



## Shakopee City Council

March 19, 2024

7:00 PM

City Hall, 485 Gorman St.

*Vision: Shakopee is a place where people want to be! A distinctive river town, with a multitude of business, cultural and recreational opportunities in a safe, welcoming and attractive environment for residents and visitors.*

*Mission: Our mission is to deliver high quality services essential to maintaining a safe and sustainable community. We commit to doing this cost-effectively, with integrity and transparency.*

Key strategies:

1. Financial stability
2. Enhancing community strengths
3. Effective public services
4. Communication

Mayor Matt Lehman presiding

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)
  - A. Administration
    - \*4. A.1. \*City Council Minutes
    - \*4. A.2. \*Certification of Delinquent Sewer and Storm Drainage Accounts
    - \*4. A.3. \*FEMA Staffing for Adequate Fire and Emergency Response Grant Application
    - \*4. A.4. \*Fire Administration Reorganization
    - \*4. A.5. \*Legislative-Citizen Commission on Minnesota Resources' Environment and Natural Resources Trust Fund Program Grant Applications
    - \*4. A.6. \*Wireless Access Replacement
    - \*4. A.7. \*Appointment of a new Human Resources Director
    - \*4. A.8. \*"Affordable Housing" Legislation

B. Engineering

- \*4. B.1. \*Parking Lot BMP at Lewis St and 2nd Ave - Approve Plans and Authorize Bidding
- \*4. B.2. \*CR 78 Pedestrian Underpass - Approve Plans and Authorize Bidding
- \*4. B.3. \*Canterbury Commons Internal Roadways - Approve Plans and Authorize Bidding
- \*4. B.4. \*Cooperative Maintenance Agreement with Scott County for CR69/78 Roundabout

C. Planning and Development

- \*4. C.1. \*Award Contract for Entry Sign for Lion's Park

5. RECOGNITION OF INVOLVED RESIDENTS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.

6. Business removed from consent will be discussed at this time

7. General Business

A. Administration

- 7. A.1. Monthly Financial Review - February 2024

B. Planning and Development

- 7. B.1. Review of Concept for Jackson Commons
- 7. B.2. Review of Concept for Killarney Hills Park

8. Reports

8.A. City Bill List

8.B. Liaison and Administration

9. Other Business

10. Adjournment to Tuesday, March 26, 2024 at 6 p.m.



**Shakopee City Council**  
**March 19, 2024**

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**FROM:** Lori J. Hensen, City Clerk  
**TO:** Mayor and Council Members

**Subject:**

City Council minutes from March 6, 2024.

**Policy/Action Requested:**

Approve the minutes of March 6, 2024.

**Recommendation:**

Approve the minutes of March 6, 2024.

**Discussion:**

**Budget Impact:**

ATTACHMENTS:

□ March 6, 2024



## Shakopee City Council Minutes

March 6, 2024

7:00 PM

City Hall, 485 Gorman St.

Mayor Matt Lehman presiding

1. Roll Call

Present: Mayor Matt Lehman, Council Members Jay Whiting, Angelica Contreras, Jim DuLaney, Jesse Lara

Staff Present: City Administrator Bill Reynolds, Assistant City Administrator Chelsea Petersen, City Attorney Siobhan Tolar, City Engineer Alex Jordan, City Clerk Lori Hensen, Planning/Development Director Michael Kerski, Police Chief Jeff Tate, Park/Recreation Director Kelsi McNutt, Public Works Director Bill Egan, Interim Fire Chief Mike Scott

2. Pledge of Allegiance

3. Special Presentation

3.A. Officer of the Year

Informational only

3.B. Appreciation of Boards and Commissions

Informational only

4. Approval of Agenda

Council Member Jay Whiting made a motion to approve the agenda, second by Council Member Jim DuLaney and the motion passed.

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5. Consent Business - (All items listed in this section are anticipated to be routine. After a discussion by the Mayor there will be an opportunity for members of the Council to remove any items from the consent agenda for individual discussion. Those items removed will be considered following the Public hearing portion of the agenda. Items remaining on the Consent Agenda will not be discussed and will be approved in one motion.)

Council Member Jesse Lara made a motion to approve the consent agenda, second by Council Member Angelica Contreras and the motion passed.

A. Administration

\*5. A.1. \*City Council Minutes

Approve the minutes of February 20, 2024.

\*5. A.2. \*Approve 3.2 On-Sale, Wine and Sunday Liquor licenses for The Golf Garage LLC.

Approve 3.2 On-Sale, Wine and Sunday liquor licenses for The Golf Garage LLC., located at 1282 Vierling Drive East.

\*5. A.3. \*FEMA Assistance to Firefighters Grant Application

Adopt Resolution R2024-032, approving an application to the FEMA Assistance to Firefighter grant (AFG).

\*5. A.4. \*Minnesota DNR Conservation Partners Legacy Expedited Projects Grant Application

Adopt Resolution R2024-033, approving an application to the Minnesota (MN) DNR Conservation Partners Legacy (CPL) Expedited Projects program grant.

\*5. A.5. \*Public Works Union Contract

Approval of Tentative Agreement

\*5. A.6. \*Authorize Advertisement for Bids on Fire Station 1 Remodel

Authorize the advertisement for bids for the remodel of Fire Station 1.

\*5. A.7. \*Approve Contract for Construction Management Services with Terra Construction

Approve Contract for Construction Management Services with Terra Construction.

B. Engineering

\*5. B.1. \*Approval of 2024 Tree Purchase Orders

Approve the 2024 Tree Purchase Orders.

\*5. B.2. \*Contract Award for 2024 Cured-In-Place Sewer Pipe Lining

Adopt Resolution R2024-029, accepting bids and awarding a contract in the amount of \$442,797.09 to Insituform Technologies USA, LLC, for the 2024 Cured-In-Place Sewer Pipe Lining Project SEWER-23-001.

\*5. B.3. \*Colburn Drive Extension - Approve Plans and Authorize Bidding

Adopt Resolution R2024-028, approving plans and specifications and ordering

advertisement for bids for the Colburn Drive Extension Project.

C. Fire

\*5. C.1. \*Surplus Property and Purchase Truck

1. Declare the current fire engine/water tender truck surplus property and authorize its sale to the City of Ham Lake, MN for \$410,000.
2. Declare the current fire brush truck 2 surplus property, authorize its sale, and authorize the use of Brindlee Mountain to advertise and sell it.
3. Approve the purchase of a new water tender truck from Custom Fire through Sourcewell for \$618,168.54

\*5. C.2. \*Donation from Home Depot

Approve the acceptance of the donation of a toolbox from Home Depot.

D. Planning and Development

\*5. D.1. \*General Conditions Amendment to Kraus Anderson's Contract for SandVenture

Approve a \$70,000 General Conditions contingency to the Kraus Anderson contract.

E. Police

\*5. E.1. \*Internet Crimes Against Children Task Force Renewal Agreement

Adopt Resolution R2024-034.

F. Public Works

\*5. F.1. \*Surplus Equipment and Property

Declare certain equipment and property as surplus (see attached list).

\*5. F.2. \*Recycling Grant for Clean-Up Days

Approve the Scott County sub-grant program participation and funding and authorize execution of the Recycling Program Agreement for 2024.

6. RECOGNITION OF INVOLVED RESIDENTS BY CITY COUNCIL - Provides an opportunity for the public to address the Council on items which are not on the agenda. Comments should not be more than five minutes in length. The Mayor may adjust that time limit based upon the number of persons seeking to comment. This comment period may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Council

Members will not enter into a dialogue with citizens, and questions from Council will be for clarification only. This period will not be used to problem solve issues or to react to the comments made, but rather for informational purposes only.

7. Business removed from consent will be discussed at this time.
8. Recess for Economic Development Authority Meeting

Council Member Jesse Lara made a motion to recess to the EDA, second by Council Member Jim DuLaney and the motion passed.

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9. Reconvene
10. General Business
  - A. Engineering

10. A.1. Contract with Corrective Asphalt Materials for Reclamite Pavement Preservation

Council Member Jay Whiting made a motion to approve a contract with Corrective Asphalt Materials, LLC in the amount of \$85,956.00 for the 2024 Pavement Preservation Reclamite Treatment, second by Council Member Jim DuLaney and the motion passed.

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- B. Planning and Development

10. B.1. Adoption of Ordinance O2024-001 Creating an Entertainment Overlay Zone

Council Member Jesse Lara made a motion to adopt Ordinance O2024-001 creating an Entertainment Overlay District specifically for the Amphitheater area and the area to the south per the included map, second by Council Member Angelica Contreras and the motion passed.

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Nays: Whiting

- C. Police

10. C.1. 2023 Police Department Annual Report  
Informational only

11. Reports

11.A. City Bill List

Informational only

11.B. Liaison and

Administration

Informational only

12. Other Business

13. Adjournment to Tuesday, March 19, 2024, at 7 p.m.

Council Member Jesse Lara made a motion to adjourn to Tuesday, March 19, 2024, at 7:00 pm, second by Council Member Angelica Contreras and the motion passed.

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**Shakopee City Council**  
**March 19, 2024**

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**FROM:** Nathan Reinhart, Finance Director

**TO:** Mayor and Council Members

**Subject:**

Certification of Delinquent Sewer and Storm Drainage Accounts- Res. R2024-036

**Policy/Action Requested:**

1. Adopt Resolution R2024-036, certifying assessments for delinquent sewer and storm drainage accounts from January 1, 2023 thru June 30, 2023.
2. Add a \$25 administrative charge for collection with payable 2025 property taxes.
3. Write off delinquent accounts less than \$25 which total \$402.49.

**Recommendation:**

Approve the resolution as requested.

**Discussion:**

The city certifies past due utility bills for collection with the property taxes. All property owners have been notified that the utility bills are being certified to the county and have been given adequate opportunity to pay their bill.

Resolution R2024-036 certifies delinquent storm drainage and sanitary sewer fees payable in 2025. In addition to these delinquent amounts, a \$25.00 administrative charge will be added to each account if not paid on or before March 19, 2024. After the accounts are certified, property owners will have 30 days to pay the balance interest free. After 30 days, interest will be charged at an annual rate of 6.0% dating back to the certification date.

Delinquent accounts being certified include former tenants in rental units or prior owners of a property. Since the city's utilities are attached to the property, the city can collect past due balances through the certification process.

In the past years, staff has certified delinquent utilities that covered the previous year once a year in the fall with other special assessments. Through a collaborative effort with Shakopee Public Utilities staff, the city now receives this information twice a year,

including shortly after year-end rather than waiting until the fall. This coincides with Shakopee Public Utilities end of the year delinquent process. This aids in the collection process, as the delinquent accounts are more current. This is beneficial when a property is dealing with new owners or prior tenants.

**Budget Impact:**

Certification of delinquent accounts ensures the city's utilities are being paid for services received.

ATTACHMENTS:

- Resolution R2024-036
- Delinquent Utility List

**RESOLUTION R2024-036**

**A RESOLUTION ORDERING CERTIFICATION OF UNPAID  
UTILITY CHARGES PURSUANT TO MINNESOTA  
STATUTES, § 444.075, SUBD. 3 & 3e  
FOR COLLECTION WITH PAYABLE 2025 PROPERTY TAXES**

**WHEREAS**, City staff sent out written notice on February 5, 2024 to 34 property owners with unpaid sewer system utility charges and unpaid storm water utility charges totaling \$2,954.03, and

**WHEREAS**, said written notice requested that the property owners pay their delinquent utility accounts full, or make arrangements for payment by March 19, 2024, and

**WHEREAS**, as of March 19, 2024, the unpaid balance has been reduced to 24 property owner totaling \$1,841.24, and

**WHEREAS**, Minnesota Statutes, Section 444.075, Subd. 3 & 3e provides, with respect to municipal water, sanitary sewer and storm sewer charges, that “[t]he governing body may make the charges a charge against the owner, lessee, occupant or all of them and may provide and covenant for certifying unpaid charges to the county auditor with taxes against the property served for collection as other taxes are collected.”

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHAKOPEE, MINNESOTA,  
AS FOLLOWS:**

1. The unpaid utility charges, as set forth in the attached list, less any collections between March 14, 2024 and the certification date are hereby approved to be certified to the Scott County Auditor for collection as other property taxes are collected.
2. An additional \$25.00 administrative fee will be added to the delinquent amount if the delinquent amount is not paid to the City on or before March 19, 2024.
3. The owner of any property so assessed may, at any time prior to April 19, 2024, can pay the whole amount of the assessment on such property without interest to the City of Shakopee Finance Department.
4. Such assessments shall be payable in the one installment, payable on or before the November 15, 2024 and after April 19, 2024, and shall bear interest at the rate of 6 percent per annum from the date of the adoption of this assessment resolution.
5. The owner may thereafter pay to Scott County Treasurer the installment and interest in process of collection on the current tax list. To the one installment shall be added the interest on the entire assessment from the date of this resolution until December 31, 2024.
6. 34 delinquent accounts, with balances less than \$25, totaling \$402.49 are written off as uncollectible.

Adopted in regular session of the City Council of the City of Shakopee,  
Minnesota on this 19th day of March, 2024.

ATTEST:

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Mayor of the City of Shakopee

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City Clerk

PID	Sewer	Storm	Total	Total w/ 25 Fee
270012030	44.31	16.21	60.52	85.52
270040070	36.21	11.46	47.67	72.67
270041020	277.34	29.91	307.25	332.25
270340050	145.33	24.91	170.24	195.24
270360330	19.12	16.65	35.77	60.77
270360460	20.12	5.52	25.64	50.64
271290090	25.05	8.42	33.47	58.47
271840010	39.32	17.04	56.36	81.36
272270660	50.07	14.07	64.14	89.14
272350050		38.74	38.74	63.74
272800400	32.51	5.52	38.03	63.03
273140140	75.44	13.82	89.26	114.26
273300510	112.91	14.22	127.13	152.13
273340020	91.7		91.70	116.70
273370630	16.97	8.3	25.27	50.27
273402730		43.97	43.97	68.97
273520950	71.63	10.85	82.48	107.48
273700090	22.04	5.66	27.70	52.70
273711660	202.43	11.32	213.75	238.75
273712460	22.12	19.32	41.44	66.44
273902700	47.96	2.76	50.72	75.72
274020100	20.88	8.31	29.19	54.19
274840310	63.06	8.41	71.47	96.47
275040970	38.77	30.56	69.33	94.33
<b>Totals</b>	<b>1,475.29</b>	<b>365.95</b>	<b>1,841.24</b>	<b>2,441.24</b>



**Shakopee City Council**  
**March 19, 2024**

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**FROM:** Andrea Harrell, Grants/Special Projects Coordinator

**TO:** Mayor and Council Members

**Subject:**

FEMA Staffing for Adequate Fire and Emergency Response Program Grant Application

**Policy/Action Requested:**

Adopt Resolution R2024-040, approving an application to the FEMA Staffing for Adequate Fire and Emergency Response (SAFER) program grant.

**Recommendation:**

Adopt Resolution R2024-040.

**Discussion:**

During the February 13, 2024 Council Meeting, Citygate Associates presented Council Members with a technical report and an overview of its findings from the comprehensive evaluation of the Shakopee Fire Department it had conducted. Within its report, Citygate noted 26 findings and 12 recommendations. Of those, 15 findings and 7 recommendations are regarding staffing or are recommendations that will impact staffing, if implemented. More specifically, it was recommended that the Shakopee Fire Department move away from its current combination department that relies primarily on paid on-call firefighters to a career department that relies on full-time firefighters, supplemented by part-time firefighters, and operating out of two fire stations. Additionally, Citygate provided a comprehensive staffing recommendation and phasing plan which laid out the addition of 25 full-time positions including 14 firefighters, 6 Captains, 3 Battalion Chiefs, an administrative support staff, and a Fire Inspector. These additional positions are recommended to take place over a four-year period and cost an estimated total of \$1,713,932.

The City of Shakopee is applying for FEMA's SAFER grant to offset the initial costs required to shift to a career department with a majority full-time staffing model. FEMA's SAFER program provides funding to local, state, and regional fire departments to enhance the safety of the public and firefighters with respect to fire and fire-related hazards through

assist in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate fire protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments. The SAFER grant will fund the salary and associated benefits of additional firefighter positions added, including the salary and benefits of firefighters during their initial recruit training if hired with SAFER grant funds. Although there is no maximum request listed, FEMA has stated the total funding available is \$360 million and estimates 300 awards will be given, resulting in an average award of \$1.2 million.

**Budget Impact:**

The grant requires a 0% match.

ATTACHMENTS:

- Resolution R2024-040
- Citygate Technical Report Excerpt: Findings, Recommendations, Phasing Plan (pages 5-14)

**RESOLUTION R2024-040**  
**A RESOLUTION OF THE CITY OF SHAKOPEE, MINNESOTA APPROVING**  
**THE CITY TO SUBMIT A FEMA**  
**STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE PROGRAM GRANT APPLICATION**

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**WHEREAS**, the City of Shakopee supports the application made to the FEMA Staffing for Adequate Fire and Emergency Response (SAFER) Program grant, and

**WHEREAS**, the City hired Citygate Associates to complete a comprehensive evaluation of the Shakopee Fire Department and provide recommendations, and

**WHEREAS**, Citygate Associates recommended the Shakopee Fire Department move away from its current paid on-call staffing model to a career fire department operated primarily by full-time staff from its two fire stations, and

**WHEREAS**, the application is to obtain funding to expand the number of Shakopee Fire Department's full-time firefighter staff positions, in line with Citygate Associates' staffing recommendations, and

**WHEREAS**, the City of Shakopee recognizes a 0% match is required.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAKOPEE, MINNESOTA AS FOLLOWS:** if the City of Shakopee is awarded a grant by the FEMA, the City of Shakopee agrees to accept the grant award and may enter into an agreement with FEMA for the above-referenced project. The City of Shakopee will comply with all applicable laws, requirements, and regulations as stated in the grant agreement.

Adopted in the regular session of the City Council of the City of Shakopee, Minnesota, held this 19<sup>th</sup> day of March 2024.

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Matt Lehman,  
Mayor of the City of Shakopee

ATTEST:

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Lori Hensen  
City Clerk

Prepared by:  
City of Shakopee  
485 Gorman Street  
Shakopee, MN 55379

## **ADMINISTRATIVE SUPPORT STAFFING CAPACITY SUMMARY**

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Citygate's review and evaluation of the Department's administrative support organization finds that the management organization and most headquarters programs are inadequately staffed and not in conformance with Minnesota requirements and national best practices to provide a properly trained, equipped, and supported response force. Ensuring a prompt response with safe, competent service delivery requires management, planning, and compliance records. Compliance regulations for fire services operation have steadily increased over the last 20 plus years, mandating practices for the proper hiring, training, and supervision of operational personnel.

### **FINDINGS AND RECOMMENDATIONS**

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Following are Citygate's findings and recommendations as contained throughout this report.

#### **Service Capacity**

##### ***Findings***

**Finding #1:** The Department's response unit types are appropriately configured to protect against the hazards likely to impact the City.

**Finding #2:** There is very little demand for Dive Team services despite the Dive Team representing an intensive program that creates substantial potential risk, training, and capital cost burdens for the City and Department.

**Finding #3:** Minnesota state law tasks county sheriff's departments with responsibility for underwater rescue and recovery.

##### ***Recommendations***

**Recommendation #1:** The City should discuss with the County transferring underwater search and recovery services to the Scott County Sheriff's Office in conformance with state law responsibility while maintaining the City's programs for surface water and ice rescue capability.

#### **Deployment**

##### ***Findings***

**Finding #4:** The City and Department have not yet established response performance goals consistent with best practice recommendations as published by the Commission on Fire Accreditation International and the National Fire Protection Association.

Doing so will guide future fire crew staffing, apparatus types, and deployment methods.

**Finding #5:** The Department's current deployment model provides only a single four-person crew at Station 1 daily to provide immediate response capacity for the 51.5-square mile service area. Additional response capacity is provided by automatic mutual aid from the Tribal Public Safety Department or callback of off-duty part-time personnel or mutual aid as needed and available.

**Finding #6:** The Department has a standard response plan that considers risk and establishes an appropriate initial response for each incident type; each type of call for service receives the combination of engines, trucks, specialty units, and command officers customarily needed to effectively control that type of incident based on Department experience.

**Finding #7:** The two fire station locations cover the sections of the City with the highest incident demand and a 5:00-minute travel time spacing of stations meets the City's needs.

**Finding #8:** Continued significant growth in Shakopee to the east, and township growth in the west and south, could drive the need for a third—or even a fourth—smaller neighborhood station with one staffed fire engine each.

**Finding #9:** Annual service demand has slightly increased post-Covid, but the Station 1 crew model also started within this period, and more EMS incidents have been responded to. However, the Department currently only responds to “high-priority” EMS calls as designated by Scott County Dispatch.

**Finding #10:** The rate of simultaneous incidents is growing, placing more pressure on a single on-duty unit.

**Finding #11:** The City provides little mutual aid to others and the contract townships do not materially affect the statistical demand for service.

**Finding #12:** The City should plan to transition EMS first response to the Fire Department. Police should also be utilized for the very infrequent life-threatening incidents along with Fire.

**Finding #13:** Call processing performance by Scott County's 9-1-1 Dispatch Center is substantially slower than any nationally recommended best practice goal.

**Finding #14:** Total response times from 9-1-1 answer to first-unit arrival are 4:21 minutes longer than best practice recommendations for positive outcomes in a suburban city. This is due to two reasons: (1) slow dispatch processing and (2) most responses only occurring from Station 1.

**Finding #15:** The City is not capable of fielding an effective multiple-unit response force to building fires, more so from only one fire station. To assemble the required number of total personnel, the City is also dependent on mutual aid also arriving quickly. The City needs to plan to staff both fire stations.

**Finding #16:** The burden on part-time firefighters is at its limit. After filling shifts for just one staffed unit, they are not keeping up with training when not on shift and emergency callbacks. It would take two or more times the number of part-time firefighters to staff a second unit and be available for training and callbacks. The costs to train, equip, and manage that large of a workforce would be significant.

**Finding #17:** Shakopee should follow federal wage and hour regulations and establish one pay rate for regular and overtime hours for career personnel. Firefighters should not be in unique “dual-role” functions.

### ***Recommendations***

Based on the technical analysis and findings contained in this section, Citygate makes the following deployment recommendations.

**Recommendation #2:** The City should obtain the appropriate legal opinions and enact changes to the Department to be that of a “combination” department of both career and part-time employees. Employees should have one clear set of positions and compensation and be in one pension system. One likely solution is to enact a set of processes like those already undertaken by other Twin Cities Metro Area cities:

- 2A:** Create a new part-time firefighter/EMT position.
- 2B:** Firefighters hired as paid-on-call personnel under the relief pension should be encouraged to reapply for a new, part-time firefighter/EMT position including new requirements for training compliance to state law and to be considered for staffing shifts.
- 2C:** These new part-time firefighter/EMT positions should be included in the state’s PERA-coordinated pension plan as opposed to a Fire Relief pension plan designed for volunteer and paid-on-call firefighters.
- 2D:** Changing from relief to a state-based career employee PERA pension plan requires dissolving the relief association under Minnesota state statute. This allows those who transition to full-time work and those not wanting to reapply as part-time firefighter/EMTs to not be penalized in regards to losing their relief pension. In making this conversion, the City

must follow Minnesota State Statute 424B.22 for Relief Association Dissolution and Retirement Plan Termination.

**Recommendation #3:** **Adopt Deployment Policies:** The City Council should adopt complete performance measures to aid deployment planning and to monitor performance. The measures of time should be designed to deliver outcomes that will prevent death or more serious injury for EMS patients upon arrival when possible and keep small but serious fires from becoming more serious. With this in mind, Citygate recommends the following measures.

- 3.1 Distribution of Fire Stations:** To treat pre-hospital medical emergencies and control small fires, the first-due unit should arrive within 8:30 minutes, 90 percent of the time, from receipt of the 9-1-1 call at the Scott County Dispatch Center from two staffed fire stations. This equates to a 1:30-minute call processing / dispatch time, a 2:00-minute crew turnout time, and a 5:00-minute travel time.
- 3.2 Multiple-Unit Effective Response Force for Serious Emergencies:** To confine building fires near the room or rooms of origin, keep vegetation fires under one acre in size, and treat multiple medical patients at a single incident, a multiple-unit ERF of at least 12 personnel, plus at least one Chief Officer, should arrive within 12:30 minutes from the time of 9-1-1 call receipt, 90 percent of the time, within the suburban population density areas of the City. This equates to a 1:30-minute dispatch time, 2:00-minute crew turnout time, and a 9:00-minute travel time.
- 3.3 Hazardous Materials Response:** To protect the City from the hazards associated with uncontrolled release of hazardous and toxic materials, the fundamental mission of the Department's response is to isolate the hazard, deny entry into the hazard zone, and minimize impacts on the community. This can be achieved with a first-due total response time of 8:30 minutes or less in the suburban population density areas of the City to provide initial hazard evaluation and/or mitigation actions. After the initial evaluation is completed, a determination can be made whether to request additional resources to mitigate the hazard.
- 3.4 Technical Rescue:** To respond to technical rescue emergencies as efficiently and effectively as possible with enough trained personnel to facilitate a successful rescue, a first-due total response time of 8:30 minutes or less is required in the suburban population density areas of the City to evaluate the situation and initiate rescue actions. Additional

resources should assemble as needed, within a total response time of 12:30 minutes within the suburban population density areas of the City, to safely complete rescue/extrication and delivery of the victim to the appropriate emergency medical care facility.

**Recommendation #4:** Add career and part-time staffing at both stations to provide 4-person shift staffing 24 hours per day, 7 days per week.

**Recommendation #5:** As the career model expands, transition first responder EMS assistance from the Police to the Fire Department.

**Recommendation #6:** As soon as funds permit, remodel both fire stations to provide adequate spaces for 24-hour per day shift personnel.

### **Administrative Support Staffing Capacity**

#### ***Findings***

**Finding #18:** The Department's training program is informal, with no annual training needs assessment driving an annual training plan in conformance with Minnesota requirements. Since being made aware of training deficiencies in December, the Interim Fire Chief and administrative staff have made great progress in addressing these issues.

**Finding #19:** The training hours delivered are not close to being in balance to the Minnesota 11 Core Elements.

**Finding #20:** The Department lacks documentation of federally required annual hazardous material response training.

**Finding #21:** The Department is slightly understaffed to accomplish all of its administrative responsibilities and tasks.

**Finding #22:** The current interim administrative staff is at its limit and is working more hours (and managing more assignments) than it should be.

**Finding #23:** The Department is currently operating without a comprehensive set of administrative and operational policies and procedures but has contracted with a private company that specializes in policies for public safety and is currently working on creating new policies and procedures.

**Finding #24:** The fire prevention workload increased substantially over 2023 due to the additional building and development activity in the City, adversely impacting staff's ability to conduct all required annual fire and life safety inspections.

**Finding #25:** The full-time response personnel on the engine are also assigned to conduct field inspections under the direction of the Fire Marshal, often resulting in missed inspection appointments or interrupted inspections due to emergency responses by the engine crew.

**Finding #26:** The Fire Marshal intends to retire within the next few years; however, there is no succession plan in place for this highly technical position.

### ***Recommendations***

**Recommendation #7:** The City should consider funding an additional 1.0 FTE Administrative Assistant as soon as possible to resolve existing fire administrative workload capacity gaps, provide enhanced capacity, and minimize or eliminate any potential single points of administrative support failure.

**Recommendation #8:** The City should consider reorganizing the Department administrative staff to include a Deputy Chief to oversee field operations and training and ensure compliance with all federal and state mandates, and an Administrative Deputy Chief to supervise the administrative assistant and oversee the budget, apparatus, facilities, schedules, and grants to better fit the needs of a Department with both full-time and part-time response staff.

**Recommendation #9:** Complete the development and adoption of a comprehensive set of administrative and operational policies and procedures.

**Recommendation #10:** Consider focusing the inspection responsibilities of response personnel to existing businesses to minimize disruption to new building projects.

**Recommendation #11:** Develop and implement a succession plan for the Fire Marshal position to ensure continuity of services upon retirement of the current incumbent. This could include hiring a Fire Inspector for succession planning and additional life safety inspections should be a priority.

**Recommendation #12:** The City Administrator should consider transferring the Emergency Manager role and responsibilities to the Fire Chief.

### ***COMPREHENSIVE STAFFING RECOMMENDATION AND PHASING***

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Based on Citygate's comprehensive review, the Department's current four-person crew model at Station 1 needs to be expanded to provide (1) a more equitable *speed of response* to all areas of the City and (2) an improved *weight of response* for more serious or concurrent incidents. To achieve this, Citygate recommends the City "reboot" the Department by converting the staffing system to that of a combination department, thus utilizing a modest number of full-time personnel

at both stations to provide a guaranteed minimum daily response staffing level under best practices and state regulations on fire services. The two-station staffing plan is then augmented by a part-time firefighter/EMT program, with the firefighters scheduled to work or called back under a singular hourly wage and state pension structure.

Citygate recommends the City consider funding additional personnel across a phasing period of a few fiscal years to eventually reach the master plan result of a *minimum* of eight personnel plus a chief officer on duty daily for supervision and incident command as summarized in the following table. The recommended staffing delivers a minimum, safe firefighting response for *speed of attack* and can enter burning structures under the two-in/two-out federal and state safety standard,<sup>1</sup> plus provide for incident command and a pump operator.

**Table 2—Recommended Minimum Daily Response Staffing Model**

Station	Career Personnel			Total On-Duty Staffing
	Battalion Chief	Captain	Firefighter	
1	1	1	3	5
2	0	1	3	4
<b>Total</b>	<b>1</b>	<b>2</b>	<b>6</b>	<b>9</b>

Citygate suggests that any full-time position vacancy be backfilled first with full-time personnel on overtime, and second with part-time personnel. Part-time personnel can be used for an additional staffing past four at each station, more so on busy community special event or bad weather days. As another option, with four or more firefighters at each station, a station could staff a fire engine *and* a quick response EMS unit.

The Department also needs to meet administrative and safety regulations, as an appropriately staffed headquarters team is needed to provide the leadership, training, and accountability necessary for the provision of safe and effective service delivery. This organization can be built in phases over a few fiscal years as summarized in the following table—ideally assisted by federal firefighter staffing grants. Once the Council provides policy direction, staff can provide the detailed expenses per fiscal year. Citygate recommends a four-year plan to recruit, train, and on-board the new and additional personnel that will be needed to achieve the recommended staffing model.

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<sup>1</sup> [https://www.osha.gov/laws-regulations/standardnumber/1910/1910.134#1910.134\(g\)\(4\)](https://www.osha.gov/laws-regulations/standardnumber/1910/1910.134#1910.134(g)(4))

## **Phasing Plan**

Gathering community input, designing and approving a funding plan for increased career staffing, and recruiting and hiring all take time. Given the cost and administrative burden on a small city to grow and gradually obtain the full funding needed, Citygate offers this phasing plan, which could be executed on a per-fiscal-year basis. The following are *career* personnel changes/additions:

### ***Step 1: 2024 Budget Amendment***

Increase career staff from 11 to 14. However, there were 3 new Battalion Chiefs in the approved 2024 budget. These positions are converted to 3 Fire Captains for line crew supervision. 2 firefighters and an Administrative Assistant are added. The budgeted Assistant Fire Chief and Administrative Captain positions are converted to 2 Deputy Chiefs. These moves improve headquarters capacity and add to the single fire engine shift staffing.

### ***Step 2: 2025 Budget***

Add 1 Fire Inspector, 3 Fire Captains, and 6 firefighters. Improve fire prevention and add a second staffed engine at Fire Station 2.

### ***Step 3: 2026 Budget***

Add 6 firefighters. Increase both engine crews to 4 career personnel each day, 1 Captain and 3 firefighters.

### ***Step 4: 2027 Budget***

Add 3 Battalion Chiefs, one per platoon, for 24/7/365 immediate response command and safety oversight.

The final career force will then be 18 career firefighters, 6 Fire Captains and 3 Battalion Chiefs. These personnel will staff two engines with a minimum of 6 personnel plus the Battalion Chief. One firefighter per shift will backfill for vacation and sick relief. The part-time staff will work scheduled assignments to add a fourth firefighter on each engine.

The following table shows these changes by year.

**Table 3—Proposed Fire Department Staffing Summary**

Step/Position	Total Career Personnel	Added Career Personnel	Annual Net Cost Increase <sup>2</sup>
<b>Present</b>	8		
<b>Step 1 – 2024</b>			
Headquarters		1	
Captains		3	
Firefighters		2	
<b>Total Count and Costs</b>	<b>14</b>	<b>6</b>	<b>\$44,414</b>
<b>Step 2 – 2025</b>			
Headquarters		1	
Captains		3	
Firefighters		6	
<b>Total Count and Costs</b>	<b>24</b>	<b>10</b>	<b>\$1,045,117</b>
<b>Step 3 – 2026</b>			
Firefighters		6	
<b>Total Count and Costs</b>	<b>30</b>	<b>6</b>	<b>\$502,500</b>
<b>Step 4 – 2027</b>			
Battalion Chiefs		3	
<b>Step 4 Net Costs</b>	<b>33</b>	<b>3</b>	<b>\$121,901</b>
<b>Total</b>			<b>\$1,713,932</b>

**Note:**

- The savings in Step 1 result from some of the added expenses being already budgeted, plus other savings in the part-time program and phasing of actual hiring.
- Step 1 does not reflect full 12 months of new position employment as hiring does not all occur on the first day of the new fiscal year.
- The added expenses in Steps 2 through 4 do reflect the full cost of the prior years' additions plus the new staff in the next step.
- The total added expense is in current employee costs; as such, the amount does not include inflation or future pay or benefit changes.

<sup>2</sup> City of Shakopee Fire and Finance Department estimates based on total compensation per position type.

## **NEXT STEPS**

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Citygate offers the following suggested sequential next steps.

### **Near-Term**

- ◆ Review and absorb the content, findings, and recommendations of this report.
- ◆ Consider adopting revised response performance measures as recommended.
- ◆ Ask staff to return with the costs and phasing to implement the study's recommendations as desired by the City Council.
- ◆ Identify funding to begin phasing/implementation Step 1.

### **Longer-Term**

- ◆ Consider applying for federal firefighter staffing (SAFER) grants.
- ◆ Identify funding for the repairs or modifications needed to provide 24/7 staffing from both fire stations.
- ◆ Work with other local fire departments and the Sheriff's Office to improve 9-1-1 center performance time for serious emergencies.
- ◆ Monitor response performance against adopted goals.



**Shakopee City Council**  
**March 19, 2024**

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**FROM:** Chelsea Petersen, Assistant City Administrator

**TO:** Mayor and Council Members

**Subject:**

Fire Administration Reorganization

**Policy/Action Requested:**

Approve the reorganization of the Assistant Fire Chief and Administrative Captain positions to two Deputy Chief's, add Administrative Assistant, and fill the open supervisor positions with three Captain/EMT's.

Approve job descriptions.

**Recommendation:**

Staff recommends approval.

**Discussion:**

Staff have recommended and confirmed by Citygate study for proper organization and management a Deputy Chief of Training and EMS and a Deputy Chief of Administration and Fire Operations are warranted. Restructuring Asst. Chief and Admin Captain accomplishes this. An Administrative Assistant is necessary to provide administrative support to fire admin staff, be the liaison between the Fire Department and Human Resources/Payroll, and serve as the initial contact between the public and fire admin staff. The three open supervisor positions have already been approved.

**Budget Impact:**

No impact to the current budget, costs being offset by existing positions.

**ATTACHMENTS:**

- Job Description - Deputy Chief - Administration and Fire Operations
- Job Description - Deputy Chief - Training and EMS Operations
- Job Description - Captain/EMT
- Job Description - Administrative Assistant



# *City of Shakopee*

## POSITION DESCRIPTION

<b>TITLE:</b>	Deputy Chief
<b>DEPARTMENT:</b>	Fire
<b>AREA:</b>	Administration and Fire Operations
<b>CLASSIFICATION:</b>	
<b>REPORTS TO:</b>	Fire Chief
<b>STATUS:</b>	Full-Time, Exempt
<b>PAY GRADE:</b>	210
<b>LAST REVIEWED:</b>	3.13.2024

### **SUMMARY**

The Deputy Chief of Administration and Fire Operations is an important command level leadership position. The position supervises, manages, and is responsible for all operations of the fire department related to administration, fire prevention services and fire response services. The position is responsible for the implementation and management of the fire department budget. The position plans, coordinates and ensures quality delivery of all operational fire services. In addition, the position performs the function of firefighter as defined by the State of Minnesota.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Provides quality control review of all fire calls. Ensures fire related calls are entered into the State Fire reporting system and reviews all requests for fire reports.
- Maintains effective working partnership, through regular meetings and communication, with neighboring fire departments, Minnesota State Fire Marshals Office and the Minnesota State Fire Chiefs Association.
- Manages and supervises the fire prevention services program.
- Applies for and manages fire related grants including SAFER and AFG grants.
- Works with area schools, businesses, and civic groups to provide fire prevention education and information about the Shakopee Fire Department.
- Provides oversight of the fire inspection program performed by operational fire staff.
- Ability to take command of any emergency scene and direct staff using the Incident Command Structure.
- Maintains necessary records and reports.
- Provides oversight and makes recommendations for all equipment related to fire services within the Shakopee Fire Department.
- Respond to fire/rescue calls during shift as Deputy Chief of Administration and Fire Operations and available for call back on significant emergency calls as required.
- The position requires the ability to drive and operate all Shakopee Fire Equipment.
- Maintains the ability to wear an SCBA, fire turnout gear, and work in strenuous working environments including fire scenes in all weather conditions.
- Attends meetings, seminars and other events as a representative of the fire department. Attends meetings of the Fire Department as requested.
- Performs such other duties as are consistent with the tasks of the position and as may be assigned by the City.
- Attends mandatory Fire/EMS training as requested.

### **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED**

- Ability to plan and implement department wide programs and activities.
- Ability to communicate effectively both orally and verbally.
- Demonstrated leadership, innovation, and problem solving.
- Demonstrated supervisory experience.
- Ability to plan, schedule and manage multiple projects and meet deadlines.

## **INTERNAL/EXTERNAL CONTACTS**

- Daily contact with other departmental staff.
- Daily contact with the public.
- Frequent interaction with other departments to provide support and assistance.
- Frequent interaction with outside agencies.

## **QUALIFICATIONS**

### **Minimum Qualifications**

- Associate degree in Fire Science or related field.
- Seven (7) years' experience as a firefighter, with a minimum of five (5) years' experience as a Captain or higher by time of hire.
- Must be nationally registered EMT and Firefighter II & Fire Instructor I certified by Minnesota Fire Service Certification Board or equivalent.
- Must have excellent driving record and valid MN Driver's License.
- Must be able to pass annual firefighter medical physical, physical agility, and mask fitting as required to be a certified firefighter with the Shakopee Fire Department.

**C**

- Bachelor's degree in fire science, fire protection, public, or business administration from an accredited educational institution.
- High level of training/experience in hazardous materials, technical, and fire tactics rescue.
- ICS 300-400 certified.
- Experience managing a fire prevention program.
- Experience managing a budget.
- Emergency Manager certification
- Experience working in an administrative function within a fire department.

## **WORKING CONDITIONS**

- Non-skid floor surfaces and handles in ambulance and fire trucks
- Work in confined spaces
- Work in and around burning and smoke-filled structures
- Varied outside temperatures
- Work in unprotected heights
- Work around mechanical, chemical, and electrical hazards
- Work around noise
- Working around moving objects and people
- Vibration
- Hazardous waste
- Odors/toxic fumes
- Lung/skin irritants
- Wet/damp surfaces
- Slippery surfaces in garage after washing vehicles daily
- Garage heated but not air conditioned
- Infectious diseases, needles, body fluids, blood borne pathogens
- Uneven surfaces

## **PHYSICAL DEMANDS**

The physical demands listed are representative of those that may be met by an employee to successfully perform the essential functions of this position. Reasonable accommodation may be made to enable persons with disabilities to perform the essential functions.

- Excellent driving skills
- Step up into/on truck with a maximum height of 30"
- Reach up to the maximum of 88" and 36" deep
- Climb the back and on the top of the fire truck and balance self along a 15" span

- Climb several flights of stairs and 35' to 45' ladders
- Balance self while handling weighted equipment in a burning and smoke-filled structure
- Lift or carry equipment from floor to overhead
- Kneel/crouch balanced without support
- Crawl about on hands and knees with weight on your back
- Push/pull objects using total body movements (forces up to 18 pounds required for basic equipment)
- Walk long distances (over 100 yards at one time)
- Adequate grip strength with gloves to handle tools requiring torquing, pounding, and jerky motions with hands
- Walk around with 55 pounds weighted gear and a variety of weighted equipment or an injured person
- General mechanical ability/knowledge of engines
- Visual acuity to read gauges
- Auditory and comprehension skills to adequately hear and follow directions
- Quick reflexes to respond to unanticipated incidents
- Ability to multi-task
- Free from claustrophobia or a fear of heights or cramped quarters
- Perform maintenance of grounds which includes, but is not limited to, shoveling, snow blowing, and watering
- Ability to work under stress/pressure

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# *City of Shakopee*

## POSITION DESCRIPTION

<b>TITLE:</b>	Deputy Chief
<b>DEPARTMENT:</b>	Fire
<b>AREA:</b>	Training and EMS Operations
<b>CLASSIFICATION:</b>	
<b>REPORTS TO:</b>	Fire Chief
<b>STATUS:</b>	Full-Time, Exempt
<b>PAY GRADE:</b>	210
<b>LAST REVIEWED:</b>	3.13.2024

### **SUMMARY**

The Deputy Chief of Training and EMS Operations is an important command level leadership position. The position supervises, manages, and is responsible for all operations of the fire department related to training and EMS operations. The position is responsible for the implementation, management, and supervision of new firefighters. The position plans, coordinates and ensures quality delivery of all operational fire service training. In addition, the position performs the function of firefighter as defined by the State of Minnesota.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- The Deputy Chief of Training & EMS Operations will recruit, manage and supervise new firefighters.
- Establishes annual training plan for the department that fully meets all NFPA, ISO, NREMT and MBFTE training & recertification requirements.
- Prepare and/or deliver departmental training to all shifts. Prepares and provides resources for shift and captain's training.
- Provides quality control review of all EMS calls. Ensures documentation of all EMS variance use.
- Maintains effective working partnership, through regular meetings and communication, with Allina Health EMS leadership and the doctors involved with medical direction for the department.
- Presents the MBFTE reimbursement request on time and complete, annually.
- Provide oversight to all Shakopee Fire specialized response teams including the Dive Team and High Angle Rescue Team.
- Provides oversight and makes recommendations of equipment needs related to EMS, Training and Specialized Shakopee Fire Teams.
- Ability to take command of any emergency scene and direct staff using the Incident Command Structure.
- Maintains necessary records and reports.
- Respond to fire/rescue calls during shift as Deputy Chief of Training & EMS operations and available for call back on significant emergency calls as required.
- The position requires the ability to drive and operate all Shakopee Fire Equipment.
- Maintains the ability to wear an SCBA, fire turnout gear, and work in strenuous working environments including fire scenes in all weather conditions.
- Attends meetings, seminars and other events as a representative of the fire department. Attends meetings of the Fire Department as requested.
- Performs such other duties as are consistent with the tasks of the position and as may be assigned by the City.
- Attends mandatory Fire/EMS training as requested.

### **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED**

- Ability to plan and implement department wide programs and activities.
- Ability to communicate effectively both orally and verbally.
- Considerable knowledge of Fire Department principles and practices of modern Fire Department administration.

- Demonstrated leadership, innovation, and problem solving.
- Demonstrated supervisory experience.
- Ability to plan, schedule and manage multiple project and meet deadlines.

## **INTERNAL/EXTERNAL CONTACTS**

- Daily contact with other departmental staff.
- Daily contact with the public.
- Frequent interaction with other departments to provide support and assistance.
- Frequent interaction with outside agencies.

## **QUALIFICATIONS**

### **Minimum Qualifications**

- Associate degree in Fire Science or related field.
- Requires seven (7) years' experience as a firefighter, with a minimum of five (5) years' experience as a Captain or higher by time of hire.
- Must be nationally registered EMT and Firefighter II & Fire Instructor I certified by Minnesota Fire Service Certification Board or equivalent.
- Experience managing a fire training program.
- Must be able to communicate effectively in verbal and in written form.
- Must have excellent driving record and valid MN Driver's License.
- Must be able to pass annual firefighter medical physical, physical agility, and mask fitting as requested to be a certified firefighter with the Shakopee Fire Department.

### **Desired Qualifications**

- Bachelor's degree in fire science, fire protection, public, or business administration from an accredited educational institution.
- High level of training/experience in hazardous materials, technical, and fire tactics rescue.
- ICS 300-400 certified.
- Emergency Manager certification
- Experience working with specialized response teams like a dive rescue team or high angle rescue.

## **WORKING CONDITIONS**

- Non-skid floor surfaces and handles in ambulance and fire trucks
- Work in confined spaces
- Work in and around burning and smoke-filled structures
- Varied outside temperatures
- Work in unprotected heights
- Work around mechanical, chemical, and electrical hazards
- Work around noise
- Working around moving objects and people
- Vibration
- Hazardous waste
- Odors/toxic fumes
- Lung/skin irritants
- Wet/damp surfaces
- Slippery surfaces in garage after washing vehicles daily
- Garage heated but not air conditioned
- Infectious diseases, needles, body fluids, blood borne pathogens
- Uneven surfaces

## **PHYSICAL DEMANDS**

The physical demands listed are representative of those that may be met by an employee to successfully perform the essential functions of this position. Reasonable accommodation may be made to enable persons with disabilities to perform the essential functions.

- Excellent driving skills
- Step up into/on truck with a maximum height of 30"

- Reach up to the maximum of 88" and 36" deep
- Climb the back and on the top of the fire truck and balance self along a 15" span
- Climb several flights of stairs and 35' to 45' ladders
- Balance self while handling weighted equipment in a burning and smoke-filled structure
- Lift or carry equipment from floor to overhead
- Kneel/crouch balanced without support
- Crawl about on hands and knees with weight on your back
- Push/pull objects using total body movements (forces up to 18 pounds required for basic equipment)
- Walk long distances (over 100 yards at one time)
- Adequate grip strength with gloves to handle tools requiring torquing, pounding, and jerky motions with hands
- Walk around with 55 pounds weighted gear and a variety of weighted equipment or an injured person
- General mechanical ability/knowledge of engines
- Visual acuity to read gauges
- Auditory and comprehension skills to adequately hear and follow directions
- Quick reflexes to respond to unanticipated incidents
- Ability to multi-task
- Free from claustrophobia or a fear of heights or cramped quarters
- Perform maintenance of grounds which includes, but is not limited to, shoveling, snow blowing, and watering
- Ability to work under stress/pressure

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## *City of Shakopee* **POSITION DESCRIPTION**

<b>TITLE:</b>	Captain/EMT
<b>DEPARTMENT:</b>	Fire
<b>AREA:</b>	
<b>CLASSIFICATION:</b>	
<b>REPORTS TO:</b>	Deputy Chief
<b>STATUS:</b>	Full-time, Non-exempt, 24-hour shift schedule
<b>PAY GRADE:</b>	180
<b>LAST REVIEWED:</b>	3.13.2024

### **SUMMARY**

Supervises fire suppression personnel on an assigned shift. Protect and save life and property through effective rescue and firefighting work, perform related fire prevention activities, equipment, and facility maintenance, including driving and operating all apparatus, housekeeping functions as assigned, and perform other fire duties as directed. Respond to emergency medical calls and render aid to victims.

Must be able to Successfully pass drivers' license check, criminal background check, physical exam, agility test, psychological exam, and reference check.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Respond on or off duty to fire calls and/or emergencies as directed.
- Responds to all calls for service while on duty. Directs the positioning of fire apparatus and other equipment, evaluates the situation and determines the best approach and requests additional help if necessary, including Mutual Aid. Ability to take command of an emergency incident.
- Directs and performs firefighting and rescue work in a safe and efficient manner. Supervises and assists in the placing of ladder and hoses, use of water and other extinguishing agents, ventilation of structures, rescue and first aid treatment of victims, etc. Retains supervisory responsibility unless relieved by a superior officer of the department.
- Supervise and assist in salvage and overhaul operations. May include placing tarps, removing excess water, shoveling out debris, sometimes patching windows and holes and performing other clean up as necessary. Work with Fire Marshal to determine the cause of the fire and completes required reports.
- Supervise and assist in the cleanup of equipment. Includes refueling vehicles, refilling water tanks, recharging air tanks and extinguishers, washing trucks and hand tools, drying and reloading hose, and other work needed to return vehicles and equipment to ready status. Also, supervise and assist in the inspection, maintenance and repair, as necessary of all fire related equipment.
- Supervise and assist in maintenance and housekeeping duties. Assign work and follow up to ensure proper completion and optimum utilization of personnel. Includes building and grounds maintenance duties such as sweeping and washing walls and floors, performing minor repair work, etc.
- Assist in fire prevention duties. Conducts, as directed, regular inspections of commercial and public buildings. Inspect fire hydrants as directed. May also assist with various fire safety or training programs for schools, hospitals, apartments, etc.
- Supervise and instruct EMS, rescue and fire training drills.

- Additional duties include, but not be limited to, fire inspections, fire code enforcement, public speaking and education, pre-fire planning, follow up on inspections, plan checking on new construction, assist in training drills and exercises, making lesson plans, assisting in vehicle and building maintenance, and substituting for the fire shift commanders in their absence.
- Attends extra training and/or meetings that are required for the position.
- Provide direction and assist in the development of subordinates. Assists and guides subordinates as needed, evaluates their performance, provides assigned instruction, and recommends development steps.
- Maintain individual firefighting/EMS skills, including physical conditioning. Stay abreast of developments in the fire field and changes in related laws and ordinances.
- Responsible for completing employee performance evaluations in conformity with City guidelines and timelines.
- Responsible for completing incident reports. Ability to write legible reports.
- Other duties as assigned.

### **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED**

- Capable of reading fire protection textbooks, writing reports with proper grammar and speaking correctly in public. Knows English grammar and vocabulary of over 5,000 words; ability to understand and communicate using non-technical written or spoken English.
- Must be able to convey messages quickly and clearly, while also being a good listener and observer so as to gather vital information.
- Ability to multiply, divide, use fractions and read graphs.
- Must be able to interpret instructions and use logic to solve concrete problems.
- Microsoft Office computer skills.

### **INTERNAL/EXTERNAL CONTACTS**

- Daily contact with fire admin and other departmental staff.
- Daily contact with the public.
- Some interaction with other departments to provide support and assistance.

### **QUALIFICATIONS**

#### **Minimum Qualifications**

- Must be at least 18 years of age
- Have a valid Minnesota Driver's License or eligible to be licensed in the State of MN
- Must have a high school diploma or equivalent
- IFSAC MN Firefighter II certification
- Successfully completed a Hazardous Materials Operations NFPA 472 compliant class
- Must have a current and valid Emergency Medical Technician or higher certification from Minnesota EMSRB and National Registry of EMT's at the time of hire.
- IFSAC MN Fire Officer I certification
- IFSAC MN Fire Inspector I certification or ability to obtain within one year of hire date.
- IFSAC MN Fire Apparatus Operator certification or ability to obtain within one year of hire date.
- Current licensed Firefighter in the State of Minnesota or the ability to become a licensed Firefighter in the State of Minnesota at time of hire.

#### **Desired Qualifications**

- Experience as an EMT or paramedic

- Post-secondary education in Fire Science or closely related field
- Incident command experience and training, including Blue Card Incident Command Certification
- Experience with fire and building codes

## **WORKING CONDITIONS**

- Non-skid floor surfaces and handles in ambulance and fire trucks
- Work in confined spaces
- Work in and around burning and smoke-filled structures
- Varied outside temperatures
- Work in unprotected heights
- Work around mechanical, chemical, and electrical hazards
- Work around noise
- Working around moving objects and people
- Vibration
- Hazardous waste
- Odors/toxic fumes
- Lung/skin irritants
- Wet/damp surfaces
- Slippery surfaces in garage after washing vehicles daily
- Garage heated but not air conditioned
- Infectious diseases, needles, body fluids, blood borne pathogens
- Uneven surfaces

## **PHYSICAL DEMANDS**

The physical demands here are representative of those that may be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable persons with disabilities to perform the essential functions.

- Need to have excellent driving skills
- Be able to step up into/on truck with a maximum height of 30"
- Be able to reach up to the maximum of 88" and 36" deep
- Be able to climb up the back and on the top of the fire truck and balance self along a 15" span
- Be able to climb several flights of stairs, 35' to 45' ladders
- Be able to balance self while handling weighted equipment in a burning and smoke-filled structure
- Be able to lift or carry equipment from floor to overhead
- Be able to kneel/crouch balanced without support
- Be able to crawl about on hands and knees with weight on your back
- Be able to push/pull objects using total body movements (forces up to 18 pounds required for basic equipment)
- Be able to walk long distances (over 100 yards at one time)
- Need good grip strength with gloves to handle tools requiring torquing, pounding, and jerky motions with hands
- Handle equipment, injured people, and gauges
- Be able to move around with 55 pounds weighted gear and a variety of weighted equipment or an injured person
- Have general mechanical ability/knowledge of engines
- Need good visual acuity to read gauges
- Need good auditory and comprehension skills to follow directions
- Need quick reflexes
- Not be claustrophobic or have a fear of heights or cramped quarters
- Maintenance of grounds which includes, but is not limited to, shoveling, snow blowing, and watering
- Be able to work under stress/pressure

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## *City of Shakopee* **POSITION DESCRIPTION**

<b>TITLE:</b>	Administrative Assistant
<b>DEPARTMENT:</b>	Fire
<b>AREA:</b>	Administration
<b>CLASSIFICATION:</b>	
<b>REPORTS TO:</b>	Deputy Chief
<b>STATUS:</b>	Full-time, Non-exempt
<b>PAY GRADE:</b>	140
<b>LAST REVIEWED:</b>	3.13.2024

### **SUMMARY**

Under the general supervision and direction of the Deputy Fire Chief, the primary duty of this position is to provide administrative support to the Deputy Fire Chiefs, Fire Marshal, Fire Chief, as well as others within the department as needed. Performs confidential administrative functions such as compiling, generating, storing, and distributing private personnel information. Serves as the initial contact between the public and Fire Department Administration. Serves as the main liaison between the City Human Resources and Payroll staff.

Prepares correspondence records and minutes of meetings. Maintains records for tracking personnel attendance at fire calls, meetings, and training and distributes various monthly and quarterly confidential reports. Organizes, tracks, and processes continuing education courses and certifications.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

#### **Administrative Support:**

- Provide information and administrative support to fire administration staff regarding all communications, activities, and issues which may arise on a day-to-day basis.
- Organize policies and guidelines as directed by Deputy Chiefs and the Fire Chief.
- Compile, analyze, and generate reports on firefighter activity and fire data.
- Create and maintain personnel files for all fire department staff.
- Assist with the development of the Fire Department Annual Report.
- Manage certifications (Fire, EMS, licensing) for the department.
- Other duties as assigned.

#### **Information Management:**

- Responsible for the records management systems; including ESO, scheduling software programming, training databases, etc. to include data review and reporting, generating reports for staff, and quality control of incident reports.
- Management of Information technology within the department to include GIS, website management and updates, fire department social media postings, etc.

#### **Other Department Functions:**

- Liaison to the HR department.
- Prepare and submit payroll.
- Manage conference registrations, hotels, travel arrangements, etc.
- Assists with the coordination of fire department uniforms for members.
- Other duties as assigned.

## **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED**

- Basic knowledge of the practices and principles of firefighting and associated record-keeping.
- Ability to deal with the public confidently and effectively in a positive manner, both in person and by telephone.
- Possesses organizational and planning skills.
- Ability to protect confidential information.
- Ability to communicate effectively in English both orally and in writing.
- Computer skills and knowledge of software applications in word processing (Word), spreadsheet (Excel), Web, Database (ESO) and presentations (PowerPoint).
- Ability to operate audio-visual equipment.

## **INTERNAL/EXTERNAL CONTACTS**

- Daily contact with fire administrative and other fire departmental staff.
- Daily contact with the public.
- Some interaction with other City departments to provide support and assistance.
- Some interaction with other local fire departments and state agencies.

## **QUALIFICATIONS**

### **Minimum Qualifications**

- High School Diploma or equivalent.
- At least two years' experience as an administrative assistant to a department head level position.
- Proficiency with Microsoft Office, Word, Excel, scheduling software.
- Proficient with taking notes/minutes at meetings, ability to transcribe into a meaningful document.

### **Desired Qualifications**

- Associate's Degree or Certificate in a related field from an accredited college, university or technical school.
- Experience in a local government and/or human resources office.
- Fluency in a second language, in addition to English, that has a recognized presence in the community (Spanish, Russian, Hmong, etc.)
- Experience working in an administrative role for a fire department.

## **WORKING CONDITIONS AND PHYSICAL DEMANDS**

- Extended periods of sitting, with intermittent standing and walking.
- Perform multi-concurrent tasks with frequent interruptions.
- Position requires working with a variety of computer software programs and office equipment that require fine motor skills.
- Typical hours of the position are 8:00am-4:30pm Monday through Friday with potential evening hours (scribe for meetings) as directed by the Deputy Fire Chiefs or Fire Chief.

## **EQUIPMENT REQUIRED TO PERFORM JOB**

- Desktop Computer w/ phone
- Copy/Scanner/Fax Machine

The City of Shakopee is an Equal Opportunity Employer.



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Andrea Harrell, Grants/Special Projects Coordinator

**TO:** Mayor and Council Members

**Subject:**

Legislative-Citizen Commission on Minnesota Resources' Environment and Natural Resources Trust Fund Program Grant Applications

**Policy/Action Requested:**

Adopt Resolution R2024-041, approving an application to the Legislative-Citizen Commission on Minnesota Resources' (LCCMR) Environment and Natural Resources Trust Fund (ENRTF) program grant.

**Recommendation:**

Adopt Resolution R2024-041.

**Discussion:**

LCCMR provides funding through its ENRTF grant program aimed supplementing traditional funding sources to protect, conserve, preserve, and enhance Minnesota's air, water, land, fish, wildlife, and other natural resources. The ENRTF program is funded via a percentage of Minnesota Lottery profits.

The City of Shakopee is applying for two projects to be funded by the ENRTF grant program: the Riverbank Stabilization project and the Quarry Lake Restoration project. Funding requested for the Riverbank Stabilization project will help offset the cost of the ongoing project. Staff plan to request approximately \$2 million in the application for the Riverbank Stabilization project.

The funding being requested for the Quarry Lake Restoration project will also help offset the planned project, fixing two major erosion issues along the lake's shoreline and provide some recreational improvements including an additional fishing pier and new paved trails. Staff plan to request approximately \$375,000 in the application for the Quarry Lake Restoration project.

**Budget Impact:**

The grant requires a 25% match. Both projects have already been budgeted for and any funds received will help offset the cost of these planned projects. Both projects' matches will be provided from the Storm Drainage Fund.

ATTACHMENTS:

- Resolution R2024-041

**RESOLUTION R2024-041**  
**A RESOLUTION OF THE CITY OF SHAKOPEE, MINNESOTA APPROVING**  
**THE CITY TO SUBMIT A LEGISLATIVE-CITIZEN COMMISSION ON MINNESOTA RESOURCES'**  
**ENVIRONMENT AND NATURAL RESOURCES TRUST FUND PROGRAM GRANT APPLICATION**

---

**WHEREAS**, the City of Shakopee supports two applications made to the Legislative-Citizen Commission on Minnesota Resources' Program grant, and

**WHEREAS**, the applications are to obtain supplemental funding for the Riverbank Stabilization project and the Quarry Lake shoreline restoration project, and

**WHEREAS**, the City of Shakopee recognizes a 25% match is required and will be provided through the Storm Drainage Fund as both projects have already been budgeted for.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAKOPEE, MINNESOTA AS FOLLOWS:** if the City of Shakopee is awarded a grant by the Legislative-Citizen Commission on Minnesota Resources, the City of Shakopee agrees to accept the grant award and may enter into an agreement with Legislative-Citizen Commission on Minnesota Resources for the above-referenced project. The City of Shakopee will comply with all applicable laws, requirements, and regulations as stated in the grant agreement.

Adopted in the regular session of the City Council of the City of Shakopee, Minnesota, held this 19<sup>th</sup> day of March 2024.

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Matt Lehman,  
Mayor of the City of Shakopee

ATTEST:

---

Lori Hensen  
City Clerk

Prepared by:  
City of Shakopee  
485 Gorman Street  
Shakopee, MN 55379



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Andy Hutson, IT Director  
**TO:** Mayor and Council Members

**Subject:**

Scheduled replacement of all wireless access points

**Policy/Action Requested:**

Approve the replacement project of all wireless access points used in city buildings for the budgeted amount of \$70,000.

**Recommendation:**

Approve the replacement project of all wireless access points for the budgeted amount of \$70,000.

**Discussion:**

Several models of our current wireless access points have reached end of vendor support and the remaining models will be ending shortly. Our current system was installed in conjunction with the construction of the Community Center, Ice Arena, and City Hall. Outdated hardware is not able to be patched by vendor software and can create an insecure environment for the entire network.

Employees, residents, visitors, vendors, and many electronic devices are reliant on wireless access in city buildings to perform critical tasks. It is heavily used in City Hall, Public Works, PD, fire stations, Ice Arena, and the Community Center. We currently use and need to replace 40 access points and software.

Several months ago, IT installed 7 test access points in several buildings to evaluate this new system. The results have been a great improvement in speed and connectivity and IT is recommending we move to this new access point and software.

**Budget Impact:**

IT has planned and budgeted \$70,000 in 2024 to replace all 40 access points in all our buildings. The attached quote is for 33 access points for \$51,429.18. We would also be billed approximately \$12,500 for the 7 new access points installed from the testing phase

with the same pricing per unit. An estimated \$1,000 for software and network configuration is included and fits under our budgeted request. The remaining funds in the budgeted amount are for any unforeseen contingencies. Shakopee IT will be performing all the physical installations which saves significant additional costs for this type of project. Quoted dollar amounts are under the State of Minnesota Contract Pricing 147097.

Future replacements are expected in 5-7 years which is typically determined by vendors announced end of life support dates, software upgrade availability, and security patches.

ATTACHMENTS:

- Insight Quote



230 N Milwaukee Ave  
Vernon Hills, IL 60061  
847-371-5600

Project: Shakopee Wireless Upgrade  
Incident #361456  
Attention: Mark Mayfield  
Prepared for: Logis  
5750 Duluth St  
Golden Valley, MN  
55422-4036

# PRICE QUOTE

QUOTE ID: 656078

Revision: 1

CUSTOMER ID: 2979747

QUOTE DATE: 02/28/2024

QUOTE EXPIRES: 04/01/2024

PAYMENT TERMS: Net 30 Days

FOB: Port of Origin

Sales Person: Allie Pipp  
Phone: (312) 547-2362  
Fax: (312) 705-7798  
Email: AllieandGeoff@cdw.com  
ISR: Matt Silver  
Phone: (312) 547-4005  
Email: matt.silver@cdw.com

Line #	Qty	Part Number	Description	List Price	Customer Price	Customer Extended Price
1-1	State of MN Contract 147097 Pricing					Sub Total: \$ -
2-1	C9130AXI-B					
2-2	33	C9130AXI-B	Cisco Catalyst 9130AX Series	\$ 2,673.32	\$ 1,336.66	\$ 44,109.78
2-9	33	AIR-DNA-E-5Y	Wireless Cisco DNA On-Prem Essential, 5Y Term Lic	\$ 443.59	\$ 221.80	\$ 7,319.40
	Sub Total: \$ 51,429.18					
	Quote Total: \$ 51,429.18					



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** William H. Reynolds, City Administrator

**TO:** Mayor and Council Members

**Subject:**

Appointment of Christie Rossow as the Human Resources Director

**Policy/Action Requested:**

Appointment of Christie Rossow as the Human Resources Director

**Recommendation:**

Approval as requested

**Discussion:**

I am happy to recommend Christie Rossow to be the next Human Resources Director.

Christie comes to us with vast experience in many areas of human resources from both the public and private sectors. Her most recent position as Vice President of Human Resources has focused on employee engagement, recruiting and onboarding, and compensation and benefits. She has also previously served as the Director of Human Resources with the CAP Agency serving Scott, Carver, and Dakota Counties.

Christie holds a Bachelor of Arts from North Dakota State University, is a Senior Certified Human Resource Professional through the Society of Human Resource Management, and holds other leadership and professional certifications through other organizations as well. Her extensive and well-rounded experience would be a great asset to our community.

**Budget Impact:**

Christie would be filling the currently vacant Human Resources Director position, which has previously been budgeted.

**ATTACHMENTS:**

- Resume



Strategic HR professional with over 20 years of expertise across diverse industries, including for-profit, non-profit, retail, and education sectors. Results-oriented senior certified HR leader skilled with excellent stakeholder management, collaboration, and communication skills. Coaching leaders to achieve results and make data-based decisions. Significant experience in performance management and employee engagement. Proven track record in driving HR initiatives, fostering employee growth, and enhancing operational efficiency.

**Professional Experience:**

**Vice President of Human Resources**

*K12 Coalition, 2018 - Present*

As a strategic HR business partner, collaborate with the Chief Human Resource Officer, C-level executives, and senior leadership to drive HR strategies aligning with company goals. Direct a comprehensive range of HR functions, including engagement, onboarding, performance management, talent acquisition, training, compensation, and benefits. Successfully transformed retirement plans, resulting in \$150K savings, and implemented HRIS system for performance management and talent acquisition. Championed diversity and inclusion initiatives, elevating candidate diversity by 15%. Oversaw talent acquisition, driving a 100% increase in headcount.

**Director of Human Resources**

*Scott Carver Dakota CAP Agency, 2012 - 2018*

Led HR initiatives for a non-profit organization, managing a team of six HR and customer service professionals. Supported executive leadership, directing efforts in compensation, performance management, talent development, employee satisfaction, benefits, and safety policies. Crafted organizational policies, succession plans, and new supervisor training. Successfully guided the organization through critical HR processes, ensuring compliance and enhancing employee satisfaction.

**Human Resource Consultant**

*Minneapolis Public Schools, 2009 - 2012*

Managed talent acquisition for 30 administrative departments and several high schools in a complex urban school district. Spearheaded the recruitment of over 1,200 positions annually, both internally and externally. Managed a diverse team, delivering talent management objectives and ensuring smooth HR operations in a highly matrixed environment.

**Market Human Resource Manager**

*Walmart Stores, Inc., 2006 - 2009*

Orchestrated HR functions for ten Walmart stores, driving associate and management engagement initiatives. Led organizational development projects, boosting associate engagement from 44% to 76% and management engagement from 56% to 91%. Implemented talent management and succession planning, resulting in promotions for six high-potential managers.

**Human Resources Specialist**

*Hennepin County District Court, 2006*

Led HR efforts for benefits administration, payroll, recruitment, retention, training, and ergonomics. Collaborated with a team of HR professionals to enhance employee experiences and operational efficiency.

**Human Resources Manager**

*Command Center, 2004 - 2006*

Managed HR functions for multiple locations in a multi-state environment, ensuring compliance and optimal employee experiences.

**Human Resources Representative**

*Banta Corporation (acquired by RR Donnelley), 2003 - 2004*

Supported HR operations and initiatives in a corporate setting



**Employment Coordinator**

*Bethany Homes, Inc., 1999 - 2003*

Coordinated employment activities and led all talent acquisition and staffing processes.

**Education and Certification:**

- Bachelor of Arts in Sociology, Minor in Speech Communication  
*North Dakota State University, Fargo, ND*
- Senior Professional in Human Resources (SPHR)  
*Human Resource Certification Institute*
- Senior Certified Human Resource Professional (SHRM SCP)  
*Society of Human Resource Management*
- Leading High-Performance Teams  
*Cornell University*



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** William H. Reynolds, City Administrator

**TO:** Mayor and Council Members

**Subject:**

"Affordable Housing" Legislation

**Policy/Action Requested:**

Approval of Resolution R2024-043 which outlines the City Council's deep concerns regarding the "Missing Middle Housing" Bills being considered by the state legislature.

**Recommendation:**

Approval.

**Discussion:**

Local City Governments across the State of Minnesota are under siege. Current legislation being considered by state government seeks to strip basic and fundamental controls cities have used for decades to ensure the viability of their communities and will destroy a city's zoning power.

Referred to as "The Missing Middle Housing Bills," these legislative actions seek to gut the ability of cities to exercise control over local zoning and infrastructure issues and without any review process or input from local residents.

These state-level actions will determine what can be allowed in every one of the individual and distinct 853 Minnesota cities – a one size fits everyone approach that will deny local governments the ability to look at the nuances and conditions of each individual city. If enacted, they will throw out decades of comprehensive planning at the stroke of a pen.

Probably more concerning is the lack of any controls that will ensure more affordable housing will be the outcome of these actions. If there are savings, those savings will become builder's profits; they will charge what the market will bear, and nothing in this legislation will prevent that from happening.

The City of Shakopee recognizes the urgent need for affordable housing and supports multiple avenues to actually achieve goals that will deliver affordable housing. In fact, Shakopee has been a leader in the effort as we have supported responsibly managed low-income higher density housing and have provided options for naturally occurring affordable housing stock. In the last decade, Shakopee has approved 360 units of affordable housing including 20 single-family residences. In addition, we have passed a fair housing act, have instituted a crime-free multi-family housing program, and have adopted a rental license and inspection program to ensure all rental housing meets basic conditions for habitation. In addition, we are currently researching other options to provide more quality and safe affordable housing in the city.

Here are some of the most troubling aspects of these bills:

- Removal of all forms of local review and no opportunity for any public input which will end local land use and zoning authority.
- No requirements that current water, sewer, or stormwater infrastructure is in place to support what must be allowed to be built, or that necessary police, fire, and safety needs are adequate or how the necessary increases will be paid for if they are not.
- Limits required parking to one space per unit.
- Limits minimum lot size requirements irrespective of the conditions on the ground.
- Requires all cities to accept Accessory Dwelling Units on all residential lots, regardless of size, and allows property owners to subdivide their lots by right.
- Allows multifamily buildings to be built up to 150 feet tall on any lot in a commercial zoning district.

Rigid state-mandates on these traditional local issues – which ban any community input and ignore infrastructure realities – destroy the long-standing relationship between the state, local governments and their residents and will have long-lasting adverse effects.

### **Budget Impact:**

There is no way to determine the impact of this legislation on any city. However, it is clear that it will be significant if infrastructure must be upgraded to comply with the mandates of the bills.

### ATTACHMENTS:

- Resolution R2024-043 Against "Missing Middle Housing" Bills

**CITY OF SHAKOPEE, MINNESOTA**

**RESOLUTION R2024-043**  
**A RESOLUTION SUPPORTING RETENTION OF CITY ZONING AUTHORITY**

**WHEREAS**, decisions about local zoning and land use that best fit community needs are best left to city residents and officials;

**WHEREAS**, cities use zoning and land use regulations to balance property usage, plan for community growth, dedicate space and capacity for public infrastructure to support development (roads, parks and trails, transportation, sewer, stormwater, water, etc.), mitigate flooding and erosion, and preserve natural resources among others;

**WHEREAS**, the Minnesota State Legislature, in an attempt to address housing availability and affordability challenges, is considering measures that would preempt city authority to regulate land use and zoning and assign that authority to state government;

**WHEREAS**, passage of those measures would inadequately address housing availability and affordability challenges and have no proven effect on housing affordability;

**WHEREAS**, a rigid framework for land use and zoning mandated by the state makes little sense and cities require flexibility to address their own unique circumstances;

**WHEREAS**, provisions of the proposed state measures would place the fiscal burden for infrastructure cost of new residential development on the shoulders of existing homeowners and renters in our local communities;

**WHEREAS**, building of multiple housing units on a single residential lot with inadequate spacing, as allowed in the proposed zoning preemption measures, could result in service delivery problems like limiting emergency medical services and fire departments' access to city neighborhoods;

**WHEREAS**, provisions would also silence local residents from their concerns regarding proposed developments during public comment periods of city council and other public meetings;

**WHEREAS**, cities across the state have already put in years of work to address zoning issues, and continue to do so, with the help of community engagement.

**AND, WHEREAS** the city of Shakopee has in the last decade approved 360 units of affordable housing including 20 single-family residences, and has passed a fair housing act, have instituted a crime-free multi-family housing program, and have adopted a rental license and inspection program to ensure all rental housing meets basic conditions for habitation.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAKOPEE,  
MINNESOTA AS FOLLOWS:**

The City of Shakopee opposes state proposals that seek to preempt local zoning and land use decision-making when it comes to residential development;

Supports constructive policy alternatives to incentivize and bolster city efforts for addressing housing challenges;

And, advocates for a city-state partnership to consider reforms that are proven to address housing availability and affordability and that ensure efforts can be locally led and shaped.

**ADOPTED** by the City Council of the City of Shakopee this 19<sup>th</sup> day of March 2024.

---

Matt Lehman  
Mayor

ATTEST:

---

City Clerk



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Kirby Templin, Water Resources/Environmental Engineer

**TO:** Mayor and Council Members

**Subject:**

Approve Plans and Authorize Bidding for the 2nd Avenue and Lewis Street Parking Lot Improvement Project.

**Policy/Action Requested:**

Adopt Resolution R2024-026, approving plans and specifications and ordering advertisement for bids for the 2nd Avenue and Lewis Street Parking Lot Improvements, City Projects Storm-24-001, PA-24-03 and PA-24-05.

**Recommendation:**

Adopt Resolution R2024-026 as requested.

**Discussion:**

On September 5, 2023, City Council authorized the execution of a professional services agreement with Kimley-Horn for the design, bidding and construction management services for the 2nd Avenue and Lewis Street Parking Lot Improvement Project which consists of three projects programmed in the adopted Capital Improvement Plan (CIP):

- NW Shakopee Storm Water BMP Retrofit Project (Storm-24-001)
- Annual Parking Lot Rehabilitation Project (PA-24-03)
- 2nd Avenue (downtown) Retaining Wall and Landscaping Project (PA-24-05).

The project improvements include reconstruction of the city-owned parking lot and retaining wall, landscape improvements, and construction of regional stormwater treatment for untreated stormwater runoff that is routed directly to the Minnesota River.

Plans and specifications have been prepared and are ready to solicit public bids for the improvements. Upon approval, the advertising and bidding will commence with a scheduled bid opening in April 2024. Bids would then be considered and awarded with construction of the improvements scheduled to begin in August 2024 after the downtown events have concluded for the summer.

**Budget Impact:**

Table 1 below provides the CIP budgets for each project. The overall CIP budget for the three projects is \$1,437,068 which includes engineering and administration costs. The project will be funded by the Storm Drainage Fund, Park Asset Internal Service Fund, Watershed Based Implementation Funding grant in the amount of \$122,068 and cost share with the Lower Minnesota River Watershed District in the amount of \$100,000.

**Table 1. CIP Project Budgets**

CIP Project No.	CIP Project Name	CIP Budget Estimate
Storm-24-001	NW Shakopee Storm Water BMP Retrofit	\$ 972,068
PA-24-03	Annual Parking Lot Rehabilitation	\$ 270,000
PA-24-05	2nd Avenue (downtown) Retaining Wall and Landscaping	\$ 195,000
<b>Total</b>		<b>\$ 1,437,068</b>

**ATTACHMENTS:**

- Resolution R2024-026
- Project Plans Cover Sheet
- CIP Sheets

## RESOLUTION R2024-026

### A RESOLUTION OF THE CITY OF SHAKOPEE, MINNESOTA APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2<sup>nd</sup> AVENUE AND LEWIS STREET PARKING LOT IMPROVEMENT PROJECT

---

**WHEREAS**, the City Engineer has prepared plans and specifications for the 2<sup>nd</sup> Avenue and Lewis Street Parking Lot Improvement Project which includes reconstruction of the parking lot and retaining wall, landscape improvements, construction of regional stormwater treatment, and any appurtenance work and has presented such plans and specifications to the Council for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAKOPEE, MINNESOTA AS FOLLOWS:**

1. Such plans and specifications, a copy of which is on file and of record in the Office of the City Engineer, are hereby approved.
2. The City Clerk shall prepare and cause to be placed on the city's website and on questcdn.com an advertisement for bids upon the making of such improvement under such approved plans and specifications. The Advertisement for Bids shall be published as required by law.

Adopted in regular session of the City Council of the City of Shakopee, Minnesota, held this 19<sup>th</sup> day of March 2024.

---

Mayor of the City of Shakopee

ATTEST:

---

City Clerk

Prepared by:  
City of Shakopee  
485 Gorman Street  
Shakopee, MN 55379



# Capital Improvement Plan

## City of Shakopee, Minnesota

2024 *thru* 2028

Department	Storm Drainage Fund
Contact	Public Works Director
Type	Improvement
Useful Life	30
Category	Storm Sewer/Drainage
Priority	3 Less Important/Future Consider
Status	Active

Project #	Storm-24-001
Project Name	NW Shakopee Storm Water BMP Retrofit

Accounting Code Project Code SD2401  
Fund Surface Water Fund

Total Project Cost: \$972,068

### Description

Stormwater project coordinated with the parking lot rehabilitation near Lewis Street West/2nd Avenue West near Pablos restaurant. The project focuses on providing water quality treatment to untreated stormwater runoff that is routed directly to the Minnesota River.

Cost share funding from the Lower Minnesota River Watershed District and grant funding from the Watershed Based Implementation Funding.

### Justification

This project will provide water quality benefits by reducing sediment and phosphorus to help meet water quality goals and NPDES MS4 requirements. A feasibility study was completed by Barr Engineering which identified a project at this location.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	822,068					822,068
Engineering/Administration	150,000					150,000
<b>Total</b>	<b>972,068</b>					<b>972,068</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Cost Sharing	100,000					100,000
Grants	122,068					122,068
Storm Drainage Fund	750,000					750,000
<b>Total</b>	<b>972,068</b>					<b>972,068</b>

### Budget Impact/Other

Capital Improvement Plan  
City of Shakopee, Minnesota

2024 *thru* 2028

Department Storm Drainage Fund  
Contact Public Works Director

Project # Storm-24-001

Project Name NW Shakopee Storm Water BMP Retrofit



**PROJECT LOCATION**

Community

# Capital Improvement Plan

## City of Shakopee, Minnesota

2024 *thru* 2028

Department Park Asset Internal Serv. Fun

Contact City Engineer

Type Improvement

Useful Life 25

Category Public Works

Priority 2 Important-Provide Efficiency

Status Active

**Total Project Cost:** \$1,072,000

Project # PA-24-03

Project Name Annual Parking Lot Rehabilitation

Accounting Code

Project Code PA24-03

Fund Park Asset IS Fund

### Description

Project includes the rehabilitation of the bituminous asphalt surfaces. The rehabilitation work includes removal of the pavement surface, full depth spot repair and patching, spot curb and gutter repair, upgrade of sidewalk/trail/pedestrian curb ramp, meet ADA requirements and a bituminous pavement reconstruction.

2024 - Downtown Holmes/1st Ave parking lot (by the Pullman Club)-Moved from 2023  
 2024 - Downtown Lewis Street West (by Pablos)  
 2025 - Levee Drive Parking lot (West Huber Park)  
 2026 - Downtown Fuller/2nd Ave parking lot  
 2027 - O'Dowd parking lot  
 2028 - Tahpah West parking lot  
 2028 - Riverview parking lot

### Justification

This is a continuation of the city's pavement preservation program to maintain existing infrastructure. The city must also reconstruct pedestrian ramp facilities with ADA transition plan adopted in 2018 increasing the cost of this project compared to previous project.

Expenditures	2024	2025	2026	2027	2028	Total
Improvements	320,000	74,000	117,000	63,000	388,000	962,000
Engineering/Administration	40,000	8,000	13,000	7,000	42,000	110,000
<b>Total</b>	<b>360,000</b>	<b>82,000</b>	<b>130,000</b>	<b>70,000</b>	<b>430,000</b>	<b>1,072,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Park Asset Internal Service Fund	360,000	82,000	130,000	70,000	430,000	1,072,000
<b>Total</b>	<b>360,000</b>	<b>82,000</b>	<b>130,000</b>	<b>70,000</b>	<b>430,000</b>	<b>1,072,000</b>

**Capital Improvement Plan**  
**City of Shakopee, Minnesota**

2024 *thru* 2028

Department Park Asset Internal Serv. Fun  
Contact City Engineer



# Capital Improvement Plan

## City of Shakopee, Minnesota

2024 *thru* 2028

Department Park Asset Internal Serv. Fun

Contact City Engineer

Type Improvement

Useful Life 30

Category Public Works

Priority 3 Less Important/Future Cons

Status Active

**Total Project Cost:** \$195,000

Project # PA-24-05

Project Name 2nd Ave. (downtown) Retaining Wall and Landscaping

Accounting Code

Project Code PA2405

Fund Park Asset IS Fund

### Description

Removal and replacement of deteriorating block walls along 2nd avenue, between Lewis street and Holmes street. Replace rock, weed barrier, shrubs, stairwells, railings and hard surfaces at the same time.

The project has been moved up from 2027 to align with two other projects;

\*The first project is replacing (PA-24-21 Downtown Lewis Street West lot (by Pablos) this is part of the annual parking rehabilitation

\*The second is the stormwater project (Storm-24-003 NW Shakopee Storm Water BMP Retrofit). This is a stormwater project at the same location.

### Justification

The retaining wall blocks, staircases/hardscapes are starting to deteriorated and this style of block is no longer available.

Expenditures	2024	2025	2026	2027	2028	Total
Improvements	175,000					175,000
Engineering/Administration	20,000					20,000
<b>Total</b>	<b>195,000</b>					<b>195,000</b>

Funding Sources	2024	2025	2026	2027	2028	Total
Park Asset Internal Service Fund	195,000					195,000
<b>Total</b>	<b>195,000</b>					<b>195,000</b>





**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Alex Jordan, City Engineer  
**TO:** Mayor and Council Members

**Subject:**

Approve Plans and Authorize Bidding for the CR 78 Pedestrian Underpass Improvements at Zumbro Avenue.

**Policy/Action Requested:**

Adopt Resolution R2024-027, approving plans and specifications and ordering advertisement for bids for the CR 78 Pedestrian Underpass Improvements at Zumbro Avenue, PR-24-001.

**Recommendation:**

Adopt Resolution R2024-027.

**Discussion:**

The City's adopted Capital Improvement Plan programs the construction of a pedestrian underpass below County Road 78 at Zumbro Avenue. The improvements will provide a safe and convenient pedestrian crossing connecting the Windermere and Highview Park residential developments, existing trail system and future Jackson Commons park.

Plans have been prepared for the improvements and are ready to solicit public bids to construct the improvements. Upon approval, the advertising and bidding will commence with a scheduled bid opening of spring 2024. Bids will then be considered and awarded with construction of the improvements scheduled for summer 2024.

**Budget Impact:**

The City's share of the overall budget for the project, including engineering and administration cost is \$1,300,000. The Scott County adopted Transportation Capital Improvement Plan includes \$500,000 for the County's share of the improvements, to be reimbursed to the City in 2025.

A Cooperative Agreement will be brought to the City Council for approval at a future meeting establishing the City's and County's project responsibilities.

ATTACHMENTS:

- Resolution R2024-027
- Title Sheet
- CIP Sheets

**RESOLUTION R2024-027**

**A RESOLUTION OF THE CITY OF SHAKOPEE, MINNESOTA APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS FOR THE COUNTY ROAD 78 PEDESTRIAN UNDERPASS  
IMPROVEMENTS AT ZUMBRO AVENUE, PROJECT PR-24-001**

---

**WHEREAS**, the City Engineer has prepared plans and specifications for improvements for the County Road 78 Pedestrian Improvements at Zumbro Avenue, by installation of a bituminous trail, pedestrian underpass, storm sewer improvements and any appurtenance work and has presented such plans and specifications to the Council for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAKOPEE,  
MINNESOTA AS FOLLOWS:**

1. Such plans and specifications, a copy of which is on file and of record in the Office of the City Engineer, are hereby approved.
2. The City Clerk shall prepare and cause to be placed on the city's website and on questcdn.com an advertisement for bids upon the making of such improvement under such approved plans and specifications. The Advertisement for Bids shall be published as required by law.

Adopted in regular session of the City Council of the City of Shakopee, Minnesota, held this 19<sup>th</sup> day of March 2024.

---

\_\_\_\_\_  
Mayor of the City of Shakopee

ATTEST:

---

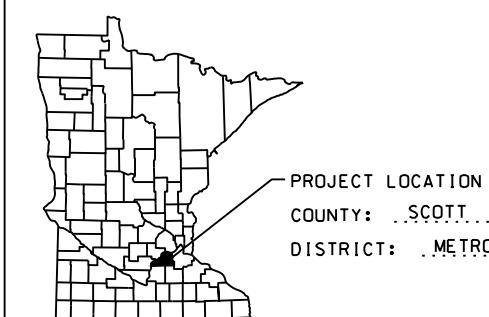
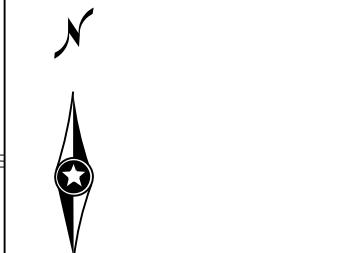
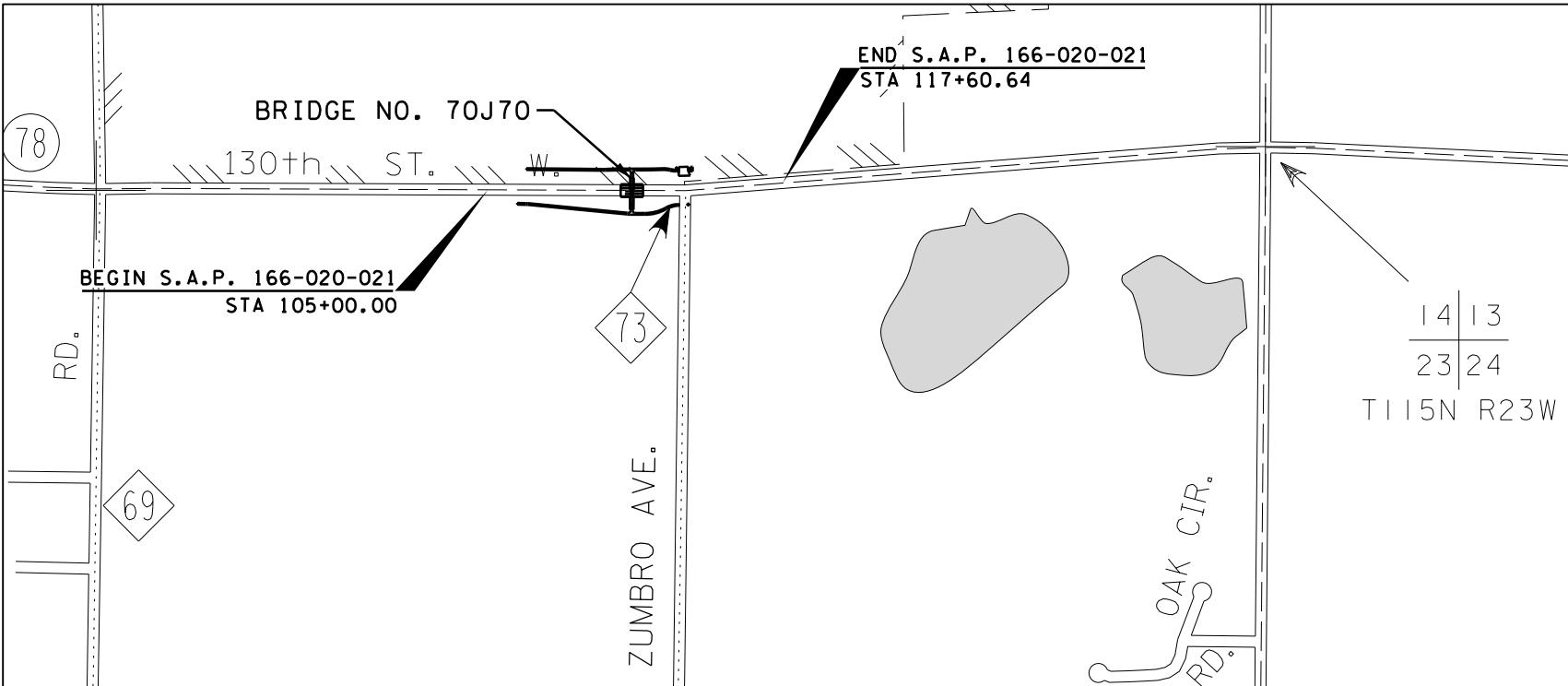
\_\_\_\_\_  
City Clerk

Prepared by:  
City of Shakopee  
485 Gorman Street  
Shakopee, MN 55379

# 130TH STREET AT ZUMBRO AVENUE PEDESTRIAN UNDERPASS CITY OF SHAKOPEE, MINNESOTA

CONSTRUCTION PLAN FOR GRADING, BITUMINOUS SURFACING, BITUMINOUS TRAIL, DRAINAGE, SIGNING, AND BRIDGE NO. 70J70

LOCATED ALONG CSAH 78 (130TH STREET) FROM 470 FT EAST OF AQUARIUS AVENUE TO 405 FT EAST OF ZUMBRO AVENUE



## DESIGN DESIGNATION

CSAH 78 (130TH ST)  
S.A.P. 166-020-021

GROSS LENGTH..... 1260.64' = 0.239 MILES.....  
BRIDGES-LENGTH..... NA.....  
EXCEPTIONS-LENGTH..... NA.....  
NET LENGTH..... 1260.64' = 0.239 MILES.....

R VALUE..... 15.....  
ADT (Current Year) 2024..... 5760.....  
ADT (Future Year) 2044..... 10270.....  
D (DIRECTIONAL DISTR.)..... 50/50.....  
HEAVY COMMERCIAL..... 9.68%.....  
ESALS..... 2,774,000.....  
DESIGN SPEED..... 55 MPH.....  
BASED ON SIGHT DISTANCE..... STOPPING.....  
HEIGHT OF EYE / HEIGHT OF OBJECT..... 3.5' / 2.0'.....  
NO. OF TRAFFIC LANES..... 2.....  
NO. OF PARKING LANES..... 0.....  
SHOULDER WIDTH..... 4' - 7'.....  
FUNCTIONAL CLASS..... MINOR ARTERIAL.....  
TON DESIGN..... 10.....  
DESIGN SPEED NOT ACHIEVED AT..... NA.....

## SCALES

INDEX MAP	
PLAN	
PROFILE: HORIZ.	
VERT.	
CROSS SECTIONS	

PLAN REVISIONS		
DATE	SHEET NO.	APPROVED BY

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38/02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOVERNING SPECIFICATIONS  
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.  
THE CURRENT VERSION OF THE BICYCLE FACILITY DESIGN MANUAL SHALL GOVERN.  
ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST EDITION OF THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

## INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	GENERAL LAYOUT
3 - 4	STATEMENT OF ESTIMATED QUANTITIES
5	QUANTITY TABULATIONS
6	EARTHWORK TABULATION
7	SOILS & CONSTRUCTION NOTES
8 - 27	STANDARD PLAN
28 - 34	CONSTRUCTION STAGING & TRAFFIC CONTROL
35 - 36	TYPICAL SECTIONS
37 - 38	ALIGNMENT PLAN & TABULATIONS
39 - 41	INPLACE TOPOGRAPHY & UTILITIES
42 - 44	REMOVAL PLAN
45 - 47	CONSTRUCTION PLAN
48 - 49	CONSTRUCTION PROFILES
50	INTERSECTION DETAILS
51 - 52	PAVING PLAN
53 - 57	DRAINAGE PLAN & TABULATIONS
58 - 60	STORMWATER POLLUTION PREVENTION PLAN
61 - 64	TURF ESTABLISHMENT & EROSION CONTROL
65 - 67	SIGNING & STRIPING PLAN
68	LIGHTING PLAN
BR1 - BR8	BRIDGE 70J70 PLAN
X1 - X10	CROSS SECTIONS

THIS PLAN CONTAINS 86 SHEETS.

ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND ORDINANCES WILL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.



DESIGN ENGINEER: I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: NICHOLAS E. HENTGES  
LICENSE NO. 44620

DIGITAL SIGNATURE

APPROVED: CITY OF SHAKOPEE ENGINEER

DIGITAL SIGNATURE

APPROVED: SCOTT COUNTY ENGINEER

DIGITAL SIGNATURE

APPROVED: STATE AID ENGINEER  
REVIEWED FOR COMPLIANCE WITH  
STATE AID RULES/POLICY  
APPROVED FOR STATE AID FUNDING

DIGITAL SIGNATURE

I HEREBY CERTIFY THAT THE FINAL FIELD REVISIONS, IF ANY, OF THE PLAN WERE MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: .....  
LICENSE NO. .....

DIGITAL SIGNATURE

S.A.P. 166-020-021, CITY PROJECT PR 24-001  
SHEET NO. 1 OF 68 SHEETS

# Capital Improvement Plan

## City of Shakopee, Minnesota

2024 *thru* 2028

Department Park Development Fund

Contact City Engineer

Type Improvement

Useful Life 30

Category Trails

Priority 1 Critical for Safety/Preservati

Status Active

Project # PR-24-001

Project Name County Road 78 Underpass

Accounting Code 5851/6951

Project Code PR2401

Fund Park Development Fund

### Description

Pedestrian underpass connecting the Windermere neighborhood with the proposed Highview Park neighborhood.

### Justification

County Road 78 serves as a barrier for pedestrian traffic. With residential development planned both north and south of County Road 78 and new park improvements planned south of County Road 78, a safe pedestrian crossing is needed.

Expenditures	2024	2025	2026	2027	2028	Total
Construction/Maintenance	1,200,000					1,200,000
Engineering/Administration	100,000					100,000
<b>Total</b>	<b>1,300,000</b>					<b>1,300,000</b>
Funding Sources	2024	2025	2026	2027	2028	Total
Park Development Fund	1,300,000					1,300,000
<b>Total</b>	<b>1,300,000</b>					<b>1,300,000</b>

### Budget Impact/Other

The project will be funded with Park Dedication fees paid with by the adjacent developments.

Capital Improvement Plan  
City of Shakopee, Minnesota

2024 *thru* 2028

Department Park Development Fund  
Contact City Engineer

Project # PR-24-001  
Project Name County Road 78 Underpass



PROJECT LOCATION



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Alex Jordan, City Engineer  
**TO:** Mayor and Council Members

**Subject:**

Approve Plans and Authorize Bidding for the Canterbury Commons Internal Roadways Improvement Project.

**Policy/Action Requested:**

Adopt Resolution R2024-037, approving plans and specifications and ordering advertisement for bids for the Canterbury Commons Internal Roadways Improvement Project.

**Recommendation:**

Adopt Resolution R2024-037.

**Discussion:**

The City's adopted Capital Improvement Plan (CIP) programs the construction of public roadways within the southeast area of the Canterbury Commons development. The public infrastructure improvements were identified with the Areawide Transportation Study to provide adequate roadway access and circulation for the development area, including the Ampitheatre.

Plans and specifications have been prepared and are ready to solicit public bids for the improvements. Upon approval, the advertising and bidding will commence with a scheduled bid opening in spring 2024. Bids would then be considered and awarded with construction of the improvements scheduled for summer 2024.

**Budget Impact:**

The project is budgeted in the CIP and will be funded by the Canterbury Commons Development Tax Increment Fund and by cost sharing with Canterbury.

**ATTACHMENTS:**

- CIP Sheets

- Title Sheet
- Project Map
- Resolution R2024-037

# Capital Improvement Plan

## City of Shakopee, Minnesota

2024 *thru* 2028

Department	Tax Increment Fund
Contact	City Engineer
Type	Improvement
Useful Life	30
Category	Street Construction
Priority	1 Critical for Safety/Preservati
Status	Active

Project # CIF-23-014

Project Name \*Canterbury Commons Internal Roadways (east side)

Accounting Code

Project Code

Fund Tax Increment Fund

### Description

As part of the proposed Canterbury Commons development, needed public infrastructure projects were identified within the Canterbury Commons Areawide Transportation study. The following includes projects that were identified as local city infrastructure improvements to be paid for by the Canterbury Commons TIF (remaining projects, updated as part of 2021 TIF Amendment):

Project 4: 2024 Eagle Creek Blvd/Vierling Drive Roundabout. City project, \$3,100,000

Project 13: 2023 Public Canterbury Commons Roadways (east side of development), Canterbury Developer project, \$5,100,000

### Justification

Infrastructure improvements warranted as part of existing conditional traffic safety and operational needs and needed infrastructure as part of the Canterbury Commons development.

Canterbury will be responsible for the "Cost Sharing" portion of this project, reimbursed via TIF. The City will issue an interfund advance or Tax Increment Bonds for the City's portion of the project, to be reimbursed via TIF (including interest).

Expenditures	2024	2025	2026	2027	2028	Total
Improvements	8,200,000					8,200,000
<b>Total</b>	<b>8,200,000</b>					<b>8,200,000</b>
Funding Sources	2024	2025	2026	2027	2028	Total
Cost Sharing	1,911,131					1,911,131
Tax Increment Financing	6,288,869					6,288,869
<b>Total</b>	<b>8,200,000</b>					<b>8,200,000</b>

### Budget Impact/Other

TIF is the expected funding source for these improvements. Development timing would affect the project timeline.

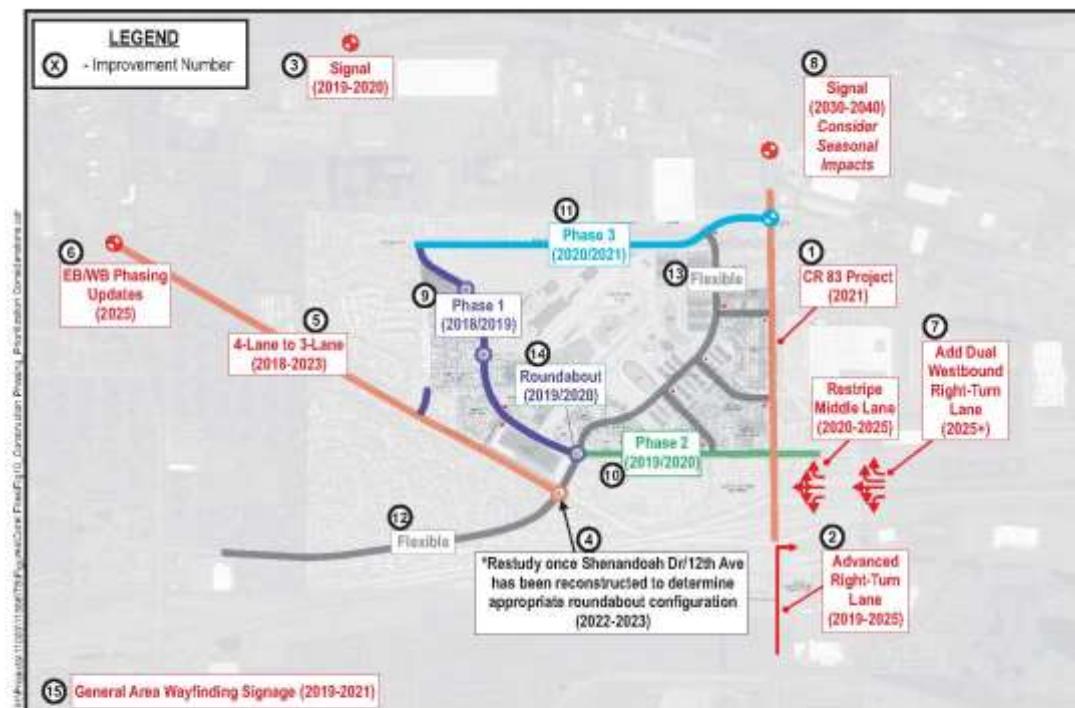
# Capital Improvement Plan

## City of Shakopee, Minnesota

2024 *thru* 2028

Department Tax Increment Fund  
Contact City Engineer

Project #	CIF-23-014
Project Name	*Canterbury Commons Internal Roadways (east side)



Construction Phasing/Prioritization Considerations  
Canterbury Commons Traffic Study  
City of Shakopee

Figure 10

## PRELIMINARY CONSTRUCTION PLANS

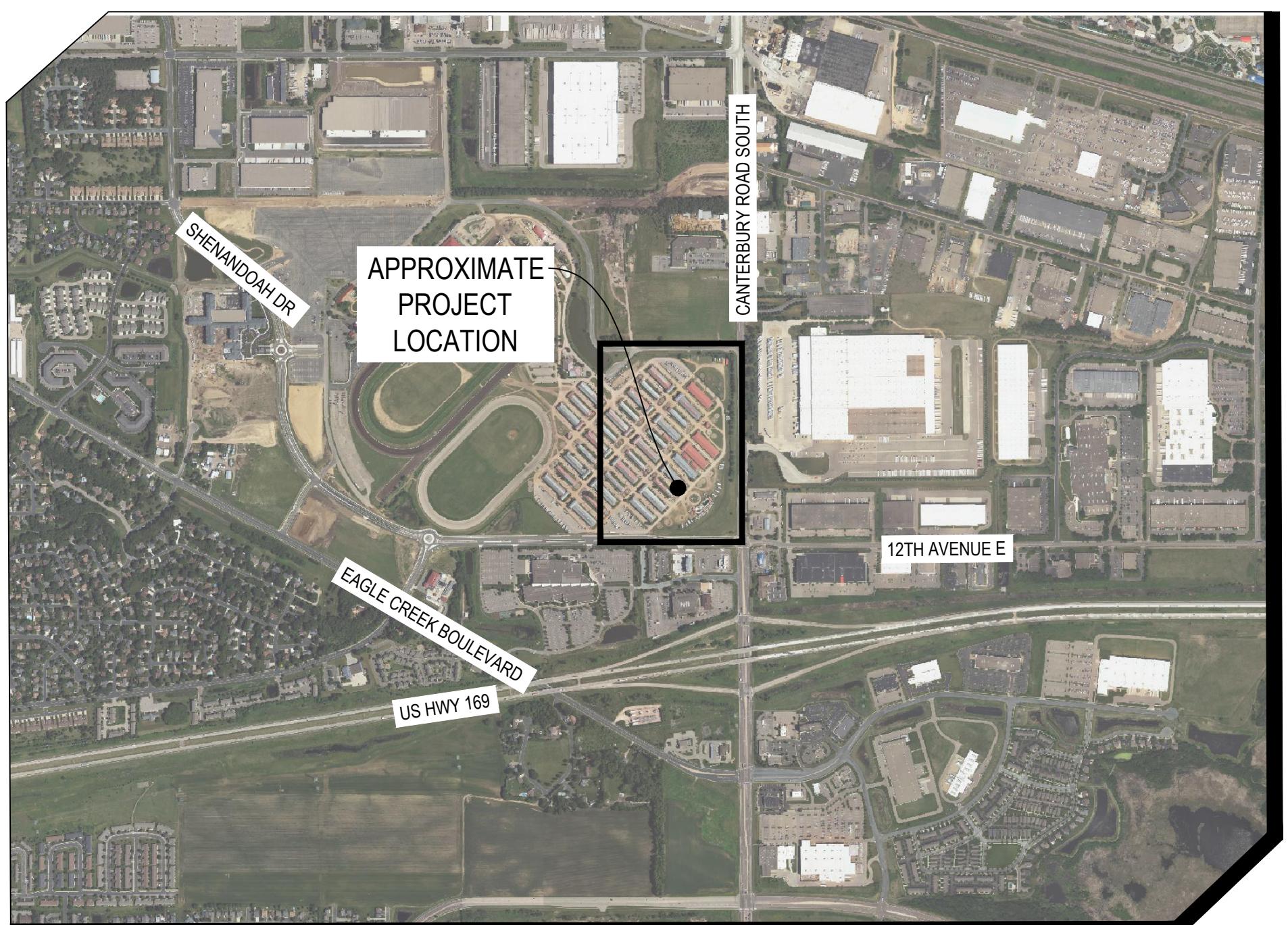
FOR  
**CANTERBURY PARK EASTERN DEVELOPMENT  
 ROAD, STORM SEWER, AND PUBLIC UTILITY IMPROVEMENTS**  
 SCOTT COUNTY, MINNESOTA 55379

DECEMBER 2023

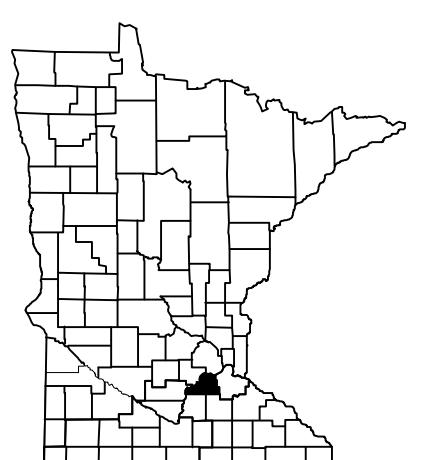
CITY PROJECT #: CIF 23-014-13

## GROSS ROADWAY LENGTH:

ROAD A: 1,800 FEET, 0.34 MILES  
 ROAD B: 1,900 FEET, 0.36 MILES  
 ROAD C: 600 FEET, 0.11 MILES



VICINITY MAP  
 NOT TO SCALE



## PROJECT LOCATION

CITY: SHAKOPEE  
 COUNTY: SCOTT

## WARNING:

THE CONTRACTOR SHALL BE RESPONSIBLE FOR CALLING FOR LOCATIONS OF ALL EXISTING UTILITIES. THEY SHALL COOPERATE WITH ALL UTILITY COMPANIES IN MAINTAINING THEIR SERVICE AND/OR RELOCATION OF LINES.

THE CONTRACTOR SHALL CONTACT GOPHER STATE ONE CALL AT 651-454-0002 AT LEAST 48 HOURS IN ADVANCE FOR THE LOCATIONS OF ALL UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, MANHOLES, VALVES OR OTHER BURIED STRUCTURES BEFORE DIGGING. THE CONTRACTOR SHALL REPAIR OR REPLACE THE ABOVE WHEN DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

CALL BEFORE YOU DIG

GOPHER STATE ONE CALL

TWIN CITY AREA: 651-454-0002  
 TOLL FREE 1-800-252-1166

## OWNER



CITY OF SHAKOPEE, MN  
 485 GORMAN ST.  
 SHAKOPEE, MN 55379  
 (P) - 952-233-9361  
 CONTACT: ALEX JORDAN

## ENGINEER



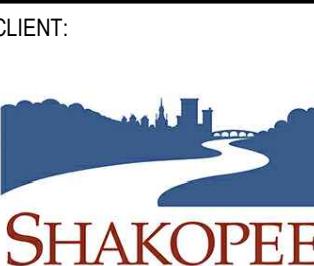
STANTEC CONSULTING SERVICES, INC.  
 733 S MARQUETTE AVENUE, SUITE 1000  
 MINNEAPOLIS, MN 55402  
 (E) - DAN.LAVENDER@STANTEC.COM  
 CONTACT: DAN LAVENDER, P.E.

THIS PLANSET CONTAINS 61 SHEETS

SHEET INDEX		
SHEET NUMBER	SHEET TITLE	PROJECT TITLE:
G-001	COVER SHEET	
G-004	TYPICAL ROADWAY SECTIONS	
G-005	EXISTING CONDITIONS PLAN	
C-001	OVERALL REMOVALS AND PRECONSTRUCTION EROSION CONTROL PLAN	
C-002	REMOVALS AND PRECONSTRUCTION EROSION CONTROL PLAN	
C-003	REMOVALS AND PRECONSTRUCTION EROSION CONTROL PLAN	
C-101	OVERALL ROADWAY PLAN	
C-102	ROADWAY PLAN & PROFILE	
C-103	ROADWAY PLAN & PROFILE	
C-104	ROADWAY PLAN & PROFILE	
C-105	ROADWAY PLAN & PROFILE	
C-106	ROADWAY PLAN & PROFILE	
C-107	ROADWAY PLAN & PROFILE	
C-108	ROADWAY PLAN & PROFILE	
C-201	OVERALL POST-CONSTRUCTION STABILIZATION PLAN	
C-202	POST-CONSTRUCTION STABILIZATION PLAN	
C-203	POST-CONSTRUCTION STABILIZATION PLAN	
C-301	OVERALL GRADING PLAN	
C-302	GRADING AND STORM PLAN AND PROFILE	
C-303	GRADING AND STORM PLAN AND PROFILE	
C-304	GRADING AND STORM PLAN AND PROFILE	
C-305	GRADING AND STORM PLAN AND PROFILE	
C-306	GRADING AND STORM PLAN AND PROFILE	
C-307	GRADING AND STORM PLAN AND PROFILE	
C-308	GRADING AND STORM PLAN AND PROFILE	
C-309	STORM PROFILES	
C-310	STORM PROFILES	
C-401	OVERALL UTILITY PLAN	
C-402	UTILITY PLAN AND PROFILE	
C-403	UTILITY PLAN AND PROFILE	
C-404	UTILITY PLAN AND PROFILE	
C-405	UTILITY PLAN AND PROFILE	
C-406	UTILITY PLAN AND PROFILE	
C-407	UTILITY PLAN AND PROFILE	
C-408	UTILITY PLAN AND PROFILE	
C-409	UTILITY PLAN AND PROFILE	
C-410	UTILITY PLAN AND PROFILE	
C-411	OVERALL EXISTING SANITARY MAP	
C-412	ENLARGED EXISTING SANITARY MAP	
C-413	ENLARGED EXISTING SANITARY MAP	
C-601	OVERALL INTERSECTION DETAILS	
C-602	INTERSECTION DETAILS	
C-603	INTERSECTION DETAILS	
C-604	INTERSECTION DETAILS	
C-605	INTERSECTION DETAILS	
C-801	DETAILS	
C-802	DETAILS	
C-803	DETAILS	
C-804	DETAILS	
C-805	DETAILS	
C-806	DETAILS	
C-807	DETAILS	
C-808	DETAILS	
C-809	DETAILS	
C-810	DETAILS	
C-811	DETAILS	
C-812	DETAILS	
C-813	DETAILS	
C-814	DETAILS	
C-815	DETAILS	
C-816	DETAILS	



733 S MARQUETTE AVE  
 SUITE 1000  
 MINNEAPOLIS, MN 55402  
 PHONE: 612-712-2000  
 WWW.STANTEC.COM



SHAKOPEE

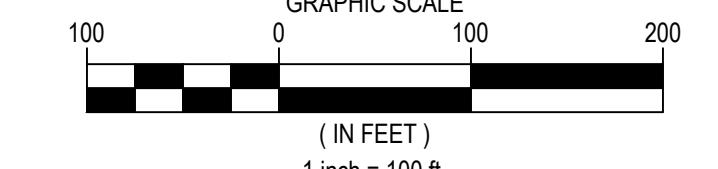
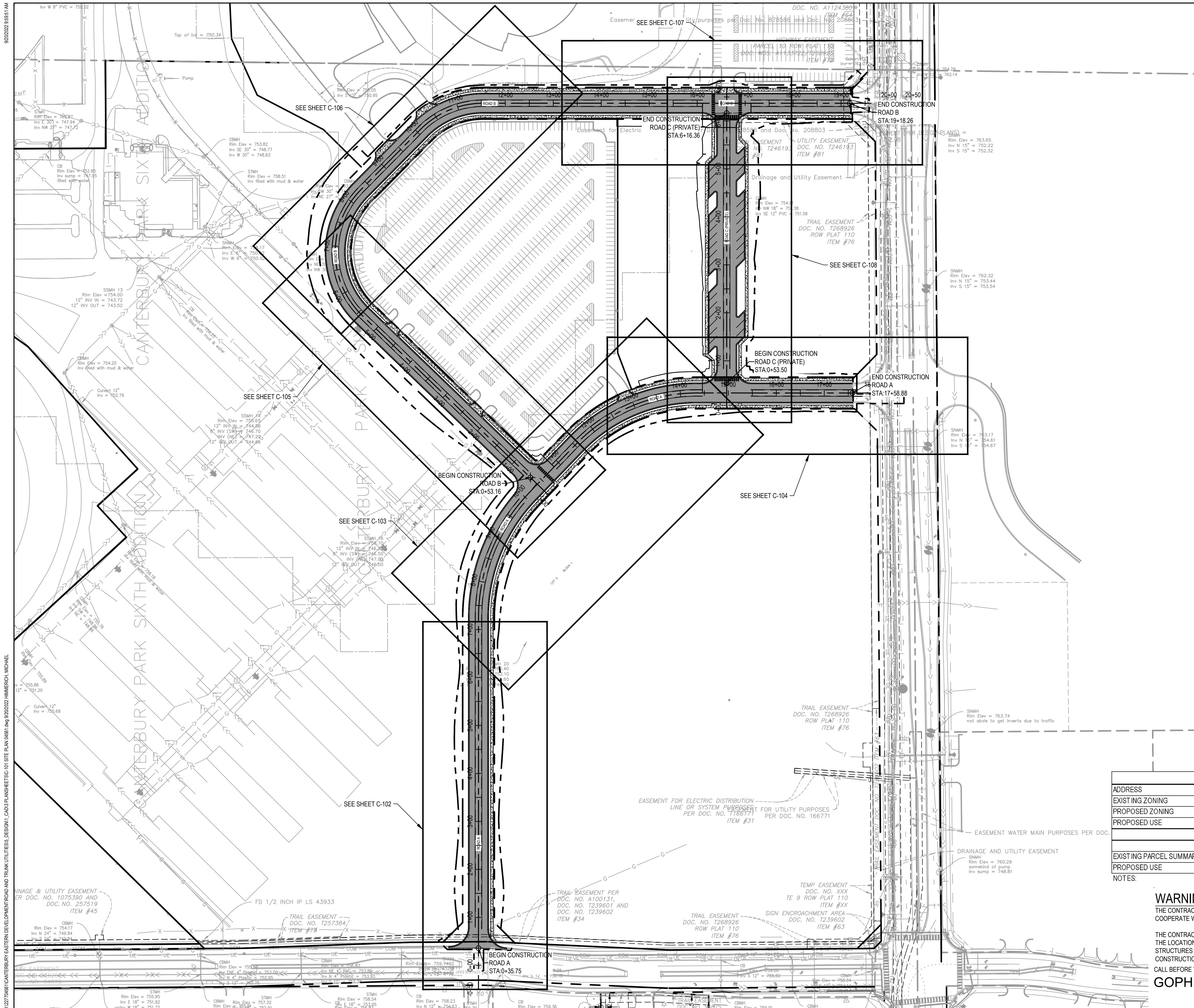
CLIENT:

CANTERBURY PARK  
 EASTERN DEVELOPMENT  
 CITY PROJECT #: CIF 23-014-13 CITY OF SHAKOPEE  
 SCOTT COUNTY, MINNESOTA

DATE:	DESCRIPTION:	ISSUE NO.:	PROJECT TITLE:
09/16/2023	PRELIMINARY DESIGN	1	
12/16/2023	PRELIMINARY DESIGN	2	

CERTIFICATION:  
 NOT FOR CONSTRUCTION

PROJECT NO.:	227704561
DRAWN BY:	MDH
CHECKED BY:	M.J.J.
APPD BY:	DML
ISSUE DATE:	12/16/2023
ISSUE NO.:	2
SHEET TITLE:	COVER SHEET
SHEET NO.:	G-001



## LEGEND

- PROPERTY BOUNDARY
- LOT LINE
- EASEMENT LINE
- SETBACK LINE
- RIGHT OF WAY LINE
- CONSTRUCTION LIMITS
- EXISTING EASEMENT LINE
- EXISTING PROPERTY LINE
- CURB AND GUTTER
- BITUMINOUS PAVEMENT
- CONCRETE SIDEWALK

## NOTES

- SEE SHEET G-002 FOR ADDITIONAL PROJECT NOTES.
- ALL DIMENSIONS ARE SHOWN TO FACE OF CURB UNLESS OTHERWISE NOTED.
- ITEMS SHOWN FOR REFERENCE ONLY. EXACT LOCATION, DETAIL, AND DESIGN BY OTHERS. COORDINATE WITH PROJECT PARTNERS TO OBTAIN RELATED CONSTRUCTION DOCUMENTS/ DRAWINGS.

SITE ANALYSIS TABLE		
ADDRESS	NW CORNER OF 12TH AVE EAST AND COUNTY ROAD 83	
EXISTING ZONING	MAJOR RECREATION, MR	
PROPOSED ZONING	PLANNED UNIT DEVELOPMENT, PUD	
PROPOSED USE	ROADWAY AND TRUNK UTILITIES	
LOT AREA SUMMARY		
	TOTAL AREA (AC.)	IMPERVIOUS AREA (AC.)
EXISTING PARCEL SUMMARY	9.66	5.72
PROPOSED USE	9.66	5.18
PERVIOUS AREA (AC.)	3.94	4.48
NOTES:		

## WARNING:

THE CONTRACTOR SHALL BE RESPONSIBLE FOR CALLING FOR LOCATIONS OF ALL EXISTING UTILITIES. THEY SHALL COOPERATE WITH ALL UTILITY COMPANIES IN MAINTAINING THEIR SERVICE AND/OR RELOCATION OF LINES.

THE CONTRACTOR SHALL CONTACT GOPHER STATE ONE CALL AT 651-454-0002 AT LEAST 48 HOURS IN ADVANCE FOR THE LOCATIONS OF ALL UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, MANHOLES, VALVES OR OTHER BURIED STRUCTURES BEFORE DIGGING. THE CONTRACTOR SHALL REPAIR OR REPLACE THE ABOVE WHEN DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

CALL BEFORE YOU DIG

**GOPHER STATE ONE CALL**

TWIN CITY AREA: 651-454-0002  
TOLL FREE 1-800-252-1166

PROJECT NO.: 227704561  
DRAWN BY: CHKD BY: APPD BY:  
MDH MJJ DML  
ISSUE DATE: 08/31/2022  
ISSUE NO.: 1  
SHEET TITLE: OVERALL SITE PLAN  
SHEET NO.: C-101

**RESOLUTION R2024-037**

**A RESOLUTION OF THE CITY OF SHAKOPEE, MINNESOTA APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS FOR THE  
CANTERBURY COMMONS INTERNAL ROADWAYS IMPROVEMENT PROJECT**

---

**WHEREAS**, the City Engineer has prepared plans and specifications for improvements for the Canterbury Commons Internal Roadways Improvement Project, by construction of public streets, sanitary sewers, watermains, storm sewers, sidewalks and any appurtenance work and has presented such plans and specifications to the Council for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAKOPEE,  
MINNESOTA AS FOLLOWS:**

- 1.** Such plans and specifications, a copy of which is on file and of record in the Office of the City Engineer, are hereby approved.
- 2.** The City Clerk shall prepare and cause to be placed on the city's website and on questcdn.com an advertisement for bids upon the making of such improvement under such approved plans and specifications. The Advertisement for Bids shall be published as required by law.

Adopted in regular session of the City Council of the City of Shakopee, Minnesota, held this 19<sup>th</sup> day of March 2024.

---

\_\_\_\_\_  
Mayor of the City of Shakopee

ATTEST:

---

\_\_\_\_\_  
City Clerk

Prepared by:  
City of Shakopee  
485 Gorman Street  
Shakopee, MN 55379



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Alex Jordan, City Engineer  
**TO:** Mayor and Council Members

**Subject:**

Cooperative Maintenance Agreement with Scott County for the Construction and Maintenance of a Roundabout at the County Road 69 and 78 Intersection.

**Policy/Action Requested:**

Approve Cooperative Maintenance Agreement with Scott County for roundabout improvements.

**Recommendation:**

Approval of the Agreement.

**Discussion:**

The Scott County adopted Transportation Capital Improvement Plan programs the construction of a single lane roundabout at the intersection of County Road 69 and 78. The improvements are proposed to address safety and operational deficiencies. Scott County is in the process of preparing plans and specifications for the improvements and construction is planned for summer 2024.

The Cooperative Maintenance Agreement will establish the maintenance responsibilities for the improvements. The City will be responsible for the following maintenance items within City limits only: electrical energy and minor maintenance for streetlights, snow removal on trails (done at our discretion), and cost sharing for its share of stormwater management and trail maintenance.

**Budget Impact:**

Scott County will pay 100% of the construction costs for the improvements. Future ongoing maintenance expenses will be included in the Street Maintenance Operating Budget.

**ATTACHMENTS:**

- Cooperative Maintenance Agreement

## COOPERATIVE MAINTENANCE AGREEMENT

THIS AGREEMENT, is entered by and between the County of Scott, Minnesota a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "County" and the City of Shakopee, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "City".

### RECITALS:

- A. The County plans to improve County Highway (CH) 69 and CH 78 intersection by constructing a roundabout to address safety and operational deficiencies. The Project includes grading, paving, curb and gutter, storm sewer, trails, and other related improvements (hereinafter referred to as the "Project").
- B. The above-described Project lies partially within the corporate limits of the City.
- C. City supports the planned Project and is willing to cooperate with County to complete the Project and share costs related to the Project, consistent with the County's City Local Cost Participation Policy.
- D. The County will be responsible for one hundred percent (100%) of the costs of building the Project.
- E. After completion of the Project, the County and City will have shared maintenance responsibilities for the improvements.
- F. The project will be constructed in 2024 in accordance with the 2024 County Project ("CP") 69-08 listed in the 2024-2033 Transportation Improvement Program.
- G. It is contemplated that the Project work shall be carried out by the parties under the provisions of and Minn. Stat. Sec. 162.17, subd. 1 and Minn .Stat. Sec. 471.59.

### NOW, THEREFORE, IT IS HEREBY AGREED:

1. The recitals above are hereby incorporated and made a part of this agreement as if they had been fully restated.
2. The County shall advertise for bids for the work and construction of the Project, receive and open bids pursuant to said advertisement and enter into a contract ("Contract") with the successful bidder at the unit prices specified in the bid of such bidder, according to

law in such case provided for counties. The Contract will include the plans and specifications prepared by the County or its agents, which plans and specifications are by this reference made a part hereof.

3. County shall have overall authority to administer the Contract and inspect the construction of the Contract work for the Project. County shall have ultimate authority in initiating and determining change orders, supplemental agreements and final quantities. The City Engineer shall cooperate with the County Engineer and his staff at their request to the extent necessary, but shall have no other responsibility for the supervision of the work.
4. The County Engineer shall prepare monthly progress reports as provided in the specifications. A copy of these reports shall be furnished to the City upon request.
5. County reserves the right not to issue any permits for a period of five (5) years after completion of the Project for any service cuts in the roadway surfacing of the County Highway included in the Project for any installation of underground utilities which would be considered as new work; service cuts shall be allowed for the maintenance and repair of any existing underground utilities.
6. Upon completion of the Project, the County shall maintain all stormwater quality, rate control, and volume control features such as ponds, infiltration basins and all aesthetic landscaping elements. All future maintenance of the stormwater features shall be the responsibility of the County. The City shall reimburse the County annually for its share of the costs for maintenance of the stormwater features based on its percentage of contributing flow, determined as the area of drainage that flows to the basin outside of County Road right of way. The City may in the future alter the stormwater quality, rate control, and volume control features to accommodate future development as long as County drainage is maintained at which time the City's percentage of contributing flow will be recalculated.
7. Upon completion of the Project, the City, at its expense and discretion, shall perform snow, ice, and debris removal on all trails, slip ramps, and sidewalks for portions within City limits constructed with the Project.
8. Upon completion of the Project, the preventative maintenance on trails constructed with this project, including sealcoating and crack-sealing, will be a shared cost of fifty percent (50%) County and fifty percent (50%) City for portions within City limits. Scott County will

administer the process unless the City requests to do so, and is approved by the County Engineer.

9. As part of the Project, sixteen (16) integral streetlights will be installed. The ownership and maintenance expenses shall be as follows:
  - a. Electrical energy shall be split between the County (seventy five percent (75%)) and the City (twenty five percent (25%)).
  - b. County shall be the owner of the integral streetlights and shall perform all major maintenance, including, but not limited to Gopher State One Call (GSOC) locates, knocked down poles including wiring within the poles, damaged poles, pull boxes, underground wire, loose connections, damaged foundations, defective starter boards or drivers, damaged fuse holders, and blown fuses for the entire system, at the sole cost of the County.
  - c. City shall be responsible for minor maintenance of the four (4) integral streetlights located in the northeast quadrant, including, but not limited to re-lamping or LED luminaire replacement, repair or replacement of all damaged luminaire glassware, luminaires when damaged or when ballasts fail, and photoelectric control on luminaires at the sole cost of the City.
  - d. Any future annexation by the City will require an update to the lighting maintenance responsibilities stated in this Agreement.
10. A future County Global Maintenance Agreement, upon execution, may supersede maintenance responsibilities stated in this Agreement.
11. Since each party is a political subdivision of the State of Minnesota, each party shall maintain general liability and automobile liability coverage protecting itself, its officers, agents, employees and duly authorized volunteers against any usual and customary public liability claims to the limits prescribed under Minn. Stat. Sec. 466.04 and Workers' Compensation in accordance with the Minnesota statutory requirements. Said policies shall be kept in effect during the entire term of this Agreement.
12. All records kept by the City and the County with respect to the Project shall be subject to examination by the representatives of each party. All data collected, created, received, maintained or disseminated for any purpose by the activities of the County or City pursuant to this Agreement shall be governed by Minnesota Statutes Chapter 13, as

amended, and the Minnesota Rules implementing such Act now in force or hereafter adopted.

13. Neither party, its officers, agents or employees, either in their individual or official capacity, shall be responsible or liable in any manner to the other party for any claim, demand, action or cause of action of any kind or character arising out of, allegedly arising out of or by reason of the performance, negligent performance or nonperformance of the described maintenance, restoration, repair or replacement work by the other party, or arising out of the negligence of any contractor under any contract let by the other party for the performance of said work; and each party agrees to defend, save, keep and hold harmless the other, its officers, agents and employees harmless from all claims, demands, actions or causes of action arising out of negligent performance by its officers, agents or employees.
14. It is further agreed that neither party to this Agreement shall be responsible or liable to the other or to any other person or entity for any claims, damages, actions, or causes of actions of any kind or character arising out of, allegedly arising out of or by reason of the performance, negligent performance or nonperformance of any work or part hereof by the other as provided herein; and each party further agrees to defend at its sole cost and expense and indemnify the other party for any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising in connection with or by virtue of performance of its own work as provided herein. Each party's obligation to indemnify the other under this clause shall be limited in accordance with the statutory tort liability limitation as set forth in Minnesota Statutes Chapter 466.04 to limit each party's total liability for all claims arising from a single occurrence, include the other party's claim for indemnification, to the limits prescribed under 466.04. It is further understood and agreed that the Parties' total liability shall be limited by Minnesota Statute Section 471.59, Subdivision 1(a) as a single governmental unit.
15. It is further agreed that any and all employees of each party and all other persons engaged by a party in the performance of any work or services required or provided herein to be performed by the party shall not be considered employees, agents or independent contractors of the other party, and that any and all claims that may or might arise under the Worker's Compensation Act or the Unemployment Compensation Act of the State of

Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged shall be the sole responsibility of the employing party and shall not be the obligation or responsibility of the other party.

16. The provisions of Minn. Stat. Sec. 181.59 and of any applicable local ordinance relating to Civil Rights and discrimination and the affirmative action policy statement of Scott County shall be considered a part of this Agreement.
17. Pursuant to Minn. Stat. Sec. 16C.05, subd. 5, the books, records, documents, and accounting procedures and practices of the County and City pursuant to this Agreement shall be subject to examination by the County, City and the State Auditor. Complete and accurate records of the work performed pursuant to this Agreement shall be kept by the County and City for a minimum of six (6) years following termination of this Agreement for such auditing purposes. The retention period shall be automatically extended during the course of any administrative or judicial action involving the County or the City regarding matters to which the records are relevant. The retention period shall be automatically extended until the administrative or judicial action is finally completed or until the authorized agent of the County or City notifies each party in writing that the records no longer need to be kept.
18. The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and performance under it. The appropriate venue and jurisdiction for any litigation hereunder shall be those courts located with the County of Scott, State of Minnesota. Litigation, however, in the federal courts involving the parties shall be in the appropriate federal court within the State of Minnesota.
19. In the event any provision of this Agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties unless such invalidity or nonenforceability would cause the Agreement to fail its purpose. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
20. The County's Authorized Agent for the purpose of the administration of this Agreement is Nate Thomas, Hwy Division Program Manager, or his successor. His current address and

phone number are Scott County Transportation Services Division, 200 Fourth Avenue West, Shakopee, MN 55379, (952) 496-8479.

The City's Authorized Agent for the purpose of the administration of this Agreement is Alex Jordan, City Engineer or his successor. His current address and phone number are Shakopee City Hall, 485 Gorman Street, Shakopee, MN 55379, 952-233-9361. Any change in name, address, or telephone shall be noticed to the other party.

IN TESTIMONY WHEREOF, The parties hereto have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

**CITY OF SHAKOPEE**

By \_\_\_\_\_  
Matt Lehman, Mayor

And \_\_\_\_\_  
William H. Reynolds, City Administrator

Date \_\_\_\_\_

Date \_\_\_\_\_

**COUNTY OF SCOTT**

By \_\_\_\_\_  
Lezlie A. Vermillion, County Administrator

Date \_\_\_\_\_

Approved as to form:

RECOMMEND FOR APPROVAL

By \_\_\_\_\_  
Jeanne Andersen, Assistant County Attorney

By \_\_\_\_\_  
Anthony J. Winiecki, County Engineer

Date \_\_\_\_\_

Date \_\_\_\_\_



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Michael Kerski, Planning/Development Director

**TO:** Mayor and Council Members

**Subject:**

New entry signage for Lions Park.

**Policy/Action Requested:**

Approve contract with Indigo Signs for \$94,995 for double sided sign with message center for Lions Park.

**Recommendation:**

Approve award

**Discussion:**

Lions Park currently has a small brick sign with the Lions logo.

Lions Park is one of the most used parks in the city with a variety of activities and events including disc golf, SandVenture, Fun for All Playground, Splash Pad, pickleball and many regular and special events.

This sign will give the communication's staff the ability to highlight events and also notice people when the pool is closed or the park is being used for a major event or tournament. It is the same sign software as used for the downtown sign so staff is familiar with the programming. The sign comes with a two-year warranty.

There were two bids and Indigo was the lowest bidder. They also installed the downtown sign and relocated the sign at the Community Center.

**Budget Impact:**

Paid for from Park Development Funds.

**ATTACHMENTS:**

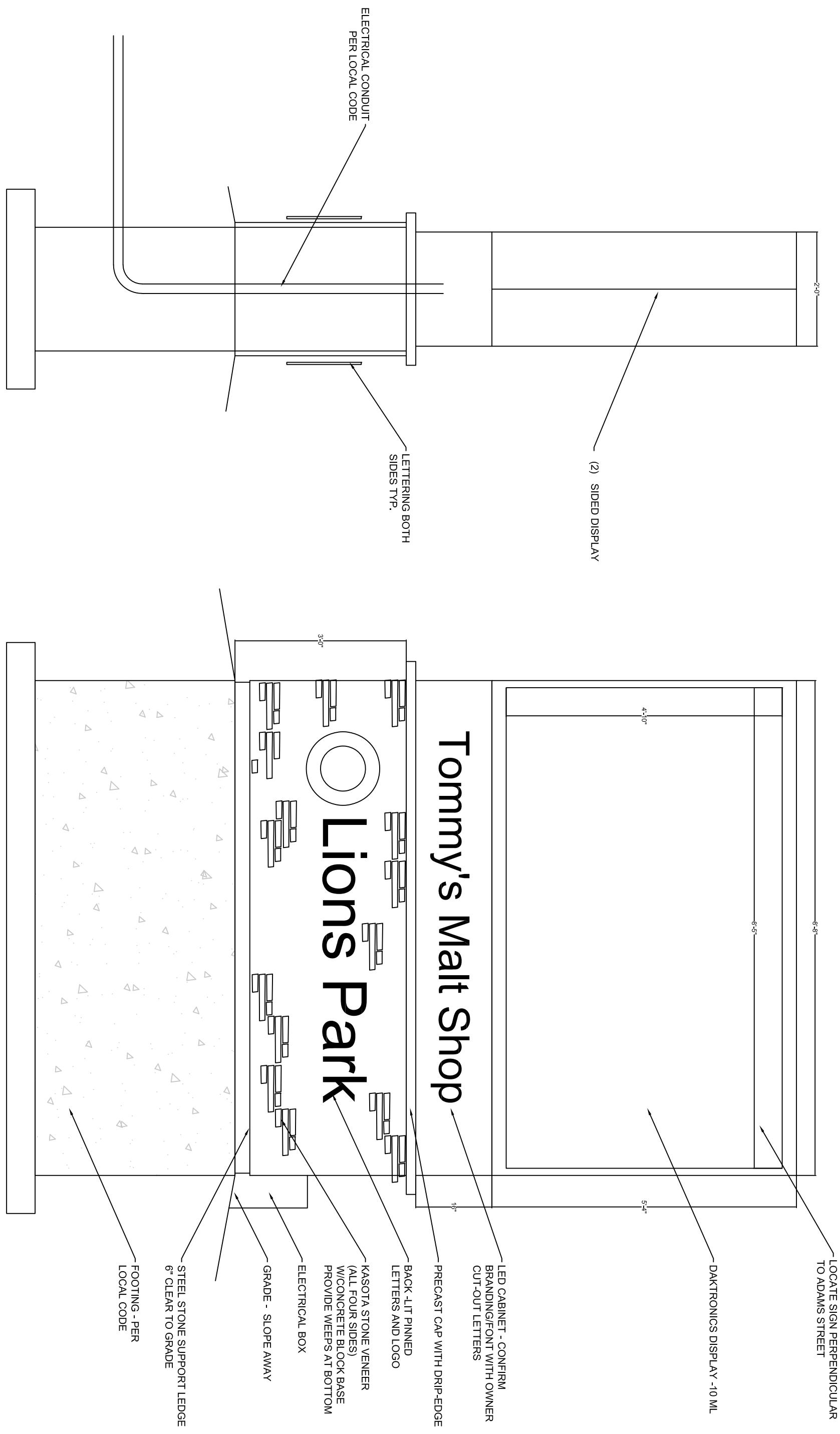
- Concept Plans

- Alb. Sign Proposal
- Indigo Sign Proposal

Lions Park  
1103 Adams Street

Concept  
Sign Plan

03-14-2023



**Albrecht Sign Company**

7775 Main Street NE  
Fridley, MN 55432 USA  
Phone: 763.754.2899  
Fax: 763.767.7316  
Fed ID: 82-0773738

**Quote No: 17503-1**

Wednesday, March 13, 2024

Page: 1

**Bill To:****CITY OF SHAKOPEE**

485 GORMAN STREET  
SHAKOPEE, MN 55379  
USA  
Phone: 952-233-9346

**Ship To: CITY OF SHAKOPEE**

**CITY OF SHAKOPEE**  
485 GORMAN STREET  
SHAKOPEE, MN 55379  
USA  
Phone: 952-233-9346

Payment Terms: 50% DOWN, NET 10

DOUBLE SIDED OPTION

ANY EXISTING SIGNAGE REMOVALS BY OTHERS

DIRT FROM FOOTING TO BE SPREAD BY CITY OF SHAKOPEE

**Albrecht Sign Company**

7775 Main Street NE  
Fridley, MN 55432 USA  
Phone: 763.754.2899  
Fax: 763.767.7316  
Fed ID: 82-0773738

**Quote No: 17503-1**

Wednesday, March 13, 2024

Page: 2

Line: 1

Sign Type : **MONUMENT SIGN**

Part ID: Monument Sign - Single Face Lit W/ EMC

D/F ROUTED AND BACKED ILLUMINATED MONUMENT W/ EMC

SADDLE MOUTED W/ BASE PLATE ACHOR BOLTS

OVERALL SIZE: 119" TALL X 104" WIDE X 24" DEEP

ROUTED CABINET W/ WHITE PC: 16" X 104" X 24"

PAINT CABINET SINGLE COLOR

COPY: TOMMYS MALT SHOP

LIGHTING 7000k LED

STEEL FRAME FOR 64" X 104" EMC

EMC PROVIDED BY ALBRECHT

PAINT SIDE PANELS BLACK

TUBE FRAME BEAUTY RING

110" X 38" X 3"

PAINT SINGLE COLOR

LIONS PARK LOGO (FACE AND HALO LIT)

FACE LIT LOGO - DIGITAL PRINT

14" DIAMETER

COPY: LIONS PARK

12" TALL HALO LIT LETTERS

PAINT MP: SINGLE COLOR

36" X 104" X 24"

SCHD 40 6" POLE CUT TO 118" LENGTH WITH BASE

PLATE WITH ANCHOR BOLT CAGE

STONE MASON WORK INCLUDED IN SCOPE

INCLUDES DOUBLE SIDE DAKTRONICS GS6 DISPLAY

OVERALL - 5'-4" X 8'-8"

10MM RESOLUTION

CELL COMMUNICATION

FULL COLOR

Quantity U/M	Unit Price	Lead Time	Total Price
1.00 EA	86,565.00000		\$86,565.00 *

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Wednesday, March 13, 2024

Page: 3

Line: 2 Sign Type : **INSTALL**

Part ID: INSTALL

INCLUDES

NEAT DIG FOOTING AND CONCRETE BASE

SET POLE AND MONUMENT

MOUNT TWO SETS OF HALO LIT LETTERS ON STONE VENEER

Quantity U/M	Unit Price	Lead Time	Total Price
1.00 EA	11,280.00000		\$11,280.00 *

Line: 3 Sign Type : **PERMITS**

Part ID: PERMIT PROCUREMENT

\$275.00 Standard Procurement Fee + cost of permits added to final invoice

Quantity U/M	Unit Price	Lead Time	Total Price
1.00 EA	275.00000		\$275.00 *

Line: 4 Sign Type : **ELECTRICAL CONNECTION**

Part ID: FINAL ELECTRICAL CONNECTION

PRIMARY ELECTRICAL CONNECTION TO EXISTING CIRCUIT PROVIDED BY CLIENT WITHIN 3' OF SIGN POWER SUPPLY LOCATION.

\*NO NEW CONTROLS ARE INCLUDED IN THIS PRICE. (IE. TIME CLOCK, PHOTOCEL, ETC.)

Quantity U/M	Unit Price	Lead Time	Total Price
1.00 EA	715.00000		\$715.00 *

\* Indicates which quantity price is included in the Total

**Total: \$98,835.00**

Salesperson: Chris Judd

Prices are Valid Until Thursday, March 28, 2024



## Albrecht Sign Company

7775 Main Street NE  
Fridley, MN 55432 USA  
Phone: 763.754.2899  
Fax: 763.767.7316  
Fed ID: 82-0773738

Quote No: 17503-1

Wednesday, March 13, 2024

Page: 4

Thank you for the opportunity to bid on this project.

Unless otherwise noted in this proposal, the following conditions apply:

- Sign Permit(s), Electrical Permit(s), and Office Staff fees are not included in bid price and will be added to final invoice
- Permit applications will be submitted upon receipt of signed proposal, signed drawings & down payment
- Production of project will begin after all permit(s) are approved from city officials.
- Timelines previously discussed apply from date that all downpayments, signed drawings, permits and approvals have been obtained.
- Bid does not include final primary electrical connection.
- No private locates included.
- Excavation prices are assumed non-frost conditions. Additional costs may occur if footings need to be installed during frost conditions
- No solid or excess rock encounters included.
- No excessive dewatering included.
- No premium hours included, all work is to be performed on straight time, regular hours.
- ASC is not responsible for damages to existing utilities, private underground wires, sprinkler lines, etc. that have not been located by the client.
- ASC is not responsible for any damages to lawn, landscape or plants from use of equipment needed for sign install.
- Unless specifically stated no repairs to lawn or landscape will be provided by ASC and will be the full responsibility of the client.
- ASC reserves the right to use completion photos as marketing material unless initialed on this line \_\_\_\_\_

*I accept the prices, terms; conditions and or specifications listed here, and hereby authorize Albrecht Sign Company to perform the work as described. I have read and accept the terms and conditions page (Exhibit A)*

Authorized signature from Customer:

Customer signature

Date accepted

### GUARANTY

In consideration of our agreeing to supply the Customer identified above with supplies, materials, and/or labor, the undersigned absolutely and unconditionally guarantees the full and prompt payment to Albrecht Sign Company of any and all indebtedness, liabilities, and obligations now or hereafter existing. This is an absolute, unconditional and continuing guaranty. If Customer defaults in any payment or violates any other terms or conditions of any contract or agreement, the undersigned agrees to pay upon demand such indebtedness, liabilities, and obligations of Customer, together with any expenses and costs of collection at any time paid or incurred, including attorney's fees, whether or not in connection with a judicial proceeding, in attempting to collect such indebtedness, liabilities, and obligations and in enforcing this Guaranty.

IN WITNESS WHEREOF, the undersigned has executed this Guaranty as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

PLEASE SIGN WITHOUT REFERENCE TO \_\_\_\_\_ Signature \_\_\_\_\_  
YOUR TITLE OR CORPORATION POSITION

Print name of person signing \_\_\_\_\_



## Albrecht Sign Company

7775 Main Street NE  
Fridley, MN 55432 USA  
Phone: 763.754.2899  
Fax: 763.767.7316  
Fed ID: 82-0773738

Quote No: 17503-1

Wednesday, March 13, 2024

Page: 5

### TERMS AND CONDITIONS OF SALE

#### EXHIBIT A

These terms and conditions are applicable to all Goods and Services provided by Albrecht Sign Company ("ASC"). As used herein "Goods and Services" refer to the scope of the production and fabrication of the sign proposal submitted by ASC to Client. ASC requests written acceptance of the Agreement, but the following actions shall also constitute Client's acceptance of the Agreement: 1) issuing an authorizing purchase order for any of the Goods and Services, 2) authorizing ASC's presence on site, or 3) written or electronic notification for ASC to proceed with the proposal. **Issuance of a purchase order by Client which contains separate terms and conditions will not take precedence or modify the terms and conditions contained in this Service Agreement.** The proposal, these terms and conditions and any appendices attached hereto shall comprise the Agreement between ASC and Client described in the proposal and are binding upon the Client, its successors, assignees, joint ventures and third-party beneficiaries. All proposals, negotiations, and representations, if any, regarding this transaction made prior to the date of this acknowledgment are merged herein. Any modifications to this Agreement must be mutually acceptable to both parties and accepted in writing. No considerations will be given to revisions to ASC's terms and conditions or alternate contract format submitted by the Client as a condition for payment.

**PAYMENT:** Unless stated differently on the face of the invoice, terms are net ten (10) days from the date of the invoice on approved credit. All invoices not paid within thirty days of invoice shall be subject to interest which shall accrue at the rate of 1.5% per month (18% annually), or the maximum rate allowed by law, whichever is less. Customer shall have no right of set off to ASC in satisfaction of any claims asserted against ASC by Customer. ASC may at its sole discretion alter or suspend credit. Customer agrees to furnish ASC with the personal guarantees of the principals of Customer as ASC may request the same from time to time.

**TITLE AND OWNERSHIP:** The sale of the Sign to Customer constitutes a cash sale and title to and ownership of the Sign purchased under this Agreement shall pass to Customer upon ASC's receipt of payment in full for the Sign. ASC shall retain all right, title and interest in the Sign until Customer's cash payment is received or its check honored, despite ASC's delivery and Customer's possession of the Sign. All artwork or designs that are created by ASC shall continue to be owned by ASC and Customer may not use the artwork or designs without ASC's written permission. Without limiting the generality of the foregoing, Customer may not reproduce or copy any artwork or design or transfer, assign, sublicense, loan, disclose or otherwise make available all or any portion of such artwork or design to any other person or entity, without the prior express written consent of Seller.

**REMEDIES:** If ASC determines, in its sole discretion, that Customer is in default under any of its obligations under this Agreement, ASC may (a) enter upon Customer's premises and without any court order or other process of law may repossess and remove the Sign, with or without notice to Customer; Customer hereby waives any trespass or right of action for damages by reason of such entry, removal or disabling; Customer further expressly consents to ASC's entry of the premises; (b) ASC may require Customer to return the Sign in good repair, by delivering the Sign packed and ready for shipment, to such place as ASC may specify; (c) ASC may cancel or terminate this Agreement and may retain any and all prior payments made by Customer; (d) ASC may declare all sums due and to become due under this Agreement immediately due and payable, without notice or demand to Customer; (e) if the Sign is permanently affixed to real property, Customer acknowledges and agrees that the Sign shall constitute a lienable permanent improvement and ASC may file a mechanic's lien on the improved real property for labor and material provided; or (f) ASC may pursue any other remedy available at law, by statute or equity. No single or partial exercise by ASC or any right or remedy hereunder shall preclude any other or further exercise of any other right or remedy. If ASC hires an attorney who to collect what is owed under this Agreement or to regain possession of the Sign, Customer agrees to pay all ASC's attorneys' fees, costs, and expenses incurred.

**CUSTOMER'S REPRESENTATIONS AND WARRANTIES:** If Customer has entered into this agreement as a business entity and not as an individual, Customer represents, warrants and certifies that it is a business duly organized validly existing and in good standing and is licensed or qualified to transact business under the laws of the State of Minnesota. Customer further represents, warrants and certifies that it has all requisite power and authority to carry on its business, including authority to execute and deliver and to perform all of its obligations under this agreement. In the event that Customer breaches this warranty, the individual who has executed this agreement shall be solely liable to ASC for all of Customer's obligations hereunder.

**ASC'S WARRANTIES:** ASC agrees to warrant all Sign(s) in accordance with the terms of its standard warranty for each Sign, as modified from time to time in ASC's sole discretion. ASC's sole obligation to Customer shall be limited to the repair or replacement of the Sign, at ASC's option, of defective products returned to Seller at the sole expense of Buyer or initial retail purchaser. THE FOREGOING REMEDIES ARE EXCLUSIVE. SELLER MAKES NO OTHER EXPRESS WARRANTY. SELLER DISCLAIMS, AND BUYER WAIVES ANY AND ALL IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

**ASC LIABILITY:** In no event shall ASC's liability exceed the amount of the invoice price of the Sign sold or the services provided. ASC shall not have any obligation or liability to Customer for any incidental or consequential damages whatsoever sustained or alleged to have sustained by Customer (including any expenses incident thereto), arising out of or related to these Terms and Conditions. The "consequential damages" shall be deemed to include the following: loss of use, revenue, income, or anticipated profits; loss of Sign, materials or property handled or processed with the use of the Sign; and damage to, loss or destruction of property. Customer agrees to indemnify ASC from and against damages and costs to the extent caused by the intentional acts or negligence of the Customer, Customer's contractors and subcontractors or other third parties.

**MISCELLANEOUS:** If and to the extent that applicable law confers any rights or imposes any duties inconsistent with or in addition to any of the provisions of this agreement, the affected provisions shall be considered amended to conform thereto, but all other provisions hereof shall remain in full force and effect. The laws of Minnesota shall govern over the terms of this agreement. The exclusive jurisdiction for the resolution of any and all disputes between the parties shall be the State or Federal Courts located in Hennepin County, Minnesota. This writing is the full and complete agreement between the parties. Any modifications of this agreement must be made in writing and executed by both parties. Waiver by ASC of a breach of any of the terms and conditions of this contract shall not be construed as a waiver of any other breach.

Initial : \_\_\_\_\_



indigosigns.com

PO Box 1476 • Fargo, ND 58107-1476  
1622 Main Avenue • Fargo, ND 58103  
o: 701-297-9696 • f: 701-297-9696

# PROPOSAL

## Proposal #: 89308

Proposal Date: 02/07/24  
Customer #: 16671  
Page: 1 of 3

SOLD TO:	JOB LOCATION:
CITY OF SHAKOPEE 485 GORMAN ST SHAKOPEE MN 55379	City of Shakopee 485 Gorman St Shakopee MN 55379  REQUESTED BY: Michael Kerski

INDIGO SIGNS - Chanhassen (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #107830  Provide and install double sided illuminated monument sign for Lions Park which will include a Daktronics message center. Any removal and/or disposal of existing sign to be by others or would be additional.	\$94,995.00	\$94,995.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

**TOTAL PROPOSAL AMOUNT: \$94,995.00**

Pay your deposit by ACH/Credit Card at [www.indigosigns.com/payments](http://www.indigosigns.com/payments)

### TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION

(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS) Credit & Debit Card Transactions will be charged a 3.0% Transaction Fee. Indigo Signs accepts Checks, ACH, Credit Cards and Debit Cards.

**THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING, CRATING AND/OR SHIPPING OR TAX UNLESS SPECIFICALLY STATED.**

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

### TERMS AND CONDITIONS

1. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, INDIGO SIGNS - Chanhassen MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE, WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF COLLECTION OF SAID BALANCE INCURRED BY THE COMPANY, INCLUDING ATTORNEY'S FEES.

COMPANY INITIALS SM

CUSTOMER INITIALS \_\_\_\_\_



indigosigns.com

PO Box 1476 • Fargo, ND 58107-1476  
1622 Main Avenue • Fargo, ND 58103

o: 701-297-9696 • f: 701-297-9696

# PROPOSAL

## Proposal #: 89308

Proposal Date: 02/07/24  
Customer #: 16671  
Page: 2 of 3

2. BOTH PARTIES HERETO AGREE THAT THE TITLE TO SAID ELECTRICAL SIGN SHALL REMAIN IN THE COMPANY UNTIL PAID FOR IN FULL, BUT AFTER DELIVERY TO THE CUSTOMER ALL OF DAMAGE FROM FIRE OR OTHER CAUSES AFTER SAID DELIVERY SHALL BE ASSUMED BY SAID CUSTOMER AND WILL NOT EFFECT THE RIGHTS OF THE COMPANY TO ENFORCE OF THE PURCHASE PRICE THEN UNPAID.
3. IT IS FURTHER AGREED BY BOTH PARTIES THAT ALL PROVISIONS IN REGARD TO THE PROJECT ARE CONTAINED IN WRITING HEREIN.
4. ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL BE BINDING UPON ANY SUCCESSORS, ASSIGNEES OR OTHER LEGAL REPRESENTATIVES OF THE RESPECTIVE PARTIES BUT NO ASSIGNMENT SHALL BE MADE BY THE CUSTOMER WITHOUT THE CONSENT IN WRITING THE COMPANY UNLESS FULL PAYMENT OF THE TOTAL CONSIDERATION HAS BEEN MADE.
5. [COMPANY\_NAME] SHALL SECURE ALL NECESSARY PERMITS FROM THE BUILDING OWNER, AND/OR OTHERS WHOSE PERMISSION IS REQUIRED FOR THE INSTALLATION OF THE SIGN AND SAID SHALL BE LIABLE FOR ANY OBSTRUCTION OF DELIVERY DUE TO DELAY IN OBTAINING SUCH PERMISSION, AND IF CUSTOMER EXECUTES THIS CONTRACT OF SALE WITHOUT EVER OBTAINING PERMISSION FROM PARTY OR PARTIES NECESSARY FOR THE INSTALLATION OF SAID SIGN, THEN HE PURCHASES SAME AND IS BOUND TO THE TERMS AND CONDITIONS OF THIS CONTRACT AS THOUGH HE HAD OBTAINED SAID PERMISSION AND HE AGREES TO RELIEVE THE COMPANY FROM ANY LIABILITY FOR ITS FAILURE WITHIN 10 DAYS OF DELIVERY TO ERECT OR INSTALL SAID SIGN.
6. CUSTOMER AGREES TO PROVIDE SERVICE FEED WIRE OF SUITABLE CAPACITY AND APPROVED TO LOCATION OF DISPLAY IN ADVANCE OF INSTALLATION AND MAKE CONNECTION THEREOF TO DISPLAY.
7. WHEN PIER DRILLING IS NECESSARY, THE COMPANY WILL CONTACT DIG TESS TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK IS ENCOUNTERED IN THE DRILLING PROCESS, TO THE POINT WHERE SPECIAL EQUIPMENT IS REQUIRED, ADDITIONAL MONIES MAY BE REQUESTED IN WRITING BY THE COMPANY.
8. ALL PRODUCTS MANUFACTURED BY THE COMPANY ARE GUARANTEED AGAINST DEFECTIVE PARTS, MATERIALS AND WORKMANSHIP, FOR A PERIOD OF TWO YEARS (2) YEARS, WITH EXCEPTION OF INCANDESCENT AND FLUORESCENT LAMPS AS THEY WILL BE GUARANTEED FOR 60 DAYS FROM INSTALL DATE. LED LIGHTING AND POWER SUPPLIES WILL BE COVERED FOR AN ADDITIONAL 2 YEARS, EXCLUDING LABOR TO REPLACE THE COMPONENTS. LED ROPE LIGHTING WILL HAVE A 1 YEAR WARRANTY FOR COMPONENTS AND 90 DAYS FOR LABOR. THE COST OF LABOR WILL BE CHARGED AT STANDARD INDIGO SIGNS HOURLY RATES FOR REPLACEMENT AND TRAVEL. THIS WARRANTY DOES NOT APPLY TO VANDALISM, MISUSE, OR ACTS OF GOD.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: Sharon Mathison DATE: 2/7/24  
ACCEPTED BY: \_\_\_\_\_ TITLE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

COMPANY INITIALS SM

CUSTOMER INITIALS \_\_\_\_\_



indigosigns.com

PO Box 1476 • Fargo, ND 58107-1476  
1622 Main Avenue • Fargo, ND 58103

o: 701-297-9696 • f: 701-297-9696

# DEPOSIT INVOICE

Invoice #: DP89308

Inv Date: 02/07/24  
Customer #: 16671  
Page: 3 of 3

SOLD TO:	JOB LOCATION:
CITY OF SHAKOPEE 485 GORMAN ST SHAKOPEE MN 55379	City of Shakopee 485 Gorman St Shakopee MN 55379
REQUESTED BY: Michael Kerski	

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DU DATE
Michael Kerski		Sharon Mathison	01/12/24	50.0% Due Upon Receipt	03/15/24

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #107830 Provide and install double sided illuminated monument sign for Lions Park which will include a Daktronics message center. Any removal and/or disposal of existing sign to be by others or would be additional.	\$94,995.00	\$94,995.00
<p style="text-align: center;">TOTAL PROPOSAL AMOUNT *** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***</p>			

PLEASE PAY THIS DEPOSIT AMOUNT: Pay your deposit by ACH/Credit Card at <a href="http://www.indigosigns.com/payments">www.indigosigns.com/payments</a>	\$47,497.50
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**Shakopee City Council**  
**March 19, 2024**

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**FROM:** Nate Reinhardt, Finance Director

**TO:** Mayor and Council Members

**Subject:**

Monthly Financial Review - February 2024

**Policy/Action Requested:**

Review of February 2024 General Fund revenues and expenditures.

**Recommendation:**

Information only

**Discussion:**

**General Fund - February 2024 (see attachment)**

This early in the year, the timing of one of two large receipts or payments tend to skew the variances.

Revenue variances (17% target)

- Taxes will remain below budget targets until the 1st half settlement is received in June.
- Fines and Forfeits are currently showing as exceeding budget targets. The Court fine revenue has been dedicated towards paying prosecution costs, which previously the City would net court fine revenue with prosecution costs for accounting purposes. Based on auditor recommendation the City will be separating court fine revenue and prosecution expenses. There is no net impact on overall cost, but will be more transparent for financial reporting purposes. Prosecution cost expenses are reported in the Police department budget.

Expenditure variances (17% target)

- All departmental expenditures are within the normal range and similar to last year's percentage through February.

**Budget Impact:**

N/A

**ATTACHMENTS:**

- February 2024 Monthly Financial Report

**CITY OF SHAKOPEE**  
**Monthly Financial Report**

	February						February YTD 2023 Actual	
	YTD 2024 Budget	February 2024 Actual	YTD 2024 Actual	Budget Balance Remaining	Percent Used			
<b>01000 - GENERAL FUND</b>								
REVENUES:								
* - TAXES	22,569,800	0	0	22,569,800	0%	DOWN	0	
* - SPECIAL ASSESSMENTS	14,000	0	0	14,000	0%	DOWN	0	
* - LICENSES AND PERMITS	3,491,450	329,882	643,807	2,847,643	18%	UP	441,631	
* - INTERGOVERNMENTAL	1,679,000	1,125	295,546	1,383,454	18%	UP	283,848	
* - CHARGES FOR SERVICES	8,113,350	798,073	1,459,328	6,654,022	18%	UP	1,751,495	
* - FINES AND FORFEITS	200	23,050	23,260	(23,060)	11630%	UP	21,891	
* - MISCELLANEOUS	379,200	8,279	18,721	360,479	5%	DOWN	2,183,571	
<b>TOTAL REVENUES</b>	<b>36,247,000</b>	<b>1,160,408</b>	<b>2,440,662</b>	<b>33,806,338</b>	<b>7%</b>	<b>UP</b>	<b>4,682,436</b>	
EXPENDITURES:								
11 - MAYOR & COUNCIL	(208,000)	(7,697)	(14,959)	(193,041)	7%	UP	(30,764)	
12 - ADMINISTRATION	(2,770,200)	(188,735)	(450,254)	(2,319,946)	16%	UP	(376,425)	
13 - CITY CLERK	(567,500)	(36,465)	(82,348)	(485,152)	15%	UP	(72,728)	
15 - FINANCE	(1,255,200)	(90,564)	(150,006)	(1,105,194)	12%	UP	(124,108)	
17 - PLANNING AND DEVELOPMENT	(731,900)	(59,841)	(127,563)	(604,337)	17%	UP	(96,426)	
18 - FACILITIES	(693,650)	(39,663)	(82,857)	(610,793)	12%	UP	(104,470)	
31 - POLICE DEPARTMENT	(11,477,300)	(865,746)	(1,765,814)	(9,711,486)	15%	UP	(1,813,257)	
32 - FIRE	(3,731,100)	(296,760)	(630,763)	(3,100,337)	17%	UP	(539,857)	
33 - INSPECTION-BLDG-PLMBG-HTG	(1,811,400)	(135,313)	(399,040)	(1,412,360)	22%	UP	(318,266)	
41 - ENGINEERING	(1,490,850)	(109,813)	(211,324)	(1,279,526)	14%	UP	(280,189)	
42 - STREET MAINTENANCE	(2,808,200)	(119,399)	(246,758)	(2,561,442)	9%	UP	(506,267)	
44 - FLEET	(558,200)	(35,262)	(110,305)	(447,895)	20%	UP	(95,916)	
46 - PARK MAINTENANCE	(3,403,200)	(205,583)	(417,299)	(2,985,901)	12%	UP	(387,067)	
67 - RECREATION	(5,208,560)	(350,106)	(699,026)	(4,509,534)	13%	UP	(641,247)	
91 - UNALLOCATED	(343,100)	(207)	(391)	(342,709)	0%	UP	(1,469)	
<b>TOTAL EXPENDITURES</b>	<b>(37,058,360)</b>	<b>(2,541,154)</b>	<b>(5,388,709)</b>	<b>(31,669,651)</b>	<b>15%</b>	<b>UP</b>	<b>(5,388,456)</b>	
OTHER FINANCING								
* - TRANSFERS IN	611,360	0	0	611,360	0%		0	
* - TRANSFERS OUT	0	0	0	0	0%		0	
<b>OTHER FINANCING TOTAL</b>	<b>611,360</b>	<b>0</b>	<b>0</b>	<b>611,360</b>	<b>0%</b>		<b>0</b>	
<b>FUND TOTAL</b>	<b>(200,000)</b>	<b>(1,380,746)</b>	<b>(2,948,047)</b>	<b>2,748,047</b>			<b>(1,748,607)</b>	

**Key**

- ↑ Varies more than 10% than budget positively
- ↓ Varies more than 10% than budget negatively
- Within 10% of budget



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Michael Kerski, Planning and Development Director

**TO:** Mayor and Council Members

**Subject:**

Review of concept for Jackson Commons Park.

**Policy/Action Requested:**

Provide feedback.

**Recommendation:**

**Discussion:**

The city and Jackson Township entered into an MOU for the design and development of Jackson Commons Park.

This large area today consists of two ponds, scrub trees and former farm fields.

The concept plan consists of a parking area, intermediate and small child bike course, playground, sledding hill, possible water fountain, trails around the park and a large area planted with an oak savannah and a pollinator prairie.

The theme of the playground reflects the history of farming that took place in this area.

Trails will be a mixture of paved and possibly treated granite based more natural trails.

We are working with the Scott Soil and Water Conservation District to plant the graded portion this year in oats to stabilize soils and then late fall plant the other seeds. We have developed a very successful and cost effective partnership with the District for development of these naturalized area.

The Township Board has endorsed the concept and we are currently receiving additional public input through our Social Pinpoint site.

**Budget Impact:**

Current construction budget is \$3 million paid out of Park Development.

ATTACHMENTS:

- Concept Plans





*Jackson Community*  
WHERE WE WERE

0' 50' 100' 200' 400' 

CONFLUENCE  
FEBRUARY 2024



*Jackson Community*  
WHERE WE ARE TODAY

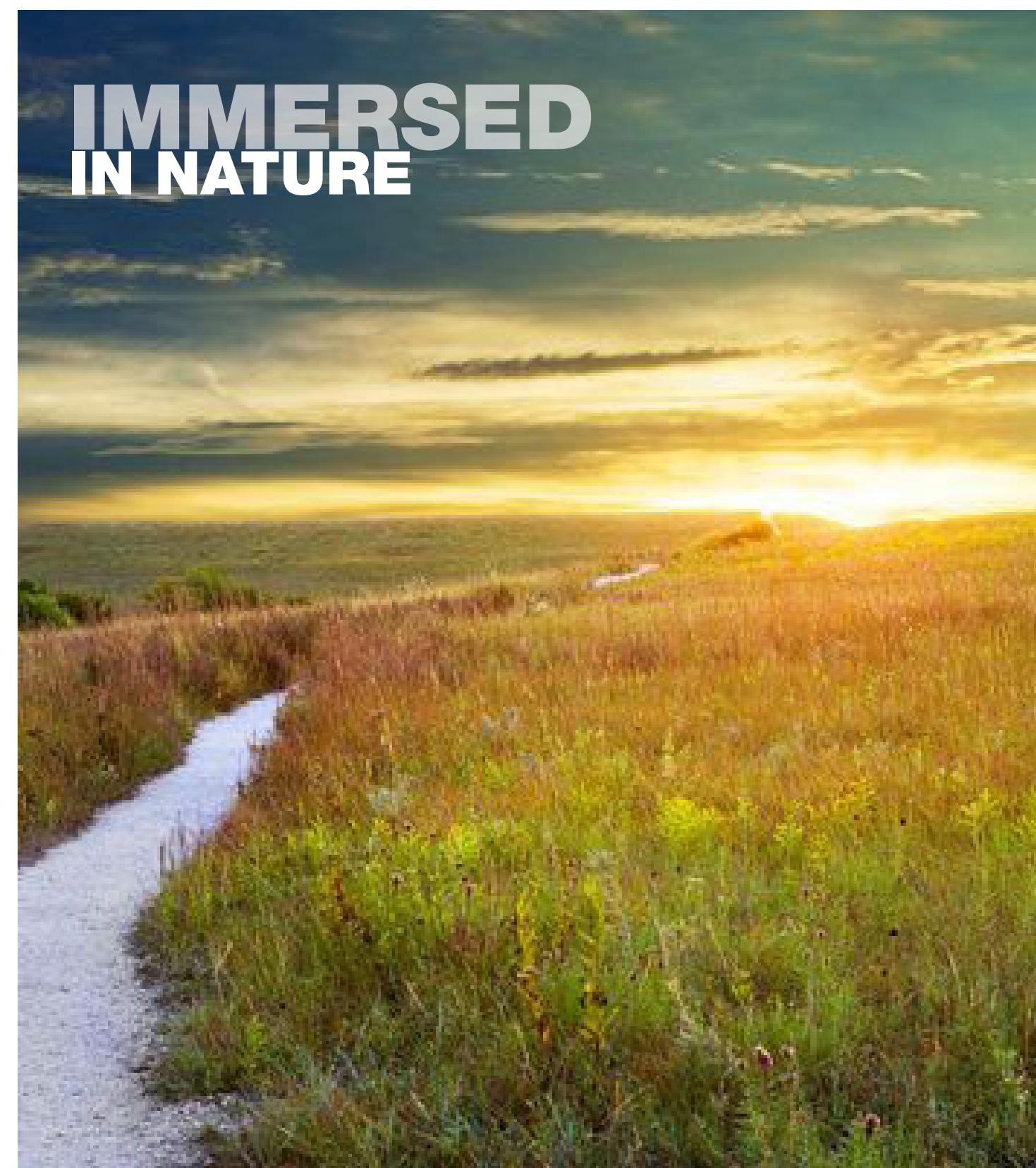




# Jackson Common

## OAK SAVANNA LANDSCAPE CHARACTER





*Jackson Community*  
REST AND RELAX

**CONFLUENCE**  
FEBRUARY 2024



**BARN / ELEVATOR  
PLAY TOWER**



**RUSTIC  
SWING FEATURE**



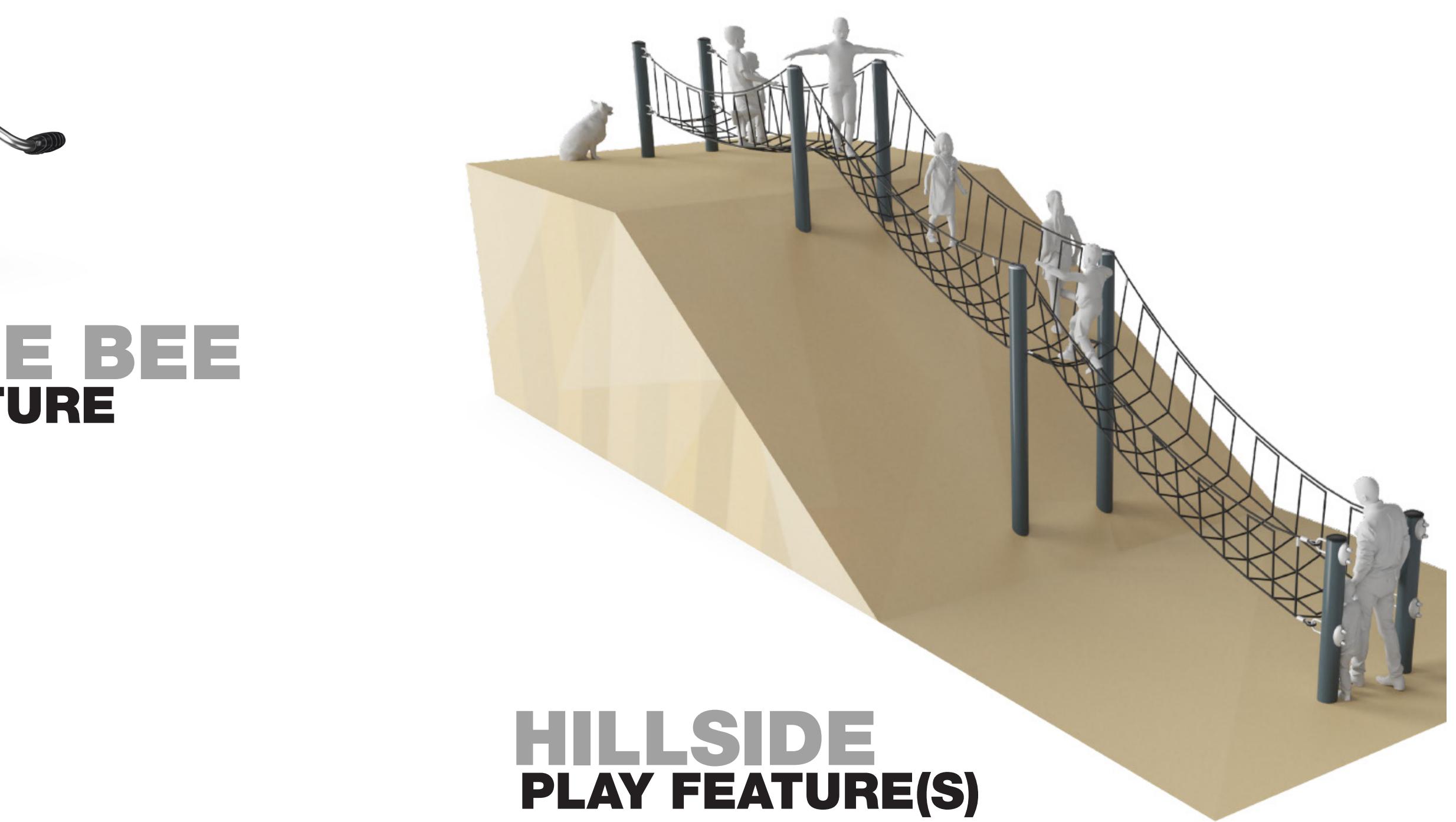
**TRACTOR  
PLAY FEATURE**



**BUMBLE BEE  
HOUSE FEATURE**



**BUMBLE BEE  
PLAY FEATURE**

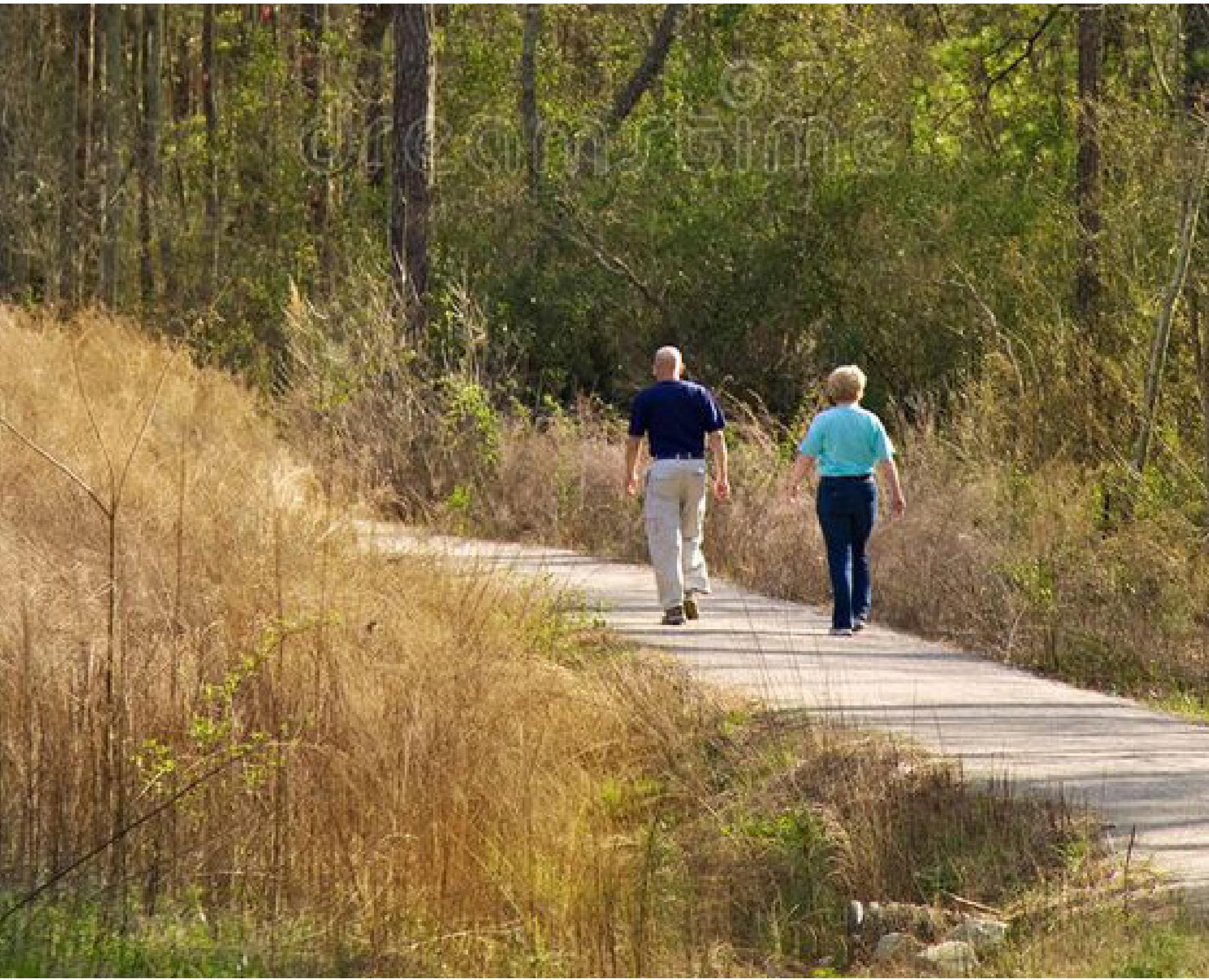


**HILLSIDE  
PLAY FEATURE(S)**

*Jackson Community*

**PLAY AND GATHER [HOMAGE TO THE AGRICULTURAL PAST]**

**CONFLUENCE**  
FEBRUARY 2024



*Jackson Community*

TRAIL NETWORKS FOR ALL [PAVED / BIKE OPTIMIZED / ADAPTIVE & UNIVERSAL]

CONFLUENCE  
FEBRUARY 2024



*Jackson Community*  
**BIKE SKILLS AREA**



*Jackson Community*  
EMBRACING THE WINTER PROGRAM

**CONFLUENCE**  
FEBRUARY 2024

# *Jackson Community Park*

## **NEXT STEPS:**

- CREATE SOCIAL PINPOINT SITE FOR PUBLIC ENGAGEMENT INPUT**
- GENERATE MASS GRADING DESIGN PACKAGE**
- COORDINATE SEEDING / RESTORATION SCHEDULE WITH COUNTY**

## **PROJECT CONTACTS:**

### **CITY OF SHAKOPEE**

BILL DELANEY

[BDELANEY@SHAKOPEEMN.GOV](mailto:BDELANEY@SHAKOPEEMN.GOV)

### **CONFLUENCE:**

JAKE CORYELL

[JCORYELL@THINKCONFLUENCE.COM](mailto:JCORYELL@THINKCONFLUENCE.COM)



**Shakopee City Council**  
**March 19, 2024**

---

**FROM:** Michael Kerski, Planning and Development Director

**TO:** Mayor and Council Members

**Subject:**

Review of preliminary concept for Killarney Hills Park.

**Policy/Action Requested:**

Provide feedback

**Recommendation:**

**Discussion:**

This land was dedicated to the city for a park in 1971 and there was not sufficient development to do additional park improvements. The area has now filled in and includes The Emblem Apartments and Summergate Development of single family homes. The park is connected to both with trails and sidewalks.

Staff has prepared a concept plan that creates a meadow under the powerlines and provides some playground equipment that takes advantage of the grades and views.

**Budget Impact:**

Paid for out of Park Development.

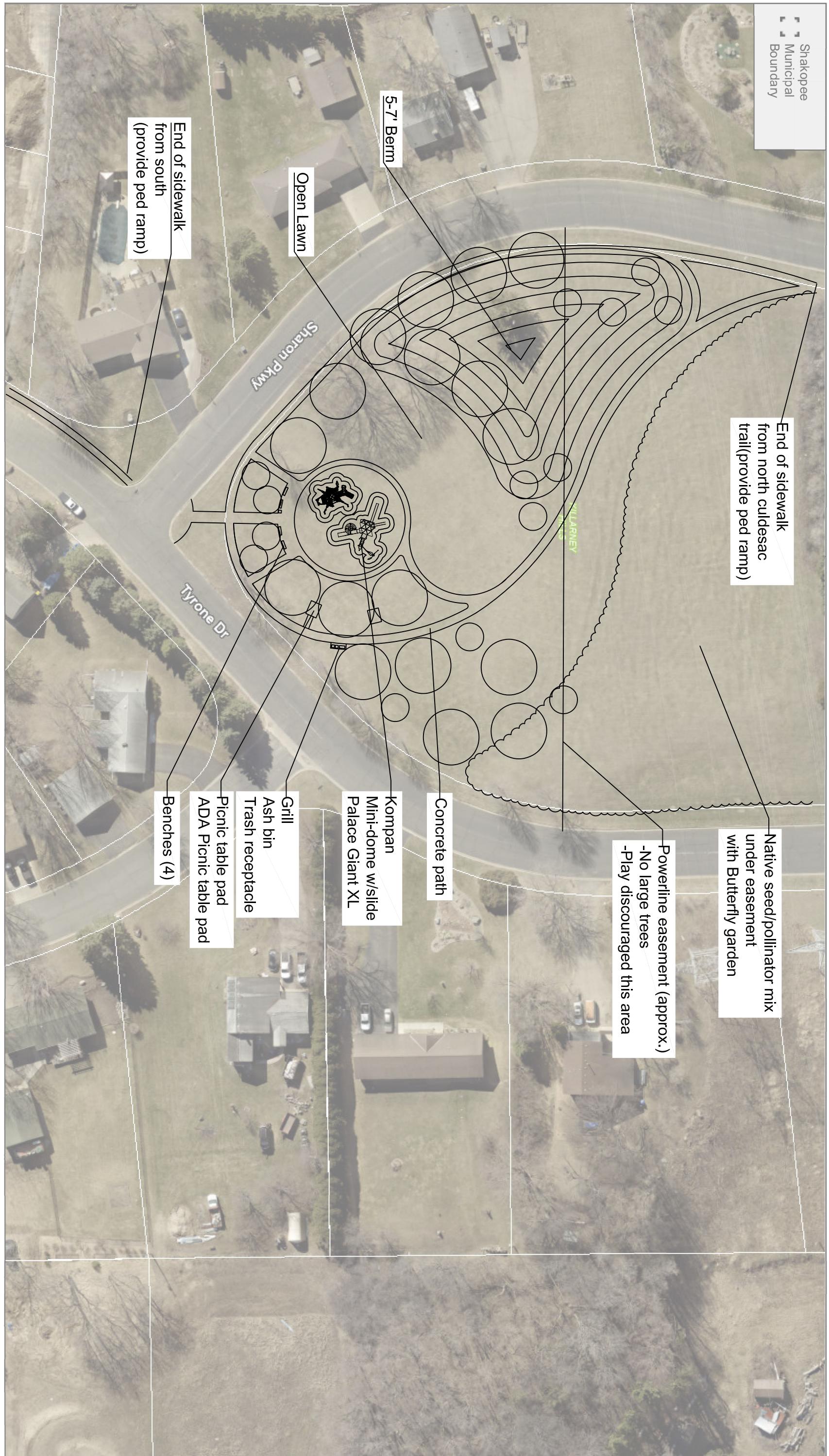
**ATTACHMENTS:**

- Site Plan
- Playground 1
- Playground 2
- Plat 1971



SHAKOPEE  
December 29, 2023

## Killarney Hills Park



# Mini Dome with Slide

CRP810201

**KOMPAN**  
Let's play



Marvellous Mini Dome repeatedly amazes children with its richness in play, variation, and detail. The Dome can be entered from all over: bouncy membranes, nets, climbing ropes, and stairs take the toddlers to the top membrane circle. This bouncing viewpoint invites friends to meet. Under it, a cozy den is created with varied climb or peep-through membranes

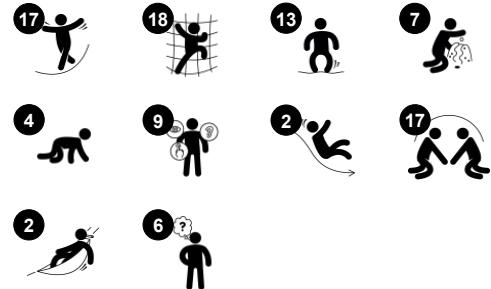
inviting play classics such as peek-a-boo. The panels and hammock around the central nets allow for dramatic play and exploration with sensory details. The slide is a play magnet and completes the play offerings that train motor skills such as balance, coordination, and proprioception. These are fundamental in moving the body confidently and securely.

The varied movements also instill an understanding of space, shapes, and measures, which is fundamental to understanding mathematics. The Mini Dome offers great play capacity, so children learn turn-taking skills and make friends through play.

Item no. CRP810201-0903

## General Product Information

Dimensions LxWxH	24'7"x24'3"x8'4"
Age group	2 - 5
Play capacity (users)	42
Color options	



# Mini Dome with Slide

CRP810201

**KOMPAN**  
Let's play



Panels of 19mm EcoCore™. EcoCore™ is a highly durable, eco-friendly material, which is not only recyclable after use but also consists of material produced from +95% recycled post-consumer material from food packing waste.



The bended arches are holding the tensioned net structure without additional disturbing fasteners. The arches are produced from high quality stainless steel to allow movement of the net on the surface of the steel arches. The surface is treated to make it shiny.



The slides can be chosen in six different colors and two materials: Molded PE slides made with 33% post consumer materials or full stainless steel in one-piece design for more vandalism proof solutions.



Ropes of UV-stabilized PES rope strands with inner steel cable reinforcement. The polyester yarn is made of +95% Post-consumer materials and is inductively melted onto each strand to obtain excellent wear and tear resistance.



Corocord 'S' clamps are used as universal connections in Corocord products. 8mm stainless steel rods with rounded edges are pressed around the ropes with a special hydraulic press, making them the ideal connector: safe, durable and vandalism-proof, all while allowing the typical movement of rope play structures.



The Corocord Smart Clamps are carefully designed to ensure superior flexibility in high-quality aluminum material. The smart clamps are attached around the post with four steel bolts. Unused attachment points are closed with PA caps.

Item no. CRP810201-0903

## Installation Information

Max. fall height	4'2"
Safety surfacing area	921ft <sup>2</sup>
Total installation time	36.6
Excavation volume	21.29yd <sup>3</sup>
Concrete volume	14.95yd <sup>3</sup>
Footing depth (standard)	2'11"
Shipment weight	2026lbs
Anchoring options	

## Warranty Information

Elevated activities 2	Accessible elevated activities	Accessible ground level activities	Accessible ground level play types
Present	<b>2</b>	<b>5</b>	<b>3</b>
Required	<b>1</b>	<b>1</b>	<b>1</b>

**ASTM  
F1487  
compliant**

# Mini Dome with Slide

CRP810201



## Cradle to Gate A1-A3

	Total CO <sub>2</sub> emission	CO <sub>2</sub> e/kg	Recycled materials
	kg CO <sub>2</sub> e	kg CO <sub>2</sub> e/kg	%
<b>CRP810201-0903</b>	2,368.10	3.17	45.70

The overall framework applied for these factors is the Environmental Product Declaration (EPD), which quantifies "environmental information on the life cycle of a product and enable comparisons between products fulfilling the same function" (ISO, 2006). This follows the structure and applies a Life-Cycle Assessment approach to the entire Product stage from raw material through manufacturing (A1-A3))

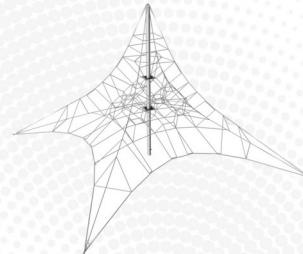
## Kompan A/S

C.F. Tietgens Boulevard 32C  
DK-5220 Odense SØ  
Denmark

Validation of CO<sub>2</sub>  
calculation method  
BUREAU VERITAS  
HSE Denmark A/S



## Verification of CO<sub>2</sub> calculation of: Corocord



Data version no. 2023-10-05

The CO<sub>2</sub> calculation and data are in compliance with the principles of a carbon footprint impact according to the GHG protocol (Greenhouse Gas Protocol), Scope 3, cradle to gate related to all individual components in the product category: "Corocord" represented by item no.: COR314011-1101.

(Scope 3 emissions include emission sources in the upstream and downstream value chain).

Date: 30. October 2023 | Valid until: 30. October 2025

Verified by:

Julie Marie Vejsgaard Larsen, LCA & EPD Consultant

Verification based on report: Validation of CO<sub>2</sub> calculation of 9 categories of Kompan product line, version 1.0, prepared by: Bureau Veritas HSE, Denmark: Julie M. V. Larsen.

Publication date: 30. October 2023

By Bureau Veritas HSE

[www.bureauveritas.dk](http://www.bureauveritas.dk)

+45 7731 1000



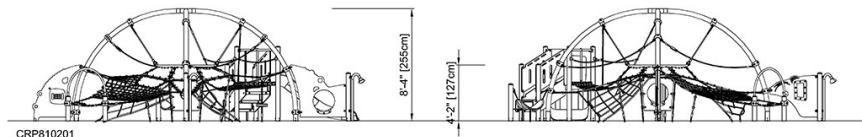
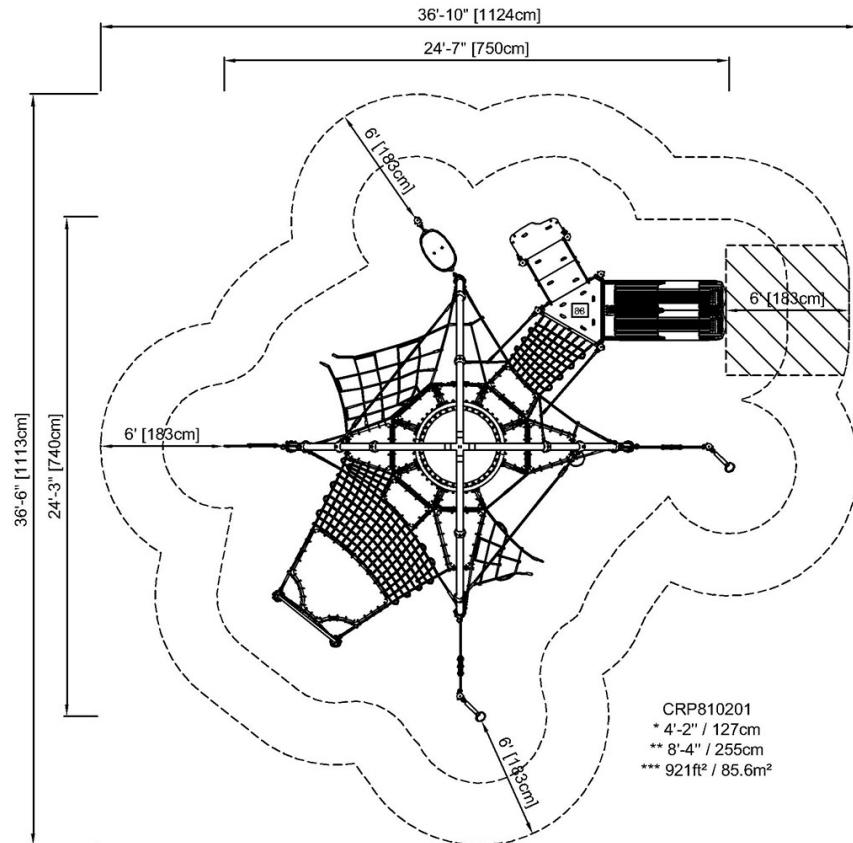
Data is subject to change without prior notice.

# Mini Dome with Slide

CRP810201

\* Max fall height | \*\* Total height | \*\*\* Safety surfacing area

\* Max fall height | \*\* Total height



[Click to see TOP VIEW](#)

[Click to see SIDE VIEW](#)

# Palace Giant XL

PCT111431

**KOMPAN**<sup>®</sup>  
Let's play

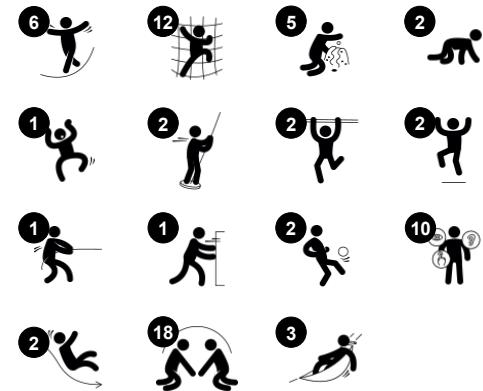


WOW! The Palace Giant XL's sky-high climb-slide-meet features are wildly attractive to children. The Giant offers a unique variety of speedy sliding, gentle swaying, and not least, challenging climbing. All these are in a see-through tower, promoting thrill and social interaction. This ensures vigorous play over and over. The slides are the main attractions,

and the open and closed slide and the challenging banister bars offer a fast ride, severe fun, and stimulating social-emotional skills, such as self-regulation and empathy. The varied climbing activities add variety, while the transparent climbs add thrill. Climbing here trains cross-coordination, sense of space, and muscles. Play shells, talking tube, hammock

and tic-tac-toe create an inviting ground level space. Low climbing and ropes with pods add opportunities for everyone to socialize and participate in play.

Item no. PCT111431-0901	
<b>General Product Information</b>	
Dimensions LxWxH	29'4" x 37'4" x 29'3"
Age group	5 - 12
Play capacity (users)	60
Color options	Gold



# Palace Giant XL

PCT111431

**KOMPAN**  
Let's play



Panels of 19mm EcoCore™. EcoCore™ is a highly durable, eco friendly material, which is not only recyclable after use, but also consists of a core produced from 100% recycled material.



All decks are supported by uniquely designed low-carbon aluminum profiles with multiple attachment options. The grey-colored molded decks are made of 75% post-consumer ocean waste PP material with a non-skid pattern and texture surface.



The main posts have an alloy with improved tensile and yield strength to ensure superior structural integrity of the high towers. The posts has hot dip galvanized base and powder coated top finish which ensure long lifetime.



High-quality polycarbonate with a thickness of 15mm. The graphic prints are added by a unique multi-layer print process where the inner layer is the image and outer transparent layer functions as protection. Both PC panel and the water-based lacquer are UV stabilized to prevent fading.



Fully welded steel frame with 45° cross welded steel grid of round steel pins with a diameter of 4mm. The airflow panel contributes to the overall structural integrity of the GIANT towers.



Curved and straight tunnel slide of either PE or stainless-steel material and supported by multiple steel rods to a center steel post. The tunnel slides are designed with perfect curve and inclination for a playful ride.

Item no. PCT111431-0901

## Installation Information

Max. fall height	9'2"
Safety surfacing area	1385ft <sup>2</sup>
Total installation time	202.2
Excavation volume	17.13yd <sup>3</sup>
Concrete volume	7.89yd <sup>3</sup>
Footing depth (standard)	2'11"
Shipment weight	9048lbs
Anchoring options	In-ground ✓ Surface ✓

## Warranty Information

EcoCore HDPE	Lifetime
Steel post HDG	Lifetime
PP Decks	10 Years
Ropes & nets	10 Years
Spare Parts Availability	10 Years

Elevated activities 14	Accessible elevated activities	Accessible ground level activities	Accessible ground level play types
Present	<b>9</b>	<b>5</b>	<b>3</b>
Required	<b>7</b>	<b>5</b>	<b>3</b>

**ASTM  
F1487  
compliant**

*Data is subject to change without prior notice.*

# Palace Giant XL

PCT111431

**KOMPAN**  
Let's play



## Cradle to Gate A1-A3

	Total CO <sub>2</sub> emission	CO <sub>2</sub> e/kg	Recycled materials
	kg CO <sub>2</sub> e	kg CO <sub>2</sub> e/kg	%
<b>PCT111431-0901</b>	10,273.00	2.98	52.30

The overall framework applied for these factors is the Environmental Product Declaration (EPD), which quantifies "environmental information on the life cycle of a product and enable comparisons between products fulfilling the same function" (ISO, 2006). This follows the structure and applies a Life-Cycle Assessment approach to the entire Product stage from raw material through manufacturing (A1-A3))

**Kompan A/S**  
C.F. Tietgens Boulevard 32C  
DK-5220 Odense SØ  
Denmark

Validation of CO<sub>2</sub>  
calculation method  
**BUREAU VERITAS**  
HSE Denmark A/S



## Verification of CO<sub>2</sub> calculation of: Play systems



Data version no. 2023-10-05

The CO<sub>2</sub> calculation and data are in compliance with the principles of a carbon footprint impact according to the GHG protocol (Greenhouse Gas Protocol), Scope 3, cradle to gate related to all individual components in the product category: "Play systems" represented by item no.: PCM200321-0950.

(Scope 3 emissions include emission sources in the upstream and downstream value chain).

Date: 30. October 2023 | Valid until: 30. October 2025

Verified by:

Julie Marie Vejsgaard Larsen, LCA & EPD Consultant

Verification based on report: Validation of CO<sub>2</sub> calculation of 9 categories of Kompan product line, version 1.0, prepared by: Bureau Veritas HSE, Denmark: Julie M. V. Larsen.

Publication date: 30. October 2023

By Bureau Veritas HSE

[www.bureauveritas.dk](http://www.bureauveritas.dk)

+45 7731 1000



**BUREAU  
VERITAS**

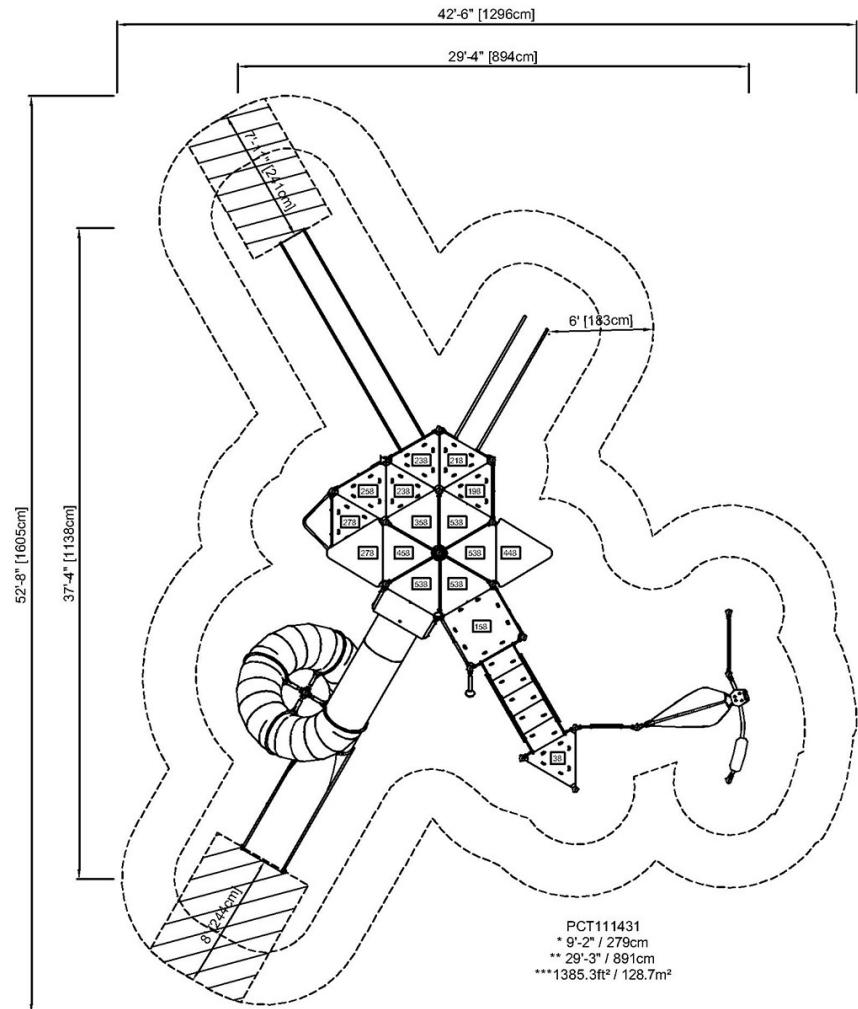
# Palace Giant XL

PCT111431

**KOMPAN**<sup>®</sup>  
Let's play

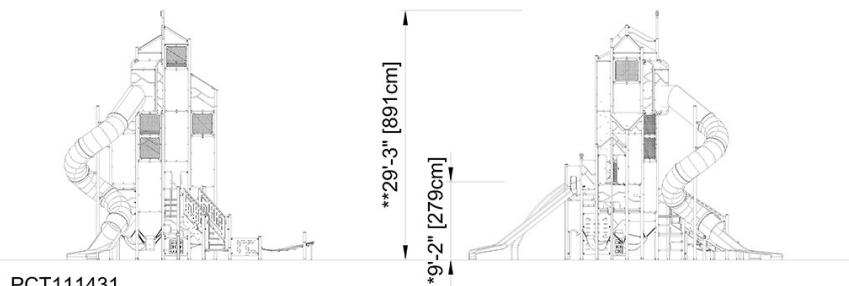
\* Max fall height | \*\* Total height | \*\*\* Safety surfacing area

\* Max fall height | \*\* Total height



[Click to see TOP VIEW](#)

Page 118 of 147



[Click to see SIDE VIEW](#)

Data is subject to change without prior notice.

# KILLARNEY HILLS

## SCOTT CO. MINN.

KNOW ALL MEN BY THESE PRESENTS: That George R. Stark and Dolores E. Stark, husband and wife, and Prestige Parks, Inc., a Minnesota Corporation, owners and proprietors of the following described property situate in the County of Scott, State of Minnesota to-wit: All that part of the West One-Half of the Southwest quarter (W 1/2 of the SW 1/4) of Section 9, Township 115, Range 22, lying Southerly of the center line of County State Aid Highway No 16

Have caused the same to be surveyed and platted as KILLARNEY HILLS and do hereby donate and dedicate to the public for use forever the Parkway, Drive, Highway, Park and easements for utility and drainage purposes as shown on the annexed plat. In witness whereof George R. Stark and Dolores E. Stark, husband and wife, and Prestige Parks, Inc., a Minnesota Corporation, have hereunto set their hands and seals this 13 day of July A.D. 1971

IN PRESENCE

George R. Stark Dolores E. Stark  
Richard E. Mertz Kermit J. Lindmeyer  
Vernon M. Lang

SIGNED

George R. Stark George R. Stark  
Dolores E. Stark Dolores E. Stark

Prestige Parks, Inc.  
Richard E. Mertz President  
Kermit J. Lindmeyer Vice President  
Vernon M. Lang Treasurer

(STATE OF MINNESOTA) On this 13 day of July A.D. 1971, before me, a Notary Public, within and for said County and State, personally appeared George R. Stark and Dolores E. Stark, husband and wife, to me known to be the persons to be described in and who executed the foregoing instrument, and they acknowledged that they executed the same as their own free act and deed.

Louanne Luce  
 Notary Public, Scott County, Minnesota  
 Notary Public — Shakopee, Scott Co. Minn.  
 My Commission Expires February 10, 1976

(STATE OF MINNESOTA) On this 13 day of July A.D. 1971, before me, a Notary Public, within and for said County and State, personally appeared Richard E. Mertz, Kermit J. Lindmeyer, and Vernon M. Lang, to me personally known, who being who by me duly sworn, did say that they are the President, Vice President, and Treasurer of Prestige Park, Inc., the corporation named in the foregoing instrument and that said instrument was signed in behalf of said corporation by authority of its Board of Directors and said Richard E. Mertz, Kermit J. Lindmeyer, and Vernon M. Lang acknowledged said instrument to be the free act and deed of said corporation.

Louanne Luce  
 Notary Public, Scott County, Minnesota  
 My Commission expires February 10, 1976

I hereby certify that I have surveyed and platted the property described on this plat as KILLARNEY HILLS, that this is a correct representation of said survey; that all distances are correctly shown on the plat in feet and decimals of a foot; that the monuments for guidance of future surveys have been correctly placed in the ground as shown on said plat; and that there are no wet lands or public highways to be designated on said plat other than shown theron.

Wm J. Schmokel  
 Surveyor, Minnesota Registration No. 7306

STATE OF MINNESOTA) Above certificate subscribed and sworn before me, a Notary Public, this 14 day of  
 County of Scott } July A.D. 1971

The annexed plat of KILLARNEY HILLS was approved and accepted by the Town Board of Eagle Creek Township, Scott County, Minnesota, on this 19 day of July A.D. 1971

By Jack D. O'Neil, its Chairman

Robert D. O'Neil  
 County Attorney, Scott County, Minnesota

I hereby certify that I have examined the abstract of this plat of KILLARNEY HILLS and do hereby recommend the plat for approval by the Board of Commissioners.

Joseph A. Theis  
 Chairman Scott County Planning Commission.

I hereby certify that the Board of Commissioners of Scott County duly approved the annexed plat.

Joseph A. Theis  
 County Administrator

JUL 27 1971

### REGISTER OF DEEDS

Office of Register of Deeds  
 Scott County, Minn.

I hereby certify that the within instrument was filed in this office for record on the 30 day of July A.D. 1971 at 4 o'clock P.M. and duly recorded as 1 Document No. 1 Paul W. Wernerschler Register of Deeds

By Paul W. Wernerschler

### TREASURER

### AUDITOR

THERE ARE NO DELINQUENT TAXES  
 and transfer entered this  
 29th day of July 1971  
Joseph D. Wernerschler  
 County Auditor

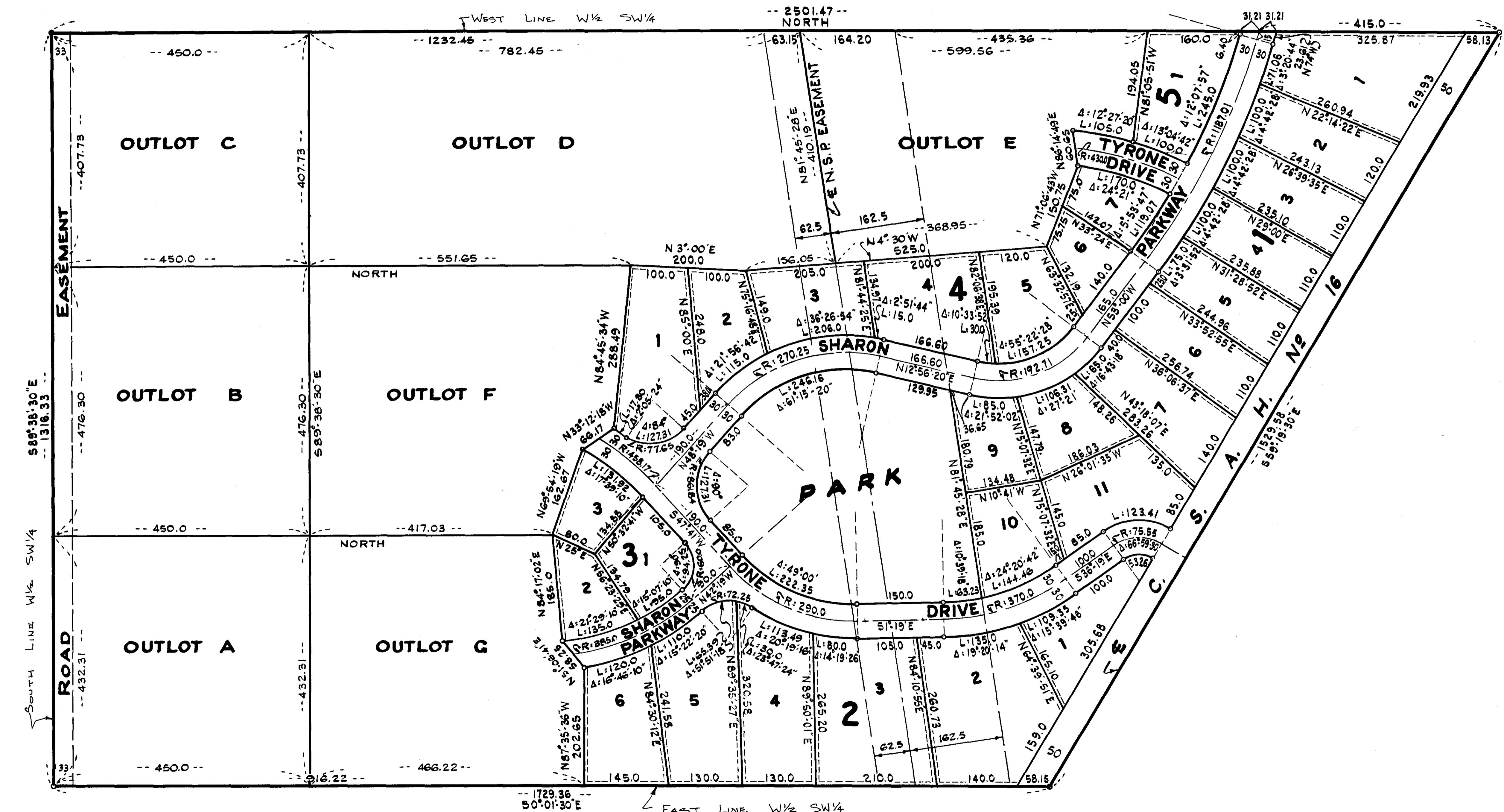
Deputy

# KILLARNEY HILLS

SCOTT CO. MINN.

## Official Ph

Scale - 1": 100



## Notes

Bearing on Assumed Basis  
"o" Denotes Iron Monuments

## Utility & Drainage Easements Shown Thus:

# **VALLEY ENG. Co. INC.**

## **PRIOR LAKE, MINN.**



**Shakopee City Council**  
**March 19, 2024**

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**FROM:** Nate Reinhardt, Finance Director

**TO:** Mayor and Council Members

**Subject:**

City Bill List

**Policy/Action Requested:**

None

**Recommendation:**

Informational Only

**Discussion:**

These reports reflect the expenditures as recorded for 2024 activity. The following transactions are notable for this reporting cycle:

- Axel H Ohman Inc: Pay Voucher 1 for labor and materials at Windermere Neighborhood Park. \$57,000.00
- Choice Electric Inc: Labor and material for the LED retrofit at Fire Station 1 & Fire Station 2. \$67,000.00
- Titan Machinery: Authorized purchase of a wheel loader and equipment to replace the current wheel loader. \$221,209.00

Included in the check list are various refunds, returns, and pass through.

**Budget Impact:**

Operating and capital expenditures within the 2024 budget

**ATTACHMENTS:**

- Council Check Summary
- Council Check Register

□ Bill List Transfers

Company	Amount
01000 GENERAL FUND	242,942.50
02120 FORFEITURE	270.03
02130 DARE FINES	1,450.00
02190 ECONOMIC DEVELOPMENT AUTHORITY	2,291.24
02300 RIVER CITY CENTRE	47,838.23
02400 OPIOID SETTLEMENT	80,851.86
02500 PUBLIC SAFETY FUNDING	34,404.31
03044 2016A GO TAX ABATEMENT BOND	500.00
04020 PARK DEVELOPMENT	226,872.46
04021 CAPITAL IMPROVEMENT FUND	48,988.34
04070 TIF DIST #14 J&J / SANMAR	750.00
04071 TIF DIST#15 ALL SAINTS/TRIDENT	794.00
04081 TIF DIST #18 CANTERBURY COMMON	11,225.46
04082 TIF DIST #19 RIVERFRONT	750.00
04083 TIF DIST #20 ENCLAVE DEVELOPME	750.00
04084 TIF DIST #21 SHAKOPEE CROSSING	750.00
07100 SEWER FUND	299,911.09
07300 SURFACE WATER FUND	8,888.47
07800 EQUIPMENT I.S. FUND	235,141.62
07805 PARK ASSET I.S. FUND	254.50
07806 INFO TECH I.S. FUND	16,584.84
07810 BUILDING I.S. FUND	67,918.00
08040 ESCROW FUND	83,033.03
Report Totals	1,413,159.98

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
2.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0311.4513		POLICE	SALE OF DOCUMENTS
2.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0321.4513		FIRE	SALE OF DOCUMENTS
4.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0450.4681		CAR WASH	CAR/TRUCK WASHES
10.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0451.4681		TRUCK WASH	CAR/TRUCK WASHES
226.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0673.4766		ICE ARENA	GENERAL ADMISSIONS
458.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0673.4768		ICE ARENA	SKATE SCHOOL ADMISSION
429.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0673.4774		ICE ARENA	ICE RENTAL - PRIME TAXABLE
82.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0673.4796		ICE ARENA	ROOM RENTALS
25.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0673.4818		ICE ARENA	OTHER RECREATION FEES
5,081.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0674.4762		COMMUNITY CENTER	MEMBERSHIPS
3,002.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0674.4766		COMMUNITY CENTER	GENERAL ADMISSIONS
1,421.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0674.4796		COMMUNITY CENTER	ROOM RENTALS
12.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0674.4818		COMMUNITY CENTER	OTHER RECREATION FEES
371.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0675.4796		PARK SERVICES	ROOM RENTALS
38.00	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	0675.4798		PARK SERVICES	PARK FACILITY RENTAL
(11,163.00)	OMNDOR- SALES TAX	SALES TAX PAYABLE- 02/24	1000.2081		GENERAL FUND	SALES TAX PAYABLE
<b>0.00</b>						
175.99	OMNDOR- SPECIAL FUEL TAX	FUEL TAX PAYABLE- 02/24	0421.6222		STREET	FUEL
17.87	OMNDOR- SPECIAL FUEL TAX	FUEL TAX PAYABLE- 02/24	0621.6222		PARK	FUEL
(393.90)	OMNDOR- SPECIAL FUEL TAX	FUEL TAX PAYABLE- 02/24	1000.2082		GENERAL FUND	FUEL TAX PAYABLE
85.11	OMNDOR- SPECIAL FUEL TAX	FUEL TAX PAYABLE- 02/24	7711.6222		SEWER MANAGEMENT	FUEL
114.93	OMNDOR- SPECIAL FUEL TAX	FUEL TAX PAYABLE- 02/24	7733.6222		SWEEPING	FUEL
<b>0.00</b>						
40.54	OSHAKEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0121.6222		ADMINISTRATION	FUEL
4.48	OSHAKEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0121.6332		ADMINISTRATION	POSTAGE
2.03	OSHAKEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0131.6332		CLERK	POSTAGE
(259.74)	OSHAKEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0151.1505		FINANCE	PREPAID OTHER
159.55	OSHAKEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0151.6332		FINANCE	POSTAGE
60.16	OSHAKEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0171.6332		PLANNING	POSTAGE
115.41	OSHAKEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0181.6222		FACILITIES	FUEL
7,207.31	OSHAKEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0311.6222		POLICE	FUEL
440.00	OSHAKEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
2,259.95	OSHAKEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0321.6222		FIRE	FUEL
91.00	OSHAKEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	0321.6240		FIRE	EQUIPMENT REPAIR & MAINTENANCE
2.56	OSHAKEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0321.6332		FIRE	POSTAGE
188.52	OSHAKEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0331.6222		INSPECTION	FUEL
14.00	OSHAKEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	0331.6240		INSPECTION	EQUIPMENT REPAIR & MAINTENANCE
(21,204.76)	OSHAKEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	0411.4621		ENGINEERING	ENGINEER FEE - PUBLIC
74.10	OSHAKEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0411.6222		ENGINEERING	FUEL
25.60	OSHAKEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0411.6332		ENGINEERING	POSTAGE
2,125.84	OSHAKEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0421.6222		STREET	FUEL
106.00	OSHAKEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	0421.6240		STREET	EQUIPMENT REPAIR & MAINTENANCE

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
(532.00)	OSHAKOPEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	0450.4681		CAR WASH	CAR/TRUCK WASHES
(207.00)	OSHAKOPEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	0451.4681		TRUCK WASH	CAR/TRUCK WASHES
(317.93)	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	0621.4622		PARK	PARK FEE - PUBLIC
717.26	OSHAKOPEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	0621.6222		PARK	FUEL
27.00	OSHAKOPEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	0621.6240		PARK	EQUIPMENT REPAIR & MAINTENANCE
5.36	OSHAKOPEE MONTHLY ALLOCATION	POSTAGE ALLOC. 02/24	0679.6332		RECREATION PROGRAMS	POSTAGE
(9,479.28)	OSHAKOPEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	1000.1510		GENERAL FUND	GASOLINE
(5,514.38)	OSHAKOPEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	1000.1520		GENERAL FUND	DIESEL
109.49	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	6937.6312		PR21-004 LIONS PARK PICKLEBALL	ENGINEERING/DESIGN CONSULTANTS
208.44	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	6951.6312		PR24-001 CH 78 UNDERPASS	ENGINEERING/DESIGN CONSULTANTS
484.72	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	6894.6312		CIF23-004 MARYSTOWN RD/TH169	ENGINEERING/DESIGN CONSULTANTS
9,508.88	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	6939.6312		CIF23-001 REHAB/RECON/OVERLAY	ENGINEERING/DESIGN CONSULTANTS
10,850.72	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	6954.6312		CIF24-001&24-011-013 PROJECTS	ENGINEERING/DESIGN CONSULTANTS
214.48	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	6941.6312		CIF20-014.4 EAGLE CREEK BLVD	ENGINEERING/DESIGN CONSULTANTS
145.96	OSHAKOPEE MONTHLY ALLOCATION	INTERNAL CHARGES- 02/24	6958.6312		SAN24-003 LIFT STATION #16	ENGINEERING/DESIGN CONSULTANTS
1,013.70	OSHAKOPEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	7711.6222		SEWER MANAGEMENT	FUEL
43.00	OSHAKOPEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	7711.6240		SEWER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
1,251.03	OSHAKOPEE MONTHLY ALLOCATION	FUEL USAGE ALLOCATION- 02/24	7733.6222		SWEEPING	FUEL
18.00	OSHAKOPEE MONTHLY ALLOCATION	CAR/TRUCK WASHES-02/24	7733.6240		SWEEPING	EQUIPMENT REPAIR & MAINTENANCE
<b>0.00</b>						
6,156.50	106 GROUP	NATIONAL REGISTER NOM	0171.6327	RIVERFRONT NATIONAL REGISTER	PLANNING	PROFESSIONAL SERVICES
254.50	106 GROUP		6955.6327		PA-22-10 MEMORIAL PARK CONVERS	PROFESSIONAL SERVICES
<b>6,411.00</b>						
7,754.20	ACOUSTICS ASSOCIATES INC		2301.6765		RIVER CITY CENTRE IMPROVEMENTS	IMPROVEMENTS/INFRASTRUCTURE
<b>7,754.20</b>						
2,975.00	AFFINITY PLUMBING LLC		0673.6315		ICE ARENA	BUILDING REPAIRS & MAINTENANCE
<b>2,975.00</b>						
25.00	ALLINA HEALTH	MEDICAL SUPPLIES	0321.6202		FIRE	SUPPLIES
<b>25.00</b>						
2,634.56	ANCOM TECHNICAL CENTER	IN-VEHICLE CHARGERS	0321.6202		FIRE	SUPPLIES
150.00	ANCOM TECHNICAL CENTER	PAGER REPAIR	0321.6240		FIRE	EQUIPMENT REPAIR & MAINTENANCE
130.00	ANCOM TECHNICAL CENTER	PAGER REPAIR	0321.6240		FIRE	EQUIPMENT REPAIR & MAINTENANCE
<b>2,914.56</b>						
44.53	APPLE FORD OF SHAKOPEE INC	SK1363 HANDLE	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
105.73	APPLE FORD OF SHAKOPEE INC	SK1374 PARTS	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
409.84	APPLE FORD OF SHAKOPEE INC	SK1373 PARTS	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
322.68	APPLE FORD OF SHAKOPEE INC	SK1372 A/C	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
(226.56)	APPLE FORD OF SHAKOPEE INC	SK1361 PARTS CREDIT	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE

### Council Check Register

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
372.88	APPLE FORD OF SHAKOPEE INC	SK1361 PARTS	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
1,233.76	APPLE FORD OF SHAKOPEE INC	SK1358 OUTSOURCE REPAIR	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
76.80	APPLE FORD OF SHAKOPEE INC	SK1032 PARTS	0331.6240		INSPECTION	EQUIPMENT REPAIR & MAINTENANCE
32.33	APPLE FORD OF SHAKOPEE INC	SK1127 VALVE	0411.6240		ENGINEERING	EQUIPMENT REPAIR & MAINTENANCE
<b>2,371.99</b>						
2.20	ARROW HARDWARE & PAINT SHAKOPE		0621.6202		PARK	SUPPLIES
10.99	ARROW HARDWARE & PAINT SHAKOPE	SHOP GLUE	0621.6202		PARK	SUPPLIES
16.99	ARROW HARDWARE & PAINT SHAKOPE	HOLMES WATER HEATER	0621.6315		PARK	BUILDING REPAIRS & MAINTENANCE
<b>30.18</b>						
5.18	ARROW HARDWARE & PAINT SHAKOPE	BADGE BOARD	0311.6202		POLICE	SUPPLIES
7.95	ARROW HARDWARE & PAINT SHAKOPE	CHAINSAW BAR OIL	0321.6202		FIRE	SUPPLIES
<b>13.13</b>						
79.99	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
200.00	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
159.98	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
192.98	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
200.00	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
119.98	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
119.98	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
195.13	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
185.92	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
124.98	ASPEN MILLS		0321.6212		FIRE	UNIFORMS/CLOTHING
12.00	ASPEN MILLS		0321.6332		FIRE	POSTAGE
<b>1,590.94</b>						
33.60	ASSURED SECURITY	KEYS FOR SUITE 275 MORTGAGE AV	2300.6315		RIVER CITY CENTRE	BUILDING REPAIRS & MAINTENANCE
<b>33.60</b>						
17.09	AWARDS NETWORK		0123.6645		PERSONNEL - PAYROLL	SERVICE AWARDS
<b>17.09</b>						
8,062.64	AXEL H OHMAN INC		2301.6765		RIVER CITY CENTRE IMPROVEMENTS	IMPROVEMENTS/INFRASTRUCTURE
<b>8,062.64</b>						
57,000.00	AXEL H OHMAN INC		6909.6765		PR21-005 WINDERMERE BLUFF PARK	IMPROVEMENTS/INFRASTRUCTURE
<b>57,000.00</b>						
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 10- BLOCKS 3&4	2191.6327		EDA MANAGEMENT	PROFESSIONAL SERVICES
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 16- RAHR	2191.6327		EDA MANAGEMENT	PROFESSIONAL SERVICES
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 17-AMAZON	2191.6327		EDA MANAGEMENT	PROFESSIONAL SERVICES
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 14- SANMAR	4070.6327		TIF DIST #14 J&J / SANMAR	PROFESSIONAL SERVICES

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 15- TRIDENT	4071.6327		TIF DIST#15 ALL SAINTS/TRIDENT	PROFESSIONAL SERVICES
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 18- CANTERBURY	4081.6327		TIF DIST #18 CANTERBURY COMMON	PROFESSIONAL SERVICES
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 19-RIVERFRONT	4082.6327		TIF DIST #19 RIVERFRONT	PROFESSIONAL SERVICES
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 20- ENCLAVE	4083.6327		TIF DIST #20 ENCLAVE DEVELOPME	PROFESSIONAL SERVICES
750.00	BAKER TILLY MUNICIPAL ADVISORS	TIF 21- SHAKOPEE CROSSING	4084.6327		TIF DIST #21 SHAKOPEE CROSSING	PROFESSIONAL SERVICES
<b>6,750.00</b>						
245.00	BECKER ARENA PRODUCTS INC		0673.6240		ICE ARENA	EQUIPMENT REPAIR & MAINTENANCE
<b>245.00</b>						
14,770.80	BERWALD ROOFING CO INC		2301.6765		RIVER CITY CENTRE IMPROVEMENTS	IMPROVEMENTS/INFRASTRUCTURE
<b>14,770.80</b>						
2,304.44	BLONDO CONSULTING LLC		6958.6312		SAN24-003 LIFT STATION #16	ENGINEERING/DESIGN CONSULTANTS
<b>2,304.44</b>						
181.50	BOLTON & MENK INC		6889.6312		SAN24-001 W END LIFT STATION	ENGINEERING/DESIGN CONSULTANTS
<b>181.50</b>						
57,095.00	BOLTON & MENK INC		6934.6312		PR23-002 RIVERBANK STABILIZATI	ENGINEERING/DESIGN CONSULTANTS
<b>57,095.00</b>						
62.50	BRIDGEPAY NETWORK SOLUTIONS LL		0333.6650		BUILDING INSPECTION	CREDIT CARD FEES
<b>62.50</b>						
167.19	BROADWAY AWARDS		0123.6645		PERSONNEL - PAYROLL	SERVICE AWARDS
<b>167.19</b>						
36.28	BSN SPORTS LLC	BASKETBALL NETS	0621.6202		PARK	SUPPLIES
<b>36.28</b>						
2,216.52	CDW GOVERNMENT INC	CRADLE-POINTS (X2)	0321.6202		FIRE	SUPPLIES
1,384.74	CDW GOVERNMENT INC		0333.6740		BUILDING INSPECTION	EQUIPMENT
1,328.30	CDW GOVERNMENT INC	COMPUTER REPL - WARRANTIES	7806.6204	2024 COMPUTER REPLACEMENT	INFO TECH I.S. FUND	MINOR EQUIP (NOT CAPITALIZED)
13,710.40	CDW GOVERNMENT INC	COMPUTER REPLACEMENTS	7806.6204	2024 COMPUTER REPLACEMENT	INFO TECH I.S. FUND	MINOR EQUIP (NOT CAPITALIZED)
<b>18,639.96</b>						
132.83	CDW GOVERNMENT INC		0333.6740		BUILDING INSPECTION	EQUIPMENT
<b>132.83</b>						
3,005.85	CENTERPOINT ENERGY SERVCIES IN	NEW CITY HALL #10664951-0	0181.6365		FACILITIES	GAS
2,021.75	CENTERPOINT ENERGY SERVCIES IN	LIBRARY #5230217-1	0182.6365		LIBRARY	GAS
2,121.04	CENTERPOINT ENERGY SERVCIES IN	POLICE STATION #5230172-8	0311.6365		POLICE	GAS
2,341.63	CENTERPOINT ENERGY SERVCIES IN	FIRE STATION #1 #5236888-3	0321.6365		FIRE	GAS

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
2,304.21	CENTERPOINT ENERGY SERVCIES IN	FIRE STATION #2 #9338477-4	0321.6365		FIRE	GAS
3,085.62	CENTERPOINT ENERGY SERVCIES IN	FACILITIES #5264811-0	0421.6365		STREET	GAS
3,218.01	CENTERPOINT ENERGY SERVCIES IN	PUBLIC WORKS #5257785-5	0421.6365		STREET	GAS
171.99	CENTERPOINT ENERGY SERVCIES IN	Green Meadow Park #9152322-5	0621.6365		PARK	GAS
110.32	CENTERPOINT ENERGY SERVCIES IN	Hiawatha Park #5183273-1	0621.6365		PARK	GAS
110.32	CENTERPOINT ENERGY SERVCIES IN	Holmes Park #5204307-2	0621.6365		PARK	GAS
165.60	CENTERPOINT ENERGY SERVCIES IN	Riverside Fields Park #99125	0621.6365		PARK	GAS
171.99	CENTERPOINT ENERGY SERVCIES IN	S Bridge Dog Park #10531544-	0621.6365		PARK	GAS
89.36	CENTERPOINT ENERGY SERVCIES IN	Scenic Heights Park #5182993	0621.6365		PARK	GAS
214.56	CENTERPOINT ENERGY SERVCIES IN	Westminster Park #9152157-5	0621.6365		PARK	GAS
7,352.52	CENTERPOINT ENERGY SERVCIES IN	ICE ARENA #10636975-4	0673.6365		ICE ARENA	GAS
10,360.99	CENTERPOINT ENERGY SERVCIES IN	COMM CENTER #10927100-7	0674.6365		COMMUNITY CENTER	GAS
249.84	CENTERPOINT ENERGY SERVCIES IN	YOUTH BUILDING #5170034-2	0675.6365		PARK SERVICES	GAS
<b>37,095.60</b>						
176.34	CENTURYLINK	952-233-3852 Library	0182.6334		LIBRARY	TELEPHONE
66.00	CENTURYLINK	612-E40-1102 911 Line	0311.6334		POLICE	TELEPHONE
(220.41)	CENTURYLINK	952-233-3844 police	0311.6334		POLICE	TELEPHONE
128.52	CENTURYLINK	952-496-7682 Police	0311.6334		POLICE	TELEPHONE
80.73	CENTURYLINK	952-233-3838 Fire Station #2	0321.6334		FIRE	TELEPHONE
56.05	CENTURYLINK	952-233-3855 Fire #1	0321.6334		FIRE	TELEPHONE
18.68	CENTURYLINK	952-233-3806 Streets	0421.6334		STREET	TELEPHONE
18.69	CENTURYLINK	952-233-3806 Shop	0441.6334		FLEET	TELEPHONE
18.68	CENTURYLINK	952-233-3806 Parks	0621.6334		PARK	TELEPHONE
(6.64)	CENTURYLINK	952-445-9010 ice arena	0674.6334		COMMUNITY CENTER	TELEPHONE
77.55	CENTURYLINK	952 233-3841 Youth Bldg	0675.6334		PARK SERVICES	TELEPHONE
69.74	CENTURYLINK	952-233-3849 Schleper Stadium	0675.6334		PARK SERVICES	TELEPHONE
<b>483.93</b>						
6.07	CENTURYLINK BUSINESS SERVICES	LONG DISTANCE	0121.6334		ADMINISTRATION	TELEPHONE
<b>6.07</b>						
33,470.00	CHOICE ELECTRIC INC	FIRE 1 BAY LED LIGHTING	7810.6730	FIRE STATION LED BAY LIGHTING	BUILDING I.S. FUND	BUILDINGS
33,800.00	CHOICE ELECTRIC INC	FIRE 2 LED LIGHTING CHANGE	7810.6730	FIRE STATION LED BAY LIGHTING	BUILDING I.S. FUND	BUILDINGS
<b>67,270.00</b>						
88.85	CINTAS CORP	JT BG BE CS LL CR TS MR	0421.6212		STREET	UNIFORMS/CLOTHING
49.60	CINTAS CORP	KP JM CL	0441.6212		FLEET	UNIFORMS/CLOTHING
113.39	CINTAS CORP	GH TS SB TM TK KW DB JS MF JF	0621.6212		PARK	UNIFORMS/CLOTHING
28.98	CINTAS CORP	CB JH JS	7711.6212		SEWER MANAGEMENT	UNIFORMS/CLOTHING
17.63	CINTAS CORP	KR KT	7731.6212		SURFACE WATER MANAGEMENT	UNIFORMS/CLOTHING
<b>298.45</b>						
135.87	CINTAS CORP	MEDICAL SUPPLIES	0421.6202		STREET	SUPPLIES

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
90.64	CINTAS CORP	JT BG BE CS LL CR TS MR	0421.6212		STREET	UNIFORMS/CLOTHING
49.60	CINTAS CORP	KP JM CL	0441.6212		FLEET	UNIFORMS/CLOTHING
116.97	CINTAS CORP	GH TS SB TM TK KW DB JS MFJF	0621.6212		PARK	UNIFORMS/CLOTHING
28.98	CINTAS CORP	CB JH JS	7711.6212		SEWER MANAGEMENT	UNIFORMS/CLOTHING
17.63	CINTAS CORP	KR KT	7731.6212		SURFACE WATER MANAGEMENT	UNIFORMS/CLOTHING
<b>439.69</b>						
6,005.02	CITYGATE ASSOCIATES	CITYGATE STUDY FOR F.D.	2500.6327		PUBLIC SAFETY FUNDING	PROFESSIONAL SERVICES
<b>6,005.02</b>						
19,425.67	CNH ARCHITECTS	BA24006	2500.6327		PUBLIC SAFETY FUNDING	PROFESSIONAL SERVICES
<b>19,425.67</b>						
65.08	COMCAST BUSINESS		0673.6339		ICE ARENA	DATALINES/INTERNET
195.22	COMCAST BUSINESS		0674.6339		COMMUNITY CENTER	DATALINES/INTERNET
4.24	COMCAST BUSINESS	CITY HALL CABLE	7806.6420	2024 IT OPERTIONAL EXPENSES	INFO TECH I.S. FUND	EQUIPMENT LEASES
<b>264.54</b>						
4.24	COMCAST BUSINESS	CABLE FOR THE PD	0311.6420		POLICE	EQUIPMENT LEASES
<b>4.24</b>						
19,709.60	CONFLUENCE	DESIGN WORK	6952.6327		PR25-001 HIGHVIEW PARK	PROFESSIONAL SERVICES
<b>19,709.60</b>						
28.95	CUB FOODS SHAKOPEE	POP MACHINE CITY HALL	0123.6471	WELLNESS	PERSONNEL - PAYROLL	WELLNESS PROGRAM
<b>28.95</b>						
1,040.00	DAHLEN SIGN COMPANY	DAHLEN SIGN INSTALLS	0171.6327		PLANNING	PROFESSIONAL SERVICES
<b>1,040.00</b>						
2,114.04	DALCO INC		0673.6202		ICE ARENA	SUPPLIES
<b>2,114.04</b>						
529.72	DALCO INC		0674.6202		COMMUNITY CENTER	SUPPLIES
73.15	DALCO INC		0674.6202		COMMUNITY CENTER	SUPPLIES
<b>602.87</b>						
130.00	DARTS PORTABLE STORAGE INC	CONTAINER	0672.6435		SANDVENTURE POOL	OTHER RENT
<b>130.00</b>						
221.89	DAXKO LLC DBA GROUPEX PRO		0671.6410		RECREATION	SOFTWARE
<b>221.89</b>						
627.41	DICK'S SANITATION INC	PW REFUSE - 30YD DUMPSTERS	0421.6367		STREET	REFUSE

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
627.41						
771.58	DICKS SANITATION SERVICES INC	3-1-24 TRASH RCC	2300.6367		RIVER CITY CENTRE	REFUSE
771.58						
250.00	EAGAN, CITY OF	PROGRAM ADMISSION/TICKETS	0679.6202		RECREATION PROGRAMS	SUPPLIES
250.00						
142.22	EMERGENCY AUTO TECHNOLOGIES IN	SK1040 LIGHT	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
4,817.50	EMERGENCY AUTO TECHNOLOGIES IN	PD 241 UPFIT	7800.1740	POLICE INTERNAL SERVICE	EQUIPMENT I.S. FUND	EQUIPMENT
4,959.72						
212.55	EMERGENCY MEDICAL PRODUCTS IN	MEDICAL SUPPLIES	0321.6202		FIRE	SUPPLIES
212.55						
3,226.95	EMERGENCY TECHNICAL DECON	GEAR DECON AND REPAIR	0321.6212		FIRE	UNIFORMS/CLOTHING
1,725.00	EMERGENCY TECHNICAL DECON	GEAR DECON AND REPAIR	0321.6212		FIRE	UNIFORMS/CLOTHING
4,951.95						
1,782.00	ESS BROTHERS & SONS INC	CATCH BASIN TUCK POINT	7731.6202		SURFACE WATER MANAGEMENT	SUPPLIES
1,782.00						
566.06	EYEMED		0912.2163		PAYROLL CLEARING	VISION PAYABLE
566.06						
154.44	FACTORY MOTOR PARTS INC	SK1060	0621.6240		PARK	EQUIPMENT REPAIR & MAINTENANCE
154.44						
1,046.92	FARMERS MILL & ELEVATOR INC	WEED CONTROL	0621.6215		PARK	MATERIALS
1,046.92						
291.98	FLEETPRIDE	SK1393 PARTS	7711.6240		SEWER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
291.98						
137.70	FLEXIBLE PIPE TOOLS & EQUIPMEN	SK1072 SHAFT SEAL	7711.6240		SEWER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
137.70						
163.72	G & B ENVIRONMENTAL INC	FILTERS FOR AHU @ C.H.	0182.6202		LIBRARY	SUPPLIES
94.08	G & B ENVIRONMENTAL INC	FILTERS FOR AHU @ LIBRARY	0182.6202		LIBRARY	SUPPLIES
89.74	G & B ENVIRONMENTAL INC	FILTERS FOR AHU @ P.D.	0311.6202		POLICE	SUPPLIES
347.54						
63.15	GALLS INC	NAME TAGS- DP112	0311.6212		POLICE	UNIFORMS/CLOTHING

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
<b>63.15</b>						
80.00	GE SOFTWARE INC	EKOS-MODULE	0456.6410		MAINT - FUEL SYSTEM	SOFTWARE
<b>80.00</b>						
117.45	GOPHER STATE ONE-CALL INC		7711.6327		SEWER MANAGEMENT	PROFESSIONAL SERVICES
117.45	GOPHER STATE ONE-CALL INC		7731.6327		SURFACE WATER MANAGEMENT	PROFESSIONAL SERVICES
<b>234.90</b>						
3,890.00	GRAFIX SHOPPE INC	PD WRAP-231,232,233,234	7800.1740	POLICE INTERNAL SERVICE	EQUIPMENT I.S. FUND	EQUIPMENT
<b>3,890.00</b>						
154.95	GREAT AMERICA FINANCIAL SERVIC		0911.6420		UNALLOCATED	EQUIPMENT LEASES
<b>154.95</b>						
1,947.50	HANSEN THORP PELLINEN OLSON IN		6915.6327		PR21-009 SCENIC HEIGHTS MASTER	PROFESSIONAL SERVICES
3,741.25	HANSEN THORP PELLINEN OLSON IN		6915.6327		PR21-009 SCENIC HEIGHTS MASTER	PROFESSIONAL SERVICES
<b>5,688.75</b>						
25.00	HEIER, DANIELLE		0321.6480		FIRE	DUES
<b>25.00</b>						
865.00	HELLMUTH & JOHNSON	CONDO PRESENTATIONS	2300.6310		RIVER CITY CENTRE	ATTORNEY
<b>865.00</b>						
59.39	HENNEN'S AUTO SERVICE CTR	PROPANE FOR BLACKTOP TRUCK	0421.6202		STREET	SUPPLIES
<b>59.39</b>						
912.00	HIGH PERFORMANCE COATINGS INC		2301.6765		RIVER CITY CENTRE IMPROVEMENTS	IMPROVEMENTS/INFRASTRUCTURE
<b>912.00</b>						
1,435.45	HOFFMAN & McNAMARA NURSERY & L		2301.6765		RIVER CITY CENTRE IMPROVEMENTS	IMPROVEMENTS/INFRASTRUCTURE
<b>1,435.45</b>						
662.61	HOTSY MINNESOTA	HOSTY @ 500 BUILDING	0421.6315		STREET	BUILDING REPAIRS & MAINTENANCE
<b>662.61</b>						
3,017.66	HOUSE OF PRINT	SPRING 2024 SNAPSHOT	0125.6336		COMMUNICATIONS	PRINTING/PUBLISHING
5,340.00	HOUSE OF PRINT	P&R HALF OF SPRING BROCHURE	0671.6336		RECREATION	PRINTING/PUBLISHING
<b>8,357.66</b>						
175.94	HUEBSCH CO	CITY HALL MATS	0181.6326		FACILITIES	CLEANING SERVICES
<b>175.94</b>						

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
148.27	HUEBSCH CO	MATS	0321.6315		FIRE	BUILDING REPAIRS & MAINTENANCE
<b>148.27</b>						
1,012.50	IHEALTH	WELLNESS INSERVICE TRAINING	0311.6327	16.710 PUBLIC SAFETY PARTNERSH	POLICE	PROFESSIONAL SERVICES
<b>1,012.50</b>						
4.72	INNOVATIVE OFFICE SOLUTIONS, L		0121.6202		ADMINISTRATION	SUPPLIES
58.50	INNOVATIVE OFFICE SOLUTIONS, L		0125.6202		COMMUNICATIONS	SUPPLIES
68.60	INNOVATIVE OFFICE SOLUTIONS, L		0132.6202		ELECTIONS	SUPPLIES
70.50	INNOVATIVE OFFICE SOLUTIONS, L	SUPPLIES FOR POLICE	0311.6202		POLICE	SUPPLIES
107.38	INNOVATIVE OFFICE SOLUTIONS, L	SUPPLIES FOR POLICE	0311.6202		POLICE	SUPPLIES
67.06	INNOVATIVE OFFICE SOLUTIONS, L		0331.6202		INSPECTION	SUPPLIES
42.36	INNOVATIVE OFFICE SOLUTIONS, L		0441.6202		FLEET	SUPPLIES
383.84	INNOVATIVE OFFICE SOLUTIONS, L		0911.6202		UNALLOCATED	SUPPLIES
66.02	INNOVATIVE OFFICE SOLUTIONS, L		0911.6202		UNALLOCATED	SUPPLIES
<b>868.98</b>						
9.34	INNOVATIVE OFFICE SOLUTIONS, L	OFFICE SUPPLIES	0321.6202		FIRE	SUPPLIES
171.45	INNOVATIVE OFFICE SOLUTIONS, L		0674.6202		COMMUNITY CENTER	SUPPLIES
<b>180.79</b>						
12.04	INTERNATIONAL FILTRATION SERVI	SALLY PORT FILTERS	0311.6315		POLICE	BUILDING REPAIRS & MAINTENANCE
<b>12.04</b>						
25.00	JELLINGER, KEITH		0321.6480		FIRE	DUES
<b>25.00</b>						
495.00	JOHNSON CONTROLS FIRE PROTECTI	YEARLY FIRE AND SPRINKLER @400	0421.6315		STREET	BUILDING REPAIRS & MAINTENANCE
<b>495.00</b>						
660.00	JOHNSON CONTROLS FIRE PROTECTI	FIRE SPRINKLER TESTING	0673.6315		ICE ARENA	BUILDING REPAIRS & MAINTENANCE
1,320.00	JOHNSON CONTROLS FIRE PROTECTI	FIRE ALARM TESTING	0673.6315		ICE ARENA	BUILDING REPAIRS & MAINTENANCE
1,320.00	JOHNSON CONTROLS FIRE PROTECTI	FIRE ALARM TESTING	0674.6315		COMMUNITY CENTER	BUILDING REPAIRS & MAINTENANCE
660.00	JOHNSON CONTROLS FIRE PROTECTI	JOHNSON CONTROLS	0674.6315		COMMUNITY CENTER	BUILDING REPAIRS & MAINTENANCE
<b>3,960.00</b>						
774.00	KENNEDY & GRAVEN CHRTD		0111.6310		MAYOR & COUNCIL	ATTORNEY
624.50	KENNEDY & GRAVEN CHRTD	LEGAL SERVICES	0121.6310		ADMINISTRATION	ATTORNEY
407.00	KENNEDY & GRAVEN CHRTD		0131.6310		CLERK	ATTORNEY
148.00	KENNEDY & GRAVEN CHRTD		0171.6310		PLANNING	ATTORNEY
1,067.50	KENNEDY & GRAVEN CHRTD	POLICE ATTORNEY	0311.6310		POLICE	ATTORNEY
950.50	KENNEDY & GRAVEN CHRTD		0333.6310		BUILDING INSPECTION	ATTORNEY
873.50	KENNEDY & GRAVEN CHRTD		0411.6310		ENGINEERING	ATTORNEY
44.00	KENNEDY & GRAVEN CHRTD	AFFORDABLE HOUSING POOL	4071.6310		TIF DIST#15 ALL SAINTS/TRIDENT	ATTORNEY

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
1,299.16	KENNEDY & GRAVEN CHRTD		6941.6310		CIF20-014.4 EAGLE CREEK BLVD	ATTORNEY
96.00	KENNEDY & GRAVEN CHRTD		6888.6310		SAN21-001 MARAS/HANSON UTILITY	ATTORNEY
648.00	KENNEDY & GRAVEN CHRTD	LEGAL SERVICES	6931.6310		BA22-015 SANDVENTURE RENOVATIO	ATTORNEY
<b>6,932.16</b>						
90.00	KIMORI, EVELLYNE	REFUND USER CREDIT	0671.2630		RECREATION	DEFERRED REV - OTHER
<b>90.00</b>						
45.00	KIMORI, EVELLYNE	REFUND SWIM LESSONS	0674.4770		COMMUNITY CENTER	LESSONS
<b>45.00</b>						
1,950.00	KORTERRA, INC	KORTERRA LOCATING SERVICE	7711.6327		SEWER MANAGEMENT	PROFESSIONAL SERVICES
1,950.00	KORTERRA, INC	KORTERRA LOCATING SERVICE	7731.6327		SURFACE WATER MANAGEMENT	PROFESSIONAL SERVICES
<b>3,900.00</b>						
3,088.00	KRISS PREMIUM PRODUCTS, INC		0673.6202		ICE ARENA	SUPPLIES
<b>3,088.00</b>						
662.50	KRISS PREMIUM PRODUCTS, INC		0673.6202		ICE ARENA	SUPPLIES
<b>662.50</b>						
317.50	KURBIS, PHIL	REFUND MEMBERSHIP	0674.4762		COMMUNITY CENTER	MEMBERSHIPS
<b>317.50</b>						
2,538.00	LAW ENFORCEMENT LABOR SERVICES	PATROL	0912.2142		PAYROLL CLEARING	UNION DUES PAYABLE
564.00	LAW ENFORCEMENT LABOR SERVICES	SERGEANT	0912.2142		PAYROLL CLEARING	UNION DUES PAYABLE
<b>3,102.00</b>						
750.00	LENNAR	SH105534 7272 RIDGE CREEK TRL	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	SH105615 7236 RIDGE CK TRL	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	SH 105776	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	SH 105262 7260 RIDGE CREEK	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	SH 105261 7212 RIDGE CREEK	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	SH106544 7221 RIDGE CREEK	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	SH105428 7265 RIDGE CREEK	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	SH104838 7297 OAKRIDGE TRL	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
750.00	LENNAR	BLDR SH2065	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
1,000.00	LENNAR	SH105534 7272 RIDGE CREEK TRL	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,000.00	LENNAR	SH105615 7236 RIDGE CK TRL	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,000.00	LENNAR	SH 105776	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,000.00	LENNAR	SH 105262 7260 RIDGE CREEK	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,000.00	LENNAR	SH 105261 7212 RIDGE CREEK	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,000.00	LENNAR	SH106544 7221 RIDGE CREEK	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,000.00	LENNAR	SH105428 7265 RIDGE CREEK	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
1,000.00	LENNAR	SH104838 7297 OAKRIDGE TRL	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,000.00	LENNAR	SH105434 7333 OAKRDIGE TRAL	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,500.00	LENNAR	SH105534 7272 RIDGE CREEK TRL	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH105615 7236 RIDGE CK TRL	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH 105776	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH 105262 7260 RIDGE CREEK	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH 105261 7212 RIDGE CREEK	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH106544 7221 RIDGE CREEK	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH105428 7265 RIDGE CREEK	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH104838 7297 OAKRIDGE TRL	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
1,500.00	LENNAR	SH105434 7333 OAKRDIGE TRAL	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
<b>29,250.00</b>						
750.00	LENNAR HOMES	SH107357 7229 RIDGE CREEK TRL	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
1,000.00	LENNAR HOMES	SH107357 7229 RIDGE CREEK TRL	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,500.00	LENNAR HOMES	SH107357 7229 RIDGE CREEK TRL	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
<b>3,250.00</b>						
54.23	LINK LUMBER INC	PATCH FRAMES	0311.6202		POLICE	SUPPLIES
96.72	LINK LUMBER INC	QUARRY CHANGING STATION	0621.6202		PARK	SUPPLIES
239.20	LINK LUMBER INC		7731.6202		SURFACE WATER MANAGEMENT	SUPPLIES
<b>390.15</b>						
18,065.61	LOFFLER BUSINESS SYSTEMS INC		6909.6765		PR21-005 WINDERMERE BLUFF PARK	IMPROVEMENTS/INFRASTRUCTURE
18,740.10	LOFFLER BUSINESS SYSTEMS INC		6909.6765		PR21-005 WINDERMERE BLUFF PARK	IMPROVEMENTS/INFRASTRUCTURE
<b>36,805.71</b>						
51.00	LYN-MAR PRINTING	LAMPMAN BUS. CARDS	0311.6336		POLICE	PRINTING/PUBLISHING
714.00	LYN-MAR PRINTING		0333.6336		BUILDING INSPECTION	PRINTING/PUBLISHING
<b>765.00</b>						
286.22	MACQUEEN EMERGENCY GROUP		0321.6202		FIRE	SUPPLIES
<b>286.22</b>						
125.15	MACQUEEN EMERGENCY GROUP		0321.6202		FIRE	SUPPLIES
92.25	MACQUEEN EMERGENCY GROUP		0321.6202		FIRE	SUPPLIES
140.00	MACQUEEN EMERGENCY GROUP		0321.6212		FIRE	UNIFORMS/CLOTHING
2,755.00	MACQUEEN EMERGENCY GROUP		0321.6240		FIRE	EQUIPMENT REPAIR & MAINTENANCE
8,973.62	MACQUEEN EMERGENCY GROUP		2500.6204		PUBLIC SAFETY FUNDING	MINOR EQUIP (NOT CAPITALIZED)
<b>12,086.02</b>						
8,098.96	MANOR ELECTRIC INC		2301.6765		RIVER CITY CENTRE IMPROVEMENTS	IMPROVEMENTS/INFRASTRUCTURE
<b>8,098.96</b>						

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
4,000.00	MARTIN-MCALLISTER	MANAGEMENT ASSESSMENTS	0123.6327		PERSONNEL - PAYROLL	PROFESSIONAL SERVICES
<b>4,000.00</b>						
1,092.00	MEDICINE LAKE TOURS	AOA ILIGHTS TOUR	0679.6327		RECREATION PROGRAMS	PROFESSIONAL SERVICES
<b>1,092.00</b>						
218,977.51	METRO COUNCIL ENVIRO SERVICES		7711.6369		SEWER MANAGEMENT	MET COUNCIL SEWER DISPOSAL CHG
<b>218,977.51</b>						
66,424.05	METRO COUNCIL ENVIRO SERVICES	MET SAC PAYMENT	7100.4723		SANITARY SEWER UTILITY FUND	METRO SAC CHARGES
<b>66,424.05</b>						
85.00	MID COUNTY FABRICATING INC	RINGS	7711.6240		SEWER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
230.00	MID COUNTY FABRICATING INC	PUMP BASKET	7711.6240		SEWER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
<b>315.00</b>						
16,435.00	MILLER BROTHERS EXCAVATING		6909.6765		PR21-005 WINDERMERE BLUFF PARK	IMPROVEMENTS/INFRASTRUCTURE
<b>16,435.00</b>						
25.16	MINNEAPOLIS OXYGEN CO	SHOP WELDING SUPPLIES	0441.6202		FLEET	SUPPLIES
<b>25.16</b>						
180.00	MINNESOTA OCCUPATIONAL HEALTH		0333.6327		BUILDING INSPECTION	PROFESSIONAL SERVICES
180.00	MINNESOTA OCCUPATIONAL HEALTH		0671.6327		RECREATION	PROFESSIONAL SERVICES
<b>360.00</b>						
264.00	MINNESOTA OCCUPATIONAL HEALTH		0411.6472		ENGINEERING	CONFERENCE/SCHOOL/TRAINING-ALL
132.00	MINNESOTA OCCUPATIONAL HEALTH		0421.6472		STREET	CONFERENCE/SCHOOL/TRAINING-ALL
198.00	MINNESOTA OCCUPATIONAL HEALTH		0621.6472		PARK	CONFERENCE/SCHOOL/TRAINING-ALL
66.00	MINNESOTA OCCUPATIONAL HEALTH		7731.6472		SURFACE WATER MANAGEMENT	CONFERENCE/SCHOOL/TRAINING-ALL
<b>660.00</b>						
1,450.00	MN DARE INC	DARE TRAINING STOCKMAN	2130.6472		DARE FINES	CONFERENCE/SCHOOL/TRAINING-ALL
<b>1,450.00</b>						
750.00	MN DEPT OF COMMERCE	UNCLAIMED PROP SH108257	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
1,750.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-000856-2021	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
1,841.90	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-001270-2021	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
1,722.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-002176-2022	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
2,500.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-002177-2022	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
2,169.13	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-004943-2022	8040.2370		ESCROW FUND	C.O. CHARGE PAYABLE
1,000.00	MN DEPT OF COMMERCE	UNCLAIMED PROP SH108257	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,500.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-000856-2021	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,500.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-001270-2021	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
1,500.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-002176-2022	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,500.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-002177-2022	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,500.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-004943-2022	8040.2371		ESCROW FUND	EROSION CONTROL PAYABLE
1,500.00	MN DEPT OF COMMERCE	UNCLAIMED PROP SH108257	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
3,000.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-000856-2021	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
3,000.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-001270-2021	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
3,000.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-002176-2022	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
3,000.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-002177-2022	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
3,000.00	MN DEPT OF COMMERCE	UNCLAIM PROP BLDR-004943-2022	8040.2372		ESCROW FUND	RESID LANDSCAPE PAYABLE
<b>35,733.03</b>						
75.00	MN DEPT OF PUBLIC SAFETY	DAVIS DMT RECERT	0311.6472		POLICE	CONFERENCE/SCHOOL/TRAINING-ALL
<b>75.00</b>						
20.00	MN STATE PATROL, CMV SECTION	JM MIP DECALS	0441.6202		FLEET	SUPPLIES
<b>20.00</b>						
1,819.00	MN TEAMSTERS #320		0912.2142		PAYROLL CLEARING	UNION DUES PAYABLE
<b>1,819.00</b>						
2,800.00	MULTI-SERVICES, INC	MSI CLEANING	0181.6326		FACILITIES	CLEANING SERVICES
2,106.00	MULTI-SERVICES, INC	MSI CLEANING	0182.6326		LIBRARY	CLEANING SERVICES
2,093.00	MULTI-SERVICES, INC	MSI CLEANING	0311.6326		POLICE	CLEANING SERVICES
1,666.00	MULTI-SERVICES, INC	MSI CLEANING	0421.6326		STREET	CLEANING SERVICES
1,274.00	MULTI-SERVICES, INC		0674.6326		COMMUNITY CENTER	CLEANING SERVICES
778.00	MULTI-SERVICES, INC		0675.6326		PARK SERVICES	CLEANING SERVICES
<b>10,717.00</b>						
33.99	NAPA GENUINE PARTS CO	SK1040	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
716.37	NAPA GENUINE PARTS CO	SK1040	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
8.94	NAPA GENUINE PARTS CO	SK1040	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
66.67	NAPA GENUINE PARTS CO	WHEEL CHOCKS	0421.6240		STREET	EQUIPMENT REPAIR & MAINTENANCE
26.73	NAPA GENUINE PARTS CO		0421.6240		STREET	EQUIPMENT REPAIR & MAINTENANCE
13.30	NAPA GENUINE PARTS CO	SK7132	0441.6240		FLEET	EQUIPMENT REPAIR & MAINTENANCE
12.84	NAPA GENUINE PARTS CO		0441.6240		FLEET	EQUIPMENT REPAIR & MAINTENANCE
9.13	NAPA GENUINE PARTS CO		0441.6240		FLEET	EQUIPMENT REPAIR & MAINTENANCE
66.66	NAPA GENUINE PARTS CO	WHEEL CHOCKS	0621.6240		PARK	EQUIPMENT REPAIR & MAINTENANCE
74.66	NAPA GENUINE PARTS CO	SK1016	0671.6240		RECREATION	EQUIPMENT REPAIR & MAINTENANCE
66.67	NAPA GENUINE PARTS CO	WHEEL CHOCKS	7711.6240		SEWER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
66.67	NAPA GENUINE PARTS CO	WHEEL CHOCKS	7731.6240		SURFACE WATER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
<b>1,162.63</b>						
30.78	NAPA GENUINE PARTS CO		0421.6240		STREET	EQUIPMENT REPAIR & MAINTENANCE

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
30.78						
864.00	NCPERS GROUP LIFE INS		0912.2136		PAYROLL CLEARING	LIFE PAYABLE
864.00						
25.00	NELLERMOE, TODD		0321.6480		FIRE	DUES
25.00						
14,800.00	NEXT STEPS LEARNING CENTER	ESCROW RELEASE	8040.2355		ESCROW FUND	GRADING DEPOSIT PAYABLE
14,800.00						
1,540.73	NORTHLAND BUSINESS SYSTEMS INC	CAMERAS PD	0311.6410		POLICE	SOFTWARE
1,540.73						
671.00	NORTHLAND CAPITAL		0321.6420		FIRE	EQUIPMENT LEASES
671.00						
574.39	OXYGEN SERVICE COMPANY	CO2	0674.6202		COMMUNITY CENTER	SUPPLIES
574.39						
248.24	OXYGEN SERVICE COMPANY	CO 2 CONTRACT	0674.6202		COMMUNITY CENTER	SUPPLIES
248.24						
427.19	PEARSON, JAMIE	MILEAGE TRAINING ROCHESTER	0311.6476		POLICE	MILEAGE
427.19						
3,129.00	PEMBERTON LAW PLLP	LEGAL SERVICES	0123.6310		PERSONNEL - PAYROLL	ATTORNEY
3,129.00						
4,000.00	PLAN IT SOFTWARE LLC	PLAN-IT 2024	0151.6410		FINANCE	SOFTWARE
4,000.00						
260.00	PRAHA DIST WATER TO YOU		0671.6202		RECREATION	SUPPLIES
10.00	PRAHA DIST WATER TO YOU		0673.6202		ICE ARENA	SUPPLIES
270.00						
1,541.90	PRO-TECH DESIGN	AMAG RENEWAL	7806.6410	2024 SOFTWARE PURCHASE/ MAINT	INFO TECH I.S. FUND	SOFTWARE
1,541.90						
170.00	R&R SPECIALTIES OF WISCONSIN I		0673.6240		ICE ARENA	EQUIPMENT REPAIR & MAINTENANCE
170.00						
1,650.20	SAFEASSURE CONSULTANTS INC	SAFE ASSURE TRAINING	0123.6472		PERSONNEL - PAYROLL	CONFERENCE/SCHOOL/TRAINING-ALL
1,650.17	SAFEASSURE CONSULTANTS INC	SAFE ASSURE TRAINING	0411.6472		ENGINEERING	CONFERENCE/SCHOOL/TRAINING-ALL

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
1,650.17	SAFEASSURE CONSULTANTS INC	SAFE ASSURE TRAINING	0421.6472		STREET	CONFERENCE/SCHOOL/TRAINING-ALL
1,650.17	SAFEASSURE CONSULTANTS INC	SAFE ASSURE TRAINING	0621.6472		PARK	CONFERENCE/SCHOOL/TRAINING-ALL
1,650.17	SAFEASSURE CONSULTANTS INC	SAFE ASSURE TRAINING	7711.6472		SEWER MANAGEMENT	CONFERENCE/SCHOOL/TRAINING-ALL
1,650.17	SAFEASSURE CONSULTANTS INC	SAFE ASSURE TRAINING	7731.6472		SURFACE WATER MANAGEMENT	CONFERENCE/SCHOOL/TRAINING-ALL
<b>9,901.05</b>						
150.00	SCOTT CO ATTORNEY'S OFFICE	24001437 SANG	2121.4821		DWI FORFEITURE	FINES & FORFEITS
<b>150.00</b>						
190.00	SCOTT CO TREASURER		0151.6327		FINANCE	PROFESSIONAL SERVICES
85,662.72	SCOTT CO TREASURER	COORDINATED RESPONSE- POLICE	2400.6327		OPIOID SETTLEMENT	PROFESSIONAL SERVICES
(4,810.86)	SCOTT CO TREASURER	REFUND OF COORDINATED RESPONSE	2400.6327		OPIOID SETTLEMENT	PROFESSIONAL SERVICES
<b>81,041.86</b>						
50.00	SHAKOPEE CHAMBER OF COMMERCE	CHAMBER EVENT - HARRELL	0121.6472		ADMINISTRATION	CONFERENCE/SCHOOL/TRAINING-ALL
50.00	SHAKOPEE CHAMBER OF COMMERCE	CHAMBER EVENT - HENSEN	0131.6472		CLERK	CONFERENCE/SCHOOL/TRAINING-ALL
50.00	SHAKOPEE CHAMBER OF COMMERCE	CHAMBER EVENT - EVERSON	0311.6472		POLICE	CONFERENCE/SCHOOL/TRAINING-ALL
50.00	SHAKOPEE CHAMBER OF COMMERCE	CHAMBER EVENT - NASCENE	0411.6472		ENGINEERING	CONFERENCE/SCHOOL/TRAINING-ALL
50.00	SHAKOPEE CHAMBER OF COMMERCE	CHAMBER EVENT - KRAMER	0421.6472		STREET	CONFERENCE/SCHOOL/TRAINING-ALL
<b>250.00</b>						
734.88	SHAKOPEE CHEV INC	SK1040 PARTS	0311.6240		POLICE	EQUIPMENT REPAIR & MAINTENANCE
<b>734.88</b>						
2,536.65	SHAKOPEE PUBLIC UTILITY COMM	102580002	0181.6362		FACILITIES	ELECTRIC
91.08	SHAKOPEE PUBLIC UTILITY COMM	102580002	0181.6368		FACILITIES	STORM
3,014.90	SHAKOPEE PUBLIC UTILITY COMM	99086002	0182.6362		LIBRARY	ELECTRIC
30.80	SHAKOPEE PUBLIC UTILITY COMM	99086002	0182.6364		LIBRARY	WATER
29.89	SHAKOPEE PUBLIC UTILITY COMM	99086002	0182.6366		LIBRARY	SEWER
19.08	SHAKOPEE PUBLIC UTILITY COMM	99086002	0182.6368		LIBRARY	STORM
6.00	SHAKOPEE PUBLIC UTILITY COMM	103264001	0311.6362		POLICE	ELECTRIC
6.00	SHAKOPEE PUBLIC UTILITY COMM	103286001	0311.6362		POLICE	ELECTRIC
6.00	SHAKOPEE PUBLIC UTILITY COMM	110697001	0311.6362		POLICE	ELECTRIC
99.00	SHAKOPEE PUBLIC UTILITY COMM	99086001	0311.6362		POLICE	ELECTRIC
3,240.77	SHAKOPEE PUBLIC UTILITY COMM	99350009	0311.6362		POLICE	ELECTRIC
6.00	SHAKOPEE PUBLIC UTILITY COMM	99350025	0311.6362		POLICE	ELECTRIC
9.10	SHAKOPEE PUBLIC UTILITY COMM	107765001	0311.6364		POLICE	WATER
58.70	SHAKOPEE PUBLIC UTILITY COMM	99350009	0311.6364		POLICE	WATER
63.82	SHAKOPEE PUBLIC UTILITY COMM	99350009	0311.6366		POLICE	SEWER
91.08	SHAKOPEE PUBLIC UTILITY COMM	99350009	0311.6368		POLICE	STORM
2,193.17	SHAKOPEE PUBLIC UTILITY COMM	102971001	0321.6362		FIRE	ELECTRIC
2,559.10	SHAKOPEE PUBLIC UTILITY COMM	102971002	0321.6362		FIRE	ELECTRIC
9.10	SHAKOPEE PUBLIC UTILITY COMM	102971003	0321.6362		FIRE	ELECTRIC
23.46	SHAKOPEE PUBLIC UTILITY COMM	101350001	0321.6364		FIRE	WATER

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Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
86.95	SHAKOPEE PUBLIC UTILITY COMM	102971002	0321.6364		FIRE	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	99400001	0321.6364		FIRE	WATER
49.40	SHAKOPEE PUBLIC UTILITY COMM	99444001	0321.6364		FIRE	WATER
29.89	SHAKOPEE PUBLIC UTILITY COMM	102971002	0321.6366		FIRE	SEWER
52.51	SHAKOPEE PUBLIC UTILITY COMM	99444001	0321.6366		FIRE	SEWER
89.46	SHAKOPEE PUBLIC UTILITY COMM	102971001	0321.6368		FIRE	STORM
90.48	SHAKOPEE PUBLIC UTILITY COMM	102971002	0321.6368		FIRE	STORM
201.19	SHAKOPEE PUBLIC UTILITY COMM	102580003	0331.6362		INSPECTION	ELECTRIC
73.88	SHAKOPEE PUBLIC UTILITY COMM	100395001	0421.6362		STREET	ELECTRIC
42.85	SHAKOPEE PUBLIC UTILITY COMM	101050001	0421.6362		STREET	ELECTRIC
85.88	SHAKOPEE PUBLIC UTILITY COMM	101518001	0421.6362		STREET	ELECTRIC
66.99	SHAKOPEE PUBLIC UTILITY COMM	101631001	0421.6362		STREET	ELECTRIC
79.13	SHAKOPEE PUBLIC UTILITY COMM	102033001	0421.6362		STREET	ELECTRIC
80.48	SHAKOPEE PUBLIC UTILITY COMM	102129001	0421.6362		STREET	ELECTRIC
21.12	SHAKOPEE PUBLIC UTILITY COMM	102857001	0421.6362		STREET	ELECTRIC
72.39	SHAKOPEE PUBLIC UTILITY COMM	103067001	0421.6362		STREET	ELECTRIC
72.39	SHAKOPEE PUBLIC UTILITY COMM	103325001	0421.6362		STREET	ELECTRIC
27.87	SHAKOPEE PUBLIC UTILITY COMM	104307001	0421.6362		STREET	ELECTRIC
60.12	SHAKOPEE PUBLIC UTILITY COMM	105407001	0421.6362		STREET	ELECTRIC
123.65	SHAKOPEE PUBLIC UTILITY COMM	105565001	0421.6362		STREET	ELECTRIC
2,650.65	SHAKOPEE PUBLIC UTILITY COMM	110217001	0421.6362		STREET	ELECTRIC
89.64	SHAKOPEE PUBLIC UTILITY COMM	133402001	0421.6362		STREET	ELECTRIC
37.32	SHAKOPEE PUBLIC UTILITY COMM	133402002	0421.6362		STREET	ELECTRIC
156.16	SHAKOPEE PUBLIC UTILITY COMM	133402003	0421.6362		STREET	ELECTRIC
105.50	SHAKOPEE PUBLIC UTILITY COMM	133402004	0421.6362		STREET	ELECTRIC
65.91	SHAKOPEE PUBLIC UTILITY COMM	134476002	0421.6362		STREET	ELECTRIC
105.44	SHAKOPEE PUBLIC UTILITY COMM	134476003	0421.6362		STREET	ELECTRIC
342.86	SHAKOPEE PUBLIC UTILITY COMM	134476006	0421.6362		STREET	ELECTRIC
21.00	SHAKOPEE PUBLIC UTILITY COMM	134476007	0421.6362		STREET	ELECTRIC
62.13	SHAKOPEE PUBLIC UTILITY COMM	99003001	0421.6362		STREET	ELECTRIC
549.78	SHAKOPEE PUBLIC UTILITY COMM	99181001	0421.6362		STREET	ELECTRIC
195.01	SHAKOPEE PUBLIC UTILITY COMM	99181002	0421.6362		STREET	ELECTRIC
68.34	SHAKOPEE PUBLIC UTILITY COMM	99350001	0421.6362		STREET	ELECTRIC
133.62	SHAKOPEE PUBLIC UTILITY COMM	99350004	0421.6362		STREET	ELECTRIC
52.15	SHAKOPEE PUBLIC UTILITY COMM	99350005	0421.6362		STREET	ELECTRIC
53.50	SHAKOPEE PUBLIC UTILITY COMM	99350006	0421.6362		STREET	ELECTRIC
26.52	SHAKOPEE PUBLIC UTILITY COMM	99350007	0421.6362		STREET	ELECTRIC
49.05	SHAKOPEE PUBLIC UTILITY COMM	99350008	0421.6362		STREET	ELECTRIC
52.96	SHAKOPEE PUBLIC UTILITY COMM	99350011	0421.6362		STREET	ELECTRIC
79.94	SHAKOPEE PUBLIC UTILITY COMM	99350024	0421.6362		STREET	ELECTRIC
24.78	SHAKOPEE PUBLIC UTILITY COMM	99350028	0421.6362		STREET	ELECTRIC
37.05	SHAKOPEE PUBLIC UTILITY COMM	99350033	0421.6362		STREET	ELECTRIC
29.22	SHAKOPEE PUBLIC UTILITY COMM	99350037	0421.6362		STREET	ELECTRIC
58.90	SHAKOPEE PUBLIC UTILITY COMM	99350038	0421.6362		STREET	ELECTRIC

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22.34	SHAKOPEE PUBLIC UTILITY COMM	99350045	0421.6362		STREET	ELECTRIC
30.84	SHAKOPEE PUBLIC UTILITY COMM	99350046	0421.6362		STREET	ELECTRIC
31.24	SHAKOPEE PUBLIC UTILITY COMM	99350047	0421.6362		STREET	ELECTRIC
34.61	SHAKOPEE PUBLIC UTILITY COMM	99350048	0421.6362		STREET	ELECTRIC
33.95	SHAKOPEE PUBLIC UTILITY COMM	99350049	0421.6362		STREET	ELECTRIC
24.78	SHAKOPEE PUBLIC UTILITY COMM	99350058	0421.6362		STREET	ELECTRIC
101.40	SHAKOPEE PUBLIC UTILITY COMM	99350059	0421.6362		STREET	ELECTRIC
59.98	SHAKOPEE PUBLIC UTILITY COMM	99421001	0421.6362		STREET	ELECTRIC
58.90	SHAKOPEE PUBLIC UTILITY COMM	99499001	0421.6362		STREET	ELECTRIC
2,665.49	SHAKOPEE PUBLIC UTILITY COMM	99593001	0421.6362		STREET	ELECTRIC
26.93	SHAKOPEE PUBLIC UTILITY COMM	99593004	0421.6362		STREET	ELECTRIC
88.56	SHAKOPEE PUBLIC UTILITY COMM	110217001	0421.6364		STREET	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	110217002	0421.6364		STREET	WATER
54.85	SHAKOPEE PUBLIC UTILITY COMM	134476001	0421.6364		STREET	WATER
123.25	SHAKOPEE PUBLIC UTILITY COMM	99350042	0421.6364		STREET	WATER
69.96	SHAKOPEE PUBLIC UTILITY COMM	99350044	0421.6364		STREET	WATER
352.15	SHAKOPEE PUBLIC UTILITY COMM	99593001	0421.6364		STREET	WATER
93.98	SHAKOPEE PUBLIC UTILITY COMM	110217001	0421.6366		STREET	SEWER
369.19	SHAKOPEE PUBLIC UTILITY COMM	99593001	0421.6366		STREET	SEWER
357.07	SHAKOPEE PUBLIC UTILITY COMM	99593001	0421.6368		STREET	STORM
412.35	SHAKOPEE PUBLIC UTILITY COMM	99593002	0451.6362		TRUCK WASH	ELECTRIC
61.22	SHAKOPEE PUBLIC UTILITY COMM	99593003	0451.6364		TRUCK WASH	WATER
71.36	SHAKOPEE PUBLIC UTILITY COMM	99593003	0451.6366		TRUCK WASH	SEWER
72.93	SHAKOPEE PUBLIC UTILITY COMM	100417002	0621.6362		PARK	ELECTRIC
73.45	SHAKOPEE PUBLIC UTILITY COMM	100419001	0621.6362		PARK	ELECTRIC
82.11	SHAKOPEE PUBLIC UTILITY COMM	101350002	0621.6362		PARK	ELECTRIC
48.10	SHAKOPEE PUBLIC UTILITY COMM	102544001	0621.6362		PARK	ELECTRIC
25.17	SHAKOPEE PUBLIC UTILITY COMM	102865002	0621.6362		PARK	ELECTRIC
18.43	SHAKOPEE PUBLIC UTILITY COMM	103140001	0621.6362		PARK	ELECTRIC
15.73	SHAKOPEE PUBLIC UTILITY COMM	103544001	0621.6362		PARK	ELECTRIC
73.74	SHAKOPEE PUBLIC UTILITY COMM	105669001	0621.6362		PARK	ELECTRIC
22.48	SHAKOPEE PUBLIC UTILITY COMM	109690002	0621.6362		PARK	ELECTRIC
6.00	SHAKOPEE PUBLIC UTILITY COMM	109690003	0621.6362		PARK	ELECTRIC
22.48	SHAKOPEE PUBLIC UTILITY COMM	99087002	0621.6362		PARK	ELECTRIC
64.56	SHAKOPEE PUBLIC UTILITY COMM	99350010	0621.6362		PARK	ELECTRIC
22.76	SHAKOPEE PUBLIC UTILITY COMM	99350013	0621.6362		PARK	ELECTRIC
31.37	SHAKOPEE PUBLIC UTILITY COMM	99350014	0621.6362		PARK	ELECTRIC
35.97	SHAKOPEE PUBLIC UTILITY COMM	99350015	0621.6362		PARK	ELECTRIC
729.34	SHAKOPEE PUBLIC UTILITY COMM	99350017	0621.6362		PARK	ELECTRIC
16.41	SHAKOPEE PUBLIC UTILITY COMM	99350022	0621.6362		PARK	ELECTRIC
23.83	SHAKOPEE PUBLIC UTILITY COMM	99350026	0621.6362		PARK	ELECTRIC
274.40	SHAKOPEE PUBLIC UTILITY COMM	99350029	0621.6362		PARK	ELECTRIC
15.73	SHAKOPEE PUBLIC UTILITY COMM	99350031	0621.6362		PARK	ELECTRIC
15.73	SHAKOPEE PUBLIC UTILITY COMM	99350032	0621.6362		PARK	ELECTRIC

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101.12	SHAKOPEE PUBLIC UTILITY COMM	99350034	0621.6362		PARK	ELECTRIC
287.65	SHAKOPEE PUBLIC UTILITY COMM	99350036	0621.6362		PARK	ELECTRIC
66.72	SHAKOPEE PUBLIC UTILITY COMM	99710001	0621.6362		PARK	ELECTRIC
7.25	SHAKOPEE PUBLIC UTILITY COMM	100417002	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	100417003	0621.6364		PARK	WATER
329.64	SHAKOPEE PUBLIC UTILITY COMM	100419001	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	102381001	0621.6364		PARK	WATER
5.42	SHAKOPEE PUBLIC UTILITY COMM	102544001	0621.6364		PARK	WATER
7.25	SHAKOPEE PUBLIC UTILITY COMM	102544002	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	105163001	0621.6364		PARK	WATER
8.98	SHAKOPEE PUBLIC UTILITY COMM	105669001	0621.6364		PARK	WATER
7.25	SHAKOPEE PUBLIC UTILITY COMM	134476004	0621.6364		PARK	WATER
7.25	SHAKOPEE PUBLIC UTILITY COMM	134476005	0621.6364		PARK	WATER
7.25	SHAKOPEE PUBLIC UTILITY COMM	99087002	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	99350010	0621.6364		PARK	WATER
5.42	SHAKOPEE PUBLIC UTILITY COMM	99350012	0621.6364		PARK	WATER
5.42	SHAKOPEE PUBLIC UTILITY COMM	99350014	0621.6364		PARK	WATER
5.42	SHAKOPEE PUBLIC UTILITY COMM	99350015	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	99350017	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	99350021	0621.6364		PARK	WATER
7.25	SHAKOPEE PUBLIC UTILITY COMM	99350022	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	99350023	0621.6364		PARK	WATER
7.25	SHAKOPEE PUBLIC UTILITY COMM	99350029	0621.6364		PARK	WATER
14.16	SHAKOPEE PUBLIC UTILITY COMM	99350030	0621.6364		PARK	WATER
10.35	SHAKOPEE PUBLIC UTILITY COMM	99350034	0621.6364		PARK	WATER
7.25	SHAKOPEE PUBLIC UTILITY COMM	99350035	0621.6364		PARK	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	99350036	0621.6364		PARK	WATER
97.86	SHAKOPEE PUBLIC UTILITY COMM	99350040	0621.6364		PARK	WATER
5.42	SHAKOPEE PUBLIC UTILITY COMM	99710001	0621.6364		PARK	WATER
3.50	SHAKOPEE PUBLIC UTILITY COMM	102381001	0621.6366		PARK	SEWER
3.50	SHAKOPEE PUBLIC UTILITY COMM	102544001	0621.6366		PARK	SEWER
3.50	SHAKOPEE PUBLIC UTILITY COMM	105163001	0621.6366		PARK	SEWER
3.50	SHAKOPEE PUBLIC UTILITY COMM	134476005	0621.6366		PARK	SEWER
3.50	SHAKOPEE PUBLIC UTILITY COMM	99350017	0621.6366		PARK	SEWER
3.50	SHAKOPEE PUBLIC UTILITY COMM	99710001	0621.6366		PARK	SEWER
755.72	SHAKOPEE PUBLIC UTILITY COMM	102381001	0621.6368		PARK	STORM
184.63	SHAKOPEE PUBLIC UTILITY COMM	102544001	0621.6368		PARK	STORM
20.96	SHAKOPEE PUBLIC UTILITY COMM	105669001	0621.6368		PARK	STORM
14.91	SHAKOPEE PUBLIC UTILITY COMM	99350017	0621.6368		PARK	STORM
36.72	SHAKOPEE PUBLIC UTILITY COMM	99710001	0621.6368		PARK	STORM
906.09	SHAKOPEE PUBLIC UTILITY COMM	100416001	0672.6362		SANDVENTURE POOL	ELECTRIC
15.73	SHAKOPEE PUBLIC UTILITY COMM	100416002	0672.6362		SANDVENTURE POOL	ELECTRIC
3.50	SHAKOPEE PUBLIC UTILITY COMM	100416001	0672.6366		SANDVENTURE POOL	SEWER
151.74	SHAKOPEE PUBLIC UTILITY COMM	100416001	0672.6368		SANDVENTURE POOL	STORM

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19,903.71	SHAKOPEE PUBLIC UTILITY COMM	103324002	0673.6362		ICE ARENA	ELECTRIC
528.85	SHAKOPEE PUBLIC UTILITY COMM	103324002	0673.6364		ICE ARENA	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	103324003	0673.6364		ICE ARENA	WATER
584.08	SHAKOPEE PUBLIC UTILITY COMM	103324002	0673.6366		ICE ARENA	SEWER
554.99	SHAKOPEE PUBLIC UTILITY COMM	103324002	0673.6368		ICE ARENA	STORM
15,349.13	SHAKOPEE PUBLIC UTILITY COMM	103324001	0674.6362		COMMUNITY CENTER	ELECTRIC
660.45	SHAKOPEE PUBLIC UTILITY COMM	103324001	0674.6364		COMMUNITY CENTER	WATER
9.10	SHAKOPEE PUBLIC UTILITY COMM	103618001	0674.6364		COMMUNITY CENTER	WATER
727.34	SHAKOPEE PUBLIC UTILITY COMM	103324001	0674.6366		COMMUNITY CENTER	SEWER
407.94	SHAKOPEE PUBLIC UTILITY COMM	103324001	0674.6368		COMMUNITY CENTER	STORM
151.98	SHAKOPEE PUBLIC UTILITY COMM	100417001	0675.6362		PARK SERVICES	ELECTRIC
11.62	SHAKOPEE PUBLIC UTILITY COMM	100417001	0675.6364		PARK SERVICES	WATER
11.04	SHAKOPEE PUBLIC UTILITY COMM	100417001	0675.6366		PARK SERVICES	SEWER
38.94	SHAKOPEE PUBLIC UTILITY COMM	102619001	7711.6362		SEWER MANAGEMENT	ELECTRIC
74.28	SHAKOPEE PUBLIC UTILITY COMM	99350002	7711.6362		SEWER MANAGEMENT	ELECTRIC
2,945.36	SHAKOPEE PUBLIC UTILITY COMM	99350027	7711.6362		SEWER MANAGEMENT	ELECTRIC
7.25	SHAKOPEE PUBLIC UTILITY COMM	99350027	7711.6364		SEWER MANAGEMENT	WATER
3.50	SHAKOPEE PUBLIC UTILITY COMM	99350027	7711.6366		SEWER MANAGEMENT	SEWER
<b>72,565.12</b>						
814.00	SHAKOPEE TOWING INC	CASE 23025004	0311.6327		POLICE	PROFESSIONAL SERVICES
<b>814.00</b>						
843.00	SHAPCO PRINTING INC	WELCOME BROCHURES	0125.6336		COMMUNICATIONS	PRINTING/PUBLISHING
<b>843.00</b>						
21.98	SHERWIN WILLIAMS CO		0621.6202		PARK	SUPPLIES
12.36	SHERWIN WILLIAMS CO		0621.6202		PARK	SUPPLIES
244.45	SHERWIN WILLIAMS CO	PARK BUILDINGS	0621.6315		PARK	BUILDING REPAIRS & MAINTENANCE
<b>278.79</b>						
500.00	SMALL BUSINESS EHS	TIER 2 REPORTING SERVICES	0673.6327		ICE ARENA	PROFESSIONAL SERVICES
<b>500.00</b>						
173.29	SOUTHWEST NEWS MEDIA		0131.6336		CLERK	PRINTING/PUBLISHING
8.06	SOUTHWEST NEWS MEDIA		0132.6336		ELECTIONS	PRINTING/PUBLISHING
28.21	SOUTHWEST NEWS MEDIA		0171.6336		PLANNING	PRINTING/PUBLISHING
88.66	SOUTHWEST NEWS MEDIA		0411.6336		ENGINEERING	PRINTING/PUBLISHING
<b>298.22</b>						
1,206.72	SRF CONSULTING GROUP INC	INVOICE #16	6909.6312		PR21-005 WINDERMERE BLUFF PARK	ENGINEERING/DESIGN CONSULTANTS
28,144.02	SRF CONSULTING GROUP INC	INVOICE #6	6894.6312		CIF23-004 MARYSTOWN RD/TH169	ENGINEERING/DESIGN CONSULTANTS
308.48	SRF CONSULTING GROUP INC	CHANGE ORDER REVIEW	6897.6312		CIF20-014.10 12TH AVE DRIVEWAY	ENGINEERING/DESIGN CONSULTANTS
1,764.09	SRF CONSULTING GROUP INC	INVOICE #15	6941.6312		CIF20-014.4 EAGLE CREEK BLVD	ENGINEERING/DESIGN CONSULTANTS

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
5,037.58	SRF CONSULTING GROUP INC		6941.6312		CIF20-014.4 EAGLE CREEK BLVD	ENGINEERING/DESIGN CONSULTANTS
1,851.67	SRF CONSULTING GROUP INC	INVOICE #16	6949.6312		CIF23-016 TRAFFIC SIGNAL	ENGINEERING/DESIGN CONSULTANTS
<b>38,312.56</b>						
18,084.79	STAPLES OIL CO	E87 GAS	1000.1510		GENERAL FUND	GASOLINE
4,054.12	STAPLES OIL CO	DIESEL FUEL	1000.1520		GENERAL FUND	DIESEL
<b>22,138.91</b>						
5,225.12	STERTIL-KONI USA INC	SHOP LIFTS	7800.1740	SHOP INTERNAL SERVICE	EQUIPMENT I.S. FUND	EQUIPMENT
<b>5,225.12</b>						
20.00	STRIDE BANK	CASE 23028561	0311.6327		POLICE	PROFESSIONAL SERVICES
<b>20.00</b>						
776.37	TERMINAL SUPPLY CO	SHOP STOCK	0441.6240		FLEET	EQUIPMENT REPAIR & MAINTENANCE
<b>776.37</b>						
767.00	THE GROUNDS CREW LLC	RCC DE-ICING 2-27-24	2300.6315		RIVER CITY CENTRE	BUILDING REPAIRS & MAINTENANCE
767.00	THE GROUNDS CREW LLC	RCC DE-ICING 2-16-24	2300.6315		RIVER CITY CENTRE	BUILDING REPAIRS & MAINTENANCE
3,600.00	THE GROUNDS CREW LLC	SNOW AND ICE 3-1-24	2300.6315		RIVER CITY CENTRE	BUILDING REPAIRS & MAINTENANCE
<b>5,134.00</b>						
173.30	TITAN MACHINERY	SK1325 MUD FLAP	7731.6240		SURFACE WATER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
221,209.00	TITAN MACHINERY	SK1440	7800.1740	STREET INTERNAL SERVICE	EQUIPMENT I.S. FUND	EQUIPMENT
<b>221,382.30</b>						
45.54	TITAN MACHINERY	SK1325 PARTS	7731.6240		SURFACE WATER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
482.69	TITAN MACHINERY	SK1393 PARTS	7731.6240		SURFACE WATER MANAGEMENT	EQUIPMENT REPAIR & MAINTENANCE
<b>528.23</b>						
600.00	TRUE MECHANICAL LLC	BOILERS	0311.6315		POLICE	BUILDING REPAIRS & MAINTENANCE
<b>600.00</b>						
320.00	TRUE MECHANICAL LLC	BOILER 1	0311.6315		POLICE	BUILDING REPAIRS & MAINTENANCE
1,300.00	TRUE MECHANICAL LLC	SPRING PM	0673.6315		ICE ARENA	BUILDING REPAIRS & MAINTENANCE
880.00	TRUE MECHANICAL LLC	SPRING PM	0674.6315		COMMUNITY CENTER	BUILDING REPAIRS & MAINTENANCE
<b>2,500.00</b>						
1,230.00	TWIN CITY SEED	GRASS SEED	0424.6202		SNOW & SAND	SUPPLIES
1,237.50	TWIN CITY SEED	GRASS SEED	0621.6202		PARK	SUPPLIES
<b>2,467.50</b>						
196.00	TYLER TECHNOLOGIES	TYLER	0333.6410		BUILDING INSPECTION	SOFTWARE

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
196.00						
500.00	US BANK TRUST N A		3044.6860		2016A GO TAX ABATEMENT BOND	FISCAL AGENT FEES
500.00						
1,760.49	US POSTMASTER	COMMS HALF OF POSTAGE	0125.6332		COMMUNICATIONS	POSTAGE
1,760.00	US POSTMASTER	P&R HALF OF POSTAGE	0671.6332		RECREATION	POSTAGE
304.60	US POSTMASTER	P&R LABEL POSTAGE	0671.6332		RECREATION	POSTAGE
3,825.09						
200.00	VANTAGE POINT PSYCHOLOGICAL CO	VANTAGE POINT COUNSELING	0311.6327		POLICE	PROFESSIONAL SERVICES
200.00						
82.50	VERIFIED CREDENTIALS LLC		0171.6327		PLANNING	PROFESSIONAL SERVICES
60.50	VERIFIED CREDENTIALS LLC		0411.6327		ENGINEERING	PROFESSIONAL SERVICES
642.50	VERIFIED CREDENTIALS LLC		0621.6327		PARK	PROFESSIONAL SERVICES
229.82	VERIFIED CREDENTIALS LLC		0674.6327		COMMUNITY CENTER	PROFESSIONAL SERVICES
1,015.32						
2,400.00	VERITONE INC	BODYCAM REDACTION SOFTWARE	0311.6410		POLICE	SOFTWARE
2,400.00						
18.70	VERIZON CONNECT FLEET	GPS	0121.6327		ADMINISTRATION	PROFESSIONAL SERVICES
18.70	VERIZON CONNECT FLEET	GPS	0126.6327		INFORMATION TECHNOLOGY	PROFESSIONAL SERVICES
50.16	VERIZON CONNECT FLEET	GPS	0181.6327		FACILITIES	PROFESSIONAL SERVICES
504.82	VERIZON CONNECT FLEET	GPS	0311.6327		POLICE	PROFESSIONAL SERVICES
336.55	VERIZON CONNECT FLEET	GPS	0321.6327		FIRE	PROFESSIONAL SERVICES
112.18	VERIZON CONNECT FLEET	GPS	0331.6327		INSPECTION	PROFESSIONAL SERVICES
186.97	VERIZON CONNECT FLEET	GPS	0411.6327		ENGINEERING	PROFESSIONAL SERVICES
493.87	VERIZON CONNECT FLEET	GPS	0421.6327		STREET	PROFESSIONAL SERVICES
37.39	VERIZON CONNECT FLEET	GPS	0441.6327		FLEET	PROFESSIONAL SERVICES
458.28	VERIZON CONNECT FLEET	GPS	0621.6327		PARK	PROFESSIONAL SERVICES
106.25	VERIZON CONNECT FLEET	GPS	0671.6327		RECREATION	PROFESSIONAL SERVICES
130.88	VERIZON CONNECT FLEET	GPS	7711.6327		SEWER MANAGEMENT	PROFESSIONAL SERVICES
163.25	VERIZON CONNECT FLEET	GPS	7731.6327		SURFACE WATER MANAGEMENT	PROFESSIONAL SERVICES
2,618.00						
41.24	VERIZON WIRELESS	Admin	0121.6334		ADMINISTRATION	TELEPHONE
217.45	VERIZON WIRELESS	IT	0126.6334		INFORMATION TECHNOLOGY	TELEPHONE
1.40	VERIZON WIRELESS	Temp Data Card	0126.6339		INFORMATION TECHNOLOGY	DATALINES/INTERNET
82.48	VERIZON WIRELESS	FACILITIES	0181.6334		FACILITIES	TELEPHONE
41.24	VERIZON WIRELESS	Crime Prevention	0311.6334		POLICE	TELEPHONE
41.24	VERIZON WIRELESS	CSO	0311.6334		POLICE	TELEPHONE
41.24	VERIZON WIRELESS	Investigation	0311.6334		POLICE	TELEPHONE

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
2,067.05	VERIZON WIRELESS	Police	0311.6334		POLICE	TELEPHONE
(30.51)	VERIZON WIRELESS	Police 450	0311.6334		POLICE	TELEPHONE
41.24	VERIZON WIRELESS	Victim & Crime Coord	0311.6334		POLICE	TELEPHONE
40.01	VERIZON WIRELESS	4G Sim Card	0311.6339		POLICE	DATALINES/INTERNET
75.02	VERIZON WIRELESS	Camera Data Card	0311.6339		POLICE	DATALINES/INTERNET
285.16	VERIZON WIRELESS	Data Card	0311.6339		POLICE	DATALINES/INTERNET
640.16	VERIZON WIRELESS	Police Cradlepoint	0311.6339		POLICE	DATALINES/INTERNET
164.96	VERIZON WIRELESS	Fire	0321.6334		FIRE	TELEPHONE
46.24	VERIZON WIRELESS	Fire	0321.6336		FIRE	PRINTING/PUBLISHING
841.61	VERIZON WIRELESS	Data Card	0321.6339		FIRE	DATALINES/INTERNET
40.01	VERIZON WIRELESS	Data card IP Gtec	0321.6339		FIRE	DATALINES/INTERNET
1,286.58	VERIZON WIRELESS	DATA CARD	0331.6204		INSPECTION	MINOR EQUIP (NOT CAPITALIZED)
264.55	VERIZON WIRELESS	Building Inspector	0331.6334		INSPECTION	TELEPHONE
41.24	VERIZON WIRELESS	Rental Inspector	0331.6334		INSPECTION	TELEPHONE
80.02	VERIZON WIRELESS	Camara Data Card	0331.6339		INSPECTION	DATALINES/INTERNET
280.07	VERIZON WIRELESS	Data Card	0331.6339		INSPECTION	DATALINES/INTERNET
334.92	VERIZON WIRELESS	Engineering	0411.6334		ENGINEERING	TELEPHONE
41.24	VERIZON WIRELESS	Engineering Water Resource	0411.6334		ENGINEERING	TELEPHONE
110.03	VERIZON WIRELESS	Data Card	0411.6339		ENGINEERING	DATALINES/INTERNET
46.24	VERIZON WIRELESS	Parks	0421.6334		STREET	TELEPHONE
41.24	VERIZON WIRELESS	Sewer	0421.6334		STREET	TELEPHONE
82.48	VERIZON WIRELESS	Street	0421.6334		STREET	TELEPHONE
206.20	VERIZON WIRELESS	Streets	0421.6334		STREET	TELEPHONE
70.02	VERIZON WIRELESS	IPad 6th Generation	0421.6339		STREET	DATALINES/INTERNET
35.01	VERIZON WIRELESS	ROW	0421.6339		STREET	DATALINES/INTERNET
82.73	VERIZON WIRELESS	Mechanic - Shop	0441.6334		FLEET	TELEPHONE
46.24	VERIZON WIRELESS	Mechanic -Shop Foreman	0441.6334		FLEET	TELEPHONE
458.64	VERIZON WIRELESS	Parks	0621.6334		PARK	TELEPHONE
41.24	VERIZON WIRELESS	Street	0621.6334		PARK	TELEPHONE
35.01	VERIZON WIRELESS	IPad 6th Generation	0621.6339		PARK	DATALINES/INTERNET
40.01	VERIZON WIRELESS	Data Card for Ipad	0672.6339		SANDVENTURE POOL	DATALINES/INTERNET
112.47	VERIZON WIRELESS	Comm Ctr Facility	0674.6334		COMMUNITY CENTER	TELEPHONE
35.05	VERIZON WIRELESS	Data Card	0674.6339		COMMUNITY CENTER	DATALINES/INTERNET
120.03	VERIZON WIRELESS	Data Card	2121.6339		DWI FORFEITURE	DATALINES/INTERNET
41.24	VERIZON WIRELESS	Community Development	2191.6334		EDA MANAGEMENT	TELEPHONE
82.48	VERIZON WIRELESS	SEWER	7711.6334		SEWER MANAGEMENT	TELEPHONE
35.01	VERIZON WIRELESS	IPad 6th Generation	7711.6339		SEWER MANAGEMENT	DATALINES/INTERNET
80.02	VERIZON WIRELESS	iPad 9th Generation	7711.6339		SEWER MANAGEMENT	DATALINES/INTERNET
41.24	VERIZON WIRELESS	Sewer	7731.6334		SURFACE WATER MANAGEMENT	TELEPHONE
82.48	VERIZON WIRELESS	Storm	7731.6334		SURFACE WATER MANAGEMENT	TELEPHONE
40.01	VERIZON WIRELESS	iPad 9th Generation	7731.6339		SURFACE WATER MANAGEMENT	DATALINES/INTERNET
<b>8,970.98</b>						
14,625.00	VINELAND TREE CARE	UNSAFE TREE REMOVALS	6909.6765		PR21-005 WINDERMERE BLUFF PARK	IMPROVEMENTS/INFRASTRUCTURE

**Council Check Register**

Total Amount	Vendor	Explanation	Acct #	Subledger	BU	Obj
14,625.00						
24.12	WECKMAN, KIM	FEBRUARY MILEAGE	0151.6476		FINANCE	MILEAGE
24.12						
656.52	WEST PAYMENT CTR	CLEAR FOR POLICE DEPARTMENT	0311.6410		POLICE	SOFTWARE
656.52						
1,002.25	WESTWOOD PROFESSIONAL SERVICES		6909.6327		PR21-005 WINDERMERE BLUFF PARK	PROFESSIONAL SERVICES
1,002.25						
1,598.25	WSB & ASSOC INC	EAW REIMBURSABLE	0171.6327	GRAVEL PIT EAW	PLANNING	PROFESSIONAL SERVICES
16,986.50	WSB & ASSOC INC		6951.6312		PR24-001 CH 78 UNDERPASS	ENGINEERING/DESIGN CONSULTANTS
2,647.00	WSB & ASSOC INC	INVOICE #44	6888.6312		SAN21-001 MARAS/HANSON UTILITY	ENGINEERING/DESIGN CONSULTANTS
310.50	WSB & ASSOC INC		7731.6312		SURFACE WATER MANAGEMENT	ENGINEERING/DESIGN CONSULTANTS
258.75	WSB & ASSOC INC		7731.6312		SURFACE WATER MANAGEMENT	ENGINEERING/DESIGN CONSULTANTS
21,801.00						
1,931.00	WSB & ASSOC INC	INVOICE #7	0411.6312		ENGINEERING	ENGINEERING/DESIGN CONSULTANTS
1,931.00						
498.89	XCEL ENERGY		0421.6362		STREET	ELECTRIC
(333.72)	XCEL ENERGY	ELEC INTERM REFUND	0421.6362		STREET	ELECTRIC
10.81	XCEL ENERGY		7711.6362		SEWER MANAGEMENT	ELECTRIC
(2.64)	XCEL ENERGY	ELEC INTERM REFUND	7711.6362		SEWER MANAGEMENT	ELECTRIC
173.34						
1,413,159.98	GRAND TOTAL					

Funds transferred electronically March 7, 2024 to March 19, 2024

PAYROLL	\$410,755.16
FIT/FICA	\$114,347.29
STATE INCOME TAX	\$24,764.51
PERA	\$118,688.89
HEALTH CARE SAVINGS PLAN	\$16,518.70
HEALTH SAVINGS ACCT	\$12,485.19
NATIONWIDE DEF COMP	\$7,148.18
MISSION SQUARE	\$4,995.25
MSRS	\$5,621.89
JOHN HANCOCK	\$3,102.57
Tax Levy (MN Revenue)	\$0.00
Child Support	\$338.71
ALERUS	
Medica	
AFLAC	\$699.02
NIS	
METLIFE	
Total	<hr/> \$719,465.36