D.1. *Declaration of Surplus Property

Declare the property listed in the attachment as surplus and authorize its disposal. (Motion was carried under consent agenda)

*4. D.2. *Acceptance of 2021 Speed and Aggressive Driving Enforcement Grant Agreement

Accept the 2021 Speed and Aggressive Driving Enforcement Grant, in accordance with Resolution R2021-028. (Motion was carried under consent agenda)

E. Public Works and Engineering

*4. E.1. *2021 Sanitary Sewer Televising

Approve a contract with Pipe Services Corp. for the 2021 Sanitary Sewer Televising project in the amount of \$32,090.56. (Motion was carried under consent agenda)

*4. E.2. *JPA for Roadway Seal Coat, Crack Seal, Pavement Markings and Fog Sealing

Adopt Resolution R2021-057, Authorizing the City of Shakopee's annual maintenance for roadway sealcoat, crack sealing, pavement markings and fog sealing and a portion of the 2021 Pavement Rehabilitation Project CIF-21-011 in the amount of \$593,700 to be awarded as part of the 2021 South Metro Joint Powers Agreement contract. (Motion was carried under consent agenda)

*4. E.3. *Application to the 2021 Lower Minnesota Collaborative Chloride Reduction Grant program

Adopt Resolution R2021-035, approving the application to the Lower Minnesota Collaborative Chloride Reduction Grant. (Motion was carried under consent agenda)

*4. E.4. *Establish Municipal State Aid Streets

Adopt Resolution R2021-055 establishing portions of Deans Lake Boulevard, Deans Lake Trail, Crossings Boulevard, and Hansen Avenue with Municipal State Aid Streets route designations. (Motion was carried under consent agenda)

*4. E.5. *Application to the 2021 TORO Annual Product Donation Program

Adopt Resolution R2021-045, approving the application to the 2021 TORO Annual Product Donation Program. (Motion was carried under consent agenda)

*4. E.6. *Timber Trails Park Playground Replacement

Adopt Resolution R2021-058, accepting a quote and awarding a contract in the amount of \$114,690.37 to St. Croix Recreation Fun Playgrounds, Inc., for the Timber Trails Park Playground Replacement Project PA-21-04. (Motion was carried under consent agenda)

*4. E.7. *SCADA Upgrades

Adopt Resolution R2021-054, approving plans and specifications and ordering the advertisement for bids for the SCADA System Upgrades Project Sewer-19-005. (Motion was carried under consent agenda)

*4. E.8. *Cooperative Maintenance Agreement with Scott County for CSAH17 Trail and Pedestrian Bridge Improvements

Adopt Resolution R2021-056, authorizing a Cooperative Maintenance Agreement with Scott County for CSAH17 Trail and Pedestrian Bridge Project. (Motion was carried under consent agenda)

*4. E.9. *Canterbury Crossing Extended Contruction Hours

Approve suspension of City Code Sec. 130.45, Noise Elimination and Noise Prevention, Subd. C.4, Hourly Restrictions on Certain Operations, allowing Canterbury Crossing project contractor, S.M. Hentges and their subcontractors, to perform work from 8 a.m. to 9 p.m. on Saturdays through the end of October 2021. (Motion was carried under consent agenda)

5. RECOGNITION OF INVOLVED CITIZENS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.

6. Business removed from consent will be discussed at this time

7. Recess for Economic Development Authority Meeting

Councilmember Matt Lehman made a motion to recess to EDA, seconded by Councilmember Angelica Contreras and the motion passed.

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8. Reconvene

9. General Business

A. Administration

9. A.1. 2020 Preliminary Financial Results & Year-end General Fund Transfer

Councilmember Jay Whiting made a motion to adopt Resolution No. R2021-052 a resolution approving a transfer of \$1.7 million from the General Fund to the Capital Improvements Fund, seconded by Councilmember Jody Brennan and the motion passed.

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B. Planning and Development

9. B.1. Trail Signage and Wayfinding Concepts Review

Informational only

10. Workshop

10.A.15 Year CIP and Pavement Management Plan

Informational only

11. Reports

11.A.City Bill List

Informational only

11.B.Liaison & Administration Reports

12. Other Business

13. Adjournment to Tuesday, April 20, 2021 at 7 p.m.

Councilmember Jay Whiting made a motion to adjourn to Tuesday, April 20, 2021 at 7:00 p.m., seconded by Councilmember Angelica Contreras and the motion passed.

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